

COMMITTEE ON ACCREDITATION MINUTES

May 30-31, 2012

Commission on Teacher Credentialing
Sacramento, California

Committee Members Present

Joyce Abrams
Emelina Emaas
Joseph Jimenez
Gary Kinsey
Kiran Kumar
Kenneth Lopour (5/30)
Reyes Quezada
Iris Riggs
Nancy Watkins
Pia Wong

Absent Members

Deborah Erickson
Anne Jones
Kenneth Lopour (5/31)

Commission Liaison

Louise Stymeist (present 5/31)

Staff Members Present

Teri Clark, Division Director
Cheryl Hickey, Administrator
Katie Croy, Consultant
Geri Mohler, Consultant
Gay Roby, Consultant
Teri Ackerman, Analyst/Recorder
Marilynn Fairgood, Consultant
Mike Taylor, Consultant

Others Present

5/30

Judith Warren-Little
Judy Greig
Bob Miyamoto (via Skype)
LaRie Colosimo
Linda Sheppard (via phone)
Jodie Schwartzfarb (via phone)
Agnes Chow (via videoconference)

5/31

Lori Walker
Joy Gabler (via videoconference)
Audrey Wiens (via phone)
Judy Roberts
Melissa Meetze-Hall (via Videoconference)
Jennifer Hicks
Patricia Beal (via phone)
Karen Hackett-Villalobos
Dorothy Griffin
Kip Tellez
Lorie Chamberland
Chris Hopper (via phone)

Mel Hunt
Janice Nelson
Sandra Scharlemann
Darby Williams
Frances Lebron

Item 1 - CALL TO ORDER

The May 2012 meeting of the Committee on Accreditation was called to order by Co-Chair Nancy Watkins at 1:05 p.m. on Wednesday, May 30, 2012.

Item 2 - APPROVAL OF THE AGENDA

Joyce Abrams moved approval of the May 2012 agenda. Kiran Kumar seconded the motion. The motion passed without dissent.

Item 3 - APPROVAL OF THE APRIL 2012 MINUTES

Gary Kinsey moved approval of the April 2012 minutes. Joseph Jimenez seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Co-Chair Nancy Watkins announced that Emelina Emaas was honored at a ceremony in New York as the winner of the Ulirang Guro Award. Emelina ranked first as one of the ten most outstanding Filipino teachers in America.
- Nancy Watkins also acknowledged the three COA members who were reappointed by the Commission last month. They are Reyes Quesada and Gary Kinsey, representing higher education and Joseph Jimenez, representing K-12. Their terms will expire in June, 2016.

Item 5 - STAFF REPORTS

- Administrator Cheryl Hickey gave kudos to all who participated in the 2011-2012 accreditation site visits. There were 38 site visits, 5 re-visits and 3 technical assistance visits. A total of 166 reviewers and 26 consultants/CRDs participated in these visits.
- The CTC On-Line System was launched on May 29th and is now available for use by the public.
- Administrator Cheryl Hickey noted that there have been no further cuts made to the Commission budget. The resources available to support the accreditation system in 2012-13 continue to be an ongoing issue.
- Cheryl represented the Commission at the NCATE State Clinic May 9-11 in Denver. She found the meeting to be informative and helpful. Ms Hickey provided an update on the development of the Council for the Accreditation of Educator Preparation (CAEP).
- The Teacher Leadership Bill continues to move forward. The Commission continues in monitoring its progress through legislative channels.
- Consultant Gay Roby announced that, although the Initial Program Review (IPR) process is on hiatus for budgetary reasons, the California County Superintendents Educational Services Association (CCSESA) has volunteered to assist the Commission with resources to be able to

continue the review of administrative service credential proposals. To that end, Initial Program Review proposals are scheduled for review on June 15 and June 26.

Item 6 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Nancy Watkins.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Abrams/Kinsey) and carried to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction Credential
Stockton Unified School District

It was moved, seconded (Lopour/Kinsey) and carried to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction Credential
William S. Hart Union High School

It was moved, seconded (Quezada/Kinsey) and carried (Jimenez recused) to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction Credential
Bakersfield City School District

It was moved, seconded (Abrams/Lopour) and carried to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction Credential
San Bernardino City Unified School District

It was moved, seconded (Lopour/Kumar) and carried to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction Credential
Tracy Unified School District

It was moved, seconded (Jimenez/Emaas) and carried to grant initial accreditation to the following programs of professional preparation:

Program(s) of Professional Preparation for the Preliminary Single Subject Credential
Bard College – Science
Bard College – Mathematics
Bard College – Music

It was moved, seconded (Riggs/Abrams and carried (Kinsey recused) to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for the Reading Certificate Added Authorization
California State Polytechnic University, Pomona

B. Notification about the Transition of Professional Preparation Programs

Items listed were for notification purposes only. No action was taken.

