



CSU Bakersfield

School of Social Sciences and Education

Office of the Dean

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Cheryl Hickey, Administrator of Accreditation
Professional Services Division
Commission on Teacher Credentialing
1900 Capitol Avenue
Sacramento, California 95811

Dear Ms. Hickey:

The Administrative Services: Preliminary and the Administrative Services: Clear Standards based programs at California State University Bakersfield were placed on “approved-inactive” status, effective August 2014. These programs were placed on moratorium because of three areas of concern: 1) quality and currency of the curriculum; 2) faculty expertise and capacity to offer the curriculum; and 3) quality of the assessment system. I have attached my memo to the Provost supporting moratorium status and this was approved by all governance bodies on our campus.

I established a timeline of events that would lead to the removal of the moratorium. This included establishing an advisory committee to determine the characteristics of a new program, hiring new faculty in the program, and re-initiating the program within a five year period. We have received valuable input from a community advisory committee and we are in the process of hiring two new tenure-track faculty to teach in this program. We also transformed the curriculum for the Administrative Services: Preliminary Program with new courses and an assessment plan that meets the new standards. Our transition plan has been approved. With all of this work completed, we would like to reactivate that program by September 1, 2015. We are not ready to reactivate the Clear program.

Please advise me of procedures or processes needed for reactivation. Thank you for all the work you do for CTC and education in California.

Sincerely,

Kathleen Knutzen
Interim VP for Academic Affairs