

COMMITTEE ON ACCREDITATION MINUTES

August 4-5, 2009

Commission on Teacher Credentialing
Sacramento, California

Committee Members Present

Joyce Abrams (present 8/05)
Lynne Cook
Ellen Curtis-Pierce
Anne Jones
Carol Leighty
Sally Plicka
Reyes Quezada
Nancy Watkins
Pia Wong

Staff Members Present

Larry Birch, Director
Teri Clark, Administrator
Rebecca Parker, Consultant
Teri Ackerman, Analyst/Recorder
Marilynn Fairgood, Consultant
Terry Janicki, Consultant
Paula Jacobs, Consultant
Karen Sacramento, Consultant
Cathy Creeggan, Consultant

Commission Liaison – Ting Sun (present 8/04)

Committee Members Absent

Dana Griggs
Joseph Jimenez
Gary Kinsey

Others Present

Michele Smith (Alliant International Univ.)

Item 1-CALL TO ORDER

The August 2009 meeting of the Committee on Accreditation was called to order by Nancy Watkins, Co-Chair, at 1:03 a.m. on Tuesday, August 4, 2009.

Item 2-APPROVAL OF THE AGENDA

Lynne Cook moved approval of the August 2009 agenda. Carol Leighty seconded the motion. The motion passed without dissent.

Item 3-APPROVAL OF THE MAY, 2009 MINUTES

Ellen Curtis-Pierce moved approval of the June 2009 minutes as presented. Lynne Cook seconded the motion. The motion passed without dissent.

Item 4-CO-CHAIR AND MEMBER REPORTS

Co-Chair, Nancy Watkins welcomed new members, Anne Jones, Sally Plicka and Pia Wong. She announced that she has just finished teaching a course in Education Policy and Governance at CSU, Fresno. She thoroughly enjoyed teaching new educators in the Administrative program.

Item 5-STAFF REPORTS

- Administrator, Teri Clark reported that the COA new member orientation had been held earlier in the day and that the new members were now informed and ready to take part in the August meeting.
- It was announced that Dr. Joseph Dear will be retiring from the Commission effective August 31, 2009. There are currently three open consultant positions in the Professional Services Division.
- Administrator Clark also mentioned that although there now is a state budget, staff is still furloughed three days each month which may cause a slow down in the time lines for some COA activities.
- It was also noted that staff is recovering from the 2008-09 accreditation season and ramping up for the 2009-10 season.

Item 6-PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Nancy Watkins.

Program(s) of Preparation for the California Teachers of English Learners (CTEL)

It was moved, seconded (Cook/Quezada) and carried (Jones recused) to grant initial accreditation to the following program of professional preparation:

University of California Berkeley
CTEL Program

Program(s) of Professional Preparation for the Career Technical Education (CTE) Credential

It was moved/seconded (Leighty/Curtis-Pierce) and carried to grant initial accreditation to following program of teacher preparation:

National University
Career Technical Education (CTE) Teacher Preparation Program

Item 7- ELECTION OF CO-CHAIRS FOR 2009-10

Teri Clark, Administrator of Accreditation, presented this item calling for the nomination/election of COA co-chairs. It was moved, seconded (Cook/Curtis-Pierce) and carried to re-elect Nancy Watkins as co-chair and to elect Gary Kinsey as co-chair for the 2009-10 COA year.

Item 8-DISCUSSION WITH ACCREDITATION CONSULTANTS

Teri Clark, Administrator of Accreditation, presented this item to the COA which provided background information leading to discussion between the COA members and the Commission's

accreditation consultants about effective practices that provide the COA sufficient information to make quality accreditation decisions and provide institutions appropriate information for preparing for site visits and re-visit.

Item 9-DISCUSSION OF COA PROCEDURE MANUAL

Administrator Teri Clark presented this information item in the absence of Consultant Cheryl Hickey. Comments from the COA members about the proposed changes to the Procedures Manual and additional suggestions will be incorporated into the Draft Procedures Manual and brought back to the COA at the October meeting.

