

# Board of Institutional Reviewers (BIR) Training

Module 0: Introduction  
To BIR training



# Introduction

## Who serves in the BIR ?

- IHE representatives

- Deans
- Faculty
- Credential Analysts

- K-12 Educators

- Administrators (Superintendents, Principals)
- Teachers
- Program Directors

# Introduction

- What experiences do BIR members have?
  - Educator Preparation--program design and program implementation
  - Classroom teaching
  - K-12 schools--principal, school counselor, psychologist, school nurse...
  - Monitoring, supervising, supporting candidates
  - Recommending program completers for credentials

# Introduction

- What are the goals of the accreditation system ?
  - Standards-based educator preparation programs
  - Commitment to high quality educator preparation
  - Accountability to the public
  - Focus on continuous improvement

# Goal for BIR Training

To ensure that members of the Board of Institutional Reviewers (BIR) have the

- Knowledge
- Skills
- Characteristics

necessary to participate effectively in California's accreditation activities

# BIR Training Outcomes

## Participants will

- learn or review the knowledge and skills a BIR member needs to serve as an accreditation site visit team member
- practice the skills
- participate in activities related to the components of the accreditation system

# Expectations for this Module

- Provide general introduction
- Explain the scope and sequence of the full training
- Provide an overview of the training module design
- Explain how to access the modules, handouts, and electronic surveys

# Timeline for the On-Line Training

## ● On-line modules: “The What”

- Module 1—Overview: California’s Education Landscape and an Overview of Accreditation
- Module 2—Biennial Reports and Program Assessment
- Module 3—The Site Visit
- Module 4—Roles, Conflict of Interest and After the Site Visit

# Timeline for the On-Site Training

## ● In-person training: “The How”

- College of California Site Visit Simulation
- Reporting to the COA and Commission
- Nuts and Bolts for Serving as a BIR Member

# Your BIR Video Training Team

- Teri Clark, CTC Division Director
- Cheryl Hickey, Accreditation Administrator
- Katie Croy, CTC Consultant
- Gay Roby, CTC Consultant
- Mark Cary, CTC Volunteer (Team Lead)

# Your On-Site Training Team

- Katie Croy, CTC Consultant
- Gay Roby, CTC Consultant
- Sharon Russell, CTC Volunteer (Team Lead)

# On-line Viewing Instructions

- Locate handouts
- Print selected handouts (e.g. Biennial Reports)
- Watch webcast
- Complete Electronic Survey after each module.
  - Contact [groby@ctc.ca.gov](mailto:groby@ctc.ca.gov) if you encounter any problems

# BIR Self-Assessment

- Please open the [BIR Self-Assessment](#) document
- For each row of the Self-Assessment, please place a  $\surd$  for your current level of knowledge
- [Pause this presentation while you complete the Self-Assessment](#)

# Check for Understanding

- Please complete the electronic survey found at:  
<http://www.surveymonkey.com/s/BIRIntroduction>
  - If you experience problems, contact  
[groby@ctc.ca.gov](mailto:groby@ctc.ca.gov)
- Upon submission of your electronic survey responses, you will have completed this Introductory Module.

Thank you for your interest in this important process!

# Questions: Who to contact

- Katie Croy, CTC Consultant

- Email: [Kcroy@ctc.ca.gov](mailto:Kcroy@ctc.ca.gov)

- Gay Roby, CTC Consultant

- Email: [Groby@ctc.ca.gov](mailto:Groby@ctc.ca.gov) or [gayroby@mac.com](mailto:gayroby@mac.com)