



Specialist Instruction Credential Reading and Language Arts Educators Prepared in a State or U.S. Territory other than California

What will this authorize me to do?

Online Direct Application Requirements Checklist

Submit this checklist and the required supporting materials listed below within thirty (30) calendar days of completing the online portion of your application for the Specialist Instruction Credential in Reading and Language Arts for educators prepared out-of-state. Late submission of supporting materials will result in the application being denied (5 California Code of Regulations section 80487).

Print and mail this checklist, the Online Direct Application Coversheet, and all supporting materials to:

Commission on Teacher Credentialing
Attn: Online Direct Applications
1900 Capitol Avenue
Sacramento, CA 95811-4213

Requirements checklist for the Specialist Instruction Credential in Reading and Language Arts:

- Include this checklist;
- Confirmation coversheet;
- Possess a valid California teaching credential requiring a bachelor's or higher degree and a program of professional preparation, including student teaching;
- Official (original) transcripts verifying your completion of a comparable out-of-state reading and language arts specialist program at a [regionally-accredited](#) institution, including student teaching completed with a grade of "C" or better;
- Photocopy of comparable out-of-state reading and language arts certification, or an official, signed letter from the Education Department of the university where the program was completed or the state certification agency verifying your eligibility for such certification in that state;

Indicate how you will or did meet the [fingerprint](#) clearance requirement:

- First-time applicants: submit form [41-LS](#), or
- Previously applied for California credential, certificate or permit and have completed the Commission fingerprint requirement; and
- Applicable documentation as required for [Personal and Professional Fitness questions](#) (*pdf*) (these questions will be displayed as part of Step 2 of the Online Direct Application Process).

Certification

I verify I have met the requirements, printed this checklist and am ready to complete the Online Direct Application Process, which will require me to make a nonrefundable payment via Visa or MasterCard.

At the conclusion of the Online Direct Application Process, print the Online Direct Application Coversheet.



Authorization

The Reading and Language Arts Specialist Credential authorizes the holder to provide the following services as a reading specialist in any grade level K-12, or in classes organized for adults: assist and support the classroom teacher in reading instruction and teaching strategies, select and adapt reading instruction materials; plan and conduct reading staff development, assess student progress and monitor student achievement in reading, provide direct reading intervention work with students, develop and coordinate reading programs at the school, district, or county level.

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