

Commission Webcast on Assignment Monitoring
December 2, 2010
8:30 am – 12:00 pm

Table of Contents

1. Introduction
2. Assignment Monitoring Scope and Responsibilities
3. Assignment Monitoring Data Reporting
4. Hiring Priorities and Assignment Options
5. Special Education Updates
6. Teachers of English Learners
7. Selected Topics in Assignments
8. Resources and References

Enclosures

Power Point Presentation

Special Education Ladder (*revised 12/2010*)

Special Education Authorization Chart (*revised 12/2010*)

Authorization Options to Provide Autism Spectrum Disorder Services

English Learner Authorization Chart (*revised 12/2010*)

Science Authorization Chart (*revised 12/2010*)

Integrated Science Chart (*revised 12/2010*)

Resources and References List

**If unable to access video feed of webcast an audio
only option is available -**

<http://www.ctc.ca.gov/live.html>

Chat Room Questions -

webinar@ctc.ca.gov



2010 Assignment Monitoring Webcast

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Certification, Assignment and Waivers Division

December 2, 2010
Live Broadcast



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1

Table of Contents Presentation and Handouts Resources and References

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2

Topics

- ◆ Administrator's Assignment Manual
- ◆ Assignment Monitoring
Scope and Responsibilities
- ◆ Assignment Monitoring Timelines and
Data Reporting
- ◆ Hiring Priorities and Assignment Options
- ◆ Special Education Assignments Update
- ◆ Teachers of English Learners
- ◆ Topics in Assignments
- ◆ Resources



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Administrator's Assignment Manual (AAM)

- ◆ Updates – Revisions 2010
- ◆ CTC website & Credential Information Guide (CIG)
- ◆ Commonly Asked Topics
- ◆ Bookmarks
- ◆ Search Options



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4

AAM Revisions

- ◆ Special Education – *New 2010 Chart*
- ◆ English Learners – *New 2010 Chart*
- ◆ Science Authorizations – *New 2010 Chart*
- ◆ Vocational Education/Career Technical Education (CTE)
- ◆ Health Services
- ◆ School Librarians
- ◆ Commonly Asked Topics



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5

Annual Assignment Monitoring



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6

Commission on Teacher Credentialing

In The Beginning...

Why Do County Offices Need to Monitor the Certificated Assignments in their Districts?

Based on findings and recommendations of a statewide study of certificated staff, in 1987 the Commission sponsored Senate Bill (SB) 435

SB 435 – Education Code (EC) §44258.9
Effective 1/1/1988



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7

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Assignment Responsibility

Site, district and county administrators have the responsibility under EC §44258.9(b) to:

- ♦ Have evidence of the credential(s) each individual holds in order to make a legal and appropriate assignment.
- ♦ If an assignment is made on the basis of an option in the EC, documentation of the reason which authorizes the assignment (EC section, Title 5 section, etc) should be referenced in the employing agency's files.



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8

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Unauthorized Assignment (Misassignment)

Placement of an individual in a teaching or services position for which he/she does not hold a legally recognized certificate, credential, permit, or waiver with an appropriate authorization for the assignment or is not authorized for the assignment under another section of the law (*including EL assignments*)

- Applies to teaching and non-teaching assignments
- No percentage trigger for number of students in the class
- Applies to all schools

Title 5 §80339



AAM – Section Q

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Monitoring Responsibilities

- ◆ The Commission has oversight for appropriate and legal assignment of ALL certificated personnel
 - Subject area, grade level, and English learner (EL) authorization
- ◆ EC §44258.9 directs county superintendents to annually report the results of the review of assignments in the schools districts within their county



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10

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Duties and Responsibilities

Site Administrators - provide to district

- ◆ School site (class)/master schedules

School District Office - provide to county

- ◆ School site (class) and master schedules
- ◆ School board minutes, names, and subjects assigned for all individuals serving on local teaching assignment options
- ◆ Policies, practices, guidelines, board resolution and record of action per EC §44258.3 and Committee on Assignments



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11

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County Offices of Education

- ◆ Annually monitor district certificated assignments in one-fourth of their districts, monitor decile 1, 2, and 3 schools, and review EL data in appropriate schools
- ◆ Submit online Assignment Monitoring Review Report including decile 1, 2, and 3 school data and EL data collection to the Commission by July 1st of each year (except single district counties)
- ◆ Verify that all misassignments found in districts are corrected within 30 days



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12

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County Offices

- ◆ Submit online information when a district administrator fails to resolve a misassignment within 30 days
- ◆ Maintain accurate, up-to-date records
- ◆ Notify certificated individual of legality of an assignment if notified that required to accept an assignment for which he/she has no legal authorization



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13

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Notification Reminders

- ◆ County superintendent shall advise certificated person of legality of assignment within 15 working days
- ◆ No adverse action may be taken against a certificated person who files a notification of misassignment with the county superintendent
- ◆ If it is determined to be a misassignment, any performance evaluation under EC §§ 44660 - 44664, inclusive, in any misassigned subject shall be nullified



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EC §44258.9(e)(2)

14

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Commission on Teacher Credentialing

- ◆ Monitor and review the counties in which there is a single school district including decile 1, 2, and 3 and EL data collection
- ◆ Provide information and answer questions regarding authorizations, reporting, and assignment monitoring
- ◆ Review the Assignment Monitoring Reports submitted online by county offices



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15

Commission Responsibilities

- ◆ Work with districts to correct misassignments reported
- ◆ Report to the Legislature summarizing certificated employee assignments/ misassignments
- ◆ Establish and enforce sanctions for misassignments reported to CTC for certificated employees
- ◆ Annually distribute monitoring funds



Assignment Monitoring Funds

- ◆ Annual monitoring data must be complete and accurate before money is distributed
- ◆ Each county receives a base amount of \$1000 - Remaining funds allocated based on ratio
- ◆ Where is money sent?
- ◆ What if you do not receive the money?



Monitoring and Reporting

- ◆ All teaching and non-teaching in one-fourth of districts within county
- ◆ All teaching and non-teaching in Decile 1, 2, and 3 (2009 API) schools (*unless under state or federal review*)
- ◆ Data collection for appropriate EL certification of K-12 teachers in Decile 1, 2, and 3 (2009 API) schools



2009 API (Academic Performance Index)

- ◆ Starting with the 2010-2011 school year, API reporting year changed
- ◆ Changes every three years
- ◆ List available on California Department of Education Website

http://www.cde.ca.gov/eo/ce/wc/wmssc_hools.asp



English Learner Data Reporting EC §44258.9(c)(4)(A)

- ◆ Schools in Deciles 1, 2, and 3 (2009 API)
- ◆ Classes (*including, but not limited to, core content, electives, special education, vocational, and alternative education*) in which 20% or more of students are ELs
- ◆ Do teachers hold appropriate EL authorization in the 20% or more classes?



Decile Schools and EL Data

- ◆ EL Data collection must be completed *annually* regardless of number of misassignments or vacancies
- ◆ No misassignments or vacancies for two consecutive years
 - return school to regular four-year cycle as determined by county



Review of Decile 1, 2, and 3 Schools Exception

- ◆ No teacher misassignments or vacancies found for 2 consecutive years
- ◆ Next review is according to their district's regular four-year cycle
- ◆ Based on past experiences or other information, county may annually monitor the decile school



Monitoring Set-Up

Four-Year Cycle

- ◆ How many districts? Size/ADA of districts?

Timeline for Each Year

- ◆ When must the county start monitoring to get report to the Commission by July 1?
- ◆ Calendar-out the year

How to Work with Districts

- ◆ What is your working relationship with your districts?

Contacting Districts Regarding Schedule

- ◆ Telephone Letter



Review of Assignments

- ◆ Compare school site (class) schedule assignment and list of credentials held by each individual
- ◆ Difference of assignment listed at school site and at the district office
 - Does the county have a listing of documents held that can be used to assist in the monitoring?
- ◆ Computer data available
 - County and/or district files



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Additional Review

What's missing - who's providing these services?

