



PROGRAM SPONSOR ALERT

Date: March 8, 2010

Number: 10-05

Subject: Coursework to Meet Requirements for the Certificate of Completion of Staff Development (CCSD) for Holders of Career Technical Education Credentials and Services Credentials with a Special Class Authorization

Summary

This notice is to alert California Teachers of English Learners (CTEL) program sponsors regarding the process of providing an option for holders of specific credentials to earn a Certificate of Completion of Staff Development (CCSD). In response to questions from CTETL program sponsors, employers and candidates, the Commission has recognized the need to provide guidance to assist the CTETL program in determining if a course or courses satisfy the staff development requirement of Section 44253.11 of the Education Code for authorization to provide SDAIE instruction. The pre-determination and approval of the availability of this course option will allow program sponsors to more clearly communicate with candidates and employers. This PSA will address program sponsor responsibilities; a separate Credentials Information Alert (CIA) will discuss application procedures.

Background

Senate Bill 1292 (Chap. 752, Stats. 2006) was signed by the Governor on September 29, 2006. The bill added Section 44253.11 of the Education Code which allows teachers with Designated Subjects Vocational/Career Technical Education and Special Subject Teaching Credentials or holders of Services Credentials with a Special Class Authorization to be assigned to provide Specially Designed Academic Instruction delivered in English (SDAIE) to English learners based on completion of a staff development program.

Coded Correspondence 08-04, (March 19, 2008) <http://www.ctc.ca.gov/notices/coded/2008/0804.pdf> announced that the Commission had approved the SB 1292 Guidelines for English Learner Staff Development for Career Technical Education Teachers and Holders of Service Credentials with a Special Class Authorization and that prospective preparation programs could develop a program and submit a program document for approval. Coded 08-04

also provided timelines for previously approved programs wishing to continue to offer the staff development program. The agencies that currently offer the revised program leading to a CCSD are available on the CTC web site at <http://www.ctc.ca.gov/credentials/leaflets/cl824.pdf>

CIA 08-06 (April 28, 2008) provided information on an additional option for the holders of the above-mentioned credentials to qualify for the CCSD. Pursuant to California Education Code 44253.11(c), holders of designated subjects teaching credentials or service credentials with a special class authorization may complete a three-semester or four-quarter unit SDAIE course at a regionally accredited college or university as approved by the Commission to earn the CCSD.

Guidance to Identify Coursework Equivalency: *What constitutes a SDAIE course that meets the requirements of SB 1292?*

Prior to February 2008, with the Crosscultural Language and Academic Development (CLAD) three course sequence, a SDAIE course may have been more clearly designated and in alignment with the CCSD. SB 1292 Guidelines were approved by the Commission in February 2008 and new programs based on CTEL program standards became available after January 2008. It appears that most institutions do not offer the content of the SB1292 guidelines in one course.

In prior PSA 09-06, Options for English Learner Authorization, (May 2009), <http://www.ctc.ca.gov/educator-prep/PS-alerts/2009/PSA-09-06.pdf> CTEL Program Sponsors were asked whether or not they intended to recommend candidates for the CTEL based on a combination of CTEL subtests and program coursework. If a combination route were to be offered, a matrix was completed matching the CTEL examination Knowledge Skills and Abilities (KSAs) descriptors to program coursework.

Based on an analysis of CTEL Examination KSAs and SB 1292 Guidelines, this same matrix cannot be used to determine that a course provides the SB 1292 content. The CTEL KSA topics are more comprehensive than the SB 1292 Guidelines, with greater depth and breadth particularly in addressing planning and delivering of instruction in English Language Development (ELD).

For CTEL Program Sponsors who choose to work with candidates to complete the CCSD authorizing SDAIE instruction, there are two options to identify courses that meet the SB 1292 CCSD Guidelines for Instructional Content.

Option 1

Identify courses where all components of SB 1292 Guidelines 3-5 are met using the SB 1292 Guidelines Alignment Matrix linked in the Reference section.

CTEL Program Sponsors must respond to three of the seven SB 1292 Guidelines; those with content focusing on Foundational Knowledge (Guideline 3), Planning and Delivering Appropriate Instruction Based on Assessment Data (Guideline 4), and Specially Designed Academic Instruction in English (SDAIE) methods (Guideline 5).

The SB 1292 guidelines alignment matrix will assist in the process of determining whether or not the CTEL program will be able to identify equivalent coursework.

Each approved CTEL program must determine if it will offer this option and notify the Commission using the SB 1292 Intent Form, linked in the Reference section below. The notification is due to the Commission by April 10, 2010.

If the CTEL program sponsor determines it will offer a portion of the CTEL coursework to cover the SB 1292 CCSD Staff Development Guidelines; for verification of equivalency, they must complete and submit the SB 1292 Guidelines Alignment Matrix, linked in the Reference section below.

Option 2

CTEL Program Sponsors or other institutions may choose to develop a program to address the SB1292 guidelines. The handbook for institutions intending to develop a program and submit a program document for approval can be found on the Commission web site at <http://www.ctc.ca.gov/educator-prep/ELA.html#SB1292> . The SB 1292 Guidelines are incorporated in this handbook.

Approved CCSD Programs

If a program sponsor does not wish to provide a coursework option for those individuals seeking an English learner authorization through SB 1292, we ask that you refer teachers pursuing the CCSD authorization to one of the agencies identified as offering a Commission approved SB 1292 program. These agencies, identified in leaflet CL- 824 available at <http://www.ctc.ca.gov/credentials/leaflets/cl824.pdf>, offer classes in their area sponsored by the regional Bilingual Teacher Training Program Centers or may offer classes through an online format.

References

Intent CTEL Coursework for CCSD: <http://www.ctc.ca.gov/educator-prep/EL-docs/SB1292-statement-of-intent.doc> (due to the Commission by April 10, 2010)

SB 1292 Guidelines-CTEL Alignment Matrix: <http://www.ctc.ca.gov/educator-prep/EL-docs/SB1292-alignment-matrix.doc>

Contact Information:

The Professional Services Division provides a full list of topic specific dedicated email addresses as well as program areas with the most up to date Commission staff member's email address here <http://www.ctc.ca.gov/educator-prep/PSD-contact.html>.