

# COMMITTEE ON ACCREDITATION MINUTES

January 28, 2016

## Commission on Teacher Credentialing

### Committee Members Present

Jomeline Balatayo  
Suzanne Borgese  
Deborah Erickson  
Bob Frelly  
Gary Kinsey  
Anna Moore  
Margo Pensavalle  
Reyes Quezada  
Yvonne White  
Pia Wong

### Absent Members

Jose Rivas  
Kelly Skon

### Staff Members Present

Teri Clark, Director  
Catherine Kearney, Administrator  
Katie Croy, Consultant  
Gay Roby, Consultant  
Lynette Roby, Consultant  
Nancy Tseng, Consultant  
Karen Sacramento, Consultant  
Bob Loux, Consultant  
Sarah Solari-Colombini, Consultant  
Paula Jacobs, Consultant  
Teri Ackerman, Analyst  
Miranda Gutierrez, Analyst

### Others Present

James Zarillo, Accreditation Team Lead  
Haydee Rodriguez, Commission Liaison  
Thomas Levesque, Pacific Oaks College  
Marsha Swindler, Pacific Oaks College  
Patricia Breen, Pacific Oaks College  
Maria Bucio, Pacific Oaks College  
Erin Mendoza, San Jose USD  
Lisa Kirtman, CSU Fullerton  
Teresa Crawford, CSU Fullerton

### **Item 1 - CALL TO ORDER**

The January meeting of the Committee on Accreditation was called to order by Co-Chair Anna Moore at 8:32 a.m. on January 28, 2016.

### **Item 2 - APPROVAL OF THE AGENDA**

Margo Pensavalle moved approval of the January 2015 agenda. Deborah Erickson seconded the motion. The motion passed without dissent.

### **Item 3 - APPROVAL OF THE OCTOBER 2015 MINUTES**

Deborah Erickson moved approval of the August 2015 minutes as corrected. Margo Pensavalle seconded the motion. The motion passed without dissent.

### **Item 4 - CO-CHAIR AND MEMBER REPORTS**

- Co-chair Pia Wong announced that she is on sabbatical this spring and will be involved in a study of her institution's former teacher candidates, updating their experiences since leaving the teacher education program.
- Deborah Erickson noted that her institution is working with districts in the San Diego area to create a pipeline offering alternative methods to get teachers into the classroom.
- Co-chair Anna Moore recently returned from a trip to Thailand where she was able to observe the teaching methods used in that country.

### **Item 5 - STAFF REPORTS**

- Director Teri Clark announced that this year's state budget looks to be promising for the Commission. More information will be given later in the spring. She also announced that the Professional Services Division is fully staffed and introduced Consultant Nancy Tseng to the Committee.
- Director Teri Clark also informed the COA that Administrator Cheryl Hickey is currently spending time away from the office while caring for a family member.
- Additional information was given to the COA regarding the status of the Accreditation Strengthening and Streamlining Project as it continues to move along.
- Commission Director Mary Sandy and Commission Chair Linda Darling-Hammond attended The PACE (Policy Analysis for California Educators) Panel where Ms. Darling-Hammond gave a presentation which covered the California Emerging Teacher Shortage and new approaches to teacher recruitment and retention. They also attended the Education Excellence Summit presented by the Department of Education where Commission Chair Darling-Hammond was the keynote speaker, focusing on areas such as recruiting and distributing excellent educators to all communities. Breakout sessions were presented by Commission staff.
- Director Clark also announced that California has recently joined the Network for Transforming Educator Preparation (NTEP), an initiative launched by the Council for Chief State School Officers (CCSO) intended to support states in their efforts to improve teacher and leader preparation. The Steering Committee for California is lead by Commission Director Mary Sandy.

### **Item 6 - PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Anna Moore.

#### **A. Programs for Approval by the Committee on Accreditation**

It was moved, seconded (Erickson/Kinsey) and carried (Frelly recused) to grant initial accreditation to the following program of professional preparation:

Program of Professional Preparation for Early Childhood Special Education  
Brandman University

**B. Notification about the Transition of Professional Preparation Programs**

There were no items.