- ◆ Nurse, librarian, speech therapist, psychologist, counselor
- ◆ Alternative schools
- ◆ Need course/job descriptions



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Follow-up to Initial Review

- ◆ How/When to inform of misassignments as a result of the review

Telephone Letter Form

- ◆ **Timeline**
All misassignments found must be corrected within 30 days of the initial notification to site administrator (through office of the district superintendent)



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Follow-up

- ◆ **Timeline**
Districts need 30 days notice to correct misassignments
- County needs time to collect information from districts monitored to assemble the data for the online Assignment Monitoring Report due to the Commission **by July 1st**



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Review

Initial misassignments for the Assignment Monitoring Report –

- ◆ When it needs to be remedied as opposed to clarified
- ◆ Clarification questions do not need to be reported to the Commission but all initial misassignments must be included in the report



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Correcting a Misassignment

- ◆ A misassignment not corrected within 30 days by the school district must be reported by the county office to the Commission
- ◆ The Commission follows up with district superintendent per sanctions in Title 5 Regulations



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29

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Online Assignment Monitoring Report Data Bases

- ◆ Three data bases for county office reporting (exception - single district counties)
 - One-Fourth Monitoring
 - Decile 1, 2 and 3/EL data collection
 - Uncorrected Misassignments

Online reports due to the Commission by July 1st



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30

2010 Legislative Report on Assignment Monitoring

- ◆ Available on Commission website homepage under “Reports” link
- ◆ Provides statewide data results for the assignment monitoring conducted by county offices from August 2007 through June 2009 for schools ranked in Deciles 1, 2 and 3 (2006 Base API)



Joint Education Data System Project

- ◆ California is moving from aggregate data collection to a longitudinal K-12 education data system based on student and teacher level data
- ◆ Joint project with the California Department of Education



Joint Education Data Systems

- ◆ **CALPADS** (California Longitudinal Pupil Achievement Data System)
- ◆ **CALTIDES** (California Teacher Integrated Data Education System)



Overview of CALTIDES Data

- ♦ CTC submits educator data:
 - Educator credentials and authorizations
 - Recommending institution
 - Beginning Teacher Support and Assessment (BTSA) and District Intern Information
 - State Educator Identifier(SEID)



CALTIDES Scope

- ♦ Automate approximately 80% of state assignment monitoring
- ♦ Facilitate English learner (EL) data collection and Federal NCLB Highly Qualified (NCLB) teacher reporting
- ♦ Provide data for research purposes



Hiring Priorities and Assignment Options



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Assignment, Hiring and Placement Priorities

- ◆ The employing agency must make a reasonable effort to recruit a fully prepared individual for an assignment
- ◆ The employing agency recruitment efforts focus on the following priorities

Coded 09-03

EC §44225.7

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Assignment/Hiring/Placement Priorities

1) Credential

2) Intern

- Subject Area
- Subject Matter Authorization
- Supplementary Authorization
- University
- District

EC §44225.7

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Assignment/Hiring/Placement Priorities

3) Local Teaching Assignment Options

4) Emergency/Teaching Permit

5) Waivers

- EC §44256(b)
- EC §44258.2
- EC §44258.3
- EC §44258.7(c)(d)
- EC §44263
- STSP
- PIP
- Emergency

EC §44225.7

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Local Teaching Assignment Options/ Board Resolutions/EC Assignments			
Option	Requires	Grade	Basic Credential
EC §44256(b)	6/12 sem units	K-8	elementary
EC §44258.2	6/12 sem units	5-8	secondary
EC §44258.3 (Craven)	subject matter competence per board approved policies/procedures	K-12	elementary/ secondary
EC §44258.7(c)(d) Elective classes only	subject matter competence per board approved policies/procedures	K-12	elementary/ secondary (Comm on Assignments)
EC §44263	9/18 sem units	K-12	elem/secondary

To teach in a departmentalized setting



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Local Teaching Assignment Options with Intern Credentials

- ♦ Individual must meet the provisions of the assignment option (units, etc)
- ♦ Option cannot require holding a credential based on a BA and student teaching
- ♦ Must teach enough in subject area of the intern document to fulfill the intern program requirements



Coded 96-9602

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What is a Variable Term Waiver?

Purpose

- ♦ Allows employers to fill an assignment while searching for a credentialed teacher
- ♦ Only issued if the employer and the candidate meets the waiver criteria for the assignment

Option of Last Resort



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When to Request a Waiver

- ◆ No credentialed individual available
 - ◆ Applicant does not meet teaching permit or credential requirements
 - If applicant meets requirements, a waiver will not be issued
- *Not appropriate if individual fails to complete renewal requirements for permit or credential*



No Child Left Behind (NCLB) Compliance

- ◆ NCLB compliance and appropriate assignment do not always match
- ◆ High Objective Uniform State Standard of Evaluation (HOUSSE) is not an authorization to serve
- ◆ Contact CDE with questions concerning NCLB/IDEA Compliance TitleII@cde.ca.gov



Special Education Assignments



Who Uses Special Education Authorizations?

To determine legal and appropriate assignment

- ◆ County Offices
- ◆ Employing Agencies
- ◆ Program Sponsors *(to advise candidates)*
- ◆ Commission Staff



Special Education Student Placement

Title 5 §80046.5

Credential and added authorization holders who are authorized to serve students through age 22 with disabilities must possess a credential or added authorization that authorizes teaching the primary disability of the students within the special education setting as determined by the program placement recommendation contained within the Individualized Education Program, Individualized Family Service Program, and/or Individualized Transition Plan

No Majority Rule



Special Education Credential Holders

Appropriate Assignment

Authorized to provide instruction in all academic subjects to students whose primary disability falls within the specialty area of their authorization

May be appropriately assigned but may not be NCLB Compliant



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Special Education Misassignment

If one or more students need **services** in a disability area not held by the teacher (as determined by the IEP), that teacher is misassigned



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49

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Special Education Authorizations

To determine appropriate placement in Least Restrictive Environment for special needs students by teams that create

- ◆ Individual Education Program (IEP)
- ◆ Individual Family Service Program (IFSP)
- ◆ Individual Transition Plan (ITP)



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50

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Terminology - Special Education Authorizations

- ◆ IEP
 - Kindergarten through age 22
- ◆ IFSP
 - Early Intervention (Birth – Pre-K)
- ◆ ITP
 - Transition plan within IEP for students through age 22 without high school diploma



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51

Special Education Services

- ◆ Local level assessment
- ◆ Local level determination
- ◆ If English learner services needed, teacher must hold both authorizations
- ◆ Options available for appropriate assignment



'Alternate' Placement

- ◆ If an IEP team determines the best placement for an individual student is in a setting other than the student's primary disability area, the 'alternate' placement takes precedence
 - See Title 5 §80046.5



Exception to 'Alternate' Placement

- ◆ Title 5 §80046.5 does not supersede the statutory requirement that all low incidence disability areas must be served by an appropriately authorized educator
- ◆ Education Code §44265.5



Options for Documentation

- ◆ Letter from employing agency with teacher and student information and 'alternate' assignments
- ◆ List Title 5 §80046.5 in computer data base for teacher
 - student information made available



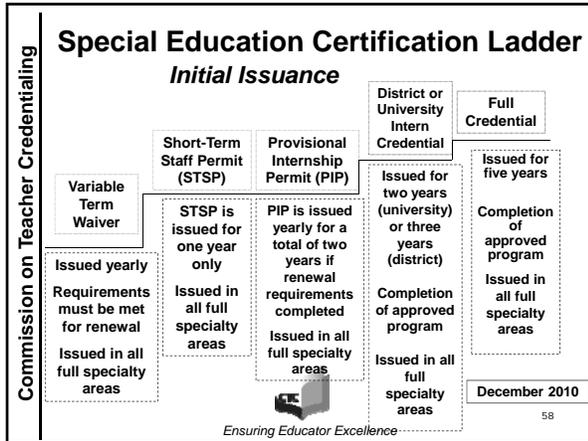
Past, Present and Future Special Education Changes



Special Education Certification Ladder

- ◆ Pathways to earn a special education credential or authorization
 - Initial Issuance
 - Holders of Special Education Credentials
 - ◆ Education Specialist or previously issued Special Education Credentials





What Can Be Waived for Education Specialist Document

- ◆ Basic Skills Requirement (BSR)
- ◆ Teacher Preparation Program

Waiver Handbook:
<http://www.ctc.ca.gov/credentials/cig/HANDBOOKS/WaiverHandbook.pdf>

59
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Education Specialist Teaching Permits

Short-Term Staff Permit (STSP) <i>Acute staffing need</i> Teacher unable to complete school year Enrollment adjustments	Provisional Internship Permit (PIP) <i>Anticipated staffing need</i> Conducts a diligent search but unable to find credentialed teacher
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60
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Education Specialist Intern Credentials Purpose

- ◆ Offered in all special education teaching specialty areas
- ◆ Individual completes student teaching component while serving as an intern



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61

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Special Education Certification Ladder

For Fully Credentialed Special Education Teachers

<p style="text-align: center;">Local Teaching Assignment Option</p>	<p style="text-align: center;">Special Education Limited Assignment Permit</p>	<p style="text-align: center;">Added Authorization in Special Education</p>
<p style="text-align: center;">Autism only No document issued Sunsets October 2013</p>	<p style="text-align: center;">Issued yearly for a total of three years per specialty area Requirements must be met for renewal Issued in all full specialty areas</p>	<p style="text-align: center;">Valid as long as prerequisite is valid Completion of approved program Issued in specific areas within full specialty area</p>



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62

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Autism Local Teaching Assignment Options

- ◆ Assembly Bill (AB) 2160 (Bass) extended sunset date of EC §44265.1 to Oct. 2013
- ◆ Bill did not address the sunset date in EC §44265.2



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63

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Special Education Limited Assignment Permit (SELAP) Purpose

- ◆ Bridge to allow time to complete requirements for either Added Authorizations in Special Education (AASE) or full specialty area
- ◆ Ensures appropriate assignments
- ◆ Places teacher on credential path



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SELAP

- ◆ Authorizes assignment outside of the specialty area of valid prerequisite special education credential
- ◆ Issued in all Education Specialist specialty areas
- ◆ Coded Correspondence 09-15



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65

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What if Special Education Credential Holder Does Not Have Requirements for SELAP?

