

COMMITTEE ON ACCREDITATION MINUTES

April 30-May 1, 2015

Commission on Teacher Credentialing

Committee Members Present

Deborah Erickson
Bob Frelly (4/30 only)
Gary Kinsey
Kenneth Lopour
Anna Moore (4/30 only)
Margo Pensavalle
Reyes Quezada
Yvonne White
Nancy Watkins
Pia Wong

Absent Members

Jose Rivas
Kelly Skon

Staff Members Present

Teri Clark, Director
Cheryl Hickey, Administrator
Katie Croy, Consultant
Geri Mohler, Consultant
Gay Roby, Consultant
Lynette Roby, Consultant
Karen Sacramento, Consultant
Sarah Solari Colombini, Consultant
Paula Jacobs, Consultant
Teri Ackerman, Analyst

Others Present

Angela Trethway
Deborah Summers
Jim Zarillo (via technology)
Mark Cary
Anita Henck
Bonnie Konopak
Mark Chen (via technology)
Aleeta Powers (via technology)
Steve Thompson (via technology)
Melissa Hall (via technology)
Angela Salazar (via technology)
Cary Tillery
Shelly Tochluk
Keli Agner
Mel Hunt
Melanie Carmona
Candy Plahy
Audra Pittman
Carol Tomeo
Cathy Szychulda
Judy Mantle
Donna Elder

Debra Bean
Mark Goor (via technology)
Scott Thomas
Keith Walters (via technology)
Stan Mantooth
David Simmons
Kim Uebelhardt
Jennifer Hicks
Todd Airola
Karen Harvey (via technology)
Lauri Massari (via technology)
Linda Margulies (via technology)
Amy Reising
Barbara Howard
Laurel Henderson (via technology)
Adora Fisher (via technology)
Lydia Schneider
Nicole Padoan
Kirby Hoy

Ngoc Nguyen
Sean McCarthy (via technology)
Carol Clauss
Julie Sheldon (via technology)
Jo Birdsell
Teresa Marquez-Lopez
Kathy Tiner-Sewell
Steve Davis
Christopher Thomas
Laura Hannemann
Chris Hopper

Item 1 - CALL TO ORDER

The April 30, 2015 meeting of the Committee on Accreditation was called to order by Co-Chair Kenneth Lopour at 8:38 a.m.

Item 2 - APPROVAL OF THE AGENDA

Deborah Erickson moved approval of the April 2015 agenda. Gary Kinsey seconded the motion. The motion passed without dissent.

Item 3 - APPROVAL OF THE OCTOBER 2014 MINUTES

Deborah Erickson moved approval of the February 2015 minutes as corrected. Bob Frelly seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Gary Kinsey announced that he will be retiring on July 3. He will continue to teach on a part time basis. He also noted that the CSU system is having a statewide Teacher Convening on July 31 which will focus on the preparation of teacher candidates.
- Nancy Watkins announced that Valencia High School students hosted A TED X youth event in April at which some outstanding student speakers were featured.
- Margo Pensavalle announced that the USC May 5 faculty meeting will feature discussion of the Civil Rights Act and will be broadcast on line throughout the country.
- Reyes Quezada reported Nicholas Ladany is the new Dean of the School of Leadership and Education Sciences at the University of San Diego.

Item 5 - STAFF REPORTS

- Administrator of Accreditation Cheryl Hickey commended consultant Sarah Solari Colombini on the work she has done in staffing all of the 2014-15 accreditation site visits.
- Administrator Hickey announced that there are two consultant and two AGPA positions currently open in the Professional Services Division.
- Director Teri Clark gave an update on the proposed accreditation and Commission budget.
- Consultant Gay Roby gave an update on the Administrative Services transition process. Updated descriptions of practice and for creating modules for coaches and program directors will be posted on line. Phase 3 of the transition will take place from summer into fall of this year. During that time tutorials will be offered at approximately 5-6 sites throughout California.
- Consultant Sarah Solari Colombini gave an update on the Special Education Task Force. The focus of the report is on educating all students and how to address the range of students. She noted that this is the start of a long term, multi-agency endeavour.
- Administrator Hickey publicly thanked Mark Cary and Jo Birdsell for stepping in as emergency consultants on two of the spring site visits.
- Consultant Geri Mohler provided a brief update on the progress of the quarterly reports from Antioch University and La Sierra University.

