

## **Update on the Activities Related to the Administrative Services Preparation Programs June 2009**

### **Overview of this Report**

This report provides an update on the work to modify the Preliminary Administrative Services Program Standards to remove the “required elements.” This agenda item will include an In-folder update on the feedback from stakeholders regarding the proposed modifications to the Preliminary Administrative Services Program Standards.

### **Staff Recommendation**

Staff recommends that the COA review the stakeholder feedback, decide if additional modifications are necessary and if additional modifications are warranted, to make the modifications and then to direct staff to prepare the standards for Commission consideration and possible adoption at the August 2009 meeting.

### **Background**

The proposed modified Preliminary Administrative Services Credential program standards were presented to the COA at its May 2009 meeting: <http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-16.pdf>. The COA took action to direct staff to forward the proposed modified standards to the Commission for information and also to begin to collect feedback from stakeholders.

An agenda item was presented to the Commission for information at its June 2009 meeting (<http://www.ctc.ca.gov/commission/agendas/2009-06/2009-06-6G.pdf>). The presentation of the agenda item summarized the process through which the modified standards were developed.

The stakeholder feedback survey was posted at <http://www.ctc.ca.gov/educator-prep/default.html>. Feedback was due by June 12, 2009. A variety of stakeholder groups have been notified about the survey via the PSD e-news, contact with organizations for distribution as well as one-to-one contacts. Information collected from stakeholders will be shared with the COA.

### **Next Steps**

Staff suggests that the COA review the stakeholder feedback that will be presented in the In-folder item. When appropriate, the COA could suggest edits to the proposed modified Preliminary Administrative Services Program Standards. Once the COA has reviewed the modified standards and made any additional edits, staff suggests that the COA take action to forward the proposed modified standards to the Commission at the August 2009 meeting for consideration and possible adoption.