



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

REQUEST FOR A THREE-YEAR EXTENSION For Preliminary Multiple and Single Subject Teaching Credentials Issued On or After August 30, 2004

Three-year extensions may be issued to individuals who hold a Five-Year Preliminary Multiple or Single Subject Teaching Credential issued based on completion of an SB 2042 California teacher preparation program with an issuance date of August 30, 2004 or later and who meet the requirements below. The Renewal Code on this credential is R14I.

To qualify for this extension, individuals must certify that they are not currently employed in a position that allows for completion of an Induction or Clear credential program. Individuals may apply for this extension at any time within one year of a credential's expiration or if it has already expired. *There is no penalty for allowing a credential to expire if an individual is not employed in a position that requires it.*

Individuals do not qualify for a three-year extension if currently employed in a position that allows for enrollment in an Induction or Clear credential program, or were previously employed in such a position for more than one year. Per Title 5 Regulations, section 80413(e), employment at an agency that does not offer an Induction program, such as a private school, does not meet the requirements for the three-year extension. See [Credential Leaflet AL-3](#) and [Coded Correspondence #09-05](#) for more details.

Individuals must submit an application packet directly to the CTC consisting of **all** of the following:

1. Completed *Request for a Three-Year Extension* (form CL-884)
2. Completed application ([form 41-4](#)), marked "3-year extension" in the upper right hand corner of the application form (next to "Appeal")
3. Application [processing fee](#)

Name of Applicant: _____
FIRST MIDDLE LAST

Type of Credential: Multiple Subject Single Subject: Subject(s) _____

I certify that (check one):

I have never been employed in a position eligible for the Induction (or Clear) program.

I was previously employed for one year or less in a position eligible for the Induction (or Clear) program but am no longer employed in such a position.

All applicants must provide an explanation as to why the renewal requirements were not completed and describe a plan to complete the renewal requirements during the valid period of the extension, if granted.

I certify under penalty of perjury that the foregoing statements are true and correct.

Applicant's Signature _____ Date _____