Resource Specialist

California State University, Fullerton (effective August 2011)

Reading Certificate (Added Authorization)

California State University, East Bay

University of LaVerne

San Diego State University

Sonoma State University

Reading and Language Arts Specialist Credential

San Diego State University

Sonoma State University

C. Program(s) of Professional Preparation Moving to Inactive Status

There were no programs moving to inactive status.

D. Professional Preparation Programs Requesting Reactivation

There were no programs requesting reactivation.

E. Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Kinsey/Abrams) and carried (Lopour recused) to grant withdrawal to the following program(s) of professional preparation:

Special Class Authorization: Communicative Disorders

CSU Fullerton (effective May 30, 2012)

Item 7 -- REPORT OF THE ACCREDITATION VISIT TO UNIVERSITY OF CALIFORNIA, BERKELEY

Consultant Mike Taylor introduced institutional representative Judith Warren-Little, Dean of the School of Education, and Team Lead Judith Greig, who presented the report. After discussion, it was moved, seconded (Kumar/Lopour) and carried (Kinsey abstained) that the COA accept the accreditation team recommendation of *Accreditation* with the addition that an update on Common Standards 1, 8 and 9 and on Program Standard 15 for the Multiple Subject/Single Subject Programs, and on Program Standards 1, 6 and 7 for the Career Technical Education (CTE) Program be addressed in the institutions' 7th year report to the Commission. Specifically, the report would address the following:

- (a) evidence of involvement of external stakeholders in the governance of teacher education programs
- (b) evidence of training in supervision for district-employed field supervisors in teacher education programs
- (c) evidence that in the Career Technical Education (CTE) program, both the description of program design and the evaluation of candidate competence are aligned with the CTE Model

Curriculum Standards and bases CTE teachers' competence on the California Teaching Expectations (CTE).

Item 8 – REPORT OF THE ACCREDITATION VISIT TO THE MARIN COUNTY OFFICE OF EDUCATION

State Consultant LaRie Colosimo introduced institutional representative Linda Sheppard, who joined the meeting via telephone conference call. Team Lead Bob Miyamoto, who presented the report, joined in by Skype. After discussion, it was moved, seconded (Emaas/Riggs) and carried to accept the accreditation team's recommendation of *Accreditation*.

Item 9 – REPORT OF THE ACCREDITATION SITE VISIT TO POWAY UNIFIED SCHOOL DISTRICT

Administrator Cheryl Hickey stood in for State Consultant Cindy Gappa and introduced institutional representatives Superintendent John Collins, Agnes Chow, and additional faculty members who joined the meeting via Skype. Team Lead Jodie Schwartzfarb presented the report. After discussion was held, it was moved, seconded (Jimenez/Kinsey) and carried to accept the accreditation team's recommendation of *Accreditation*.

Item 10 – REPORT OF THE TECHNICAL ASSISTANCE VISIT TO ICEF

Consultant Gay Roby presented this information item, reflecting the Technical Assistance visit to Inner City Education Foundation (ICEF) Public Schools, chartered by the Los Angeles Unified School District. The visit was made to assist program leadership in preparing for their scheduled site visit currently scheduled for the spring of 2013.

Item 11 – REPORT OF THE TECHNICAL ASSISTANCE VISIT TO ANIMO LEADERSHIP CHARTER HIGH SCHOOL (GREEN DOT)

Consultant Gay Roby presented a summary of the May 2012 Technical Assistance visit to Animo Leadership (Green Dot Schools). The visit was made to assist program leadership in preparing for their scheduled site visit currently scheduled for the spring of 2013. This was an information item and no action was needed.

Item 12 – DISCUSSION OF POSSIBLE REVISIONS TO BIENNIAL REPORTS

Administrator Cheryl Hickey and Consultant Geri Mohler presented this item. After reviewing the proposed changes and suggesting additional revisions to the Biennial Report, it was agreed that staff would bring an updated revised Biennial Report template to the COA in June for review and possible action.

Item 13 – IMPLICATIONS OF POSSIBLE REVISIONS TO COMMON STANDARD 4

This item was deferred until a future meeting.

Item 14 – DISCUSSION OF PROCESS AND PROCEDURES REGARDING DENIAL OF ACCREDITATION

Administrator Cheryl Hickey presented this information item which serves as a continuing discussion from the February, March and April 2012 meetings, proposing changes to the language in the

Accreditation Handbook and Framework. This item will be revised and brought back to the COA at its June meeting with the changes suggested by the COA for further discussion and possible action.

Item 15 – DISCUSSION OF THE NCATE PROTOCOL AND POSSIBLE MODIFICATIONS

This action item was presented by Administrator, Cheryl Hickey. After discussion, it was moved/seconded (Kinsey/Riggs) and carried to accept the additional modifications to the NCATE protocol as presented.

Item 16 – DISCUSSION OF ACCREDITATION ACTIVITIES FOR 2012-13

Director Teri Clark presented this information item. Discussion was held regarding the Draft Commission agenda item to be presented at the June meeting of the Commission. That agenda item covers suggested ways in which the accreditation process can best be carried out with limited resources for the upcoming fiscal year.