- ◆ STSP issued in full specialty area (if individual has not already held one)
- ◆ May request a Variable Term Waiver in specific Added Authorizations in Special Education (AASE) area



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Added Authorizations in Special Education (AASE) Purpose

- ◆ Flexibility to assign teachers to serve students in more than one special education area
- ◆ Teachers are appropriately assigned



Added Authorizations in Special Education (AASE)

- ◆ Six areas
 - Autism spectrum disorders
 - Deaf-blind
 - Emotional disturbance
 - Orthopedically impaired
 - Other health impairment
 - Traumatic brain injury



AASE

- ◆ Authorization within grade and age levels authorized by prerequisite credential(s)
- ◆ Cannot add if already authorized to provide services



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AASE

- ◆ Not mandatory for ALL special education teachers
 - Required if providing services
 - Employer may require
 - Permissive if not providing services and the teacher wishes to hold an additional authorization



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AASE Variable Term Waiver

- ◆ For intern
 - Must fulfill intern requirements
 - Cannot be assigned in the AASE area at the detriment of not earning the preliminary credential
 - Six semester units of coursework in area of waiver for renewal



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71

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Teaching and Service Credential Regulation Changes

- ◆ Effective June 26, 2010
- ◆ Coded Correspondences
 - 10-12, 10-13, and 10-14 (distributed 7/21/2010)
- ◆ Archived Webcasts
 - August 10 (*Implementation of Special Education Regulations*)



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72

Terminology – Level I and Level II

- ◆ Two-level program (1997)
- ◆ Continue to issue Level I/II if the program is completed within transition timeframes
- ◆ Level I/II programs updated to align with current statutes
 - No major changes in these programs



Terminology - Preliminary and Clear

- ◆ New program standards approved in 2009
- ◆ Continues to be a two-level credential
- ◆ Candidate may transition from Level I to Preliminary with program sponsor approval
- ◆ Candidate has the right to complete the program started within transition dates established



Terminology – Disability Area

- ◆ Continue to use the term ‘disability area’ when referring to Federal Disability areas
 - Specific learning disability, deaf-blind, other health impaired, and traumatic brain injury, etc



Terminology - Specialty Area

- ◆ Change from using 'disability area' to the term 'specialty area' when describing broad special education authorizations
 - Mild/Moderate, Deaf and Hard of Hearing, Severely Handicapped, Visual Impairment, etc



Key Updates for All Specialty Area Teaching Authorizations

- ◆ Revised authorizations for each specialty area listed on
 - Intern Credentials
 - Teaching Permits
 - Variable Term Waivers
 - Limited Assignment
 - Permits
 - Level I
 - Level II
 - Preliminary
 - Clear



New Definitions Special Education Authorizations

- ◆ Education Assessment
 - Assessments within teaching credential authorization to measure student performance in meeting academic and functional goals in program plan
- ◆ Special Education Support
 - Participation in special education team for program plan and coordination of instruction and implementation of plan



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Revised Definition

Service Across Continuum of Program Options

- ◆ Resource rooms/ services
- ◆ Special ed settings
- ◆ General ed settings
- ◆ Special schools
- ◆ Home/Hospital
- ◆ State Hospitals
- ◆ Development centers
- ◆ Correctional facilities
- ◆ NPS/NPA
- ◆ Alternative settings
- ◆ Non-Traditional instructional settings other than classrooms



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Autism Spectrum Disorders (ASD)

- ◆ Content included in all new preliminary program specialty areas
- ◆ Authorized to serve special needs students in autism
 - Within specialty area of credential
 - Within grade and age level of credential



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Sunset of Assignment Options

Three options sunset July 1, 2010 but authorization continues if already assigned:

- ◆ American Sign Language
- ◆ Autism for Communication Handicapped
- ◆ Emotional Disturbance



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English Learner (EL) Authorization

- ◆ Included in California Education Specialist programs
- ◆ May also add EL authorization based on out-of-state EL authorization, California Teachers of English Learner (CTEL) program or CTETL exam



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82

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Resource Specialist (RSP) Authorization

- ◆ May provide RESOURCE services across all disability areas
- ◆ IEP/ IFSP/ ITP may determine additional authorization is needed
- ◆ Cannot provide other special education services across disability areas



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Who is Authorized to Provide Resource Specialist Services?

- Education Specialist Credential including the Early Childhood Credential and Added Authorization → YES
- Ryan Specialist Credential - CH, LH, PH, SH, and VH → NO
- All Standard and General Special Education Credentials → NO

RSP services provided across all disability areas



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Regulations

- ◆ Withdrew two portions from 2010 regulations packet:
 - Authorization for an Education Specialist Credential in Communication Development
 - Speech-Language Pathology (SLP) Services Credential requirements and authorization



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Proposed Language and Academic Development Regulations

- ◆ Commission will be proposing new regulations for an additional teaching authorization following meetings with professional organizations, employers, and other interested parties



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Language and Academic Development (LAD) Teaching Authorization

- ◆ New program focused on literacy, communication, and pragmatic skills
- ◆ Students qualify for special education services as result of Individualized Education Program (IEP)
- ◆ Does NOT replace Speech-Language Pathology Credential



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Current Proposed Special Education Regulations Status

- ◆ Public Hearing December 2010
 - SLP Service Credential
 - Added Authorizations in
 - ◆ Adapted Physical Education
 - ◆ Resource Specialist
 - ◆ Early Childhood Special Education
 - ◆ Special Class Authorization



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Terminology – Added Authorization

- ◆ Moving from ‘Certificate’ to ‘Added Authorization’
- ◆ Issue Added Authorizations in Special Education, Adapted Physical Education, Resource Specialist and Early Childhood Special Education



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89

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Speech Language Pathology Credential Authorization

- ◆ Prepared and authorized to provide speech therapy services
- ◆ Cannot teach reading or other content areas to general education students



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SLP Credential Authorization

- ◆ Cannot 'teach' special education students unless holds an SCA
 - 'Teaching' limited to autism and speech and language impaired specialty areas



Speech Language Services Option

- ◆ EC §44831 allows an individual to provide speech and language services with specific criteria
 - License issued by the Speech-Language Pathology and Audiology Board
 - Masters degree in communication disorders
 - Fingerprint clearance



Teachers of English Learners (ELs)



California Education Code (EC)

Individuals need to hold the appropriate authorization prior to providing instructional services, including EL services

- ◆ EC §44001
- ◆ EC §44830(a)
- ◆ EC §44831
- ◆ EC §44253.1



English Learner Authorizations

EL authorizations required when local level determines EL instructional services needed regardless of . . .

- ◆ Schools' "decile" rank
- ◆ Subject area or type of setting
- ◆ Number of EL students in the class



English Learner Authorizations

- ◆ English Language Development (ELD)
Content subject area that provides instruction to promote the acquisition of listening, speaking, reading, and writing skills in English
- ◆ Specially Designed Academic Instruction in English (SDAIE)
Instruction in subject matter, such as math or social science, presented in English
- ◆ Bilingual
Instruction presented in student's primary language (L₁)



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Service Credentials

- ◆ EL authorization is a teaching authorization
- ◆ Service credential holders provide services not teaching– No EL authorization
- ◆ Exception - Service Credential holders with a Special Class Authorization (SCA) are authorized to teach



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Career Technical Education (CTE) Credentials with SDAIE Authorization

- ◆ New CTE Accredited programs (2008 Standards) include standard addressing SDAIE for issuance of **clear** credential
- ◆ Equivalent authorization to the SDAIE authorization on the CCSD for holders of Designated Subject CTE/Vocational Credentials

Coded 09-01



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98

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CTE Credentials

CTE Program	SDAIE Embedded	Program	Authorization
5 year Preliminary CTE Credential	NO	CCSD program OR CCSD approved course(s) from CTETL program	CCSD with program completion CCSD Waiver during CCSD program enrollment
3 year Preliminary CTE Credential (New)	YES	Embedded in program	SDAIE authorization Clear credential CCSD Waiver available for Preliminary



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Certificate of Completion of Staff Development (CCSD)

Candidates

- ◆ Holders of Service Credentials with a Special Class Authorization and Designated Subjects Vocational, CTE or Special Subjects Credentials

Authorization

- ◆ SDAIE instruction only



The Future?

English Learner Authorizations Advisory Panel

- ◆ Report of recommendations
 - Commission Meeting, January 2010
- ◆ Additional discussions
 - Commission Meetings, April 2010, August 2010

<http://www.ctc.ca.gov/commission/agendas-minutes.html>



Top Assignment Topics



Elementary/Middle School Assignments

Commission on Teacher Credentialing

Team Teaching

History

Math

Regrouping

Remedial Science

Advanced Science

Ensuring Educator Excellence 103

Middle School Assignments

Commission on Teacher Credentialing

100 - 200 students

English Science Social Science Math

Teacher A Teacher B Teacher C Teacher D

Group of teachers holding credentials or authorizations for service in departmentalized setting

Ensuring Educator Excellence 104

Middle School Assignments

Commission on Teacher Credentialing

1	2	3	4	5	6	7
Math/Sci Grade 6	Prep	Math/Sci Grade 7	Lunch	Math or Science Grades 6 or 7		

Elementary credential holder may teach two or more subjects to same group of students each day and also a subject in core in a departmentalized setting at same grade level as core

Ensuring Educator Excellence 105

Commission on Teacher Credentialing

Elective Classes

Is there a credential that authorizes the service?