Item 10-ADOPTION OF THE 2009-10 WORK PLAN

Administrator Teri Clark presented this action item. It was moved, seconded (Leighty/Curtis-Pierce) and carried to accept the 2009-10 Work Plan as presented. Lynne Cook also made the suggestion that Ad Hoc Committees be formed to assist Commission Staff to expedite the work process due to mandatory furlough days.

The COA agreed to change the April, 2010 meeting from April 15-16, 2010 to April 14-15, 2010 as April 16 is a mandatory furlough day and the Commission office will be closed.

RECESS

The meeting recessed at 4:18, August 4, 2009.

RECONVENE

The meeting was called back to order at 8:33 am on August 5 by Co-Chair, Nancy Watkins.

Item 11-ADOPTION OF CHAPTERS OF THE ACCREDITATION HANDBOOK

Consultant Rebecca Parker presented this item. It was moved/seconded (Cook/Abrams) and carried to adopt the proposed changes to Chapter Three of the Accreditation Handbook and to post the changes on the Commission website. Chapters Eight and Nine of the Handbook will be brought back to the COA at its October meeting.

Item 12-REVIEW OF THE ANNUAL ACCREDITATION REPORT

Administrator Teri Clark presented the draft of the 2008-09 Annual Report for review and revisions by the Committee. The updated report will be presented to the COA at the October meeting for consideration and adoption.

Item 13- EVALUATION OF THE ACCREDITATION SYSTEM

Administrator Teri Clark presented an update on work toward a comprehensive evaluation of the Commission's accreditation system. An *Accreditation Handbook* chapter reflecting changes made to the accreditation system was presented for COA discussion. Information gleaned from the discussion will be incorporated into the next version of the *Accreditation Handbook*.

Item 14-PROPOSAL FOR ALTERNATIVE ACCREDITATION ACTIVITIES WITH NCATE

Administrator Teri Clark presented this information item which featured an update about NCATE's timelines for piloting components of its redesigned accreditation system. A template was provided for California institutions to use in order to declare intent to pilot parts of NCATE's redesign while still meeting Commission accreditation requirements. Staff received direction and guidance from the COA who agreed that they are taking the right direction in addressing NCATE accreditation alignment with California accreditation requirements.

Item 15-UPDATE ON THE INCLUSION OF INDUCTION PROGRAMS INTO THE COMMISSION'S ACCREDITATION SYSTEM

Administrator Teri Clark presented this information update on the transition of BTSA Induction Programs to the Commission's accreditation system.

Item 16-INTRODUCTORY DISCUSSION OF THE INCLUSION OF SUBJECT MATTER PROGRAMS IN THE COMMISSION'S ACCREDITATION SYSTEM

Administrator Teri Clark presented this information item which described the initial review process for subject matter programs and started the discussion of how subject matter programs might be included in the Commission's accreditation system. COA members with higher education affiliations will report back to staff after checking with their institutions to find out what their subject matter programs are already doing and where they are housed They will also confirm if they are participating in the WASC process which also address subject matter programs.

Item 17-DISCUSSION OF A PROSPECTIVE AGREEMENT WITH TEAC

Administrator Teri Clark presented this information item continuing COA discussion about the Teacher Education Accreditation Council (TEAC) and its accreditation procedures. A draft alignment matrix between the California Common Standards and TEAC Quality Principles and Standards of Program Capacity for Quality was reviewed by the COA in break out groups. Information gathered from the break out session will be used by staff in preparing an updated item which will be presented at the October meeting of the COA.

Item 18-UPDATE ON THE QUARTERLY REPORTS SUBMITTED BY ALLIANT INTERNATIONAL UNIVERSITY

Administrator Teri Clark introduced Consultant, Marilyn Fairgood who presented the final update of the quarterly reports received by Alliant International University and the Commission's accreditation system. A follow-up accreditation visit will take place at the University in November 8-11, 2009.

Item 19-PUBLIC COMMENT

No members of the public were present to comment.

ADJOURNMENT

The meeting was adjourned by Co-Chair Nancy Watkins at 2:33 p.m. on August 5, 2009