Item 6 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Kenneth Lopour.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Erickson/Pensavalle) and carried to grant initial accreditation to the following programs of professional preparation:

Program of Professional Preparation for the Administrative Services Clear Induction Credential

Monterey County Office of Education

Program of Professional Preparation for Adult Education

Sonoma County Office of Education

Programs of Professional Preparation for Clear Education Specialist Induction

Cupertino Union School District

Oak Grove School District

Rialto Unified School District

B. Notification about the Transition of Professional Preparation Programs

There were no items listed.

C. Program(s) of Professional Preparation Moving to Inactive Status

Items listed were for notification purposes only. No action was taken.

California Polytechnic State University, San Luis Obispo:
Education Specialist Added Authorization: Autism Spectrum Disorders Program

Lawndale Elementary School District:
General Education (Multiple Subject/Single Subject) Induction Program, effective April 29, 2015.

California State University, Fullerton:
Special Teaching Authorization: Health

California State University, Channel Islands:
Multiple Subject Intern Credential Program

Azusa Pacific University:
CTEL Certificate Program, effective June 30, 2015.

D. Professional Preparation Programs Requesting Reactivation

It was moved, seconded (Moore/White) and carried (Frelly and Lopour recused) to grant reactivation to the following programs of professional preparation:

California State University, Bakersfield:
Preliminary Administrative Services Credential Program

Burbank Unified School District:
General Education (Multiple Subject/Single Subject) induction

Los Angeles Unified School District:
Multiple Subject District Intern Program

Chapman University:
Preliminary Single Subject Intern
(This item was posted in error as a withdrawal at the February 19, 2015 COA meeting)

University of California, Irvine
Multiple Subject Intern Program
(This item was posted in error as a withdrawal at the February 19, 2015 COA meeting)

E. Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Frelly/Quezada) and carried to grant withdrawal of the following programs:

California State University, Chico:
Education Specialist – Added Authorization: Autism Spectrum Disorder

University of Redlands

General Education (Multiple Subject/Single Subject) Clear Credential Program

CTEL Certificate Program

Speech-Language Pathology Services: Special Class Authorization

Azusa Pacific University:

General Education (Multiple Subject/Single Subject Clear Credential, effective June 30, 2015.

Education Specialist – Added Authorization: Emotional Disturbance, effective February 3, 2015.

F. Automatic Withdrawal for Programs of Professional Preparation

There were no items listed.

Item 7 – NOTIFICATION TO COA OF LATE DOCUMENTS

Consultant Catherine Kearney presented this information item regarding those institutions that have not complied with the timelines of the accreditation cycle. This item will be brought back to the COA in June. It was agreed that those institutions in the green cohort who have not provided program assessment documents will be contacted immediately.

Item 8 – REPORT OF THE ACCREDITATION SITE VISIT TO CALIFORNIA STATE UNIVERSITY, CHICO

Administrator Cheryl Hickey was joined at the table by state consultant Mark Cary and institutional representatives Angela Tretheway and Deborah Summers. Team lead Jim Zarillo, who joined the meeting through technology, presented the team report. After discussion, it was moved, seconded (Erickson/Frelly) and carried to accept the team recommendation of **Accreditation**.

Item 9 – REPORT OF THE ACCREDITATION SITE VISIT TO AZUSA PACIFIC UNIVERSITY

Consultant Sarah Solari Colombini (substituting for Teri Clark) introduced institutional representative Anita Henck and Team Lead Bonnie Pettersen who joined her at the table. Bonnie Petterson presented the team report. After discussion. It was moved, seconded (Watkins/Pensavalle) and carried (Quezada recused) to assign the status of **Accreditation with Stipulations** requiring a resolution of the active CTCL program and a plan for students to complete that program to be provided to the COA by July 1, 2015.

Item 10 – REPORT OF THE ACCREDITATION SITE VISIT TO SAN DIEGUITO UNION HIGH SCHOOL

Commission Consultant Gay Roby introduced Team Lead Aleeta Powers and institutional representative Mark Chen, who both joined the meeting through technology. Aleeta Powers presented the accreditation team report to the COA. After discussion, it was moved, seconded

(Erickson/Moore) and carried to accept the accreditation review team recommendation of **Accreditation**.

Item 11 – REPORT OF THE ACCREDITATION SITE VISIT TO MADERA UNIFIED SCHOOL DISTRICT

In the absence of Director Teri Clark, Commission Consultant Gay Roby introduced institutional representative Steve Thornton and Team Lead, Melissa Hall, who both joined the meeting through technology. Melissa Hall presented the team report to the COA. After discussion, it was moved, seconded (Lopour/Kinsey) and carried to accept the accreditation review team recommendation of **Accreditation with Stipulations**.

