

# COMMITTEE ON ACCREDITATION MINUTES

April 21-22, 2011

Commission on Teacher Credentialing  
Sacramento, California

## Committee Members Present

Joyce Abrams  
Ellen Curtis-Pierce  
Joseph Jimenez  
Anne Jones  
Gary Kinsey  
Kiran Kumar  
Carol Leighty  
Iris Riggs  
Sally Plicka  
Reyes Quezada  
Nancy Watkins  
Pia Wong

## Absent Members

None

## Staff Members Present

Teri Clark, Division Director  
Cheryl Hickey, Administrator  
Rebecca Parker, Consultant  
Katie Croy, Consultant  
Gay Roby, Consultant  
Geri Mohler, Consultant  
Helen Hawley, Consultant  
Teri Ackerman, Analyst/Recorder

## Others Present

Corinne Muelrath  
Bob Miyamoto  
Keith Walters  
Jennifer Hicks  
Judy Robersts  
Anne Yarroll-Melnick  
Caryl Hodges  
Audry Wiens  
Barb Libolt  
Mark Cary  
LaRie Colosimo  
Kurt Hild  
John Hughes  
Cathy Payne  
Rita Cruz  
Beverly James  
Larry Birch  
Stephen Lee  
Lisa Goldstein  
Don Dotson  
Pedro Hernandez-Ramos  
Elaine Chin  
Mary McVey

### **Item 1-CALL TO ORDER**

The April 2011 meeting of the Committee on Accreditation was called to order by Co-Chair Carol Leighty at 8:37 a.m. on Thursday, April 21, 2011.

### **Item 2-APPROVAL OF THE AGENDA**

Anne Jones moved approval of the April 2011 agenda. Nancy Watkins seconded the motion. The motion passed without dissent.

### **Item 3-APPROVAL OF THE MARCH 2011 MINUTES**

Kiran Kumar moved approval of the March 2011 minutes as presented. Ellen Curtis-Pierce seconded the motion. The motion passed without dissent.

### **Item 4-CO-CHAIR AND MEMBER REPORTS**

- Anne Jones invited all COA members who are also members of AERA to participate in the AERA 2012 Academic Research in Teaching conference which will be held in Vancouver.
- Nancy Watkins has passed the SSLA exam and is now eligible to become an administrator.
- Joseph Jimenez reminded the COA that NSDC will be holding their annual conference in Anaheim the first week in December. He asked members to consider coming to the California Staff Development Council.
- Joyce Abrams thanked Administrator, Cheryl Hickey for arranging admittance for her to the Learning to Teach CTC Conference held in March. Carol Leighty also attended the conference and served as a panelist.
- Gary Kinsey has fully settled into his new position as Director of the School of Education at CSU, Channel Islands.

### **Item 5-STAFF REPORTS**

Administrator, Cheryl Hickey shared the following:\

- Administrator, Cheryl Hickey announced the selection of two new COA members who will begin their terms in July. The new members are Kenneth Lopour (K-12 representative) and Deborah Erickson (IHE representative). Nancy Watkins was selected to serve a second term on the COA.
- Katie Croy and Gay Roby will be at the COA meetings on a regular basis, providing staff reports and other information.
- The Bureau of State Audits findings pertaining to their audit of the Division of Professional Practices and teacher discipline was discussed. This in no way impacts the accreditation process or the COA.
- Items covered at the April Commission meeting pertaining to the accreditation process were discussed.
- It was reported that Twenty- three accreditation visits have taken place to date.
- A Single Subject pedagogy webinar was led by Katie Croy.
- Administrator Hickey thanked Carol Leighty for her fantastic presentation at the CTC Learning to Teach seminar.

- The delay in reviewing Biennial reports was discussed. There has been a delay due to the number of site visits this year.
- A change is being made in the manner in which the year-out pre-visits are being done. The 2011-12 pre-visits will be done by webinar instead of having staff go to the visit sites.

