

COMMITTEE ON ACCREDITATION MINUTES

June 27, 2013

Commission on Teacher Credentialing
Sacramento, California

Committee Members Present

Joyce Abrams
Joseph Jimenez
Gary Kinsey
Reyes Quezada
Iris Riggs
Nancy Watkins
Pia Wong

Absent Members

Emelina Emaas
Deborah Erickson
Anne Jones
Kiran Kumar
Kenneth Lopour

Staff Members Present

Teri Clark, Division Director
Cheryl Hickey, Administrator
Katie Croy, Consultant
Gay Roby, Consultant
Geri Mohler, Consultant
Lynette Roby, Consultant
Catherine Kearney, Consultant
Paula Jacobs, Consultant
Teri Ackerman, Analyst/Recorder

Others Present

Vickie Park (via conference call)
Vanessa Sheared
Karen Davis-O'Hara
Jill Hamilton-Bunch (via conference call)
Larry Selby (via conference call)
Robert Barner (via conference call)
Patricia McDonough
Barbara Merino
Tom Lee
Victoria Folks (via electronic media)
Hope Tollefsrud (via electronic media)

Item 1 - CALL TO ORDER

The June 27, 2013 meeting of the Committee on Accreditation was called to order by Co-Chair Joseph Jimenez at 8:34 a.m.

Item 2 - APPROVAL OF THE AGENDA

Joyce Abrams moved approval of the June 2013 agenda. Reyes Quezada seconded the motion. The motion passed without dissent.

Item 3 - APROVAL OF THE AUGUST 2012 MINUTES

Nancy Watkins moved approval of the April 2013 minutes. Iris Riggs seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Pia Wong recently returned from a trip to Mexico where she attended Spanish language school.
- Reyes Quezada has had an article published in the most recent issue of *Teaching Education*.
- Gary Kinsey noted that the field appreciated the CTC response to the National Council on Teacher Quality (NCTQ) report.
- Joseph Jimenez announced his resignation as a member of the COA.

Item 5 - STAFF REPORTS

- Administrator Cheryl Hickey welcomed Director Teri Clark to the meeting.
- Ms. Hickey reported that Pia Wong and Anne Jones were reappointed to the COA by the Commission in April. Emelina Emaas will not be serving as a member of the COA after this meeting as her tenure has expired. Anna Moore was appointed to the COA by the Commission and will be serving as the new K-12 representative beginning at the August meeting. Ms. Moore has served as a team lead on induction program site visits in the past and is familiar with the accreditation process.
- Staff has been busy working on the Teacher Preparation Advisory Committee Report. This is a high priority project.
- Consultant Gay Roby gave an update on the work done by the Administrative Standards Development panel. A meeting was scheduled for the day following the COA meeting at which time the panel was expected to take a final look at the standards expected to be presented at the August 1-2 Commission meeting.
- Consultant Catherine Kearney covered the work staff has done to this point in the English Learner Intern area. Dr. Kearney stated that she is looking forward to input from the COA during the development of this project. Administrator Cheryl Hickey singled out the work of Dr. Kearney, Teri Clark and staff for bringing the project to this point and forward.
- Administrator Cheryl Hickey announced that the budget for this year appears to be stable.
- A Program Completer Survey for all applicants who have been recommended for a preliminary credential is being implemented as a pilot project. The survey will close at the end of August. Consultant Tonja Jarrell is also in the process of drafting four additional surveys which may benefit the accreditation system.
- TPEs have been updated to address alignment with the Common Core standards. Staff hopes to begin updating the Special Education TPEs this fall.
- Staff are working to prepare for accreditation site visits in 2013-14.
- Ms. Hickey announced that there will be stakeholder meeting on July 16 to address the impact of the changing fiscal environment on induction services for new teachers. In addition, she noted that it may be difficult to staff teams for the scheduled visits. More information regarding options for induction program visits will be available at future meetings of the COA.

- A BIR training was held in April which proved to be extremely successful. Evaluations of the training were very positive. Sharon Russell from Cal State TEACH will assist with the trainings after August. Mark Cary will no longer be assisting after that time. The next BIR training will take place August 8-9.
- Administrator Cheryl Hickey noted that there has been a request from the National professional association for the visually impaired to use the Commission's adopted standards in this area as the national standards.

Item 6 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Joseph Jimenez.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Abrams/Kinsey) and carried to grant initial accreditation to the following programs of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction

Selma Unified School District

Tulare City School District

San Marcos Unified School District

Corona-Norco Unified School District

Program(s) of Professional Preparation for the Education Specialist: Moderate/Severe Credential

Whittier College

Program(s) of Professional Preparation for the Education Specialist: Emotional Disturbance Added Authorization

San Diego County Office of Education

Program(s) of Professional Preparation for the Bilingual Authorization

California State University, Los Angeles (Spanish, Korean, Cantonese, Mandarin and Filipino (Tagalog)).