**C. Program(s) of Professional Preparation Moving to Inactive Status**

Items listed were for notification purposes only. No action was taken.

Saint Mary's College of California

Reading Certificate Program, effective January 29, 2016.

Reading and Language Arts Specialist Credential Program, effective January 29, 2016,

California Baptist University

Early Childhood Special Education, Added Authorization, effective February 1, 2016.

**D. Professional Preparation Programs Requesting Reactivation**

It was moved, seconded (Erickson/Pensavalle) and carried (Frelly recused) to grant reactivation to the following program of professional preparation:

Brandman University

Pupil Personnel Services: School Counseling Program

**E. Recommendation about the Withdrawal of Professional Preparation Programs**

It was moved, seconded (Kinsey/Borgese) and carried to grant withdrawal of the following programs:

Fresno Unified School District

Special Education: Added Authorization: Autism Spectrum Disorder, effective December 18, 2015.

Dominican University of California

General Education (Multiple Subject/Single Subject) Clear Credential Program, effective

California Baptist University

Education Specialist Added Authorization: Autism Spectrum Disorder, effective February 1, 2016.

**F. Automatic Withdrawal for Programs of Professional Preparation**

Programs which have met or exceeded the maximum five year period allowable by the accreditation system are automatically withdrawn. The date of withdrawal will be the date of the COA's action.

Butte County Office of Education

Designated Subjects: Supervision and Coordination

Designated Subjects: Special Subjects

San Jose State University

Other Related Education Specialist Services: Speech-Language Pathology: Special Class Authorization

Other Related Education Specialist Services: Clinical Rehab: Audiology

**Item 7 – NOTIFICATION TO COA OF LATE DOCUMENTS**

Administrator Catherine Kearney presented this information item regarding institutions that have not complied with the timelines of the accreditation cycle.

**Item 8 – DISCUSSION OF SECOND QUARTERLY REPORT FROM TRACY UNIFIED SCHOOL DISTRICT**

Consultant Karen Sacramento presented this information item updating the progress of Tracy Unified School District in addressing the accreditation status of Accreditation with Probationary Stipulations placed on the institution by the COA in June 2015.

**Item 9 – DISCUSSION OF SECOND QUARTERLY REPORT FROM PASADENA UNIFIED SCHOOL DISTRICT**

Administrator Catherine Kearney updated the COA regarding the quarterly report requested by them in June to address stipulations imposed on the district as a result of the spring 2015 accreditation site visit. This was an information item. No action was taken.

**Item 10 – DISCUSSION OF POSSIBLE REMOVAL OF STIPULATIONS FOR PACIFIC OAKS COLLEGE**

Consultant Katie Croy presented information addressing the final two stipulations placed on Pacific Oaks College at the August meeting of the COA. Joining her at the table were institutional representatives, Dr. Thomas Levesque, Associate Dean, School of Education; Dr. Marsha Swindler, Core Faculty, School of Education; Dr. Patricia Breen, President; and Maria Bucio, Credential Analyst. After discussion it was moved, seconded (Erickson/Kinsey) and carried to accept the staff recommendation of removal of the two stipulations and to change the status of the institution from *Accreditation with Probationary Stipulations* to **Accreditation**.

**Item 11 – REPORT OF THE ACCREDITATION SITE VISIT TO SAN JOSE UNIFIED SCHOOL DISTRICT**

Consultant Karen Sacramento was joined at the table by institutional representative, Erin Mendoza. In the absence of the team lead, Ms. Sacramento reported the team findings. After discussion, it was moved, seconded and carried to accept the team recommendation of **Accreditation**.

