

COMMITTEE ON ACCREDITATION MINUTES

October 18, 2012

Commission on Teacher Credentialing
Sacramento, California

Committee Members Present

Joyce Abrams
Emelina Emaas
Deborah Erickson
Joseph Jimenez
Anne Jones
Kiran Kumar
Kenneth Lopour
Iris Riggs
Nancy Watkins
Pia Wong

Absent Members

Gary Kinsey
Reyes Quezada

Staff Members Present

Teri Clark, Division Director
Cheryl Hickey, Administrator
Katie Croy, Consultant
Gay Roby, Consultant
Geri Mohler, Consultant
Rebecca Parker, Consultant
Teri Ackerman, Analyst/Recorder
Mary Sandy, Commission Director

Others Present

Deborah Kong

Item 1 - CALL TO ORDER

The October 18, 2012 meeting of the Committee on Accreditation was called to order by Co-Chair Anne Jones at 10:29 a.m.

Item 2 - APPROVAL OF THE AGENDA

Iris Riggs moved approval of the October 2012 agenda. Nancy Watkins seconded the motion. The motion passed without dissent.

Item 3 - APPROVAL OF THE AUGUST 2012 MINUTES

Kiran Kumar moved approval of the August 2012 minutes as corrected. The corrections included a change to the Special Interest Group mentioned on page 2 from "Special Interest Group 184" to "Special Interest Group 174". A correction was also made to that same page to reflect the SASP training that Emelina Emaas attended. Joseph Jimenez seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Deborah Erickson attended both the California Council on Teacher Education (CCTE) and the California Association of Professors of Educational Administration (CAPEA) conferences where she presented the new on-line Master's program offered by California Lutheran University. She noted the support of the Commission staff while there.
- Pia Wong attended the NEA conference in Washington, D.C. where she took part in the topic discussion of Partnership between Administration and the Community.
- Emelina Emaas has moved back to the main campus at Capital City School. She is also a new member of the WASC visiting committee.
- Kiran Kumar visited Turkey during the summer. She was humbled to see the history of the area and how many things which originated in Turkey we still use today.
- Anne Jones noted that as of October 15, she will be the Director and Associate Dean at the UC Riverside University Extension. She will continue working as Director of the Graduate School of Education until February. There is an opening for that position. Anne also added that her staff told her the Credential Counselors and Analysts of California conference was incredible, mostly due to Commission staff.

Item 5 - STAFF REPORTS

- Administrator Teri Clark noted there are two openings for consultant positions in the Professional Services Division posted on the Commission web page.
- After 18 months, the Commission audit is over – staff has addressed every issue and recommendation made by the auditor. The auditor was extremely complimentary to the Commission for completing the audit process in record time.
- CTOnline is up and operating and some of the glitches are being resolved. There is a list of improvements the Commission is hoping to make so that CTOnline will be even more efficient.
- The Commission's budget situation remains the same. Much will depend on the number of applications and exams submitted/taken this year. PSD is currently working on a plan to have funding for 2013-14.
- The new General Counsel has advised that when there is a conflict of interest recusal for a site visit report, the member who is recusing must leave the Commission room entirely, not just remove himself/herself from the table. This change will be made to the Procedures Manual and will be followed at all COA meetings.
- The edTPA pilot program which is based on the PACT model has garnered interest. Currently, San Diego State University, UC Santa Barbara and USC are piloting programs. Any institutions interested in obtaining a waiver to pilot this program are encouraged to contact the Commission.
- Teri Clark, Katie Croy and Gay Roby attended the CCTE conference in October where the topic was "Field Experience and Clinical Practices."
- Consultant Gay Roby gave an update of the work being done by the Administrative Panel. They are currently in the middle of holding stakeholder meetings prior to the standards writing panel meeting which will be held November 1-2 at the Commission. There is a new web page posted for all to read.
- Cheryl Hickey reviewed the work which has been done in looking at educator implications regarding CORE standards and the revision of TPEs. One meeting has already been held. An update regarding this work is scheduled to go to the Commission in December.

- There are three committee member positions open for the 2013-14 COA. Two of the members will represent higher education and the third member will represent K-12. Open applications will be available in December/January.
- Cheryl Hickey will be the staff member for a three person team who will visit Bard College the fourth week of October. A report of this visit will be presented at the February COA meeting.
- Commission staff is reviewing, in-house, Special Ed documents aligned to the new standards. A Department of Education partnership/funding is allowing the Commission to keep up with reviews.
- The Biennial reports are moving forward – staff is staying on top of them and they are being processed in a timely manner.
- The Commission has approved the World Language ELD authorization which allows for the possibility of having someone with a World Language credential as well as ELD.

