

COMMITTEE ON ACCREDITATION MINUTES

January 15, 2009

California Commission on Teacher Credentialing
Sacramento, California

Committee Members Present

Joyce Abrams
Ellen Curtis-Pierce
Dana Griggs
Joseph Jimenez
Gary Kinsey
Carol Leighty
Karen O'Connor
Reyes Quezada
Ruth Sandlin
Sue Teele
Nancy Watkins

Staff Members Present

Larry Birch, Director
Teri Clark, Administrator
Cheryl Hickey, Consultant
Rebecca Parker, Consultant
Marilynn Fairgood, Consultant
Terry Janicki, Consultant
Joe Dear, Consultant
Teri Ackerman, Analyst/Recorder

Committee Members Absent

Lynne Cook

Others Present

J.L. Fortson
Karen Schuster-Webb
Trudy Day
Judy Roberts
Edna Shoemaker

CALL TO ORDER

The January meeting of the Committee on Accreditation was called to order by Ruth Sandlin, Co-Chair, at 8:12 a.m. on Thursday, January 15, 2009.

APPROVAL OF THE AGENDA

Co-Chair, Ruth Sandlin reviewed the agenda for the January, 2009 meeting. It was moved, seconded (Griggs/Teele) and carried to approve the agenda as written.

APPROVAL OF THE MINUTES

The minutes of the October, 2008 meeting of the Committee on Accreditation were reviewed. It was moved, seconded (Teele/O'Connor) and carried to approve the minutes as amended.

CO-CHAIR AND MEMBER REPORTS

Co-Chair, Ruth Sandlin mentioned that she is a member of the San Bernardino Assistance League. The League operates a dental center for those unable to afford dental care. Ruth has been selected as a model for the Assistance League Headdress Ball this spring. Ruth will be Helen of Troy.

Karen O'Connor announced that five new 2009 California Teachers of the Year have been chosen. The national designee representing California and is in the top ten nationwide.

Sue Teele will be leading a group to China the week of March 21-29. Carol Leighty and Sue have been assisting Korean teachers who are visiting the state observing California teaching methods. Sue mentioned that it is mandated in Korea that English be taught in the schools beginning from Grade 1-on. She also added that there are many cultural differences between the two countries, making interacting with the observing Korean teachers quite a learning experience for all involved.

Gary Kinsey and Lynne Cook have been mentioned in a national publication for their part in the implementation of the TPA (Teacher Performance Assessment) for the CSU system.

STAFF REPORT

Administrator, Teri Clark introduced Consultant, Marilynn Fairgood who gave updates on the quarterly reports submitted by Argosy University and Alliant University in compliance with the request made by the COA as part of the Accreditation findings of Probationary Stipulation for each of the institutions. Ms. Fairgood noted that both are making progress toward meeting the stipulations set forth by the COA last spring.

Administrator Clark mentioned that due to cuts in the state budget, there will be enforced furloughs of some CTC staff, while others (Consultants and Administrative personnel) will continue to work but will receive a 10% cut in pay. At this point in time, the plan is for the Commission office to shut down the first and third Friday of every month until otherwise advised by the governor.

BIR training was held in Riverside January 10-14. There are a lot of new BIR members ready to serve both on accreditation visits and in reading reports and reviewing submitted data collection. There will also be four short (3 hour) "Update" sessions for BIR members travelling to accreditation sites this spring which will cover the changes in the accreditation visit process. These Update Sessions will be held in late January and early February. BIR members will be able to attend either in person or can view the webcast. A five hour Update Session will also be held for the Team Leads for each scheduled accreditation site visit.

Nominations are now open for three new COA members to replace those members who will be "termed out" in June. There are openings for two IHE representatives and one K-12 representative. Administrator Clark mentioned that there has been a change in the nominating

panel and that Commission appointees Barbara Merino and Sue Stickel will be serving on the nomination panel.

The 2042 Common Standards will be going to the Commission for adoption at the January 29, 2009 Commission meeting. The Clear Credential Standards will be presented to the Commission at the same meeting as an information item and is expected to come back to the Commission for adoption at the March, 2009 Commission meeting. The CSTP panel has a draft which will also be going to the Commission as an information item at the January meeting. The panel will meet in April and then present the CSTPs to the Commission as an action item at a later date.

Administrator of Accreditation, Teri Clark and PSD Director, Larry Birch will be going to San Jose State University on January 16 to meet with NCATE for an exploratory discussion about shortening and streamlining the accrediting process. One of the items which will be covered is the option of programs submitting PACT data in place of program assessment.

Administrator Clark brought the COA up to date regarding upcoming accreditation visit and revisits. There are 7 revisits to be made based on accreditation decisions made in the 2007-08 year. All of the 08-09 visits have team leads and teams have been assigned. Consultants have already been assigned their programs and visit dates for the 2009-10 accreditation year.

PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Ruth Sandlin.