Driver Education → **YES** **Must hold appropriate credential or authorization**
Drama
French

Cannot assign teacher with any credential



Ensuring Educator Excellence 106

Commission on Teacher Credentialing

Science Credential and Authorizations Middle School

- ◆ Middle school science classes
 - Traditionally general or introductory life and physical science content
 - Any credential authorizing general or introductory science is appropriate
- ◆ If content is specifically life or physical science, the teacher must hold a credential or authorization for that specific area of introductory science



Ensuring Educator Excellence 107

Commission on Teacher Credentialing

Foundational-Level General Science

- ◆ Regulations amended to add new authorization
- ◆ Provides flexibility to teach science
- ◆ Authorizes general and introductory science (K-12 Level) and integrated science (K-8 level only)



Ensuring Educator Excellence 108

Commission on Teacher Credentialing

Foundational-Level Mathematics

- ◆ Authorizes: general mathematics, all levels of algebra, geometry, probability and statistics, and consumer mathematics
- ◆ Content of the class determining factor not level - advanced placement or honors
- ◆ Calculus and math analysis - outside the scope of authorization



Ensuring Educator Excellence

109

Commission on Teacher Credentialing

Intervention and High School Exit Exam Classes

- ◆ Content of the class is determining factor for appropriate assignment
- ◆ Type of class such as review, honors, intervention, or supplemental instruction is not a factor nor is the reason why the class is offered



Ensuring Educator Excellence

110

Commission on Teacher Credentialing

TOSA-Teacher on Special Assignment

- ◆ Local employment term – not a ‘state’ term
- ◆ Any type of assignment – explain the ‘special’ assignment
- ◆ If assigned as a TOSA in instructional capacity, individual needs credential or authorization in subject area
- ◆ Same applies to ‘resource’ assignments



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111

Career Technical Education(CTE)/ Vocational Education

- ◆ Career Technical/Vocational Setting- ROP Program
- ◆ May be used in regular K-12 class if district has designated the class as trade, technical, vocational or career technical
- ◆ Content of the Class
 - Does the content fall within another subject area?
 - What can be taught?
- ◆ Funding



Adult Education

- ◆ Authorization - Very Narrow
 - Can only Teach Adult Education Classes
- ◆ List of Subject Areas Available
 - What falls within the broader subject area?
- ◆ Content of Class
 - Who can teach the subject area?



Non-Traditional Schools and Classes

- ◆ Holders of teaching permits or waivers may serve in a non-traditional school/ class IF the permit or waiver authorizes the specific subject(s) of the assignment; may NOT be broadly assigned

Special education and English learner students must receive services from appropriately credentialed teachers



Commission on Teacher Credentialing

Agriculture - Based Class

- ◆ An agriculture-based class may be taught by the holder of an agriculture credential
- ◆ It is the local level decision, district and county, to determine if the content of the class is agriculture-related
- ◆ Classes may receive specific subject area credit and that does not change that the agriculture credential is appropriate



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115

Commission on Teacher Credentialing

Thank you for attending

Questions?



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116

Commission on Teacher Credentialing

This presentation will be accessible over the Internet for viewing on demand. CTC will share the web address when it is available.

Send questions regarding requirements and authorization information in this presentation to:
credentials@ctc.ca.gov

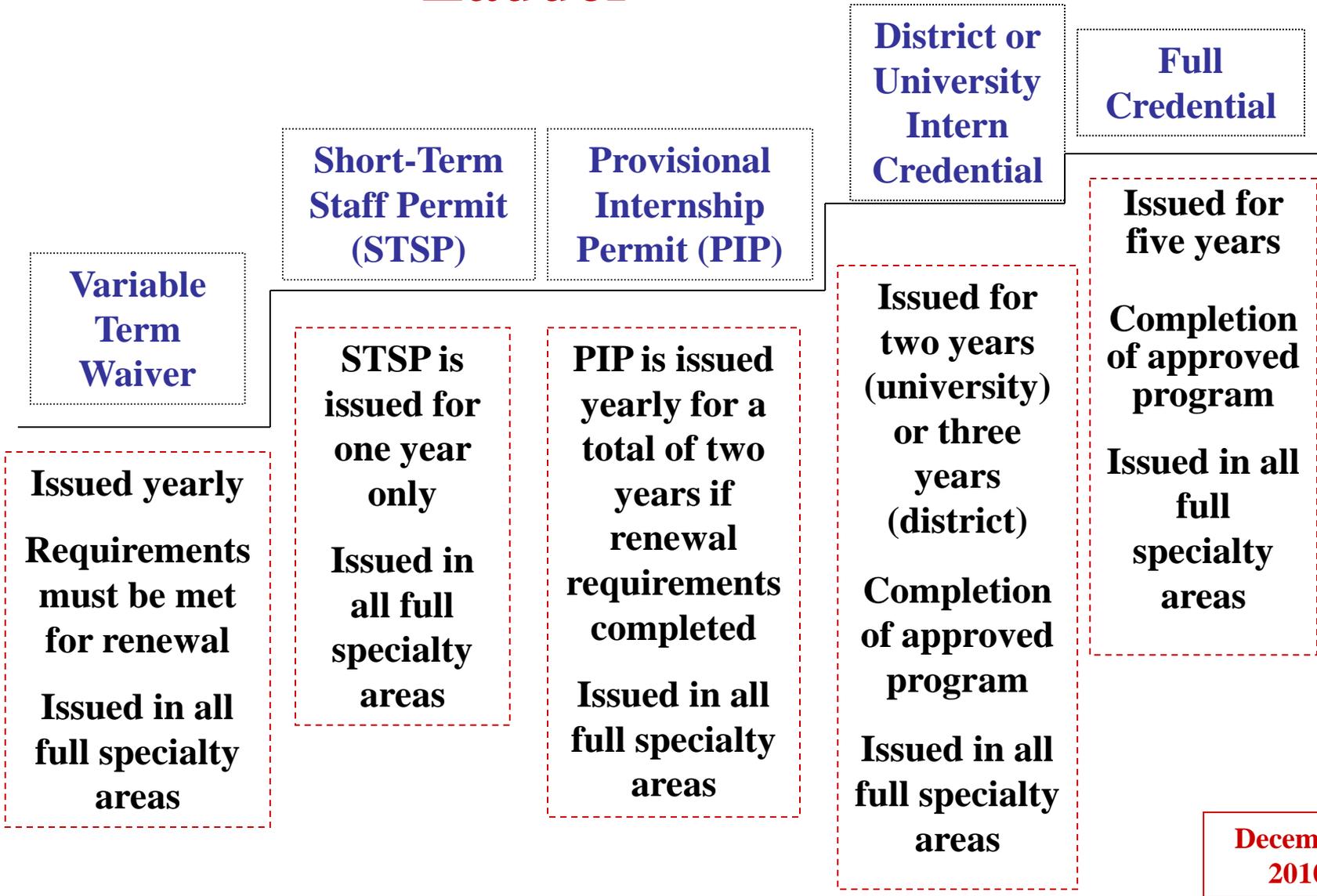
Send questions regarding assignment information in this presentation to:
cawassignments@ctc.ca.gov



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117

Special Education Certification Ladder



Special Education Certification Ladder

For Fully Credentialed Special Education Teachers

**Local
Teaching
Assignment
Option**

**Autism
only
No
document
issued
Sunsets
October
2013**

**Special Education
Limited
Assignment
Permit**

**Issued yearly for a total
of three years per
specialty area
Requirements must be
met for renewal
Issued in all full
specialty areas**

**Added
Authorization in
Special
Education**

**Valid as long as
prerequisite is valid
Completion of
approved program
Issued in specific
areas within full
specialty area**



**December
2010**

Credential Authorization	Specific Learning Disability/Mental Retardation (<i>Mild/Moderate</i>)	Mental Retardation (<i>Moderate/Severe</i>)	Emotional Disturbance	Multiple Disabilities ¹	Autism	Speech or Language Impairment	Deafness or Hearing Impairment	Deaf-Blindness	Visual Impairment Including Blindness	Orthopedic Impairment	Other Health Impairment	Traumatic Brain Injury
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Added Authorizations in Special Education - AASE (continued)

Other Health Impairment **											X	
Orthopedic Impairment **										X		
Traumatic Brain Injury **												X

Ryan Service Credentials with a Special Class Authorization (if credential held without a special class authorization, teaching is not authorized)

Speech-Language Pathology Services in Language, Speech & Hearing With Special Class Authorization (Birth to Age 22)					X	X						
Clinical or Rehabilitative Services in Language, Speech & Hearing With Special Class Authorization (Birth to Age 22)					X	X						

Ryan Specialist Instruction Teaching Credentials (initially issued 1976 to September 27, 1997; renewals available)

Communication Handicapped					◆ ⁴	X	X	X				
Learning Handicapped	X		◆ ⁵								X	
Severely Handicapped		X	X	X	X			X				
Physically Handicapped				X					◆ ⁶	X	X	X
Visually Handicapped								X	X			

Credential Authorization	Specific Learning Disability/Mental Retardation (Mild/Moderate)	Mental Retardation (Moderate/Severe)	Emotional Disturbance	Multiple Disabilities ¹	Autism	Speech or Language Impairment	Deafness or Hearing Impairment	Deaf-Blindness	Visual Impairment Including Blindness	Orthopedic Impairment	Other Health Impairment	Traumatic Brain Injury
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Standard Teaching Credentials (initially issued 1961 to 1976; renewals available)