Program(s) of Professional Preparation for the Designated Subjects Adult Education Credential

Davis Unified School District

Program(s) of Professional Preparation for the Preliminary Administrative Services Credential

University of Southern California

B. Notification about the Transition of Professional Preparation Programs

Items listed were for notification purposes only. No action was taken.

There were no programs transitioning in June.

C. Program(s) of Professional Preparation Moving to Inactive Status

Items listed were for notification purposes only. No action was taken.

University of Southern California:

Pupil Personnel Services: School Counseling Program, effective July 1, 2013.

University of California, Irvine:

Single Subject Internship Program – English, effective June 15, 2013.

Single Subject Internship Program – Spanish, effective June 15, 2013.

Single Subject Internship Program – Mathematics, effective June 15, 2013.

Single Subject Internship Program – Science, effective June 15, 2013.

California State University, San Bernardino:

Education Specialist – Added Authorization: Autism Spectrum Disorders, effective December 1, 2013.

Education Specialist – Added Authorization: Early Childhood Special Education, effective December 1, 2013.

Burbank Unified School District:

General Education Induction Program, effective August 1, 2013.

Greenfield Union School District:

General Education Induction Program, effective June 30, 2013.

D. Professional Preparation Programs Requesting Reactivation

It was moved, seconded (Riggs/Wong) and carried to grant reactivation of the following program of professional preparation:

San Jose State University: Multiple Subject Intern Program.

E. Recommendation about the Withdrawal of Professional Preparation Programs

There were no programs requesting withdrawal in June.

Item 7 – UPDATE ON THE 7TH YEAR REPORT FOR TEMPLE CITY UNIFIED SCHOOL DISTRICT

Although listed as an update, this item was actually a report with a request for removal of stipulations.

Co-Chair, Joseph Jimenez introduced Consultant Gay Roby who in turn introduced Vickie Park, Program Director of the Temple City Induction Program, who joined the meeting via conference call. After discussion, it was moved, seconded (Abrams/Watkins) and carried to accept the accreditation team's recommendation of **Accreditation**. An additional report from the institution, ensuring implementation of a plan to meet Standards 13 and 14 was requested by the COA.

Item 8 – UPDATE ON THE 7TH YEAR REPORT FOR BURBANK UNIFIED SCHOOL DISTRICT

This information item, continuing discussion of the institution's progress in meeting the stipulations set by the COA in 2012, was presented by Consultant Gay Roby.

Item 9 – UPDATE ON 7th YEAR REPORT FOR UNIVERSITY OF CALIFORNIA, BERKELEY

Administrator Cheryl Hickey presented this item to the Committee. After discussion, staff was directed to draft a letter to the institution requesting additional information covering steps taken by the institution addressing Common Standard 8 and Program Standard 15 with the information due one year from the date of the meeting.

Item 10 – REPORT OF THE NCATE ACCREDITATION REVISIT TO CALIFORNIA STATE POLYTECHNIC UNIVERSITY, SAN LUIS OBISPO

Director Teri Clark presented this item which provided information about the NCATE follow up visit and report addressing NCATE accreditation of the institution. Because the COA took action in April 2012 to remove stipulations and grant accreditation status to Cal Poly, no additional action was needed on the part of the COA.

Item 11 – RECOMMENDATION TO REMOVE STIPULATIONS FOR CALIFORNIA STATE UNIVERSITY SACRAMENTO

Co-Chair, Joseph Jimenez introduced Consultant Geri Mohler who was joined at the table by Dr. Vanessa Sheared, Dean of the College of Education and Dr. Karen Davis-O'Hara, Director of Teacher Education. Committee member Pia Wong recused herself from this item. Dr. Mohler presented the report. After checking with legal counsel, it was determined that there was not a quorum vote with the recusal of Pia Wong. It was agreed to table this item and hold a conference call meeting as soon as possible after the meeting, ensuring a quorum vote.

Item 12 – RECOMMENDATION TO REMOVE STIPULATIONS FOR REACH INSTITUTE OF SCHOOL LEADERSHIP

Consultant Geri Mohler introduced Team Lead, Dr. Jill Hamilton-Bunch, who joined in by conference call. Also joining the meeting by video conference were institutional representatives, Victoria Folks, Induction Program Director and Hope Tollefsrud, incoming Executive Director. After discussion, it was moved, seconded (Watkins/Kinsey) and carried to table the accreditation decision until additional information could be presented to the COA. Staff agreed to work with the institution with the intention of bringing the requested information to the August meeting, or possibly by a telephone meeting/vote.

Item 13 – RECOMMENDATION TO REMOVE THE STIPULATIONS FOR PEPPERDINE UNIVERSITY.

