

MULTIPLE SUBJECT TEACHING CREDENTIAL Requirements for Individuals Prepared Out-of-State

A Multiple Subject Teaching Credential authorizes the holder to teach in a self-contained classroom such as the classrooms in most elementary schools. However, a teacher authorized for multiple subject instruction may be assigned to teach in any self-contained classroom (preschool, K–12, inclusive, or in classes organized primarily for adults). In addition, the holder of a Multiple Subject Teaching Credential may serve in a core or team teaching setting.

The preliminary credential is issued for a maximum of **five** years. If requirements for the clear credential are not completed before the expiration of the preliminary, the holder will be unable to teach in California's public schools with that credential until those requirements are met and the document is renewed.

Individuals Trained Outside of the United States

Individuals who have completed their teacher preparation program outside of the United States should refer to Commission leaflet [CL-871](#), entitled *Multiple Subject Teaching Credential – Requirements for Individuals Trained Outside of the United States*.

Your Application Packet

Individuals who have completed their professional preparation program outside of California may apply directly to the Commission for their initial credential by submitting an application packet consisting of **all** of the following:

1. Completed application ([form 41-4 \[pdf\]](#)), and, if not previously submitted to the Commission, a completed LiveScan receipt ([form 41-LS \[pdf\]](#)). Out-of-state residents have the option of submitting two fingerprint cards in lieu of a LiveScan receipt. If submitting fingerprint cards, current fingerprint processing fees must accompany the application packet in addition to the application processing fee. Fingerprint cards may be ordered by sending an e-mail to the Commission at caworders@ctc.ca.gov.
2. Application [processing fee \[pdf\]](#)
3. Official transcripts, letters of experience, verification of completion of the [basic skills requirement](#), photocopies of out-of-state credentials, and performance evaluations as required by the route used to earn the credential. California has three routes for qualifying for out-of-state prepared teachers. Review each of the three routes to determine which route is best for you.

ROUTE 1 - Less than Two Years of Out-of-State Teaching Experience

Requirements for the Five-Year Preliminary Multiple Subject Teaching Credential

Effective issuance date January 1, 2007, individuals prepared outside of California who have less than two years of out-of-state full-time teaching experience (see Terms and Definitions) may qualify for a California teaching credential by documenting **all** of the following:

1. Baccalaureate or higher degree from a regionally-accredited college or university
2. [Basic Skills Requirement](#). Individuals may be issued a preliminary credential prior to satisfying the basic skills requirement but must complete the requirement within one year of their credential issue date. See Commission leaflet [CL-667](#), entitled [Basic Skills Requirement](#) for additional information.
3. Comparable teaching credential earned in a state other than California based upon completion of a professional preparation program (or alternative program) in elementary education, including student teaching, taken at a regionally-accredited institution where the program was completed
 - The credential does not have to be valid at the time of application
 - A photocopy of the out-of-state credential is acceptable verification of this requirement (front and back as applicable)
 - The subject area listed on the out-of-state credential authorization must correspond to the subject area sought
 - If the out-of-state credential is issued in a subject other than elementary or self-contained teaching, the individual will be issued the preliminary credential but will be required to meet California's subject matter requirements (see Terms and Definitions) before the clear credential may be issued

Requirements for the Clear Multiple Subject Teaching Credential for Route 1

Individuals may apply directly to the Commission for a clear teaching credential by submitting an application ([form 41-4 \[pdf\]](#)) and processing fees with documentation of **all** of the following:

1. Meet subject-matter competence, if not met with the issuance of the preliminary, as explained in #3 above (see Terms and Definitions)
2. Verify completion of the professional-level requirement. (See [Commission-approved Professional Teacher Induction Program](#) in Terms and Definitions)
3. Earn an authorization to teach English learners by one of the following methods:
 - a. Possess a Crosscultural, Language, and Academic Development (CLAD) Certificate or Bilingual Crosscultural, Language and Academic Development (BCLAD) Certificate or a Certificate of Completion of Staff Development issued by the Commission
 - b. Holders of an out-of-state teaching credential with an English learner authorization will need to earn a CLAD Certificate. If the application for the Multiple Subject Teaching Credential is submitted with evidence of the out-of-state English learner authorization, the credential will be issued with the English learner authorization and individuals will not be required to obtain a separate CLAD Certificate. A separate application and fee will not be required.

If all requirements for the preliminary and clear credential are met with the initial application, the individual will be issued the clear credential and not the preliminary.

ROUTE 2 - Two or More Years of Out-of-State Teaching Experience

Requirements for the Five-Year Preliminary Multiple Subject Teaching Credential

Effective issuance date January 1, 2007, individuals prepared outside of California who verify two or more years of out-of-state full-time teaching experience (see Terms and Definitions) may qualify for a California teaching credential by documenting **all** of the following:

1. Baccalaureate or higher degree from a regionally-accredited college or university
2. [Basic Skills Requirement](#). Individuals may be issued a preliminary credential prior to satisfying the basic skills requirement but must complete the requirement within one year of their credential issue date. See Commission leaflet [CL-667](#), entitled [Basic Skills Requirement](#) for additional information.
3. Comparable teaching credential earned in a state other than California based upon completion of a professional preparation program (or alternative program) in elementary education, including student teaching, taken at a regionally-accredited institution where the program was completed
 - The credential does not have to be valid at the time of application
 - A photocopy of the out-of-state credential is acceptable verification of this requirement (front and back as applicable)
 - The subject area listed on the out-of-state credential authorization must correspond to the subject area sought
 - If the out-of-state credential is issued in a subject other than elementary or self-contained teaching, the individual will be issued the preliminary credential but will be required to meet California's subject matter requirements (see Terms and Definitions) before the clear credential may be issued
4. Two years or more of out-of-state full-time teaching experience (see Terms and Definitions)

