

# COMMITTEE ON ACCREDITATION MINUTES

March 10-11, 2016

## Commission on Teacher Credentialing

### Committee Members Present

Jomeline Balatayo  
Suzanne Borgese  
Deborah Erickson  
Bob Frelly (3/10 only)  
Gary Kinsey  
Anna Moore  
Margo Pensavalle  
Reyes Quezada  
Yvonne White  
Pia Wong

### Absent Members

Jose Rivas  
Kelly Skon

### Staff Members Present

Teri Clark, Director  
Cheryl Hickey, Administrator  
Catherine Kearney, Administrator  
Katie Croy, Consultant  
Gay Roby, Consultant  
Lynette Roby, Consultant  
Nancy Tseng, Consultant  
Karen Sacramento, Consultant  
Bob Loux, Consultant  
Erin Sullivan, Consultant  
Sarah Solari-Colombini, Consultant  
Roxann Purdue, Consultant  
Teri Ackerman, Analyst  
Miranda Gutierrez, Analyst

### Others Present

Cheryl Dultz, Accreditation Team Lead  
Karman Mak, PUC Schools  
Christine Sisco, Team Lead  
Cary Tillery, Corona-Norco USD  
Sean McCarthy, Team Lead (via phone)  
Anna Trunnel, Elk Grove USD  
Jodi Revis, Elk Grove USD  
Alison DeMark, Team Lead  
Susan Kind, Oak Grove School District  
Melanie Carmona, Team Lead  
Ramona Chand, Torrance USD (via ZOOM)  
Sue Key, Torrance USD (via ZOOM)  
Cathy DiVincenzo, Torrance USD (via ZOOM)

### Item 1 - CALL TO ORDER

The March meeting of the Committee on Accreditation was called to order by Co-Chair Anna Moore at 9:00 a.m. on March 10, 2016. .

## **Item 2 - APPROVAL OF THE AGENDA**

Suzanne Borgese moved approval of the March 2016 agenda. Margo Pensavalle seconded the motion. The motion passed without dissent.

## **Item 3 - APPROVAL OF THE OCTOBER 2015 MINUTES**

Deborah Erickson moved approval of the January 2016 minutes as corrected. Yvonne White seconded the motion. The motion passed without dissent.

## **Item 4 - CO-CHAIR AND MEMBER REPORTS**

- Gary Kinsey announced that due to a scheduling conflict, the April COA meeting will be his last as a member of the COA. He also noted a change in leadership at CSU Channel Islands.
- Yvonne White will be presenting a poster session at the California Council on Teacher Education (CCTE) in San Jose this April.
- Deborah Erickson had an article published in the *Journal of Educational Leadership and Administration*.
- Pia Wong noted that she has been doing research following up on the on the Spring 2011 teacher candidates from her institution. This research has included interviews and classroom observations leading to results which she has found rewarding.
- Reyes Quezada attended a seminar Rome on Peace and Democracy.

## **Item 5 - STAFF REPORTS**

- Administrator Cheryl Hickey announced that the Commission is in talks with CAEP regarding postponement of joint visits to CAEP/CTC institutions during the transitional year of 2016-17. Deans of the institutions who are scheduled for visits during that time have been asked to submit deferment letters to CAEP, requesting a delay in site visits. The Commission expects to receive CAEP's response in April.
- Commission Staff will be attending the CCTE (California Council on Teacher Education) in San Jose this April and will also be attending CAEPCon (Council for the Accreditation of Educator Preparation) in San Diego in late March.
- Administrator Cheryl Hickey announced that the new *Accreditation Framework* has been approved by the Commission. The moratorium on initial institutional accreditation has also been removed.
- Consultant Gay Roby gave a brief update on the Administrative Services revision of standards, noting that programs are ready to finishing transitioning.
- Administrator Catherine Kearney gave an update on technical assistance plans for the new streamlined accreditation process. She was joined by Director Teri Clark who provided additional information.