Consultant Lynette Roby introduced Team Lead, Dr. Caryl Hodges, who presented the report. Joining the meeting via video conference were institutional representatives Dr. Martine Jago, Associate Dean of Education; Dr. Robert Barner, Program Director, Master of Arts and Education and Teacher Preparation; and Dr. Larry Selby, Director of Assessment and

Accreditation. After discussion, it was moved, seconded (Watkins/Kinsey) and carried to change the status of Pepperdine University from *Accreditation with Stipulations* to *Accreditation*.

Item 14 – DISCUSSION OF COMMON STANDARDS ADDENDUM FOR NEW PROGRAM PROPOSALS

Consultant Lynette Roby presented this report proposing changes in the Common Standards New Program Addendum in an effort to gather better information about how a newly proposed educator preparation program integrates into an institution's unit system and to streamline the process for approval. It was moved, seconded (Riggs/Kinsey) and carried to accept the staff recommendation that the revised Common Standards New Program Addendum template be approved.

Item 15 – REPORT ON THE ACCREDITATION REVISIT TO UNIVERSITY OF CALIFORNIA, LOS ANGELES

Consultant Paula Jacobs introduced Team Lead, Dr. Barbara Merino, who presented the report. Representing the institution was Dr. Patricia McDonough, Professor of Higher Education and Organizational Change and Associate Dean for Academic Affairs. After discussion, it was moved, seconded (Abrams/Riggs) and carried to change the status of the University of California, Los Angeles from *Accreditation with Stipulations* to *Accreditation*.

Item 16 – RECOMMENDATION TO REMOVE STIPULATIONS FOR PACIFIC UNION COLLEGE.

Consultant Geri Mohler introduced Tom Lee, Education Department Chair, who represented the institution. After hearing the report presented by Dr. Mohler and Committee discussion, it was moved, seconded (Watkins/Jimenez) and carried to maintain the status of Pacific Union College as *Accreditation with Stipulations* with a revised stipulation.

The revised stipulation is as follows, *“The institution will develop and implement a systematic plan for faculty development in instructional technology and provide evidence that the candidates are provided with opportunities to practice and demonstrate the effective use of instructional technology to achieve student learning. The plan shall include clarification related to the staffing responsibilities related to this effort.”*

Item 17 – CTC SCHOOL SOCIAL WORK AND COUNCIL ON SOCIAL WORK EDUCATION STANDARDS CROSSWALK

This action item was presented by Consultant Katie Croy. After discussion of the staff recommendations, it was moved, seconded (Wong/Abrams) and carried to adopt the School Social Work Standards Crosswalk.

Item 18 – UPDATE ON THE RECOMMENDATION FROM THE TEACHER PREPARATION ADVISORY PANEL

This information item was presented by Consultant Katie Croy.

Item 19 – DISCUSSION OF PROPOSED EXPERIMENTAL PROGRAM – CLAREMONT GRADUATE UNIVERSITY

This item will be presented at a later date.

Item 20 – DISCUSSION OF PROPOSED CAEP STANDARDS

This information item was presented by Administrator, Cheryl Hickey. Additional information on this topic will be presented as it becomes available.

Item 21 – DISCUSSION OF THE DEVELOPMENT OF A COST RECOVERY PLAN FOR SOME ACCREDITATION ACTIVITIES

This information item was presented by Administrator Cheryl Hickey. Staff noted that it will incorporate COA comments and feedback in the development of a cost recovery draft to be presented to the Commission at the August Commission meeting.

Item 22 – SELECTION OF COA MEETING DATES FOR 2014

Administrator Cheryl Hickey presented this two part action item to the Committee. It was moved, seconded (Jimenez/Abrams) and carried to change the August COA meeting from two days to one day. The meeting will be held on Wednesday, August 7. The selection of meeting dates for 2014 was tabled until all members of the COA can vote on the item and so that the comments of the COA members can be reflected in the next iteration of the item.

Item 23 – ELECTION OF CO-CHAIRS FOR 2013-2014

Administrator Cheryl Hickey presented this item calling for the nomination of COA Co-Chairs for the 2013-14 year. Reyes Quezada was nominated (Watkins/Riggs) and accepted the nomination. Kenneth Lopour was nominated (Wong/Watkins). Committee member Wong indicated that Committee member Lopour was willing to serve in this role. Because he was not in attendance, Mr. Lopour will be asked to confirm his acceptance or decline the nomination at the next meeting before elections can take place. Nominations will remain open until the next meeting of the COA. The election of Co-Chairs will be held at the August meeting.

Item 24 – PUBLIC COMMENT

There were no members of the public present.

Item 25 – ADJOURNMENT

The meeting was adjourned by acting Co-Chair Gary Kinsey at 3:25 p.m. on June 27, 2013. The next meeting of the COA is scheduled for Wednesday, August 7, 2013.