Item 6 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Anne Jones.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Watkins/Lopour) and carried (Jimenez recused) to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction
Merced Union High School District

It was moved, seconded (Abrams/Kumar) and carried (Watkins and Lopour recused) to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction
CSU Fullerton

It was moved, seconded (Abrams/Emaas) and carried to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction
Santa Clara Unified School District

It was moved, seconded (Lopour/Jimenez) and carried to grant initial accreditation to the following programs of professional preparation:

Program of Professional Preparation for the Preliminary Administrative Services Credential
San Diego County Office of Education

Early Childhood Special Education: Added Authorization
Wiseburn School District: Project Optimal
California Baptist University

Autism Spectrum Disorders: Added Authorization
National Hispanic University

It was moved, seconded (Riggs/Emaas) and carried (Erickson recused) to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for the Clear Administrative Services:
Guidelines Based Credential
CSU Fullerton

It was moved, seconded (Riggs/Abrams) and carried to grant initial accreditation to the following programs of professional preparation:

Program(s) of Professional Preparation for the Clear Administrative Services:
Guidelines Based Credential
El Dorado County Office of Education

Program(s) of Professional Preparation for the Preliminary Adult Education Credential
San Diego County Office of Education

B. Notification about the Transition of Professional Preparation Programs

Items listed were for notification purposes only. No action was taken.

Adapted Physical Education
California State University, Los Angeles (effective December 31, 2011)
San Jose State University (effective September 27, 2012)

C. Program(s) of Professional Preparation Moving to Inactive Status

There were no items listed.

D. Professional Preparation Programs Requesting Reactivation

There were no programs requesting reactivation.

E. Recommendation about the Withdrawal of Professional Preparation Programs

There were no programs requesting withdrawal.

**Item 7 – DISCUSSION AND RECOMMENDATION FROM THE EDUCATION EXCELLENCE
TASK FORCE (EETF) AND IMPLICATIONS FOR ACCREDITATION**

Teri Clark presented this information item which offered information about the recommendations of the EETF. Discussion was held to determine the next steps to be taken. Public comment was made by Deborah Kong, who spoke to item 3E (strengthen preparation for educators in key high need fields, early childhood educators, etc.)

Item 8 – ADOPTION OF ANNUAL REPORT OF THE COA 2011-12

This action item was presented by Administrator Cheryl Hickey and Consultant Geri Mohler. It was moved, seconded (Erickson/Emaas) and carried to accept Sections 1-4 of the Accreditation Report with suggested edits. It was moved/seconded (Riggs/Erickson) and carried that the information in the additional draft discussed at the meeting be added to the Annual Report. It was also moved, seconded (Erickson/Lopour) and carried that in addition to adopting the language in the additional draft, the names of institutions are to be mentioned in the report.

Item 9 – DISCUSSION OF EVALUATION RESPONSES FROM 2011-12 SITE VISITS

Consultant Rebecca Parker presented this information item covering survey responses for the 2011-12 accreditation team leads, team members, and institutions. Discussion was held regarding areas of strength and areas in need of improvement based on those responses.

Item 10 – COMMON STANDARDS 2 UPDATE DISCUSSION

Consultant Geri Mohler presented this item which provided an update on the technical assistance work related to Common Standard 2.

Item 11 – DISCUSSION OF DRAFT REVISIONS TO PRECONDITIONS

This action item was presented by Director, Teri Clark, who offered an overview of the report presented to the Commission at its September 2012 meeting, which requested direction to move forward in updating the current Preconditions. It was moved/seconded (Watkins/Emaas) and carried to direct Commission staff to work with the TAP panel to gather feedback and bring that information back to the COA in February.

Item 12 – IMPLEMENTATION OF COMMISSION ACTIONS FOR 2012-13 – SMALL GROUP DISCUSSIONS

Administrator Cheryl Hickey introduced this item. Members broke into groups to discuss how best to implement the following efforts:

Group 1: Ensuring greater consistency in candidate assessment and program effectiveness data, particularly in the biennial reports:

The group reported that candidate assessment needs to be addressed and that the length of biennial reports should be kept brief. New exemplars need to be posted and a common way of assessment should be used by everyone. It was suggested that templates and charts be provided to all and that it be stressed that the completed charts/templates must appear in the biennial report.

Group 2: Recovering some of the Commission's costs by charging institutions for some accreditation activities:

Members of the group suggested that the credentialing fee should be raised, perhaps to \$100, to cover a five-year period. There was also group support for an accreditation fee per institution/per program. Also discussed was the idea of charging new institutions a moderate fee for accreditation. The group generally supported the idea that institutions should be charged for any accreditation activities beyond the basics. Some also suggested that private and for profit institutions should be charged accreditation fees.

Group 3: Developing and implementing a Program Completers survey:

The group discussed the various ways that Program Completers Survey could be used to make program decisions. They also discussed the possibility that many candidates may suffer survey fatigue and that the Commission explore ways in which surveys can serve multiple purposes and avoid duplication.

Staff will use these small group results to help develop the next steps for each of these three areas.

Item 13 – DISCUSSION OF PROGRAM APPROVAL AND UNIT ACCREDITATION

Director Teri Clark presented this information item which would help to inform the development of a December 2012 Commission agenda item which will address the current accreditation system and whether its focus on unit accreditation adequately reviews/places sanctions on individual programs and if, under the current structure, the COA has the ability to close a specific program at an institution.

Item 14 – PUBLIC COMMENT

There were no members of the public present.

Item 15 – ADJOURNMENT

The meeting was adjourned by Co-Chair Joseph Jimenez at 4:20 p.m. on October August 18, 2012. The next meeting of the COA is scheduled for Thursday, February 7, 2013.