Item 17 – PROPOSED COA MEETING SCHEDULE FOR 2012-13

This information item was presented by Administrator, Cheryl Hickey. Proposed dates for the 2013 COA meetings were presented. Staff has asked for feedback from members as to whether the proposed meeting schedule is optimal or whether staff should consider alternative dates for any of the proposed meetings. This item will be brought back to the COA in June for action.

RECESS

The meeting was recessed by Co-Chair, Nancy Watkins at 4:50 p.m. on Wednesday, May 30, 2012.

RECONVENE

The meeting was reconvened at 8:30 a.m. on Thursday, May 31, 2012 by acting Co-Chair, Pia Wong.

Item 18 – REPORT OF THE ACCREDITATION SITE VISIT TO HANFORD ELEMENTARY SCHOOL DISTRICT

State Consultant Audrey Wiens, who joined in via conference call, introduced institutional representative Joy Gabler, who, along with her support team, appeared through videoconference. Team Lead Lorie Walker presented the report. After discussion, it was moved, seconded (Kinsey/Emaas) and carried (Jimenez recused) to accept the accreditation team's recommendation of *Accreditation*.

Item 19 – REPORT OF THE ACCREDITATION SITE VISIT TO THE PLACER COUNTY OFFICE OF EDUCATION

State Consultant Judy Roberts introduced Institutional representative Jennifer Hicks who joined her at the table. Team Lead Melissa Meetze-Hall, who appeared via videoconference presented the report. After discussion, it was moved, seconded (Kumar/Emaas) and carried (Wong recused) to accept the accreditation team's recommendation of *Accreditation*.

Item 20 – COMMON STANDARD 2: DRAFT OF GUIDANCE FOR TEAMS

Administrator Cheryl Hickey was joined by Director Teri Clerk in presenting this information item. Staff will revise language based on COA discussion and will bring this item back to the Committee for further discussion and possible action in June.

Item 21 – REPORT OF THE ACCREDITATION SITE VISIT TO THE SUTTER COUNTY OFFICE OF EDUCATION

Consultant Marilyn Fairgood introduced Team Lead Patricia Beal who joined the meeting by conference call. Ms. Fairgood was joined at the table by Karen Hackett-Villalobos, Program Director, and Dorothy Griffin, Assistant Superintendent, Educational Services. After presentation of the team report and discussion, it was moved, seconded (Kinsey/Jimenez) and carried to accept the accreditation team's recommendation of *Accreditation*.

Item 22 – REPORT OF THE ACCREDITATION SITE VISIT TO THE UNIVERSITY OF CALIFORNIA, SANTA CRUZ

Administrator Cheryl Hickey, who served as the consultant on this visit, introduced Team Lead Chris Hopper, who joined the in via telephone. Kip Tellez, Chair of the Department of Education and Lori Chamberland, Director of Teacher Education representing the institution, joined Ms. Hickey at the table. After presentation of the report and discussion, it was moved, seconded (Quezada/Emaas) and carried to accept the accreditation team's recommendation of *Accreditation*.

Item 23 – REPORT OF THE ACCREDITATION SITE VISIT TO CONCORDIA UNIVERSITY

Consultant Katie Croy introduced Team Lead Mel Hunt, who joined her at the table. Also at the table were Janice Nelson and Sandra Scharlemann, representing the institution. After presentation of the report and discussion, it was moved, seconded (Kinsey/Riggs) and carried to accept the accreditation team's recommendation of *Accreditation*.

Item 24 – REPORT OF THE ACCREDITATION SITE VISIT TO CHULA VISTA ELEMENTARY SCHOOL DISTRICT

Consultant Geri Mohler introduced Team Lead Darby Williams who joined her at the table. Institutional representative Frances LeBron joined the meeting via conference call. After presentation of the report and discussion, it was moved, seconded (Kinsey/Jimenez) and carried (Abrams recused) to accept the accreditation team's recommendation of *Accreditation*.

Item 25 – NOMINATIONS FOR CO-CHAIRS FOR THE COMMITTEE ON ACCREDITATION

Administrator Cheryl Hickey presented this information item calling for the nomination of COA Co-Chairs for the 2011-12 year. Joseph Jimenez was nominated (Kinsey/Watkins) and accepted the nomination. Pia Wong was nominated by Reyes Quezada and respectfully declined the nomination. Anne Jones was nominated to serve an additional year as Co-Chair (Riggs/Wong). Nominations will remain open until the next meeting of the COA. The election of Co-Chairs will be the last item on the June agenda of the COA.

Item 26 – PUBLIC COMMENT

There were no members of the public present.

Item 27 – DEBRIEF ACCREDITATION DECISIONS

The COA discussed actions taken by the Committee on accreditation decisions.

ADJOURNMENT

The meeting was adjourned by acting Co-Chair Pia Wong at 12:21 p.m. on May 31. The next meeting of the COA will take place at the Commission June 27-28, 2012.