



ADDING AUTHORIZATIONS TO MULTIPLE OR SINGLE SUBJECT TEACHING CREDENTIALS

California Education Code, Section 44225(e) and Title 5, California Code of Regulations, Section 80499 allow a teacher to obtain an additional teaching credential without completing the full professional preparation program for that credential.

Qualified applicants (those who hold a valid basic teaching credential as defined in California Education Code, Section 44203[e][1]) may obtain an additional multiple or single subject instruction authorization when they complete the following requirements. **All** course work must be completed with a grade of “C” or better, “pass,” or “credit.”

- I am the holder of a valid Clear, Professional Clear, or Life Multiple Subject Teaching Credential and am seeking a Clear Single Subject Teaching Credential.

The following requirements must be satisfied:

- a. Verify specialty area subject-matter competence (explained below)
- b. Complete a three-semester-unit or four-quarter-unit course in methodology directly related to teaching in a departmental setting
- c. Submit a completed application packet and processing fee (see How to Apply, below)

- I am the holder of a valid Clear, Professional Clear, or Life Single Subject Teaching Credential and am seeking a Clear Multiple Subject Teaching Credential.

The following requirements must be satisfied:

- a. Verify elementary subject-matter competence (explained below)
- b. Complete a three-semester-unit or four-quarter-unit course directly related to teaching in a self-contained classroom, excluding the methods of teaching reading
- c. Complete course work in developing English language skills for beginning readers or pass the Reading Instruction Competence Assessment ([RICA](#))
- d. Submit a completed application packet and processing fee (see How to Apply, below)

- I am the holder of a valid Clear, Professional Clear, or Life Single Subject Teaching Credential and am seeking to add another single subject authorization.

The following requirements must be satisfied:

- a. Verify specialty area subject-matter competence (explained below)
- b. Submit a completed application packet and processing fee (see How to Apply, below)

- I am the holder of a valid Preliminary Multiple Subject Teaching Credential and am seeking a Preliminary Single Subject Teaching Credential.

The following requirements must be satisfied:

- a. Verify specialty area subject-matter competence (explained below)
- b. Complete a three-semester-unit or four-quarter-unit course in methodology directly related to teaching in a departmental setting
- c. Complete course work in developing English language skills, including reading (If this was satisfied for the multiple subject, it does not need to be retaken for the single subject.)
- d. Submit a completed application packet and processing fee (see How to Apply, below)

- I am the holder of a valid Preliminary Single Subject Teaching Credential and am seeking a Preliminary Multiple Subject Teaching Credential.

The following requirements must be satisfied:

- a. Verify elementary subject-matter competence (explained below)
- b. Complete a three-semester-unit or four-quarter-unit course in methodology directly related to teaching in a self-contained classroom, excluding the methods of teaching reading
- c. Complete course work in developing English language skills for beginning readers or pass the Reading Instruction Competence Assessment ([RICA](#))
- d. Submit a completed application packet and processing fee (see How to Apply, below)

- I am the holder of a valid Preliminary Single Subject Teaching Credential and am seeking another single subject authorization

The following requirements must be satisfied:

- a. Verify specialty area subject-matter competence in that subject (explained below)
- b. Submit a completed application packet and processing fee (see How to Apply, below)

A Note to Individuals Trained Outside of the United States

In addition to the requirements listed above, individuals trained outside of the United States must also complete a course (two semester units or three quarter units) in the provisions and principles of the U.S. Constitution, **or** pass an examination given by a regionally-accredited college or university, unless previously satisfied for another teaching credential issued by the Commission.

Subject-Matter Competence

Subject-matter competence may be verified by **one** of three methods:

1. Achieve a passing score on the appropriate subject-matter examination(s). Information, including passing scores and registration, can be found in Verifying Subject-Matter Competence by Examination leaflets [CL-674S](#) for Single Subject or [CL-674M](#) for Multiple Subject. Complete a Commission-approved subject-matter program, or its equivalent, and obtain verification of completion from the authorized person in the education department of a California college or university with an approved [subject matter program](#) (The availability of elementary subject matter programs at California colleges and universities may be limited as these programs continue to be phased out.)
2. For specialized science subjects only, individuals may take and pass the appropriate subject matter examinations or obtain verification of completion of subject-matter course work from the Commission on Teacher Credentialing. Information, including requirements and procedures, can be found [in Coded Correspondence 03-0010](#).

The following statutory subjects are available for the Single Subject Teaching Credential:

Agriculture	Languages other than English (specify)
Art	Mathematics
Biological Sciences (Specialized)	Music
Business	Physical Education
Chemistry (Specialized)	Physics (Specialized)
English	Science: Biological Sciences
Foundational-Level Mathematics	Science: Chemistry
Geosciences (Specialized)	Science: Geosciences
Health Science	Science: Physics
Home Economics	Social Science
Industrial and Technology Education	

How to Apply

Submit all of the following through your employing agency or directly to the Commission office:

1. A completed application ([form 41-4](#))
2. Supporting documentation, such as transcripts and/or copies of test scores, if applicable
3. [Application processing fee](#)