## **Item 6 - PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Anna Moore.

**A. Programs for Approval by the Committee on Accreditation**

It was moved, seconded (Kinsey/Pensavalle) and carried to grant initial accreditation to the following programs of professional preparation:

Program(s) of Professional Preparation for Clear Education Specialist Induction

Irvine Unified School District  
Modesto City Schools  
San Jose State University  
Sequoia Union High School District  
Summit Public Schools

Program(s) of Professional Preparation for Early Childhood Special Education Added Authorization

San Diego County Office of Education

It was moved, seconded (Kinsey/Quezada) and carried (Erickson/Borgese recused) to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for Orthopedically Impaired Added Authorization

Point Loma Nazarene University

It was moved, seconded (Pensavalle/Erickson) and carried (Wong recused) to grant initial accreditation to the following program of professional preparation:

Programs of Professional Preparation for General Education (Multiple Subject) Intern Credential

California State University, Sacramento

**B. Notification about the Transition of Professional Preparation Programs**

There were no items.

**C. Program(s) of Professional Preparation Moving to Inactive Status**

Items listed were for notification purposes only. No action was taken.

Stanislaus County Office of Education

Education Specialist: Mild/Moderate District Intern, effective June 30, 2016  
Education Specialist: Moderate/Severe District Intern, effective June 30, 2016  
Education Specialist: Autism Spectrum Disorders: Added Authorization, effective June 30, 2016  
Early Childhood Special Education: Added Authorization, effective June 30, 2016

**D. Professional Preparation Programs Requesting Reactivation**

It was moved, seconded Pensavalle/White) and carried (Erickson recused) to grant reactivation to the following program of professional preparation:

Sweetwater Union High School District  
General Education (MS/SS) Induction Program

**E. Recommendation about the Withdrawal of Professional Preparation Programs**

It was moved, seconded (White/Erickson) and carried to grant withdrawal of the following programs:

Dominican University  
Education Specialist: Added Authorization: Autism Spectrum Disorder, effective March 10, 2016

Azusa Pacific University  
California Teachers of English Learners (CTEL), effective March 10, 2016

Shasta County Office of Education  
Clear Administrative Services: Guidelines Based Credential program, effective June 30, 2016

**F. Automatic Withdrawal for Programs of Professional Preparation**

There were no automatic withdrawals.

**Item 7 – REPORT OF LATE DOCUMENTS**

Administrator Catherine Kearney presented this action/information item regarding institutions that have not complied with the timelines of the accreditation cycle. It was moved, seconded (Kinsey/Borgese) and carried that the Superintendent/Director of both of the entities which have not submitted their Biennial Reports in a timely manner are to be sent a formal letter notifying them that if their report is not received by close of business on March 21, 2016 that their ability to recommend candidates will be suspended on March 22, 2016 and a focused site visit will be held within 45 days. In addition, if the report is received by March 21, 2016, feedback about the report will be presented to the COA in April to determine if there will be a focused site visit.

**Item 8 – REPORT OF THE ACCREDITATION SITE VISIT TO PUC SCHOOLS**

Consultant Katie Croy was joined at the table by institutional representative Karman Mak and by Team Lead Cheryl Dultz, who presented the team findings. After discussion, it was moved, seconded (Erickson/Borgese) and carried to accept the team recommendation of *Accreditation*.

**Item 9 – PROPOSED ACCREDITATION HANDBOOK CHAPTERS 1-4, 8, 9, 15**

This action item was presented by consultant Bob Loux who provided an update of the *Accreditation Handbook* based on the recent work completed to strengthen and streamline the

Commission's accreditation system. It was moved, seconded (Wong/Borgese) and carried to adopt the updated chapters.

**Item 10 – REPORT OF THE ACCREDITATION SITE VISIT TO CORONA-NORCO UNIFIED SCHOOL DISTRICT**

Consultant Sarah Solari-Colombini was joined at the table by institutional representatives Carry Tillery, Karen DeBerry, and Carol Freeman. Team Lead Christine Sisco read the team report. After discussion it was moved, seconded (Frelly/Pensavalle) and carried to accept the team report as amended and to grant Corona-Norco USD the status id ***Accreditation***.