**Item 6-PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Carol Leighty.

**A. Programs for Approval by the Committee on Accreditation**

It was moved, seconded (Wong/Jones) and carried (Kinsey recused) to grant initial accreditation to the following programs of professional preparation:

Programs of Professional Preparation for the Bilingual Authorization

*California State Polytechnic University, Pomona – Spanish, Cantonese and Mandarin*

*California State University, Channel Islands – Spanish*

*University of San Francisco - Spanish*

Program of Professional Preparation for the Preliminary Education Specialist Credential

*Concordia University n- Preliminary Education Specialist Credential Program: Mild/Moderate*

Programs of Professional Preparation for the Clear Education Specialist Credential

*UCLA*

*San Francisco State University*

*California School for the Deaf*

Program of Professional Preparation for the Preliminary Administrative Services Credential

*Bay Area School of Enterprise (REACH Institute)*

Programs of Professional Preparation for the Pupil Personnel Services - School Counseling Credential

*Concordia University*

*UCLA*

It was moved, seconded (Curtis-Pierce/Abrams) and carried (Leighty recused) to grant initial accreditation to the following program of professional preparation:

Program of Professional Preparation for the Clear Education Specialist Credential

*Point Loma Nazarene University*

**B. Notification about the Transition of Professional Preparation Programs**

This information is provided to the Committee on Accreditation about programs which have transitioned to recently updated standards. No action was called for.

Preliminary Education Specialist Credential: Mild/Moderate Disabilities

*CSU Fresno*

*CSU Stanislaus*  
*CSU Dominguez Hills*  
*Claremont Graduate University*  
*University of California, Riverside*  
*CSU, Monterey Bay*

Preliminary Education Specialist Credential: Moderate/Severe Disabilities

*CSU Fresno*  
*CSU Stanislaus*  
*CSU Dominguez Hills*  
*Claremont Graduate University*  
*University of California, Riverside*  
*CSU Monterey Bay*

Added Authorization: Autism Spectrum Disorder

*Norte Dame de Namur University*  
*CSU Fresno*

Other Related Education Specialist Services Credential: Speech-Language Pathology

*CSU Fresno*  
*University of the Pacific*

**C. Program(s) of Professional Preparation Moving to Inactive Status**

This item provided information to the Committee on Accreditation about programs which have requested their programs be moved to inactive status. No action was called for.

*San Jose State University*

Administrative Services Tier II Credential Program, effective April 21, 2011.

**D. Professional Preparation Programs Requesting Reactivation**

There were none.

**E. Recommendation About the Withdrawal of Professional Preparation Program**

It was moved, seconded (Jimenez/Kinsey) and carried to grant withdrawal to the following program of professional preparation:

*University of the Pacific – Professional Clear Administrative Services Credential Program*

**Item7- STAFF RECOMMENDATION TO ALLOW INSTITUTIONS TO PROPOSE NEW CREDENTIAL PROGRAMS: HANDBOOK CHANGES**

Administrator, Cheryl Hickey presented this item identifying the possible actions the COA might take after an institution has hosted an accreditation visit. It was moved, seconded (Jones/Curtis-Pierce) and carried that the COA adopt the revised table 1 provided in the report, which will be included in Chapter 8 of the *Accreditation Handbook* and that staff is to review the site visit reports based on the content of

the report to determine if the phrase “The institution be permitted to propose new credential programs for approval by the Committee on Accreditation” should be retained or amended to “The institution not be permitted to propose new credential programs for approval by the Committee on Accreditation”.

**Item 8-REPORT ON THE TECHNICAL ASSISTANCE VISIT TO HEBREW UNION COLLEGE**

This information item was presented by Consultant, Gay Roby. The Technical Assistance visit took place in March of 2011 in preparation for Hebrew Union College’s accreditation site visit which is scheduled for the 2012-13 year.

