

## Notification to COA of Late Documents January 2016

### Overview

This item provides information to the COA regarding institutions that have not complied with the timelines of the Accreditation Cycle.

### Staff Recommendation

That the COA monitor institution progress in submitting late documents and take action at its April meeting if needed.

### Background

At the August 2014 meeting the COA requested information regarding institutions that have not met the accreditation timelines. This report provides information on Biennial Report submission form the Blue and Orange cohorts.

Biennial Reports for the Blue Cohort were due on September 15, 2015. There are 33 institutions in the Blue Cohort that sponsor 101 programs. All but six institutions (16 programs) submitted Biennial Reports on time. These were reported at the October COA meeting; all Blue institutions except one, Wiseburn USD, have now submitted Biennial Reports. Wiseburn's initial submission was inadequate and is being resubmitted.

The submission date for Biennial Reports for the Orange Cohort was November 15, 2014. There are 34 institutions in the Orange Cohort that sponsor 134 program. All but 3 institutions (11 programs) submitted Biennial Reports on time. Two institution's submissions remain outstanding.

The table below provides information about late Biennial Reports. Staff has contacted each of these sponsors to request the report. An extraordinary fee will be assessed because of the additional staff work to gather late documents.

Blue Cohort Late Submissions: Biennial Report			
Due Date	Institution	# of Programs	Date Submitted
September 15, 2015	Holy Names	5	November 9, 2015
	Loma Linda	2	September 18, 2015
	Wiseburn USD	4	September 29, 2015
	CA School for the Deaf	1	December 10, 2015
	Grossmont Union	1	Resubmission pending
	Tustin USD	2	September 23, 2015
Orange Cohort Late Submissions: Biennial Report			
November 15, 2015	Chapman	8	December 8, 2015
	ACSA	1	Not Yet Received
	Butte COE	2	Not Yet Received

**Next Steps**

Staff will continue to follow up with institutions that have not submitted accreditation documents in a timely manner. The table will be updated to include information about these submissions and will be reported at the April 2016 COA meeting.