



## Adding a Language to an Existing Bilingual Authorization Program

**1. What is required of an institution that has a bilingual authorization in one language and wants to offer a program for another language group?**

While this is not a new program, but a new pathway for the bilingual authorization, the program sponsor must submit an *Intent to Submit* form notifying CTC of the language to be added, briefly describing the manner in which the new language will be offered.

**2. Is there a fee?**

NO, this is adding a pathway/language to an existing Commission-approved program.

**3. Should the current program narrative be updated and submitted highlighting the new program component, should it be a different program document, or does it depend on the situation and the manner in which the program will be offered?.**

This depends on the scenario; will be discussed with CTC consultant following CTC's receipt of an *Intent to Submit* form.

**4. When is a program review required?**

The program will be reviewed, the extent of program review varies based on the new pathway; for example:

- a) Yes, review required ... New classes to address program standards, program design is parallel but classes are focused on new language group, assignments and assessments may differ.
- b) No review required ... No new classes, the institution offers a common pathway for meeting program standard (PS) 3, The Context for Bilingual Education and Bilingualism, and PS 4, Bilingual Methodology. PS 5, Culture, and PS 6, Assessment of Language Competency, are met through the appropriate CSET examination subtests. A letter explaining the manner in which candidates of the new language group will meet candidate competency requirements is required.

**5. What is required for Common Standards?**

Nothing additional, due to having an existing Commission-approved Bilingual Authorization Program.

**6. What is required for preconditions?**

Nothing additional, due to having an existing Commission-approved Bilingual Authorization Program.

**7. When will the institution know that the program is approved?**

Approval will follow the initial program review cycle; once reviewers determine all standards are met, it will be referred to the Committee on Accreditation for approval.

**Handbook for Bilingual Authorization Program Sponsors:**

<http://www.ctc.ca.gov/educator-prep/standards/Bilingual-Authorization-Handbook.pdf>

See Appendix D: Sample Matrix to guide Bilingual Authorization Routes