**Item 9-UPDATE ON THE WORK OF THE ADMINISTRATIVE SERVICES ADVISORY PANEL**

Consultant, Gay Roby presented a summary of the work to date on the Study of the Preparation of Leaders for California Schools as well as the steps taken by the Administrative Services Panel in addressing modifications to the current structure of administrator credentialing.

**Item10-ACCREDITATION REPORT ON ALHAMBRA UNIFIED SCHOOL DISTRICT**

Director, Teri Clark introduced Team Lead, Bob Miyamoto, who presented the report. The institution was represented by Deserie Bradvica who attended by teleconference. After Committee discussion, Anne Jones moved approval of the accreditation team recommendation of *Accreditation*. Joseph Jimenez seconded the motion. The motion passed without dissent.

**Item 11-ACCREDITATION REPORT ON THE MASTER’S COLLEGE**

Commission consultant Geri Mohler introduced Team Lead, Keith Walters who presented the report. The institution was represented by Kurt Hild and John Hughes. After Committee discussion regarding the stipulations, it was moved, seconded (Plicka/Leighty) and carried (Kinsey recused) to approve the accreditation team recommendation of *Accreditation with Stipulations* with the additional changes:

- That The Master’s College create and institute a research-based vision of educator preparation that is responsive to California’s adopted standards and curriculum frameworks and provides evidence that this vision is being used to provide direction of programs, courses, teaching, candidate performance and experiences professional development, service, collaboration and unit accountability.
- That The Master’s College provide evidence of implementation of a plan to recruit diverse instructional personnel.
- That The Master’s College provide evidence that modifications to coursework have been made that will provide opportunities for candidates to learn about the historical and cultural traditions of the cultural and ethnic groups in California society.
- That The Master’s College provide evidence of an approach to systematically examine candidate’s ability to effectively use cultural traditions, community values and resources in their instructional practices.

**Item 12-PROPOSED LANGUAGE FOR PRECONDITION 1: LANGUAGE ADDRESSING INSTITUTIONS THAT ARE NOT REGIONALLY ACCREDITED**

Director, Teri Clark presented this item brought forward from the March 2011 COA meeting as an action item. It was moved, seconded (Kinsey/Curtis-Pierce) and carried to accept the proposed language with the following changes:

- The phrase, “the Superintendent or CEO of the district or entity” is to be changed to “the Superintendent, CEO of the district or equivalent”
- Item iv is to be changed from “enrolls in another approved program” to “is admitted to another approved program”.

This item will be presented as an information item at the June Commission meeting.

**Item 13- ACCREDITATION REPORT ON PARAMOUNT USD**

State consultant Cathy Payne introduced the Team Lead, Jennifer Hicks who presented the accreditation team report. Representing the institution was Program Coordinator, Rita Cruz. After COA discussion, it was moved, seconded (Wong/Jones) and carried to accept the team recommendation of *Accreditation*.

**Item 14- ACCREDITATION REPORT ON AZUSA UNIFIED SCHOOL DISTRICT**

State consultant Cathy Payne introduced the Team Lead, Corinne Muelrath who presented the accreditation team report. Representing the institution via speaker phone was Amy Collier. After COA discussion, it was moved, seconded (Leighty/Jimenez) and carried to accept the team recommendation of *Accreditation*.

**Item 15-DISCUSSION OF POSSIBLE USE OF SURVEY INSTRUMENTS IN ACCREDITATION**

This information was presented by Consultant, Rebecca Parker. Discussion by the COA of surveys to collect information which would supplement information gained through site visit interviews continued. It was agreed that staff will develop surveys and scenarios to be brought to a future meeting of the COA.

**Item 16-UPDATE ON THE DISCUSSION RELATED TO THE IMPLEMENTATION OF THE COMMON CORE STANDARDS.**

This information item was presented by Director, Teri Clark who provided insight to the implementation of the Common Core State Standards. Staff will continue to provide updates to the COA as plans to implement the Common Core State Standards (CCSS) proceed.

**Item 24 – DEBRIEF ACCREDITATION DECISIONS**

The COA reviewed the decisions of the day.

