

Child Development Permit Advisory Panel Minutes of the May 5-6, 2016 Meeting

Advisory Panel Members Attending

Deborah Stipek, Chair
Kate Browne
Jan DeLapp
Lucia Garay
Catherine Goins
Joel Gordon
Guillermina Hernandez
Nancy Hurlbut
Mary Jane Maguire-Fong
Valerie Marquez
Carola Matera
Elaine Merriweather
Kim Norman
Pedro Sousa
Sherri Springer (5/05 only)
Kisha Williamson
Julianne Zvalo-Martyn

Day 1 (Thursday, May 5)

Item I: Call to Order

Child Development Permit Advisory Panel (CDP AP) Chair Dr. Deborah Stipek opened the meeting at 10:00 a.m. by welcoming the advisory panel. Commission on Teacher Credentialing (Commission) Executive Director Mary Vixie Sandy and Chair Stipek provided an overview of the meeting objectives. Executive Director Sandy then explained plans to update the Commission at its June 2016 meeting by presenting an agenda item detailing the work of the CDP AP since last September and bring recommendations to the Commission later in the year after further vetting with stakeholder groups.

Item II: Approval of the Minutes of the December 2015 Meeting

Advisory Panel members approved the December meeting minutes without dissent.

Item III: Overview and Discussion of Previous Meeting and Related Interim Activities

Chair Stipek invited advisory panel members to share information about their individual activities and any feedback they received from various stakeholder groups with which they had contact between meetings.

Meeting facilitator Jannelle Kubinec of WestEd reviewed the work completed by the CDP AP at its December 2015 meeting and its decisions. Ms. Kubinec also briefly provided information on the three work groups that met in the interim, and their assignments and processes.

Executive Director Sandy then provided a summary of Commission staff activities relevant to the work the CDP AP since its December 2015 meeting including participation in state and national groups tasked with analyzing the National Academy of Medicine's 2015 publication titled Transforming the Workforce: Birth through Age 8 (TWB8). Commission staff presented draft early childhood educator competencies

to the California TWB8 group. A copy of these competencies was shared with the CDP AP along with draft preparation standards and performance expectations for the Child Development Teacher Permit. The California TWB8 workgroup is expected to release a report of statewide recommendations for the preparation of the early child care and development workforce in fall 2016. The CDP AP reviewed the draft competencies, preparation standards and performance expectations and engaged in discussion, providing feedback to Commission staff.

Item IV: Presentations of CDP AP Subgroup Findings and Recommendations

Representatives of the three work groups reported out to the CDP AP on their recommendations.

The Infant-Toddler/School Age Emphasis work group was comprised of panel members Mary Jane Maguire-Fong and Peter Mangione. They presented recommendations related to the need to include content for infant-toddler aged children served in early child care and education settings within the competencies and expectations for preparation in addition to recommendations for school-age preparation.

The Field Experience/Clinical Practice work group was comprised of panel members Valerie Marquez and Julianne Zvalo-Martyn. They presented recommendations related to defining field experience/clinical practice expectations including minimum hours and content, expectations and assessment, placement and supervision.

Lunch

During a working lunch, the CDP AP continued to review and the findings and recommendations of the subgroups.

The Professional Growth and Development work group was comprised of panel members Nancy Hurlbut and Catherine Goins. They presented recommendations around better defining the type and context of the activities to be included as part of permit holders' Professional Growth and Development and ensuring the activities are spread across the 5 year period of validity for the permit.

Item V: Further discussion of the Child Development Permit Matrix

Meeting facilitator Jannelle Kubinec of WestEd facilitated a walk through the advisory panel's previous recommendations related to the matrix, integrating, where it was deemed necessary, the recommendations and findings from the work of the subgroups.

Item VI: Further Discussion of Content and Performance Outcomes

Commission staff presented three draft documents related to the Teacher level of the Child Development Permit: competencies related to those introduced through the work of the TWB8 work group, preparation standards, and performance expectations. The advisory panel reviewed these documents, responding favorably to the content. The panel provided feedback to Commission staff and encouraged staff to develop similar documents, as applicable, for the Master Teacher, Site Supervisor and Program Director levels of the permit.

Item VII: Public Comment on Matters not Included on the Agenda

The public attendees representing Partnerships for Education, Articulation and Coordination through Higher Education (PEACH) spoke in support of the work of the advisory panel and the draft competencies, preparation standards and performance expectations developed by Commission staff.

Day 2 (Friday, May 6)

Item VII: Opening

Chair Stipek called the meeting to order at 8:30 a.m.

Item VI: Further Discussion of Content and Performance Outcomes – continued

Commission staff returned with some updated documents related to feedback and guidance received from the advisory panel from the previous day. The panel discussed these changes and again responded favorable to the direction these documents set for preparation of candidates for the Child Development Permit.

Item V: Further Discussion of the Child Development Permit Matrix – continued

Meeting facilitator Jannelle Kubinec walked the panel through its recommendations thus far related to the Child Development Permit Matrix. Items were taken up and voted upon. The resulting outcomes will be included in a staff presentation to the Commission on Teacher Credentialing at its June 2016 meeting.

Item IX: Synthesizing the Process

Chair Stipek and Ms. Kubinec discussed next steps for the work of the advisory panel which include an agenda item for the June 2016 meeting of the Commission on Teacher Credentialing which will include the work and findings of the advisory panel to this point. Upon receiving direction from the Commission, at least one additional meeting of the Child Development Permit Advisory Panel can be expected.

Item X: Public Comment on Matter not Included on the Agenda

PEACH representatives again spoke in support of the work of the panel and of Commission staff.