

CalTPA Steering Committee Meeting Minutes

November 3, 2010

Members Present: Kathy Athey, Billye Brown, Sara Cloutier, Michael Cosenza, Nedra Crow, Ilene Foster, Stacy Schmidt, Mick Verdi, Keith Walters, and Katie Pedley (phone)

Staff Present: Wayne Bacer, Terry Janicki, Phi Phi Lau, and Michael Taylor

Welcome/Introduction

Wayne welcomed the group and new members, Stacy Schmidt and Sara Cloutier. Members introduced themselves and gave a brief summary of their work with CalTPA.

Report on October 20th and 21st DI and AL, BM/ISC score validation session

Wayne gave an update on the task collection process. CTC is working in conjunction with ETS. For the last 7 years, benchmark cases below 70% will be discarded. Cases that have scored above 70% will be retained. Sixteen assessors attended the DI & AL Score Validation Session meeting in October. If cases came in agreement, the cases were kept. Any cases without student work were immediately discarded. There were quite a few cases with "I chose this student because he looked like a special needs student." There will be enough triple scored benchmark cases to select from.

March 9th and 10th SSP and CTE Score validation session

The SSP task collection has just finished. In January, CTE cases will be coming in with DVDs. The second Score Validation Session will be held on March 9th and 10th. So far, there are 23 assessors. Wayne asked the group to help find assessors.

Teacher candidates who are placed in classroom that do not have EL or identified SN students

An issue regarding candidate placement in classrooms with English Learners (EL) and special needs (SN) learners was discussed. Principals and administrators may not let candidates look at files or have access to student data; therefore, candidates may not know their students (Mick). Questioned flexibility in making accommodations where candidates find themselves not having the required students in the classroom (Keith). Need to look at the intent of the TPA. Cannot expect students will be placed in classrooms with EL and SN learners. Need to be more flexible to try to get candidates in the correct classrooms (Wayne). Questioned raised about SN being considered as Special Population¹ (Special Pop) (Kathy). Students identified as Special Pop would make candidate placements easier. Programs should make the decision when candidates are placed in difficult situations or cannot be placed in classrooms with EL or SN students. Programs should document if a candidate cannot work with an EL or SN learner, and if another best fit EL or SN profile student is used. Group agreed not to use "hypothetical" students to complete TPA tasks.

Report on Nov 2nd UAC meeting

TPA UAC group has decided to send out a letter to Superintendents regarding candidate placement issue. Terry will be working on it. The letter will be addressed to the superintendent, but it can also be sent to the principal (Terry). Prior to sending the letter out in the field, the group will have an opportunity to review it to ensure that all points were captured (Terry).

¹ *Student Population: Students identified for special education, students with disabilities, advanced learners and students with a combination of special instructional needs (refer to Induction Program Standards 6b).*

- Question from Keith: *There is great value in case studies, which can reveal TPA problems that administrators will have to deal with. Do we ask the TPA UAC group to help solve problems that coordinators may have?*
 - Question will be answered at a later time.

2011 CalTPA Assessor Training Calendar

The group reviewed the 2011 CalTPA Assessor Training schedule created by Wayne. One set of training will be done in Northern CA, and another set of training will be done in Southern CA. The group was asked whether training is still needed (Wayne). Coordinators are comfortable with the assessors that they currently use. However, assessors are still needed by programs. If the number of registration is low for a training date, cancellation may be considered. Information about local trainings can and will be available through the CTC's distribution email. Two types of distribution email will be developed: TPA and CalTPA. Anyone interested in receiving news about TPA or CalTPA can subscribe. All coordinators will be automatically subscribed to the email. An unsubscribed link will be available for those who may not want to receive anymore TPA or CalTPA news (i.e. retired educators, etc). Assessors can use the CalTPA email to obtain information about local trainings, how to become an assessor, or find out where they can assess. The process of how to update program's contact information was shown electronically to the group.

Regarding Assessor recalibration

Recalibration standards have not been consistent between each program. Issue raised about sharing assessors and making sure those assessors are calibrated and recalibrated by the same standards. The Implementation Manual referenced that programs can establish their own recalibration system. It is the program's decision to use assessors from other programs or not. Flexibility of the program was questioned. There are no restrictions on how programs design their recalibration system. Implementation of TPA is highly localized, and accountability is maintained through the accreditation process. The Implementation Manual can be modified if needed. More input will be provided at the Coordinators' Meeting.

Feedback to candidates both during the CalTPA preparation and after

Questioned whether teacher candidates should be given feedback if they passed their TPA. Candidate feedback should be open-ended, and provide candidates of their strengths and weaknesses. Task Performance Assessment Diagnostic (TPAD) is a sample feedback tool (Nedra). Appropriate feedback is encouraged, but ROEs should not be shared with the candidates. There is a big risk of modified ROEs on LiveText (Keith). Programs need to be mindful of the type of feedback that can be a potential security risk of the test (Katie). Additional feedback tools can be shared at the Coordinators' Meeting.

Course instructors have access to TPA scores

Group decided that yes, it is the program's decision to let course instructors have access to the TPA scores of candidate in their classes.

Possible April or May CalTPA Coordinators' meeting – date, location, agenda

The group decided to have the Coordinators' Meeting at Cal Baptist University on April 11, 2011. Cal Baptist will not provide lunch. RSVPs can be done by Phi Phi. Wayne will put out an agenda with the Save the Date flier that will go out to deans, lead assessors, and faculty.

Have a big group presentation instead of small break-out sessions was suggested (Nedra). Presenters will present to the big group. After the presentation, there will be small group discussions from each

table. Following the discussion, each group will present their findings. Presenters will also provide input of their own best practices to the group.

Each session will be held for 45 minutes (20 min. talk and 25 min. table discussion) with a 15 min. break.

Agenda

9:00 – 9:30 Opening Remarks

- New CalTPA Benchmark and Independent Score Cases - Wayne

9:30 -10:15 – Session 1

- TPA and Accreditation – Terry, Mike

10:30-11:15 Session 2

- Recalibration – Mick, Ilene, Katie

11:30-12:30 LUNCH

12:30 – 1:15 Session 3

- Candidate Feedback – Nedra, Michael

1:30 – 2:15 Session 4

- Remediation– Keith, Sara, Stacy

2:30 – 3:00 CalTPA Myth Buster /FAQ Panel

- Facilitators: Billye and Kathy (can collect questions for the Q&A panel)

TPA Coordinator’s Webcast/PowerPoint session

Standards 16-19 of the Designing Standards will be discussed along with accreditation during the Coordinators’ Meeting. Information of all three models will be shared, but it should be focused on the CalTPA model.

Steering Committee member update?

Sara Cloutier will continue serving on the CalTPA Steering Committee. The current CalTPA Steering group includes 2.5 representatives from the public sectors. Questioned if there was adequate representation from the field. Group agreed to remain as is.

Next meeting date: Wednesday, January 26, 2011 from 10 a.m. to 3 p.m. in the DPP Conference Room. Half of the day will be spent working on the Coordinators’ Meeting presentations.