



## Specialist Instruction Credential in Agriculture Educators Prepared in a State or U.S. Territory other than California

What will this authorize me to do?

### **Online Direct Application Requirements Checklist**

Submit this checklist and the required supporting materials listed below within thirty (30) calendar days of completing the online portion of your application for the Specialist Instruction Credential in Agriculture for educators prepared out-of-state. Late submission of supporting materials will result in the application being denied (5 California Code of Regulations section 80487).

Print and mail this checklist, the Online Direct Application Coversheet, and all supporting materials to:

Commission on Teacher Credentialing  
Attn: Online Direct Applications  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

### **Requirements checklist for the Specialist Instruction Credential in Agriculture:**

- Include this checklist;
- Confirmation coversheet (this will be available for printing after you complete Step 2 of the Online Direct Application Process);
- Possess a valid California Single Subject Teaching Credential in Agriculture, Standard Secondary Teaching Credential in Agriculture Science, or Special Secondary Credential in Vocational Agriculture;
- Official (original) transcripts verifying completion of a comparable out-of-state agriculture specialist program, including supervised student teaching appropriate to the specialization, at a [regionally-accredited](#) institution approved by the state agency where the coursework was completed. A photocopy of the out-of-state credential is acceptable verification, as is an official letter from the issuing state's licensing agency;

Indicate how you will or did meet the [fingerprint](#) clearance requirement:

- First-time applicants: submit form [41-LS](#), or
- Previously applied for California credential, certificate or permit and have completed the Commission fingerprint requirement; and

- Applicable documentation as required for [Personal and Professional Fitness questions](#) (pdf) (these questions will be displayed as part of Step 2 of the Online Direct Application Process).

**Certification**

I verify I have met the requirements, printed this checklist and am ready to complete the Online Direct Application Process, which will require me to make a nonrefundable payment via Visa or MasterCard.

At the conclusion of the Online Direct Application Process, print the Online Direct Application Coversheet.



**Authorization**

*This credential authorizes the holder to teach agriculture in preschool, K–12 inclusive, and in classes organized primarily for adults. This credential authorizes the holder to develop and coordinate curriculum, develop programs, and deliver staff development for agriculture education programs coordinated by school districts or county offices of education.*