Requirements for the Clear Multiple Subject Teaching Credential for Route 2

Individuals may apply directly to the Commission for a clear teaching credential by submitting an application ([form 41-4 \[pdf\]](#)) and processing fees with documentation of **all** of the following:

1. Meet subject-matter competence, if not met with the issuance of the preliminary (see Terms and Definitions)
2. Complete the professional-level requirement by **one** of the following methods:
 - a. 150 clock hours of professional activities, documented on *Verification of Completion Form* [CL-820A](#)
 - b. A master's degree or higher or an equivalent number of units in a field related to the credential from a regionally-accredited university
 - c. A bachelor's degree that consisted of a minimum of 150 semester units (or 225 quarter units). The course work must have been completed prior to receiving the bachelor's degree. See [Coded Correspondence 00-0015](#) for additional information.
3. Earn an authorization to teach English learners by **one** of the following methods:
 - a. Possess a Crosscultural, Language, and Academic Development (CLAD) Certificate or Bilingual Crosscultural, Language and Academic Development (BCLAD) Certificate or a Certificate of Completion of Staff Development issued by the Commission.
 - b. Holders of an out-of-state teaching credential with an English learner authorization will need to earn a CLAD Certificate. If the application for the Multiple Subject Teaching Credential is submitted with evidence of the out-of-state English learner authorization, the credential will

be issued with the English learner authorization and individuals will not be required to obtain a separate CLAD Certificate. A separate application and fee will not be required.

If all requirements for the preliminary and clear credential are met with the initial application, the individual will be issued the clear credential and not the preliminary.

ROUTE 3 - National Board for Professional Teaching Standards Certification

Teachers who are certified by the [National Board for Professional Teaching Standards](#) in one of the qualifying subjects listed below may be issued a Clear Multiple Subject Teaching Credential. This includes those who obtained National Board Certification after their California Preliminary Multiple Subject Teaching Credential was issued. Individuals applying under this route are exempt from the basic skills requirement and all other credential requirements.

National Board Certification:

Early Childhood (ages 3 – 8)/Generalist

Middle Childhood (ages 7 – 12)/Generalist

Individuals applying for the clear credential under Route 3 may apply directly to the Commission for a clear teaching credential by submitting **all** of the following:

1. Photocopy of National Board Certification
2. Completed application ([form 41-4 \[pdf\]](#)), and, if not previously submitted to the Commission, a completed Livescan Service ([form 41-LS \[pdf\]](#)). Out-of-state residents have the option of submitting two fingerprint cards (FD-258), in lieu of a LiveScan receipt. If submitting fingerprint cards, current fingerprint processing fees must accompany the application packet.
3. Application [processing fee \[pdf\]](#)

Transition Renewal Options for Out-of-State Prepared Teachers Issued a Multiple Subject Teaching Credential Prior to January 1, 2007

Individuals who were issued a Preliminary Multiple Subject Teaching Credential prior to January 1, 2007 on the basis of completion of an out-of-state teacher preparation program may transition to the new requirements under Senate Bill 1209 or they may complete the renewal requirements listed on their document. Additional information can be found in [Coded Correspondence 06-0027](#).

Private School Experience

Individuals who have three or more years teaching experience in a private school should refer to the information leaflet titled *Single Subject and Multiple Subject Teaching Credentials – Requirements for Teachers with Private School Experience* ([CL-834 \[pdf\]](#)) for information on additional ways to qualify.

Terms and Definitions

Commission-approved Professional Teacher Induction Program: A program of situated learning for the preliminary credentialed teacher. A *Verification of Induction Program Completion Form* must be signed by the Induction Program director or designee. Individuals should contact their employing agency concerning enrollment in an induction program.

Full-time Teaching Experience: (Original evaluations or photocopies of the teacher's performance for at least two years of teaching must be submitted)

- Experience must be full-time teaching; no part-time or a combination of teaching and other school employment will be accepted
- All experience must be gained in regionally-accredited schools in states or U.S. Territory other than California
- Teaching experience does not need to correspond with the type of certification requested and may be a combination of regular education and special education
- Adult and vocational education experience is not acceptable
- Teaching experience gained in California is not acceptable
- Teaching experience must be verified by the superintendent, assistant superintendent, or director of personnel on official letterhead of the district or districts where the teacher was employed
- Day-to-day substitute teaching experience is not acceptable

Subject-Matter Competence: The out-of-state credential authorization must correspond to a California subject area in order for the Commission to issue a credential. If the subjects listed on the out-of-state credential are other than "elementary teaching" or "self-contained", a preliminary credential will be issued but the applicant will be required to meet California subject-matter requirements before the clear credential may be issued. See Commission leaflet entitled *Verifying Subject Matter Competence for Multiple Subject Teaching Credentials (CL-674M)* for more information.

California participates in the NASDTEC Interstate Agreement. Visit the NASDTEC website for more information. <http://www.nasdtec.org/agreement.tpl>

Reference: California Education Code, Sections 44227, 44259, 44274, 44274.1, 44275.3, and 44275.4, and Title 5, California Code of Regulations, Section 80025.1