Item 12 – REPORT OF THE ACCREDITATION SITE VISIT TO BALDWIN PARK UNIFIED SCHOOL DISTRICT

Consultant Karen Sacramento introduced institutional representative Angela Salazar who joined the meeting through technology. With Ms. Sacramento at the table was Team Lead Carry Tillery, who presented the accreditation team report. After discussion, it was moved/seconded (Kinsey/Quezada) and carried to accept the team recommendation of **Accreditation with Stipulations**.

Item 13 – REPORT OF THE ACCREDITATION SITE VISIT TO MT. SAINT MARY’S UNIVERSITY

Consultant Paula Jacobs was joined at the table by institutional representatives Shelly Tochluk and Kelli Agner along with Team Lead Mel Hunt who joined her at the table. Dr. Hunt presented the team findings to the COA. It was moved, seconded (Erickson/Frelly) and carried to accept the accreditation site visit team recommendation of **Accreditation with Stipulations**.

Item 14 -

Item 14 will be presented at the June meeting of the COA.

Item 15 – REPORT OF THE ACCREDITATION SITE VISIT TO PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

Consultant Gay Roby was joined at the table by institutional representatives Melanie Carmona and Janice Weber. Also at the table was Team Lead Audra Pittman, who presented the accreditation team report. After discussion, it was moved, seconded (Kinsey/Erickson) and carried (Walker and Frelly recused) to accept the team recommendation of **Accreditation**.

Item 16 – REPORT OF THE REVISIT TEAM TO VISTA UNIFIED SCHOOL DISTRICT

Director Teri Clark introduced institutional representative, Carol Tomeo and Team Lead Cathy Szychulda, who both joined her at the table, Ms. Szychulda presented the accreditation team report. After discussion, it was moved, seconded (Moore/Frelly) and carried to accept the team recommendation of **Accreditation**.

Item 17 – REPORT OF THE REVISIT TEAM TO NATIONAL UNIVERSITY

Director Teri Clark was joined at the table by institutional representatives Debra Bean, Judy Mantle and Donna Elder. Joining the meeting through electronic media was Team Lead Mark Goor, who presented the accreditation team report. After discussion, it was moved, seconded

(Frelly/Moore) and carried to change the accreditation status of National University from Accreditation with Stipulations to **Accreditation**.

Item 18 – DISCUSSION OF THE QUARTERLY REPORT FOR HEBREW UNION COLLEGE

Commission Consultant Gay Roby presented the fourth quarterly report submitted by Hebrew Union College, addressing the finding of Accreditation with Major Stipulations incurred by the institution in April, 2014. . As this was an information/action item no action was taken. Staff will return to the June COA meeting with the final Hebrew Union College report.

Item 19 – UPDATE ON DISCUSSION REGARDING CAEP AGREEMENT

This item was presented by Director Teri Clark and Administrator Cheryl Hickey. After review and discussion of the draft CAEP/CTC partnership agreement, it was moved, seconded (Erickson/Pensavalle) and carried to accept the language of the proposed agreement to be transmitted to CAEP.

Item 20 – DISCUSSION OF STRENGTHENING AND STREAMLINING ACCREDITATION

This information/action item, providing an update on the work to strengthen and streamline the Accreditation system was presented by Director Teri Clark. No action was taken by the COA.

RECESS

The meeting was recessed by Co-Chair, Reyes Quezada at 3:50 p.m. on Thursday, April 30, 2015.

RECONVENE

The meeting was reconvened at 8:39 a.m. on Friday, May 1, 2015 by Co-Chair, Kenneth Lopour.

Item 21 – RECOMMENDATIONS TO REMOVE STIPULATIONS ON CLAREMONT GRADUATE UNIVERSITY

Administrator Cheryl Hickey introduced institutional representative Scott Thomas who joined her at the table, and Team Lead Keith Walters, who attended the meeting through the use of electronic media. After discussion, it was moved, seconded (Erickson/Quezada) and carried (Kinsey recused) to accept the team lead and staff recommendation to change the status of Claremont Graduate University from Accreditation with Stipulations to **Accreditation**.

Item 22 – REPORT OF THE ACCREDITATION SITE VISIT TO VENTURA COUNTY OFFICE OF EDUCATION

Consultant Karen Sacramento introduced institutional representatives, Stan Mantooth, David Simmons and Kim Uebelhardt who joined her at the table. Also at the table was Team Lead Jennifer Hicks, who presented the accreditation team report. After discussion, it was moved, seconded (Lopour/Watkins) and carried (Kinsey recused) to accept the accreditation team recommendation of **Accreditation**.