**Item 11 – REPORT OF THE ACCREDITATION SITE VISIT TO ELK GROVE UNIFIED SCHOOL DISTRICT**

Consultant Karen Sacramento was joined at the table by institutional representatives, Anna Trunnel and Jodi Rivas. Team Lead Sean McCarthy joined the meeting via telephone. After discussion, it was moved, seconded (Balatayo/Borgese) and carried to accept the team recommendation of ***Accreditation***.

**Item 12 – DISCUSSION OF ACCREDITATION HANDBOOK CHAPTERS: Introduction, 10, 11, 12, 13, 14**

Administrator Catherine Kearney presented this information item featuring proposed changes to the *Accreditation Handbook* reflecting the policies adopted by the Commission, adopted changed to the *Accreditation Framework*, and input from the COA.

**Item 13 – DISCUSSION OF THE IMPLEMENTATION OF THE DATA WAREHOUSE**

Consultant Roxann Purdue gave a presentation of work to date on the Data Warehouse project designed to strengthen and streamline the Commission's accountability system.

**Item 14 – DISCUSSION ON ANNUAL DATA SUBMISSION**

Director Teri Clark presented this information item which focused on the requirement for annual data submission. The COA gave input regarding the type(s) of data that should be required to be submitted by all Commission approved educator preparation programs.

**Item 15 – EXPECTATIONS FOR COMMON STANDARDS AND REQUIRED EVIDENCE**

Administrator Catherine Kearney presented this action item detailing the proposed submission requirements for Common Standards due Year Five of the accreditation cycle. It was moved, seconded (Borgese/Erickson) and carried to accept the proposed requirements as presented with the changes which were added by the COA.

**RECESS**

The meeting was recessed by Co-Chair, Pia Wong at 2:45 p.m. on March 10, 2016.

**RECONVENE**

The meeting was reconvened at 8:35 a.m. on Friday, March 11, 2016 by Co-Chair, Pia Wong.

**Item 16 – PROGRAM REVIEW**

Administrator Cheryl Hickey presented this action item in the absence of Administrator Catherine Kearney. After discussion and input, the COA decided that they would like the item with the suggested changes brought to the April 2016 meeting. No action was taken.

**Item 17 – REPORT OF THE ACCREDITATION SITE VISIT TO OAK GROVE SCHOOL DISTRICT**

Consultant Sarah Solari-Colombini was joined at the table by institutional representative Susan Kind and Team Lead Alison DeMark, who presented the team report. After discussion, it was moved, seconded (Erickson/Pensavalle) and carried (Quezada recused) to accept the team recommendation of ***Accreditation with Major Stipulations***.

**Item 18 – REPORT OF THE ACCREDITATION SITE VISIT TO TORRANCE UNIFIED SCHOOL DISTRICT**

Consultant Gay Roby was joined electronically by institutional representatives Ramona Chang, Sue Key and Cathy DiVencenzo. Also joining the meeting electronically was Team Lead Melanie Carmona, who presented the team report. After discussion, it was moved, seconded (Kinsey/Balatayo) and carried (Pensavalle recused) to accept the team recommendation of ***Accreditation***.

**Item 19 – REMOVAL OF STIPULATIONS FOR AZUSA PACIFIC UNIVERSITY**

Director Teri Clark presented this action item. After discussion it was moved, seconded (Erickson/Kinsey) and carried (Borgese recused) to change the accreditation status of Azusa Pacific University from *Accreditation with Stipulations* to ***Accreditation***.

**Item 20 – PUBLIC COMMENT**

There were no members of the public present.

**Item 21 – ADJOURNMENT**

The meeting was adjourned by Co-Chair Pia Wong at 10:20 a.m. on March 11, 2016. The next meeting of the COA is scheduled for April 28-29, 2016.