Minor-Mentally Retarded	X	X	◆ ⁵	X								
Minor-Speech & Hearing Handicapped						X						
Minor-Deaf & Severely Hard-of-Hearing							X					
Minor-Visually Handicapped								X				
Minor-Orthopedically Handicapped Including the Cerebral Palsied				X					X	X	X	

Standard Limited Specialized Preparation Teaching Credentials (initially issued 1961 to 1976; renewals available)

Mentally Retarded	X	X	◆ ⁵	X								
Speech & Hearing Handicapped						X						
Deaf & Severely Hard-of-Hearing							X					
Visually Handicapped								X				
Orthopedically Handicapped Including Cerebral Palsied				X					X	X	X	

Credential Authorization	Specific Learning Disability/Mental Retardation (Mild/Moderate)	Mental Retardation (Moderate/Severe)	Emotional Disturbance	Multiple Disabilities ¹	Autism	Speech or Language Impairment	Deafness or Hearing Impairment	Deaf-Blindness	Visual Impairment Including Blindness	Orthopedic Impairment	Other Health Impairment	Traumatic Brain Injury
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Standard Restricted Teaching Credentials (initially issued 1961 to 1976; renewals available)

Educable Mentally Retarded	X		◆ ⁵									
Trainable Mentally Retarded		X	◆ ⁵	X								
Speech & Hearing Therapy						X						
Orthopedically Handicapped Including the Cerebral Palsied				X						X	X	X
Deaf & Severely Hard-of-Hearing							X					
Deaf-Blind								X				
Severely Hard-of-Hearing								X				
Visually Handicapped									X			

Exceptional Children Teaching Credentials (initially issued prior to 1961; renewals available)

Mentally Retarded	X	X	◆ ⁵	X								
Speech Correction & Lip Reading						X						
Orthopedically Handicapped Including the Cerebral Palsied				X						X	X	X
Deaf or Hard-of-Hearing							X					
Visually Handicapped									X			

Credential Authorization	Specific Learning Disability/Mental Retardation (<i>Mild/Moderate</i>)	Mental Retardation (<i>Moderate/Severe</i>)	Emotional Disturbance	Multiple Disabilities ¹	Autism	Speech or Language Impairment	Deafness or Hearing Impairment	Deaf-Blindness	Visual Impairment Including Blindness	Orthopedic Impairment	Other Health Impairment	Traumatic Brain Injury
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Special Secondary Teaching Credentials (initially issued prior to 1961; renewals available)

Mentally Retarded	X	X	◆ ⁵	X								
Correction of Speech Defects						X						
Deaf							X					
Lip Reading							X					
Partially Sighted Child									X			
Blind									X			

- 1 Multiple Disabilities means concomitant (simultaneous) impairments (such as mental retardation-blindness or mental retardation-orthopedic impairment), the combination of which causes such severe educational needs that they cannot be accommodated in special education programs solely for one of the impairments. Multiple Disabilities does not include deaf-blindness.
A student may be identified with multiple disabilities as the primary disability as well as a low incidence secondary disability for funding purposes, only an authorization for multiple disabilities would be required in this scenario since this is a concomitant impairment as long as the secondary disability is not deaf-blindness.
- 2 Autism Spectrum Disorders (ASD) content is included in Preliminary Education Specialist Teaching Credential programs in all specialty areas. The preliminary credential authorizes the holder to provide autism instructional services to students within the specialty area(s) of their credential. The ASD authorization will appear as a separate authorization. Level I and Level II Education Specialist Teaching Credentials do not include the ASD authorization but the holder may choose to add the authorization by completing a subsequent Added Authorization in Special Education in the area of ASD.
- 3 An individual must hold a valid prerequisite special education credential; the certificate and added authorization authorizes services for ages birth to pre-K only.
- 4 Individuals employed under the following option prior to July 1, 2010 may continue to serve but no new individuals may be placed on the basis of this option after this date. Holder must have taught full-time for at least one year prior to September 1, 1991, in a special class in which the primary disability was other health impaired (autistic), and have received a favorable evaluation for that service from the employing school district. Acceptance of experience is a local employing agency decision.
- 5 Individuals employed using this option prior to July 1, 2010 may continue to serve but no new individuals may be placed on the basis of this option after this date. Holder must have taught full-time for at least one year prior to September 1, 1991, in a special class in which the primary disability was seriously emotionally disturbed and have received a favorable evaluation for that service from the employing school district OR completed a Commission-approved program for the seriously emotionally disturbed (none currently available). The certificate of completion is issued by the college or university and must be kept on file at the employing agency. Acceptance of experience is a local employing agency decision.
- 6 Issued prior to January 1, 1981, on the basis of completing a Commission-approved program in which the focus was the Visually Handicapped.

Authorization Options to Provide Autism Spectrum Disorders (ASD) Services

Autism Authorizations (Title 5 §80047.4)

Holders of the listed credentials are authorized to teach students with disabilities with the disability of 'autism' as defined in subsection 300.8(c)(1)(autism) of Title 34 Code of Federal Regulations:

Current Initially Issued Documents:

Education Specialist Instruction Credential--Moderate/Severe (*K-12 to Age 22*)
(*Preliminary, Clear, Level I and Level II*)

Education Specialist Instruction Credential—Early Childhood Special Education (*Birth – PreK only*)
(*Preliminary, Clear, Level I and Level II*)

Early Childhood Special Education Certificate or Added Authorization (*Birth – PreK only*)

Education Specialist Instruction Credential-Mild/Moderate * (*K-12 to Age 22*)

Education Specialist Instruction Credential—Deaf & Hard-of-Hearing * (*Birth to Age 22*)

Education Specialist Instruction Credential—Physical & Health Impairment * (*Birth to Age 22*)

Education Specialist Instruction Credential—Visual Impairment * (*Birth to Age 22*)

* ***California Preliminary Education Specialist program completers earn additional ASD authorization within specialty area and grade level of credential noted separately on their document.***

Speech-Language Pathology Services Credential in Language, Speech and Hearing with Special Class Authorization (*Birth to Age 22*)

Previous Initially Issued Documents (renewals available):

Specialist Credential in Special Education--Severely Handicapped

Clinical or Rehabilitative Services Credential in Language, Speech and Hearing with Special Class Authorization

Additional Options: (See Resources and References for Leaflets)

Added Authorization in Special Education (AASE) in ASD

Special Education Limited Assignment Permit (SELAP) **

Provisional Internship Permit **

Short-Term Staff Permit **

Variable Term Waiver ***

** **Moderate/Severe or Early Childhood Special Education (ECSE) depending on age level**

*****Waiver may be in Moderate/Severe, ECSE or specifically for AASE in ASD if applicant does not qualify for SELAP see CIA #10-11.**

Local Teaching Assignment Options:

Education Code §44265.1 (Sunsets October 2013)

Provides authorization for instructional services to students with autism within grade level of prerequisite credential for holders of credentials authorizing instruction with mild/moderate disabilities

Requires teacher consent and verification of either

- ◆ Three semester unit course in autism OR
- ◆ One year of experience prior to 9/1/07 serving students with autism

Education Code §44265.2 (Sunsets August 2011)

Provides authorization for instructional services to three and four year old students with autism for holders of credentials authorizing instruction with moderate/severe disabilities

Requires teacher consent and verification of either

- ◆ Three semester unit course in early childhood special education OR
- ◆ One year of experience prior to 9/1/07 serving students ages three and four with autism

May continue to serve but no new placements under this option as of July 1, 2010:

Holders of the Specialist Credential in Special Education--Communication Handicapped is authorized to continue to teach students with ASD if they were already placed in such an assignment prior to July 1, 2010. Teachers must have taught full-time for at least one year prior to September 1, 1991, in a special day class in which the primary disability was autism and received a favorable evaluation or recommendation to teach for that service from the local employing agency.

Note: The acceptance of the appropriateness of the teaching experience was a local employment decision.

For additional information on special education teaching and services credentials, please refer to Frequently Asked Questions on our website-

<http://www.ctc.ca.gov/credentials/CREDS/special-ed-FAQ.pdf>

G. INSTRUCTION FOR ENGLISH LEARNERS, CONTINUED

**Appropriate English Learner Authorizations for Certificated Assignment
Monitoring and Data Collection per EC §44258.9**

The term of the CTC documents (rows 1-14) may be waivers, emergency permits, provisional internship or short-term staff permit, intern credentials/certificates, or preliminary, clear, Level I, Level II, professional clear, or life credentials. The certificate in row 15 is a locally issued document and does not have a term.