Item 23 – REPORT OF THE ACCREDITATION SITE VISIT TO BRENTWOOD UNION SCHOOL DISTRICT

Consultant Karen Sacramento introduced institutional representative Todd Airola, who joined her at the table. Joining the meeting through technology was Team Lead Karen Harvey, who presented the accreditation team report. After discussion, it was moved, seconded (Lopour/Wong) and carried to accept the accreditation team recommendation of ***Accreditation***.

Item 24 – REPORT OF THE ACCREDITATION SITE VISIT TO WESTSIDE UNIFIED SCHOOL DISTRICT

Director Teri Clark introduced institutional representative Lauri Massari who joined the meeting through electronic media. Also joining the meeting through technology was Team Lead, Linda Margulies, who presented the team report. After discussion, it was moved, seconded (Kinsey/Wong) and carried to approve the team recommendation of ***Accreditation*** with the requirement of a 7th year report.

Item 25 – REPORT OF THE ACCREDITATION SITE VISIT TO HIGH TECH HIGH

Consultant Katie Croy introduced institutional representative, Amy Reising who joined her at the table along with Team Lead Barbara Howard. Ms Howard presented the team report to the COA. After discussion, it was moved, seconded (Erickson/Wong) and carried (Quezada recused) to accept the team recommendation of ***Accreditation with Stipulations*** with the addition that an update report be presented to the COA at its October meeting as to how the stipulations have been addressed, including efforts made to increase the diversity of instructional personnel.

Item 26 – REPORT OF THE ACCREDITATION SITE VISIT TO CUPERTINO UNION SCHOOL DISTRICT

Consultant Gay Roby introduced institutional representatives Laurel Henderson and Adora Fisher who joined the meeting through technology. In the absence of the team lead, Ms. Roby presented the team report. After discussion, it was moved, seconded (Erickson/White) and carried to accept the team recommendation of ***Accreditation***.

Item 27 – REPORT OF THE ACCREDITATION SITE VISIT TO SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

Consultant Karen Sacramento was joined at the table by institutional representatives Lydia Schneider, Nicole Padoan, Kirby Hoy and Ngoc Nguyen. Joining by electronic media was Team Lead Sean McCarthy, who presented the accreditation team report to the COA. After discussion, it was moved, seconded (Kinsey/Erickson) and carried to accept the team recommendation of ***Accreditation***.

Item 28 – QUARTERLY PROGRESS REPORT OF PACIFIC OAKS UNIVERSITY

Consultant Katie Croy presented this informational item detailing the third quarterly report and action plan submitted by Pacific Oaks University. The final quarterly report will be presented at the June COA meeting.

Item 29 – REPORT OF THE ACCREDITATION SITE VISIT TO LANCASTER SCHOOL DISTRICT

Consultant Gay Roby introduced team representative Carol Clauss, who joined her at the table. Joining the meeting through technology was Team Lead Julie Sheldon, who presented the team report. After discussion, it was moved, seconded (Erickson/Pensavalle) and carried to accept the accreditation team recommendation of ***Accreditation***.

Item 30 – REPORT OF THE ACCREDITATION SITE VISIT TO FIELDING GRADUATE UNIVERSITY

State Consultant Jo Birdsell was joined at the table by institutional representatives Teresa Marquez-Lopez and Kathy Tiner-Sewell. With them at the table was Team Lead Chris Hopper who presented the team report. After discussion, it was moved, seconded (Watkins/Kinsey) and carried (White recused) by a vote of 6-1 to change the team recommendation of *Accreditation with Major Stipulations* to ***Accreditation with Probationary Stipulations*** requiring that all of the stipulations specified in the team report are to be met, with the change in stipulation 2 that the unit provide evidence that fieldwork includes experiences noted in the Program Standards and the Common Standards.

Item 31 – REPORT OF THE ACCREDITATION SITE VISIT TO THE UNIVERSITY OF SAN FRANCISCO

Consultant Geri Mohler introduced this action item. Joining her at the table were institutional representatives Christopher Thomas and Laura Hannemann. Also at the table was Team Lead Chris Hopper who presented the team report. After discussion, it was moved, seconded (Erickson/Lopour) and carried to accept the accreditation team recommendation of ***Accreditation***.

Item 32 – PUBLIC COMMENT

There were no members of the public present.

Item 33 – ADJOURNMENT

The meeting was adjourned by Co-Chair Reyes Quezada at 1:43 p.m. on May 1, 2015. The next meeting of the COA is scheduled for Wednesday, Thursday and Friday, June 24-26, 2015.