**RECESS**

The meeting was recessed by Co-Chair, Gary Kinsey at 4:07 p.m. on Thursday, April 21, 2011.

## **RECONVENE**

The meeting was reconvened at 8:57 a.m. on Friday, April 22, 2011 by Co-Chair, Gary Kinsey.

### **Item 17 – DISCUSSION OF THE POTENTIAL REVIEW OF THE GENERAL EDUCATION TEACHER PREPARATION STANDARDS**

This information item was provided by Consultant Katie Croy and Administrator, Teri Clark. Staff requested suggestions from COA members regarding updates and changes they feel should be made to the current standards. A General Education Teaching Advisory Panel is being created at the Commission. COA members were asked if they wished to volunteer to serve on the panel or if they would suggest potential panellists.

### **Item 18 – ACCREDITATION REPORT ON MILPITAS UNIFIED SCHOOL DISTRICT**

State consultant Judy Roberts introduced Team Lead, Anne Yarroll-Melnick who presented the team report. Representing the institution was Beverly James. After COA discussion, it was moved, seconded (Jones/Jimenez) and carried to accept the team recommendation of *Accreditation*.

### **Item 19 – ACCREDITATION REPORT ON THE REVISIT TO SAN DIEGO CHRISTIAN UNIVERSITY**

Commission consultant Larry Birch introduced Team Lead, Caryl Hodges who presented the revisit report. Representing the university were Cheryl Myers and Peggy Lord. After COA discussion, it was moved, seconded (Jones/Abrams) and carried to change the accreditation status of San Diego Christian University from *Accreditation with Major Stipulations* to *Accreditation*.

### **Item 20 – ACCREDITATION REPORT ON EL RANCHO UNIFIED SCHOOL DISTRICT**

State consultant Audrey Wiens introduced Team Lead, Barb Libolt who presented the team report. Representing the institution by Skype was Heather Redding. After COA discussion, it was moved, seconded (Plicka/Wong) and carried to accept the team recommendation of *Accreditation*.

### **Item 21 – ACCREDITATION REPORT ON THE REVISIT TO SANTA CLARA UNIVERSITY**

Commission Consultant, Helen Hawley introduced Team Lead, Cindy Grutzik who presented the revisit report. Representing the university were Stephen Lee, Don Dotson, Lisa Goldstein and Pedro Hernandez-Lopez. After COA discussion, it was moved, seconded (Jones/Curtis-Pierce) and carried to change the accreditation status of Santa Clara University from *Accreditation with Major Stipulations* to *Accreditation*.

### **Item 22 – ACCREDITATION REPORT ON SAN JOSE STATE UNIVERSITY PUBLIC**

Administrator, Cheryl Hickey introduced Consultant Katie Croy, who served as additional Commission consultant on the visit and Team Lead, Mark Cary, who presented the team report. The institution was represented by Elaine Chin and Mary McVey. After COA discussion, it was moved, seconded (Jimenez/Wong) and carried to accept the team recommendation of *Accreditation with Stipulations*. The stipulations are as follows:

- That within 12 months from the date of this action the institution provide proof that each candidate for a multiple subject teaching credential has experience in a classroom where beginning reading is taught.
- That the institution show evidence that each multiple subject candidate receives supervised practice to help prepare each candidate to plan and deliver content specific instruction in mathematics, science, history-social science, visual and performing arts, physical education and health and that candidates demonstrate the basic ability to plan and implement instruction that supports student learning in each of these subject areas.
- That the institution also show evidence that each Multiple Subject teaching candidate observes and participates in two or more of the following grade spans: K-2, 3-5, and 6-9.

**Item 23 – PUBLIC COMMENT**

There were no members of the public present to comment.

**Item 24 – DEBRIEF ACCREDITATION DECISIONS**

The COA reviewed the decisions of the meeting.

**ADJOURNMENT**

The meeting was adjourned by Co-Chair Carol Leighty at 12:30 p.m. on April 22, 2011.