	English Language Development (ELD) ¹	Specially Designed Academic Instruction in English (SDAIE) ¹	Instruction in Primary Language (Bilingual) ¹
1	Bilingual Specialist Credential	Bilingual Specialist Credential	Bilingual Specialist Credential
2	Bilingual Certificate of Competence (BCC) ²	Bilingual Certificate of Competence (BCC) ²	Bilingual Certificate of Competence (BCC) ²
3	BCLAD Certificate ² or BCLAD Emphasis	BCLAD Certificate ² or BCLAD Emphasis	BCLAD Certificate ² or BCLAD Emphasis
4			Sojourn Teaching Credential
5	Bilingual Authorization or Educator Authorization (Bilingual)	Bilingual Authorization or Educator Authorization (Bilingual)	Bilingual Authorization or Educator Authorization (Bilingual)
6	Language Development Specialist (LDS) Certificate ²	Language Development Specialist (LDS) Certificate ²	
7	CLAD Certificate or CLAD Emphasis ²	CLAD Certificate or CLAD Emphasis ²	
8	Multiple or Single Subject Credential with AB 1059 English Learner Authorization	Multiple or Single Subject Credential with AB 1059 English Learner Authorization	
9	Multiple or Single Subject SB 2042 Credential	Multiple or Single Subject SB 2042 Credential	
10	Education Specialist Credential with AB 1059 English Learner Authorization ³	Education Specialist Credential with AB 1059 English Learner Authorization ³	
11	General Teaching Credential ⁴		
12	Supplementary Authorization in English as a Second Language ²		

G. INSTRUCTION FOR ENGLISH LEARNERS, CONTINUED

English Language Development (ELD) ¹		Specially Designed Academic Instruction in English (SDAIE) ¹	Instruction in Primary Language (Bilingual) ¹
13	Certificate of Completion of Staff Development ⁵	Certificate of Completion of Staff Development ⁵	
14		<i>Clear</i> Designated Subjects Career Technical Education Credential <i>with</i> SDAIE Authorization	
15	SB 1969 Certificate of Completion ⁶	SB 1969 Certificate of Completion ⁶	

Note: The Plan to Remedy was a compliance program through the CDE. Individuals enrolled in this program working to earn a CLAD or BCLAD Certificate were considered to be appropriately assigned until July 1, 2005. After July 2005, CTC no longer accepts enrollment in a Plan to Remedy for appropriate authorization to serve English learners.

¹ There may be restrictions to the grade level and subject area(s) that may be taught in each of the settings – check document for specific authorization. All CTC-issued documents with the exception of the multiple subject, single subject, and education specialist teaching credentials require a prerequisite teaching credential.

² These certificates or authorizations are no longer initially issued but remain valid and appropriate to serve English learners.

³ Not all education specialist teaching credentials include an EL authorization. Check the document before assigning a teacher to serve ELs.

⁴ Although these credentials may legally be assigned to teach ESL/ELD, it is not recommended that employing agencies use these credentials unless the holder possesses skills or training in ESL/ELD teaching. Authorization is limited to grade level of credential.

⁵ Provisions for this option, other than designated subject credentials in vocational education and special subjects and services credential with a special class authorization, sunset on January 1, 2008.

Instruction is limited to SDAIE instruction in a departmentalized classroom in the subject and grade authorized by the individual’s basic credential and instruction in a self-contained classroom in which the teacher is responsible for instructing the same students. Holders of vocational and special subject designated subjects credentials in vocational education and special subjects and services credential with a special class authorization are restricted to teaching SDAIE only.

Unlike CLAD, the CCSD does not include the teaching English language development in a departmentalized setting.

⁶ The SB 1969 Certificate no longer may be issued by an employing agency but remains valid. CTC stopped registering SB 1969 Certificates on July 1, 2003. CTC will not register any of the certificates after July 1, 2003 regardless of the circumstances. An SB 1969 Certificate that was not registered with CTC is still valid. The individual will need to show the certificate to their current employer and will also need to provide it to any new employers in the future.

Unlike CLAD, the CCSD does not include teaching English language development (ELD) in a departmentalized setting.

Science Credentials and Authorizations

Note: An 'X' indicates the area of assignment authorized; specific grade level restrictions appear in some of the boxes; otherwise see document in each section for grade level limitation such as General and Standard Credentials and supplementary and subject matter authorizations

Type of Credential	Biological Science	Chemistry	Physics	Earth/ Geosciences	Integrated Science	Intro/General Science	Intro Life Science	Intro Physical Science
<i>Single Subject Teaching Credentials (service in grades preschool, K - 12, and adults)</i>								
Science: Biological Science	X				7-12	X	X	X
Science: Chemistry		X			7-12	X	X	X
Science: Physics			X		7-12	X	X	X
Science: Geoscience				X	7-12	X	X	X
Foundational-Level General Science					6-8	X	X	X
Biological Science (Specialized)	X							
Chemistry (Specialized)		X						
Physics (Specialized)			X					
Geoscience (Specialized)				X				
Life Science	X				7-9	X	X	
Physical Science		X	X	X	7-9	X		X
<i>Standard Elementary Teaching Credentials (service in grades K- 9)</i>								
MAJOR in biological science area	X				7-9	X	X	
MAJOR in physical science area		*	*	*	7-9	X		X
MINOR in biological science area	X						X	
MINOR in physical science area		*	*	*				K-8
<i>Standard Secondary Teaching Credentials (service in grades 7 - 12)</i>								
MAJOR in biological science area	X				7-9	X	X	
MAJOR in physical science area		*	*	*	7-9	X		X
MINOR in biological science area	X						X	
MINOR in physical science area		*	*	*				7-8

* Service is restricted to the specific subject area of the major, minor, or supplementary/subject matter authorization listed on the credential

Type of Credential	Biological Science	Chemistry	Physics	Earth/ Geoscience	Integrated Science	Intro/General Science	Intro Life Science	Intro Physical Science
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General Teaching Credentials

Elementary (gr K-8)	X	X	X	X	7-8	X	X	X
Junior High (gr 7-9)	X	X	X	X	7-9	X	X	X
Secondary (gr 7-12)	X	X	X	X	7-12	X	X	X

Credential Major, Minor, and Supplementary/Subject Matter Authorization Combinations

Type of Credential	Biological Science	Chemistry	Physics	Earth / Geoscience	Integrated Science	Intro/General Science	Intro Life Science	Intro Physical Science
Single Subject - life science; supplementary/subject matter authorization in specific physical or earth/geoscience	X	*	*	*	7-12	X	X	7-8
Single Subject - physical science; supplementary/subject matter authorization in specific life science	X	X	X	X	7-12	X	X	X
Standard Secondary - major in biological science; supplementary/subject matter authorization or minor in specific physical science	X	*	*	*	7-12	X	X	7-8
Standard Secondary - major in physical science; supplementary/subject matter authorization or minor in specific life science	X	*	*	*	7-12	X	X	X
Standard Secondary - major in geoscience or earth science; supplementary/subject matter authorization or minor in specific life science	X			X	7-12	X	X	X

* Service is restricted to the specific subject area of the major, minor, or supplementary/subject matter authorization listed on the credential

Type of Credential	Biological Science	Chemistry	Physics	Earth/ Geosciences	Integrated Science	Intro/General Science	Intro Life Science	Intro Physical Science
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Introductory Subject Matter Authorizations added to Single Subject, Multiple Subject Standard Elementary or Standard Secondary Teaching Credential, or Special Secondary (in academic subjects only) Teaching Credentials (authorize the holder to teach only the subject matter content typically included for that subject in curriculum guidelines and textbooks for study in grades 9 and below to students in preschool, kindergarten, grades 1–12, or in classes organized primarily for adults)

Intro Science	X	◆	◆	X	7-9	X	X	X
Specific Subject Matter Authorizations added to Single Subject, Standard Secondary, Multiple Subject Standard Elementary or Standard Secondary Teaching Credential or Special Secondary (in academic subjects only) Teaching Credentials (service in grades K - 12)								
Biological Science	X						X	
Chemistry		X						
Geosciences				X				
Physics			X					
Plant Science ■								

Introductory Supplementary Authorizations added to Single Subject or Standard Secondary Teaching Credential, or Special Secondary (in academic subjects only) Teaching Credentials (authorize the holder to teach only the subject matter content typically included for that subject in curriculum guidelines and textbooks for study in grades 9 and below to students in preschool, kindergarten, grades 1–12, or in classes organized primarily for adults)

Intro Science	X	◆	◆	X	7-9	X	X	X
Intro General Science					7-9	X	X	X
Intro Life Science	X						X	
Intro Physical Science		◆	◆	X				X

Specific Supplementary Authorizations added to Single Subject or Standard Secondary Teaching Credential, or Special Secondary (in academic subjects only) Teaching Credentials (authorize service in grades preschool, K – 12, and adults)

Biology	X						X	
Chemistry		X						
Earth Science				X				
Physics			X					
Biological Science	X						X	
Geosciences				X				
Animal Science ■								
Plant Science ■								

Supplementary Authorizations added to Multiple Subject or Standard Elementary Teaching Credentials (services in grades 9 and below)

Science	X	◆	◆	X	7-9	X	X	X
General Science					7-9	X	X	X
Life Science	X						X	
Physical Science		◆	◆	X				X

“Basic” Specific Supplementary Authorizations added to Single Subject or Standard Secondary Teaching Credential, or Special Secondary (in academic subjects only) Teaching Credentials (service in grades preschool, K – 12, and adults) in English, Math and Foreign Language (no longer available)

General Science ●					7-12	X	X	X
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- Supplementary authorizations in Animal Science and supplementary/subject matter authorizations in Plant Science authorize teaching the specific subject only
- ◆ The holder is authorized to teach this subject area; however, the subject area is not commonly taught in grades 9 and below
- "(Basic)" supplementary authorizations were issued under regulations in effect prior to 6-30-83; these are broad subject areas, but the term "(Basic)" should alert the employing agency that the holder may not have had extensive course work in the area and may not be the best choice to teach an advanced course in the subject