**Item 12 – DISCUSSION OF THE SECOND QUARTERLY REPORT FROM FIELDING GRADUATE UNIVERSITY**

Consultant Gay Roby presented this action/information item which addressed stipulations resulting from the spring 2015 site visit to Fielding Graduate University. After discussion, it was moved and seconded (Wong/Borgese) (White recused) to remove stipulation 2 and to postpone the revisit to the institution until spring of 2017. After further discussion, the motion was withdrawn. It was then moved, seconded (Wong/Borgese) and carried (White recused) to

remove stipulations, 1, 2 and 7 , to postpone the revisit to the institution until Spring 2017, and to change the accreditation status of the institution from *Accreditation with Probationary Stipulations* to ***Accreditation with Major Stipulations***.

**Item 13 – REPORT OF THE ACCREDITATION SITE VISIT TO CALIFORNIA STATE UNIVERSITY, FULLERTON**

Consultant Katie Croy was joined at the table by Dr. Lisa Kirtman, Associate Dean, College of Education; Dr. Teresa Crawford, Director of Accreditation and Assessment; and team lead, James Zarillo, who presented the team findings. After discussion, it was moved, seconded (Kinsey/Erickson) and carried (Pensavalle recused) to accept the team recommendation of ***Accreditation***.

**Item 14 – DISCUSSION OF THE PROPOSED CAEP/COMMON STANDARDS CROSSWALK**

Director Teri Clark presented this action item containing the draft Common Standards-CAEP Alignment Matrix. After discussion, it was moved and seconded (Borgese/Erickson) to adopt the alignment matrix with the inclusion of 2c and 2d. After additional discussion, the motion was withdrawn. It was then moved, seconded (Frelly/Quezada) and carried (Borgese and Erickson opposed) to adopt the Alignment Matrix as developed and presented with the inclusion of Common Standard 2c and the first sentence of 2d to be added to the part that is aligned with CAEP.

**Item 15 – UPDATE ON THE REVISED PROGRAM REVIEW PROCESS**

Administrator Catherine Kearney and Analyst Miranda Gutierrez presented this information item regarding the revised Program Review process and related proposed revisions to Chapter 6 of the *Accreditation Handbook*.

**Item 16 – REVIEW AND APPROVAL OF REVISED COMMON STANDARDS GLOSSARY**

Consultant Bob Loux presented this item containing revisions to the Common Standards glossary made by the COA at its October meeting. After discussion, it was moved, seconded (Pensavalle/Erickson) and carried to adopt the revised Common Standards Glossary.

**Item 17 – DISCUSSION OF EXPECTATIONS FOR COMMON STANDARDS REVIEW PROCES AND REQUIRED EVIDENCE**

Consultant Bob Loux presented information for discussion regarding possible options for submission requirements and review of the Common Standards during year 5 of the newly strengthened and streamlined accreditation cycle.

**Item 18 – DISCUSSION OF PROPOSED ACCREDITATION FRAMEWORK CHANGES**

Consultant Lynette Roby presented an update of the *Accreditation Framework* based on the recent work completed to strengthen and streamline the accreditation system. After discussion, it was moved, seconded (Quezada/White) and carried that the *Accreditation Framework* with changes made by the COA be moved to the Commission for action at its next meeting.

**Item 19 – DISCUSSION OF PROPOSED ACCREDITATION HANDBOOK CHANGES**

Administrator Catherine Kearney and Consultant Bob Loux presented this information item of revisions to Chapters 1-4, 6, 8, 9 and 15 of the *Accreditation Handbook*.

**Item 20 – DISCUSSION OF PROPOSED SUBSTANTIVE CHANGE PROCESS**

Administrator Catherine Kearney presented this information item initially presented at the October meeting of the COA. The item provided information about a proposed substantive change approval requirement within the newly strengthened and streamlined accreditation system. After discussion, it was agreed by the COA that information should only be gathered once the Commission is collecting data annually at which point this item will be brought back to the COA.

**Item 22 – PUBLIC COMMENT**

There were no members of the public present.

**Item 23 – ADJOURNMENT**

The meeting was adjourned by Co-Chair Pia Wong at 3:05 p.m. on January 28, 2016. The next meeting of the COA is scheduled for March 10-11, 2016.