Program of Professional Preparation for the Multiple Subject Internship

It was moved, seconded (Abrams/Curtis-Pierce) and carried to grant initial accreditation to the following program of professional preparation:

Mount St. Mary's College
Multiple Subject Internship

Program of Professional Preparation for the Administrative Services Credential

It was moved and seconded (Leighty/Quezada) and carried to grant initial accreditation to the following program of professional preparation:

Boston Reed
Guidelines Based Alternative Professional Clear Administrative Services Credential Program

Program(s) of California Teachers of English Learners

It was moved, seconded (Griggs/Teele) and carried (Curtis-Pierce recused) to grant initial accreditation to the following program of professional preparation:

Chapman University College
CTEL Program Leading to a CLAD Certificate

REPORT ON THE RE-VISIT TO ALLIANT UNIVERSITY

Consultant, Marilynn Fairgood introduced Team Leader, JL Fortson.

Based on the Quarterly Progress Report requested by the COA as a result of the Committee on Accreditation decision of Accreditation With Probationary Stipulations, and the interim re-visit of November 9-11, 2008 to Alliant University, it was moved, seconded (Teele/Curtis-Pierce) and carried to remove Stipulation #6, to remove the first sentence of stipulation #3 and to remove Stipulations 7A and 7C.

The accreditation decision for Alliant University remains “Accreditation with Technical Stipulations”.

REPORT ON THE RE-VISIT TO CSU, MONTEREY BAY

Director, Larry Birch presented this item for action.

It was moved, seconded (Kinsey/Jiminez) and carried to remove the technical stipulations placed on California State University, Monterey Bay by the Committee on Accreditation and on the basis of the removal of stipulations to change the accreditation status of California State University, Monterey Bay from “Accreditation with Technical Stipulations” to “Accreditation”.

PROPOSAL TO MOVE INDUCTION PROGRAMS TO THE ACCREDITATION SYSTEM

Administrator, Teri Clark introduced BTSA Directors Judy Roberts and Edna Shoemaker.

Based on discussion by the COA at the October meeting and subsequent work with BTSA Induction Cluster Region Directors, Teri Clark presented a plan to transition BTSA Induction Programs into the Accreditation system.

It was moved, seconded (Kinsey/Teele) and carried that as of July 1, 2009 all approved BTSA Induction programs will participate in the Commission’s accreditation system.

It was moved, seconded (O’Connor/Kinsey) and carried that staff is to implement a reasonable transition plan to move the BTSA Induction programs into the Commission’s accreditation system.

COMMON STANDARDS GLOSSARY AND THE NCATE CROSSWALK

Administrator, Teri Clark presented this action item for COA adoption of proposed edits to the Common Standards Glossary as well as adoption of the revised NCATE/CTC Crosswalk.

It was moved, seconded (Leighty/O’Connor) and carried that the definition of assessment **I need help here – what exactly did they vote on?**

It was moved, seconded (Griggs/Kinsey) and carried that the COA accept the NCATE/CTC Crosswalk with the proposed updated language.

REPORT ON THE 2007-08 PROGRAM ASSESSMENT

An update of the Program Assessment required as part of the revised accreditation system was presented by Consultant, Jo Birdsell. Information regarding each cohort in the accreditation system was presented in addition to what has been learned about the Program Assessment process and what revisions in the process may need to be made. Preliminary Program Assessment findings will be used in the 2009-10 site visits.

ALIGNMENT OF NASP AND CACREP STANDARDS TO CALIFORNIA'S ADOPTED PROGRAM STANDARDS

Administrator, Teri Clark introduced Consultant, Joe Dear who gave an overview of an alignment study comparing California's adopted program standards for the Pupil Personnel Services programs in School Counseling and School Psychology with the national professional associations' adopted standards. Staff will collect stakeholder feedback on the proposed alignment and the alignment will then return to the COA at the April 2009 meeting for consideration and possible adoption.

UPDATE ON BIENNIAL REPORTS

Consultants, Cheryl Hickey and Rebecca Parker presented this information item to the COA which provided a progress report on the biennial reports submitted, the staff review process, and the types of feedback provided to institutions. A more comprehensive report will be brought to the COA at their April, 2009 meeting.

COMMON STANDARDS RUBRIC

Administrator, Teri Clark presented this information item which provided the COA with the draft of a two level descriptor and explanation of the Commission's Common Standards for the COA's review and discussion. Draft language for all nine of the California Common Standards was presented for COA review. Members broke into discussion groups to review the language. Staff collected all reviews and recommendations from the discussion groups and will correlate this information into an item for the April COA agenda.

ADMINISTRATIVE SERVICES UPDATE

Consultant, Jo Birdsell gave an update and overview of the work on the Administrative Services Standards based on the request of the COA at its August, 2008 meeting. Dr. Birdsell also addressed data on the candidates who use the examination route to obtain the preliminary administrative service credential.

Commission staff will meet with stakeholders February 17-18 to review drafts of ways to incorporate the Required Elements into the text of the Standard.

EVALUATION OF THE ACCREDITATION SYSTEM

This information item was presented by Consultant, Jo Birdsell. The report provided an update on work toward a comprehensive evaluation of the accreditation system incorporating revisions

based on input from the October, 2008 COA meeting. This information was presented as a draft chapter for the *Accreditation Handbook*.

This 13th chapter of the *Accreditation Handbook* will be posted on the Commission website for review and comments from the field. Staff hopes to have the *Accreditation Handbook* completed in its entirety for action at the April COA meeting.

ADJOURNMENT

The meeting was adjourned by Co-Chair, Nancy Watkins at 2:45 on January 15, 2009.