

# COMMITTEE ON ACCREDITATION MINUTES

October 23, 2009

Commission on Teacher Credentialing  
Sacramento, California

## Committee Members Present

Joyce Abrams  
Lynne Cook  
Ellen Curtis-Pierce  
Dana Griggs  
Joseph Jimenez  
Anne Jones  
Gary Kinsey  
Carol Leighty  
Sally Plicka  
Reyes Quezada  
Nancy Watkins  
Pia Wong

## Staff Members Present

Teri Clark, Administrator  
Cheryl Hickey, Consultant  
Rebecca Parker, Consultant  
Teri Ackerman, Analyst/Recorder  
Jan Jones Wadsworth, Consultant  
Geri Mohler, Consultant  
Mary Rice, Consultant  
Helen Hawley, Consultant

## Others Present

Melanie Bearman  
Don Cardinal (via phone)  
Diane Ferguson (teleconference)  
Joel Colbert (teleconference)  
Mary McNeil (teleconference)

### **Item 1-CALL TO ORDER**

The October 2009 meeting of the Committee on Accreditation was called to order by Nancy Watkins, Co-Chair, at 8:30 a.m. on Friday, October 23, 2009.

### **Item 2-APPROVAL OF THE AGENDA**

Dana Griggs moved approval of the October 2009 agenda. Joseph Jimenez seconded the motion. The motion passed without dissent.

### **Item 3-APPROVAL OF THE MAY, 2009 MINUTES**

Ellen Curtis-Pierce moved approval of the August 2009 minutes as presented. Carol Leighty seconded the motion. The motion passed without dissent.

#### **Item 4-CO-CHAIR AND MEMBER REPORTS**

- Co-Chair, Nancy Watkins welcomed Gary Kinsey to his first meeting as co-chair. She also noted that there was 100% attendance by COA members.
- Pia Wong announced an upcoming Multicultural Education Conference to be held at CSU, Sacramento.
- Carol Leighty announced that she will be serving on the 2042 Administrative Credential Subcommittee as part of the CPACE Exam Design Team after the first of the year.

#### **Item 5-STAFF REPORTS**

- Administrator, Teri Clark introduced two of the Professional Services Division newest staff members, Geri Mohler and Mary Rice. Two additional staff members have also been hired and will be working in the Exams unit.
- Administrator Clark read an email from Commissioner Ting Sun apologizing for her absence as Commission liaison at this meeting.
- Administrator Clark also noted that the Commission took action at their October meeting to change the Subject Matter review process immediately. At that same meeting, the Commission also adopted the preliminary Administrative Preparation Requirements. The CSTP was also adopted at the October Commission meeting.
- The first accreditation site visit of the 2009-10 year was completed in early October. The revised system was used for the first time during this visit.
- Three BIR Update Sessions were held at the Commission for 2009-10 accreditation visit team members and leaders.
- The next Commission meeting will be held December 9-10. The COA approved Annual Report to the Commission will be presented by Nancy Watkins and former Co-Chair, Ruth Sandlin on December 9.
- Special Education Clear Credential Technical Assistance meetings are scheduled to be held at the Commission early in November. The meetings can also be accessed through webcast, or viewed in archive form.
- Consultant Cheryl Hickey gave a brief overview of the ETS Teacher Leadership Conference she attended in August. She will also be attending a follow-up meeting in Princeton, N.J. in early November. Information from that meeting will be presented in an information item at the January COA meeting.

#### **Item 6-PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Nancy Watkins.

##### **Program(s) of Professional Preparation for the Agricultural Specialist Credential**

It was moved, seconded (Cook/Jimenez) and carried (Kinsey and Griggs recused) to grant initial accreditation to the following program of professional preparation:

California Polytechnic University, Pomona

Agricultural Specialist Credential Program

##### **Program(s) of Professional Preparation for the Clear Credential Program**

It was moved/seconded (Curtis-Pierce/Jones) and carried to grant initial accreditation to following program of teacher preparation:

San Francisco State University  
Clear Credential Program

Program(s) of Professional Preparation for the Career Technical Education (CTE) Preparation Program

It was moved/seconded (Griggs/Abrams) and carried to grant initial accreditation to the following program of teacher preparation”

Fresno Pacific University  
Career Technical Education (CTE) Program

**Item 7- ADOPTION OF THE 2008-09 ANNUAL REPORT**

Teri Ackerman, Analyst, presented this item containing additions and edits from the August COA meeting. Additional suggestions and edits were made by the COA at the October meeting. It was moved/seconded (Abrams/Curtis-Pierce) and carried to present the report as amended at the December 9 meeting of the Commission.