Authorizations to Teach Integrated Science in Grades 10 - 12

Type of Credential	Subject Area of Credential *
General	<i>General Secondary</i>
S T A N D A R D	<p>Standard Secondary with a Major in Biological Science or Biological Science & Mathematics: Biological Science AND a Supplementary or Subject Matter Authorization (added to a secondary credential) or Minor in one of the following:</p> <ul style="list-style-type: none"> <li style="display: inline-block; width: 45%;">• Astronomy <li style="display: inline-block; width: 45%;">• Physical Science: Chemistry, Geology, or Physics <li style="display: inline-block; width: 45%;">• Chemistry <li style="display: inline-block; width: 45%;">• Physics <li style="display: inline-block; width: 45%;">• Earth Science <li style="display: inline-block; width: 45%;">• Plant Science <li style="display: inline-block; width: 45%;">• Geosciences or Geology
	<p>Standard Secondary with a Major in Astronomy, Chemistry, Geology, or Physics AND a Supplementary or Subject Matter Authorization (added to a secondary credential) or Minor in one of the following:</p> <ul style="list-style-type: none"> <li style="display: inline-block; width: 45%;">• Animal Science <li style="display: inline-block; width: 45%;">• Biology or Biological Science <li style="display: inline-block; width: 45%;">• Biological Science and Mathematics: Biological Science
	<p>Two Standard Secondary Minors or One Minor and a Supplementary or Subject Matter Authorization added to A Secondary Credential (one from each column):</p> <ul style="list-style-type: none"> <li style="display: inline-block; width: 45%;">• Animal Science <li style="display: inline-block; width: 45%;">• Astronomy <li style="display: inline-block; width: 45%;">• Biological Sciences <li style="display: inline-block; width: 45%;">• Chemistry <li style="display: inline-block; width: 45%;">• Biological Science & Mathematics: Biological Science <li style="display: inline-block; width: 45%;">• Earth Science <li style="display: inline-block; width: 45%;">• Geosciences or Geology <li style="display: inline-block; width: 45%;">• Physics <li style="display: inline-block; width: 45%;">• Plant Science
	<p>Single Subject with a Major in:</p> <ul style="list-style-type: none"> <li style="display: inline-block; width: 45%;">• Science: Biological Sciences <li style="display: inline-block; width: 45%;">• Science: Geosciences <li style="display: inline-block; width: 45%;">• Science: Chemistry <li style="display: inline-block; width: 45%;">• Science: Physics
R Y A N	<p>Single Subject with a Major in Life Science AND a Supplementary or Subject Matter Authorization (added to a secondary credential) in one of the following:</p> <ul style="list-style-type: none"> <li style="display: inline-block; width: 45%;">• Chemistry <li style="display: inline-block; width: 45%;">• Physics <li style="display: inline-block; width: 45%;">• Earth Science <li style="display: inline-block; width: 45%;">• Plant Science <li style="display: inline-block; width: 45%;">• Geosciences
	<p>Single Subject with a Major in Physical Science AND a Supplementary or Subject Matter Authorization (added to a secondary credential) in one of the following:</p> <ul style="list-style-type: none"> <li style="display: inline-block; width: 45%;">• Animal Science <li style="display: inline-block; width: 45%;">• Biology or Biological Sciences
	<p>Two Supplementary or Subject Matter Authorizations (or one of each) added to a Secondary Credential (one from each column):</p> <ul style="list-style-type: none"> <li style="display: inline-block; width: 45%;">• Animal Science <li style="display: inline-block; width: 45%;">• Chemistry <li style="display: inline-block; width: 45%;">• Biological Sciences <li style="display: inline-block; width: 45%;">• Earth Science <li style="display: inline-block; width: 45%;">• Biology <li style="display: inline-block; width: 45%;">• Geosciences <li style="display: inline-block; width: 45%;">• Physics <li style="display: inline-block; width: 45%;">• Plant Science

* Subjects listed by examination are also appropriate. There are a few rarely issued subjects that are not listed. Contact the Assignment Unit at cawassignments@ctc.ca.gov if you have a question.

Resources and References

Coded - CTC official communication, Coded Correspondence; found on the CTC website (www.ctc.ca.gov) under Public Notices and on the Credential Information Guide (see below)

CIA – Certification Division communication, Credential Information Alert; found only on the Credential Information Guide

PSA – Professional Services Division communication, Program Sponsor Alert; found on the CTC website under the Program Sponsors tab on the right-hand side below Program Info.

Administrator’s Assignment Manual

CTC Website: <http://www.ctc.ca.gov/credentials/manuals-handbooks/Administrator-Assignment-Manual.pdf>

Online Credential View and Printable Process

Coded 08-09: <http://www.ctc.ca.gov/notices/coded/2008/0809.pdf>

Title 5 California Code of Regulations

❖ On-line Look-up Terms and Definitions

Coded 07-15, November 2007: <http://www.ctc.ca.gov/notices/coded/0715/0715.pdf>

NOTE: The links may need to be copied and pasted into the address line to access the publications.

Credential Information Guide (CIG)

To access the CIG:

1. Type in the following link: http://www.ctc.ca.gov/credentials/cig/cig_toc.html
(note that there is an underscore between “cig” and “toc” within the address)

2. A box will appear labeled "Enter Network Password"

Type the following passwords (NO SPACES):

Username: **ciguser2002**

Password: **cctccig4u**

If you do not want to enter the User Name and Password each time you access the CIG, click the small box to the left that says "Save this password in your password list". This will bypass the log-in process in the future.

Commission Contact Information

<p><i>Certification Unit – Credential Requirements/Renewal (Information Services)</i> Telephone: 1-888-921-2682 (toll free): 12:00 pm to 4:45 pm; Monday-Friday Email: credentials@ctc.ca.gov Website: www.ctc.ca.gov</p>	
<p><i>Assignment Unit</i> Roxann Purdue</p> <p>Telephone: (916) 322-5038 (voicemail only) Email: cawassignments@ctc.ca.gov Fax: (916) 322-0048</p>	<p><i>Waiver Unit (for Employers Only)</i></p> <p>Telephone: (916) 323-7136 (voicemail only) Email: waivers@ctc.ca.gov Fax: (916) 322-0048</p>

List Servs

Send an email to the addresses in the table below to sign up. Leave the body of the email empty.

<p><u>CTC News</u> Coded Correspondence, Proposed Regulations, and Commission Agendas NewsList-subscribe@lists.ctc.ca.gov Type <i>Subscribe newlist</i> in the subject line</p>	<p><u>CAW News</u> Credential Information Alerts and process updates for the field cawnews-subscribe@lists.ctc.ca.gov Type <i>Subscribe newlist</i> in the subject line</p>
<p><u>PSD News</u> News relating to the Professional Services Division psd-news-subscribe@lists.ctc.ca.gov Type <i>Subscribe newlist</i> in the subject line</p>	



Online Reference Links Pertaining to English Learners

Bilingual Program Standards

- CTC Website: <http://www.ctc.ca.gov/educator-prep/ELA.html#BCLAD>
Coded 08-07, June 2008 <http://www.ctc.ca.gov/notices/coded/2008/0807.pdf>
Coded 08-04, March 2008: <http://www.ctc.ca.gov/notices/coded/2008/0804.pdf>
Coded 07-20, December 2007: <http://www.ctc.ca.gov/notices/coded/0720/0720.pdf>
Coded 07-10, July 2007: <http://www.ctc.ca.gov/notices/coded/0710/0710.pdf>

Implementation of AB1871 Concerning Bilingual and English Learner Authorizations

- Coded 10-07, January 2010: <http://www.ctc.ca.gov/notices/coded/2010/1007.pdf>
Coded 10-04, January 2010: <http://www.ctc.ca.gov/notices/coded/2010/1004.pdf>

Application Process for English Learner and Bilingual Authorizations based on AB1871
CIA 10-14, September 2010:

http://www.ctc.ca.gov/credentials/cig/alerts/2010_alerts/1014.pdf

Appendix 1:

http://www.ctc.ca.gov/credentials/cig/alerts/2010_alerts/1014-Appendix-1.pdf

Appendix 2:

http://www.ctc.ca.gov/credentials/cig/alerts/2010_alerts/1014-Appendix-2.pdf

Appendix 3:

http://www.ctc.ca.gov/credentials/cig/alerts/2010_alerts/1014-Appendix-3.pdf

Other English Learner Authorization Options

- ❖ Certificate of Completion of Staff Development (CCSD)
Elementary, Secondary and Special Education Credentials
CIA 08-06, April 2008: http://www.ctc.ca.gov/credentials/cig/alerts/2008_alerts/0806.pdf
Coded 08-04, March 2008: <http://www.ctc.ca.gov/notices/coded/2008/0804.pdf>
Coded 07-24, December 2007: <http://www.ctc.ca.gov/notices/coded/0724/0724.pdf>
Coded 07-16, December 2007: <http://www.ctc.ca.gov/notices/coded/0716/0716.pdf>
Designated Subjects/Services Credential
Handbook on CTC Website: <http://www.ctc.ca.gov/educator-prep/standards/ELAP-Handbook.doc>
PSA 10-05, March 2010: <http://www.ctc.ca.gov/educator-prep/PS-alerts/2010/PSA-10-05.pdf>
Coded 08-04, March 2008: <http://www.ctc.ca.gov/notices/coded/2008/0804.pdf>
Coded 06-0020, December 2006: <http://www.ctc.ca.gov/notices/coded/060020/060020.pdf>
- ❖ Out-of-State English Learner
Guide to OOS English Learner Authorizations and Endorsements, December 2007
<http://www.ctc.ca.gov/credentials/cig/CREDS/OOS-EL-guide.pdf>
Coded 07-03, February 2007: <http://www.ctc.ca.gov/notices/coded/0703/0703.pdf>

