

**Discussion of COA Meeting Dates for 2017
June 2016**

Overview of this Report

Last year the COA chose meeting dates through the fall of 2016. Staff has prepared a proposed calendar of COA meetings for the 2017 calendar year with a few options to discuss. Last year members of the COA agreed that the preferred days to meet are Thursday and Friday. Staff proposes to continue this approach into 2017, whenever possible. Because there will be limited accreditation reports (those imposed as stipulations by the COA), meetings will be one day only.

Staff Recommendation

That the COA takes action to adopt a meeting schedule for the 2017 year.

Background

Consideration has been given to state, federal and religious holidays. In order to provide sufficient parking in the Commission lot, consideration was also given to the dates the Committee of Credentials meets, when possible. Generally the Committee of Credentials meets the third week of the month. There may be some unavoidable instances in which the COA and COC will be meeting the same week.

Committee of Credentials

2017	
January	18-20
February	15-17
March	15-17
April	19-21
May	17-19
June	21-23
July	19-21
August	16-19
September	13-15
October	18-20
November	15-17
December	13-15

Commission Schedule

2017
February 9-10
April 6-7
June 15-16
September 7-8
October 26-27
December 7-8

In addition, the proposed schedule has been designed to avoid conflicts with the following annual educational conferences:

Conference	2017
California Council of Teacher Education (CCTE)	TBD (late March 2016)
American Educational Research Association (AERA)	April 27-May 1 2017
Council for the Accreditation of Educator Preparation (CAEP)	TBD (mid-March 2016)
National Association of State Directors of Teacher Education and Certification (NASDTEC)	June 2017

Conference	2017
NCPEA Annual Conference	TBD
CAPEA	Typically the first Friday and Saturday in October
Credential Counselors and Analysts of California (CCAC)	Generally held in mid-October
California Council of Teacher Education (CCTE)	Generally held in late October

The Commission sets its calendar on a calendar year basis while historically the COA has set its calendar on a fiscal/school year basis. For the past two years the COA acted on dates through the end of the 2016 year, bringing the COA schedule setting in line with the Commission. Provided below is the *adopted* COA meeting date for Fall 2016 and the *proposed* meeting dates for 2017.

Proposed 2017 Meeting Dates

Meeting Month	Proposed COA Meeting Dates	Day of the Week
November 2016	November 9, 2016 Adopted: August 14, 2016	Wednesday
February 2017	February 2, 2017 February 3, 2017 February 23, 2017 February 24, 2017	Thursday Friday Thursday Friday
March 2017	March 23, 2017 March 24, 2017 March 30, 2017 <i>March 31 is a state holiday</i>	Thursday Friday Thursday
May 2017	May 4, 2017 May 5, 2017 May 11, 2017 May 12, 2017	Thursday Friday Thursday Friday
November 2017	November 2, 2017 November 3, 2017 November 9, 2017 <i>November 7 is Presidential Election</i> <i>November 10 is a state holiday</i>	Thursday Friday Thursday

Staff proposes that the COA discuss the dates, tentatively agree on the proposed dates, and take action on these dates.