



## THE SOJOURN CERTIFICATED EMPLOYEE CREDENTIAL

To convert the Sojourn Certificated Employee Credential to a five-year Preliminary  Multiple Subject Teaching Credential or  Single Subject Teaching Credential, you must complete the specific requirements checked below.

- Hold a bachelor’s or higher degree, except in professional education, from a regionally-accredited institution of higher education
- Complete an approved teacher training program, met by verification of four consecutive years of successful classroom teaching on the basis of a Sojourn Certificated Employee Credential
- Verify subject-matter competence by **one** of the following methods:
  1. Achieve a passing score on the appropriate subject-matter examination(s). Information about subject-matter examination(s), including passing scores and registration, can be found in Commission leaflets [CL-674S](#) (for Single Subject) or [CL-674M](#) (for Multiple Subject), entitled *Verifying Subject-Matter Competence by Examination*.
  2. Single subject candidates may complete a Commission-approved subject-matter competence program or its equivalent and obtain verification of completion from the authorized person in the education department of a California college or university with an approved program. California colleges and universities may have recency requirements that have to be met before subject-matter equivalency can be granted.
- Complete course work in Developing English Language Skills, including Reading, that is research-based and includes the study of phonemic awareness, spelling patterns, early intervention techniques, ongoing diagnostic techniques, and a strong literature, language, and comprehension component. Submit a copy of the course description for evaluation purposes.
- U.S. Constitution Requirement  
 Individuals must satisfy **one** of the following:
  1. Complete a course (at least two semester units or three quarter units) in the provisions and principles of the United States Constitution at a regionally-accredited college or university. Submit a copy of the course description for evaluation purposes.
  2. Pass an examination in the provisions and principles of the U.S. Constitution given by a regionally-accredited college or university
- Satisfy the basic skills requirement, if not previously met. See Commission leaflet [CL-667](#), entitled *Basic Skills Requirement*, for additional information.
- Demonstrate effective use of technology at a foundational level by **one** of the following methods:
  1. Complete foundational computer technology course work that includes general and specialized skills in the use of computers in educational settings
  2. Achieve a passing score on the Preliminary Educational Technology Test. Additional information regarding this test may be obtained by contacting Evaluation Systems Pearson, P.O. Box 340789, Sacramento, CA 95834-0789, (916) 928-4003, or by visiting their website at [www.nesinc.com](http://www.nesinc.com).

**RETURN THIS FORM OR A COPY WITH YOUR NEW APPLICATION**  
**No record of this form is retained by the Commission**

Applicant’s Name: \_\_\_\_\_

Application Evaluated by: \_\_\_\_\_ Date: \_\_\_\_\_