- ❖ National Board Certification
Coded 10-03, January 2010: <http://www.ctc.ca.gov/notices/coded/2010/1003.pdf>
- ❖ English Learner For Experienced Private School Teachers
Coded 07-02, February 2007: <http://www.ctc.ca.gov/notices/coded/0702/0702.pdf>
- ❖ Education Specialist
CIA 07-10, July 2007: http://www.ctc.ca.gov/credentials/cig/alerts/2007_alerts/0710.pdf
CIA 07-05, April 2007: http://www.ctc.ca.gov/credentials/cig/alerts/2007_alerts/0705.pdf
- ❖ Emergency CLAD Permits
CIA 08-19: http://www.ctc.ca.gov/credentials/cig/alerts/2008_alerts/0819.pdf
- ❖ CLAD Coursework Update
Coded 07-17, December 2007: <http://www.ctc.ca.gov/notices/coded/0717/0717.pdf>
Leaflet CL-628: <http://www.ctc.ca.gov/credentials/leaflets/cl628c.pdf>

Exams

- CTEL and BCLAD: <http://www.ctcexams.nesinc.com>
Coded 06-24, December 2006: <http://www.ctc.ca.gov/notices/coded/060024/060024.pdf>

English Learner Program Sponsor Information

English Learner Program Sponsor web page:
<http://www.ctc.ca.gov/educator-prep/ELA.html>

SB 1292 Handbook:
<http://www.ctc.ca.gov/educator-prep/standards/ELAP-Handbook.doc>

CTEL Handbook:
<http://www.ctc.ca.gov/educator-prep/standards/EPPS-Handbook-CTEL.doc>

Bilingual Authorization Handbook:
<http://www.ctc.ca.gov/educator-prep/standards/Bilingual-Authorization-Handbook.pdf>

Program Sponsor Alert 10-09 – *Intern Models Offering Bilingual Authorization*::
<http://www.ctc.ca.gov/educator-prep/PS-alerts/2010/PSA-10-09.pdf>

Program Sponsor Alert 10-05 – *Coursework Option for CCSD*:
<http://www.ctc.ca.gov/educator-prep/PS-alerts/2010/PSA-10-05.pdf>

Program Sponsor Alert 09-06 – *Program Options for English Learner Authorization*:
<http://www.ctc.ca.gov/educator-prep/PS-alerts/2009/PSA-09-06.pdf>

Online Reference Links Pertaining to Special Education

Coded Correspondence

Revised Credential Authorizations and Preliminary Programs - Special Education

Title 5 Regulations Pertaining to Special Education Authorizations & Assignment Options

Coded 10-14, July 21, 2010 <http://www.ctc.ca.gov/notices/coded/2010/1014.pdf>

Title 5 Regulations Pertaining to Special Education Service Credentials

Coded 10-13, July 21, 2010 <http://www.ctc.ca.gov/notices/coded/2010/1013.pdf>

Title 5 Regulations Pertaining to Special Education Credential Requirements

Coded 10-12, July 21, 2010 <http://www.ctc.ca.gov/notices/coded/2010/1012.pdf>

Prior Title 5 Regulations - Special Education

Title 5 Regulations Pertaining to Prior Special Education Amendments

Coded 97-9724, July 21, 2010 <http://www.ctc.ca.gov/notices/coded/1997/979724.pdf>

Added Authorizations - Special Education

Title 5 Regulations Pertaining to Added Authorizations to Special Education (AASE)

Coded 09-16, October 31, 1997 <http://www.ctc.ca.gov/notices/coded/2009/0916.pdf>

Limited Assignment Permit

Special Education Limited Assignment Teaching Permit (SELAP) Leaflet

Coded 09-15, July 2009 <http://www.ctc.ca.gov/notices/coded/2009/0915.pdf>

Local Teaching Assignment Options

Alternative Route to Provide Special Education Services to Students with Autism

Coded 08-10, July 7, 2008 <http://www.ctc.ca.gov/notices/coded/2008/0810.pdf>

Alternate Routes to Provide Special Education Services to Students with Autism Ages Three & Four

Coded 08-13, October 9, 2008 <http://www.ctc.ca.gov/notices/coded/2008/0813.pdf>

District Intern Credentials Programs- Special Education

Expansion of Education Specialist District Intern Programs

Coded 10-02, January 4, 2010 <http://www.ctc.ca.gov/notices/coded/2010/1002.pdf>

Credential Information Alerts (CIA)

Special Education Frequently Asked Questions

CIA 10-15, October 6, 2010 http://www.ctc.ca.gov/credentials/cig/alerts/2010_alerts/1015.pdf

Variable Term Waivers for Added Authorizations in Special Education

CIA 10-11, June 16, 2010 http://www.ctc.ca.gov/credentials/cig/alerts/2010_alerts/1011.pdf

Teaching Experience Requirement for Clear Specialist Instruction Credential

CIA 08-18, November 26, 2008

http://www.ctc.ca.gov/credentials/cig/alerts/2008_alerts/0818.pdf

Special Education Certification Page

Authorization Statements for Added Authorizations in Special Education (AASE)

<http://www.ctc.ca.gov/credentials/CREDS/special-ed-added-authorizations.pdf>

Frequently Asked Questions for AASE

<http://www.ctc.ca.gov/credentials/CREDS/special-ed-added-auth-FAQ.pdf>

Documents Eligible to Earn an AASE

<http://www.ctc.ca.gov/credentials/CREDS/special-ed-added-auth-chart.pdf>

Federal Disability Definitions

<http://www.ctc.ca.gov/credentials/CREDS/federal-disability-definitions.pdf>

Program Sponsor Special Education Information

Approved Special Education Added Authorization Programs

<http://www.ctc.ca.gov/educator-prep/special-education-docs/approved-Sp-Ed-Added-Auth-progs.pdf>

Transitioned Preliminary Education Specialist Programs (2009 standards)

<http://www.ctc.ca.gov/educator-prep/special-education.html>

Clear Education Specialist Credential Programs

<http://www.ctc.ca.gov/educator-prep/ed-specialist-cred-programs.html>

Adopted Standards for Education Specialists and Other Related Services Credential Programs

<http://www.ctc.ca.gov/educator-prep/standards/Special-Education-Standards.pdf>

Intent to Submit a Program Proposal

<http://www.ctc.ca.gov/educator-prep/accred-files/intent-to-submit.pdf>

Comparability of Coursework for Special Education Program Sponsors

<http://www.ctc.ca.gov/reports/AB2226-2010.pdf>

Approved Programs Webpage:

http://134.186.81.79/fmi/xsl/CTC_apm/recordlist.html - Commission webpage

http://134.186.81.79/fmi/xsl/CIG_apm/PPPM_all.xsl - Credential Information Guide

Information Leaflets

Added Authorizations in Special Education: <http://www.ctc.ca.gov/credentials/leaflets/cl890.pdf>

Clinical or Rehabilitative Services Credential:

<http://www.ctc.ca.gov/credentials/leaflets/cl610.pdf>

District Intern Credential: <http://www.ctc.ca.gov/credentials/leaflets/cl707b.pdf>

Education Specialist Credential – California Prepared:

<http://www.ctc.ca.gov/credentials/leaflets/cl808c.pdf>

Education Specialist Credential – Out-of-State Prepared:

<http://www.ctc.ca.gov/credentials/leaflets/cl808.pdf>

Education Specialist Credential –Prepared Outside the United States:

<http://www.ctc.ca.gov/credentials/leaflets/cl872.pdf>

Provisional Internship Permit: <http://www.ctc.ca.gov/credentials/leaflets/cl856.pdf>

Resource Specialist Certificate: <http://www.ctc.ca.gov/credentials/leaflets/cl625.pdf>

Short-Term Staff Permit: <http://www.ctc.ca.gov/credentials/leaflets/cl858.pdf>

Speech-Language Pathology Credential: <http://www.ctc.ca.gov/credentials/leaflets/cl879.pdf>

Special Education Limited Assignment Permit:

<http://www.ctc.ca.gov/credentials/leaflets/cl889.pdf>

University Intern Credentials: <http://www.ctc.ca.gov/credentials/leaflets/cl402a.pdf>

Note: The links listed above may need to be copied and pasted to access the publications.

California Department of Education (CDE) Resources

CDE Special Education Division

P.O. Box 944272, Sacramento 94244
1430 N Street, Suite 2401, Sacramento 95814
Phone: (916) 445-4613

www.cde.ca.gov/spbranch/sed

Procedural Safeguards Referral Service

Technical assistance information and resources for parents, districts, advocates and agencies on procedural safeguards and educational rights for students with disabilities ages 3 - 21

Phone: (800) 926-0648

No Child Left Behind (NCLB) Special Education

Janet Digmon
jdigmon@cde.ca.gov OR 916-327-4217

FAQs: <http://www.cde.ca.gov/nclb/sr/tq/nclbspecedfaq.asp>