

Update on the 7th Year Report from San Francisco State University

Overview of this Report

This item presents the 7th year report for San Francisco State University responding to the COA request for specific information related to the Adapted Physical Education Added Authorization program.

Background to this Report

In spring 2014 San Francisco State University (SFSU) hosted an [accreditation site visit](#). The team determined that SFSU met all the Commission's standards with the exception of Common Standards 6 (Advice and Assistance) and 8 (District-Employed Supervisors) which were found to be **Met with Concerns**. The findings for Common Standard 6 included the concern of the accreditation site visit team about the Adapted Physical Education Added Authorization program. The team found that Program Assessment for the APEAA program was not completed prior to the visit and felt that SFSU should be given the opportunity to complete Program Assessment. In addition, the team identified two issues: 1) it was not clear that candidates were receiving appropriate information about the credential program requirements and 2) a change in leadership due to retirement forced the program to be put on hold until 2012-13. At the time of the visit, the new coordinator had little knowledge of the Adapted Physical Education Added Authorization program.

The COA granted San Francisco State University the status of **Accreditation** but required SFSU to submit a 7th year report focused on the Adapted Physical Education Added Authorization (APEAA) program. SFSU was to provide the following:

- 1) Evidence that the Adapted Physical Education Added Authorization (APEAA) program has successfully completed the Program Assessment process.
- 2) The status of the San Francisco State APEAA program, including identification of program leadership.
- 3) The number and status of the candidates who are currently enrolled in the APEAA program and evidence that these candidates have received appropriate advice about the APE AA program.

Progress Made Since the 2014 Site Visit

In a report received by the Commission on September 9, 2015, ([Appendix A](#)), San Francisco State University reported the following actions:

Required Actions	Steps Taken
Evidence that the Adapted Physical Education Added Authorization (APEAA) program has successfully completed the Program Assessment process.	The program assessment review process for the APEAA program was completed on September 9, 2015 with all standards found to be preliminarily aligned.
The status of the San Francisco State APEAA program, including identification of program leadership.	The Adapted Physical Education Added Authorization Program is a collaborative effort among three departments (Department of Kinesiology in the College of Health and Social Sciences, Department of Secondary Education and Credential Services in the Graduate College of Education). A request for a tenure-track APEAA position has been submitted to the Dean of Health and Social Sciences and is a priority for the program. Currently the program coordinator is a full-time adjunct faculty member and is a specialist in adapted physical education.
The number and status of the candidates who are currently enrolled in the APEAA program and evidence that these candidates have received appropriate advice about the APE AA program.	<p>Candidate Status</p> <p>The coursework required for the added authorization in Adapted Physical Education is part of the Single Subject Physical Education program offered by the Department of Kinesiology at San Francisco State University. While the total enrollment numbers included in the 7th year report reflect all students taking the courses, there were four candidates who completed the APEAA program and currently are ready to submit applications for the added authorization credential.</p> <p>Advice</p> <p>Information about the APEAA program is being provided students within the SFSU single subject Physical Education credential program. Additionally, San Francisco Unified School District is disseminating information about San Francisco State University's Adapted Physical Education Added Authorization program amongst qualified teachers.</p>

Next Steps

Since SFSU received full accreditation, this is for information only. No action is needed at this time.



**7th Year Report to the Committee on Accreditation
Submitted by San Francisco State University**

September 8, 2015

Completed by Patricia Irvine, former Associate Dean

**Revised and Submitted by Nancy B. Robinson, Interim Associate Dean
Graduate College of Education**

SF State, represented by Graduate College of Education Interim Dean Elizabeth Kean and Associate Dean Patricia Irvine, met with the Committee on Accreditation (COA) on April 25, 2014 in Sacramento, CA. Based on the Accreditation Report's recommendation and SF State's responses to concerns that COA members expressed during the meeting, the COA voted to accredit SF State's professional preparation programs with the requirement that a 7th Year Report be submitted. This 7th Year Report is intended to update the COA about progress made this year to address concerns raised during the meeting about the program standards for the Adapted Physical Education Added Authorization.

Program Standards – Adapted Physical Education

The Site Visit Team concerns about the Adapted PE Added Authorization program (APE AA). The following issues were specifically identified by the COA required to be addressed in the 7th Year Report.