**Item 8-ADOPTION OF ADDITIONAL CHAPTERS OF THE ACCREDITATION HANDBOOK**

Rebecca Parker, Consultant, presented this item to the COA for discussion and adoption of proposed changes. It was moved/seconded (Cook/Leighty) and carried to adopt chapters 8 and 9 of the handbook with the proposed revisions and to bring back chapter 10 to the January COA meeting for further review and adoption.

**Item 9-DISCUSSION OF COA PROCEDURES MANUAL**

Consultant Cheryl Hickey presented this information item. Comments from the COA members about the proposed changes to the Procedures Manual and additional suggestions will be incorporated into the Draft Procedures Manual and brought back to the COA at the January meeting.

**Item 10-REPORT ON THE TECHNICAL ASSISTANCE VISIT TO THE SANTA BARBARA COUNTY EDUCATION OFFICE**

Administrator Teri Clark presented this information item recapping the visit to the Santa Barbara CEO.

**Item 11-DISCUSSION AND POSSIBLE ADOPTION OF AN AGREEMENT WITH THE TEACHER EDUCATION ADVISORY COUNCIL (TEAC)**

Administrator, Teri Clark presented this action item which continued discussion about the request by Chapman University that the Commission allow both TEAC and Commission accreditation through one set of accreditation activities similar to that of CTC and NCATE. Melanie Bearman represented TEAC at the table and Chapman University was represented through teleconference by Don Cardinal, Joel Colbert, Diane Ferguson and Mary McNeil. It was

moved/seconded (Jimenez/Curtis-Pierce) and carried to accept in concept the suggested edits to the item which is to be brought back to the COA in January for approval.

**Item 12-REVIEW AND POSSIBLE ADOPTION OFN A PROPOSAL FOR CHAPMAN UNIVERSITY'S INQUIRY BRIEF PROPOSAL FOR TEAC ACCREDITATION**

Administrator Teri Clark presented this action item which continued the discussion with Chapman University regarding its proposed focus for accreditation activities designed to integrate the Commission's accreditation system with TEAC's Inquiry Brief and accreditation processes. Chapman University was represented by teleconference (Don Cardinal, Diane Ferguson, Joel Colbert and Mary McNeil). It was moved/seconded (Cook/Jimenez) and carried that the COA supports Chapman University piloting concurrent TEAC-CTC accreditation activities in the 2010-2011 accreditation year.

**Item 13- UPDATE ON THE BIENNIAL REPORTS SUBMITTED IN 2008-09**

Consultants, Cheryl Hickey and Rebecca Parker presented an update on the first full year of the biennial reports. Analysis of the data was provided for the Preliminary Multiple Subject Credential, Preliminary Single Subject Credential, and Preliminary Administrative Services Credential.

**Item 14-DISCUSSION OF A DRAFT STANDARDS ALIGNMENT MATRIX WITH THE AMERICAN SPEECH AND HEARING ASSOCIATION (ASHA)**

Administrator Teri Clark and Consultant, Jan Jones Wadsworth presented this information item which featured an alignment study comparing California's Standards for the (Educational Specialist) Other Related Services: Speech-Language Pathology Services credential with the American Speech-Language-hearing Association's adopted standards. The alignment will be brought back to the COA at the January meeting for consideration and possible adoption.

**Item 15- DISCUSSION OF THE COMMON STANDARDS DESCRIPTORS**

Administrator Teri Clark presented this information update regarding the Common Standards Descriptors that were adopted by the COA at the June 2009 meeting. It was recommend that the COA take action to delay the use of the Common Standards Descriptors until at least the 2010-11 accreditation year. Additional review and analysis of the Descriptors has been suggested by staff prior to the use of the Descriptors as the adopted Common Standards Descriptors my require institutions to meet a standard that differs from the language of the adopted Common Standards.

**Item 16- CONTINUED DISCUSSION RELATED TO TRANSITIONING SUBJECT MATTER PROGRAMS INTO THE ACREDITATION SYSTEM**

Administrator Teri Clark AND Consultant Helen Hawley presented this information item which summarized the COA's discussion of the inclusion of single subject matter programs into the Commission's accreditation system and provided additional information to contribute to the discussion. This item will be brought back to the COA in January for action.

**Item 17- PUBLIC COMMENT**

No members of the public were present to comment.

**ADJOURNMENT**

The meeting was adjourned by Co-Chair Gary Kinsey at 2:55 p.m. on October 23, 2009

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