

# Update on the Administrative Services Credential Standards

Professional Services Division

January 2009

## Overview of this Report

This agenda item provides an update and overview on work on the Administrative Services Credential standards.

## Staff Recommendation

This is an information item only.

## Background

At its August meeting, the Commission directed staff to develop a plan for addressing the four questions that were posed related to the Administrative Services programs and standards. In addition, staff was directed to bring back data on the candidates who used the examination route to obtain the preliminary administrative services credential. The four questions presented to the Commission were:

1. Should the Administrative Services Credential program standards be reviewed for possible modification to eliminate the use of required elements within the standards?
2. Should the staff explore at this time whether the standards sufficiently address the knowledge, skills and abilities needed to prepare administrators to address the needs of all learners?
3. Should the *California Professional Standards for Education Leaders* (CPSEL) be reviewed to determine if they are still in alignment with the preparation needs of California administrators?
4. Should the Commission review the use of the School Leaders Licensure Assessment (SLLA), and/or consider the possibility of developing an examination that would focus specifically on knowledge, skills, and abilities required in a California school administrator?

Following the August Commission meeting, staff has developed plans to address the issues raised in the four questions. Updates on each of these topics is provided below.

1. Commission staff will meet with stakeholders in mid-February to review drafts of ways to incorporate the Required Elements into the text of the Standard. Samples of ways that the language of the required elements could be incorporated into the standard statement will be sent in advance in order to facilitate the work of the group. The stakeholders who will be invited to the meeting will include: the Accreditation Study workgroup, the last panel that worked on the Administrative Services Credential program standards, California Association of Professors of Educational Administration (CAPEA) and the Integrated Leadership Development Initiative (ILDI).

2. As the work progresses on the standards updates, drafts will be sent to the field for input. One of the input questions will ask is if the standards sufficiently address the knowledge, skills and abilities needed to prepare administrators to address the needs of all learners. In addition, reports to the COA on Program Assessment will note trends on how programs are fulfilling the standards with particular attention to meeting the needs of all learners. Effective practices will be shared with the field.
3. The CPSELs will be reviewed as part of the standards review work. At initial review it appears that the CPSELs are still in alignment with the revised Interstate School Leaders' Licensure Consortium (ISLLC) standards.
4. The revised standards will become the knowledge, skills and abilities that will be noted as part of the request for proposals (RFP) for the California focused examination. Commission staff from accreditation and examinations will work closely to ensure articulation and coordination across both the program and the examination routes.

The COA is invited to participate in all phases of the work to review the adopted administrative services program standards. In addition, staff will present updates to the COA at future meetings.