- **Evidence that the APE AA program has successfully completed the Program Assessment process.**

The first Program Assessment was submitted on November 22, 2014. Based on CTC feedback to the first submission, a revised Program Assessment was submitted on June 29, 2014 and feedback to this second submission was provided in October, 2014, which requested further revisions and resubmission. Resubmission was completed on May 29,

2015 and further requests for revisions were requested by CTC on August 3, 2015. Resubmission on August 4, 2015 resulted in notification on September 9, 2015 that all standards for the APE AA were preliminarily aligned. Further, in the same communication, notification was provided by email from CTC on September 9, 2015 that the Program Assessment process is complete.

- **Status of the San Francisco State APE AA program, including identification of program leadership.**

The Kinesiology Department in the College of Health and Social Sciences hired a full-time APE AA lecturer in fall 2013 to bring the APE AA curriculum back into full operation. The APE AA program was on hold since a former APE AA faculty retirement in 2009. It has taken 2 years to re-establish this program.

A tenure-track APE AA position request and job description has been submitted to the dean of Health and Social Sciences. This position is a top priority for the program. The current program coordinator is Dr. Dal Moon, a full-time adjunct faculty member and specialist in APE.

A number of students have taken APE AA courses in the last two years and four (4) candidates have completed and are ready to submit their application to CTC for the APE AA. Three of them are current teachers who hold credentials and have completed all five APE AA classes as of spring 2015. One student, who graduated a few years ago, took only the internship course (KIN 630), which was not available during his time at SF State.

Currently, a number of kinesiology students are taking APE AA courses and plan to enter the APE AA. We offered 4 sections of one APE AA course per year including summer semester due to high demand. It is a strong indicator of the growth of APE AA program in the past few years as the following table shows:

APE AA Course Enrollments Spring 2013 - Spring 2015

APE AA Courses	Spring 2013	Fall 2013	Spring 2014	Summer 2014	Fall 2014	Spring 2015	Summer 2015	TOTAL
KIN 536		27			31			58
KIN 537	16		25			26		67
KIN 538.1	69		56	17		56	17	198
KIN 538.2			30			32		62
KIN 539		36			39			75
KIN 630			15			13		28

Notes: KIN 536 is required and KIN 538 is an elective for all physical education majors.

PE majors (71 students as of spring 2015) are informed through department advising and the APE AA flyer that they can take all the APE AA courses to add APE AA to their PE

credential when they complete a credential program.

In spring 2015, 24 students were accepted to the PE single-subject credential program. This number is the highest for several years. Through the two curriculum and instruction courses for the single-subject credential (KIN 750 and KIN 751), students will be informed about the APE AA and the numerous APE AA job possibilities in the Bay Area.

- **Number and status of the candidates who are currently enrolled in the APE AA program and evidence that the candidates have received appropriate advice about APE AA program requirements, including the need to possess a valid prerequisite credential.**

Dr. Dal Moon uses the APE program flyer and the website <http://kin.sfsu.edu/currenstudents> to inform students about the requirements of the APE AA program.

Data on current enrollment for fall semester, 2015 is not yet available. As noted earlier, program efforts were focused on re-cultivating student interest in this field and advertising the APE AA program among SF State students by distributing the APE AA flyer to all PE majors. The program has just begun to reap benefits; four (4) candidates are preparing to apply to CTC to add the APE AA to their credential in fall 2015. With the high numbers of credential candidates enrolling this coming academic year, the program expects to see considerable growth. SF Unified School District is also aware of the APE AA program at SF State and is informing qualified teachers about it.

This APE AA program is still perceived as a relatively new to many credentialed students or Physical Education majors who will be pursuing a PE credential in the near future. Dr. Dal Moon (APE AA program coordinator), Dr. Claudia Guedes (PE Program Coordinator), and Ms. Ann Maria Barrera, Undergraduate Advisor, are fully aware of the requirements for this program and enthusiastically disseminate information through advising meetings and classes.

Teacher preparation at the Graduate College of Education at SF State benefitted greatly from the CTC site visit. The Site Visit Team and the subsequent meeting with the Committee on Accreditation provided an excellent review of our programs. In this report we have provided information about how the college and programs outside the college used the invaluable information provided to us. As always, improvement is ongoing, and the accreditation process helps us make important changes to serve our students even better.