

---

# 1A

## Action

### *General Session*

---

### Approval of the August 2015 Minutes

---

**Executive Summary:** The Executive Director recommends that the Commission approve the minutes of the August 2015 meeting of the Commission.

**Recommended Action:** Approve the minutes of the August 2015 meeting.

**Presenter:** None

#### Strategic Plan Goal

##### *III. Communication and Engagement*

- b) Maintain effective communication and coordination between Commissioners and staff in carrying out the Commission's duties, roles and responsibilities.

## Commission on Teacher Credentialing Minutes of the August 27-28, 2015 Meeting

---

### **Commission Members Attending**

Linda Darling-Hammond, Faculty Member, Chair  
Kathleen Harris, Teacher Representative, Vice Chair  
Joseph Aguerrebere, California State University  
Kathryn Browne, Ex-Officio, California Community College  
C. Michael Cooney, Public Representative  
Kirsten Barnes, Non-Administrative Services Representative  
Jose Gonzalez, Administrative Services Representative  
Alicia Hinde, Teacher Representative  
Bonnie Klatt, Teacher Representative  
Shane Martin, Ex-Officio, Association of Independent California Colleges and Universities  
Ref Rodriguez, Public Representative  
Haydee Rodriguez, Teacher Representative  
Juliet Tiffany-Morales, School Board Member  
Tine Sloan, Ex-Officio, University of California  
Michelle Zumot, Designee, Superintendent of Public Instruction

### **Commission Members Absent**

Constance Blackburn, Teacher Representative

### ***Thursday, August 27, 2015***

#### **Executive Committee**

Chair Darling-Hammond convened the Executive Committee at 9:04 am.

#### **1A: Educator Preparation Student Liaison**

Rhonda Brown, Staff Services Manager, Executive Office, presented this item which provided information regarding the selection process for the Educator Preparation Student Liaison.

Commissioner Harris moved to appointed Grace Wakefield to serve as the Educator Preparation Student Liaison to the Commission for one year beginning October 1, 2015. Commissioner Hinde seconded the motion. The motion carried without dissent.

#### **Adjournment**

There being no further business, Chair Darling-Hammond adjourned the Executive Committee at 9:08 a.m.

## **General Session**

Chair Linda Darling-Hammond convened the August 27-28, 2015 General Session of the Commission on Teacher Credentialing at 9:09 a.m. Roll call was taken and the Pledge of Allegiance was recited.

### **2A: Approval of the June 2015 Minutes**

Commissioner H. Rodriguez moved approval of the June 2015 Ad Hoc Committee Minutes. Commissioner Hinde seconded the motion. The motion carried without dissent.

Commissioner Hinde moved approval of the June 2015 Executive Committee Minutes. Commissioner Cooney seconded the motion. The motion carried with Commissioner Tiffany-Morales abstaining.

Commissioner H. Rodriguez moved approval of the June 2015 Commission Minutes. Commissioner Cooney seconded the motion. The motion carried with Commissioners Barnes, Klatt, and Tiffany-Morales abstaining.

### **2B: Approval of the August 2015 Agenda**

Commissioner Tiffany-Morales moved approval of the August 2015 Agenda with agenda inserts for items 2C and 3A. Item 7B was pulled from the agenda. Commissioner H. Rodriguez seconded the motion. The motion carried without dissent.

### **2C: Approval of the August 2015 Consent Calendar**

Commissioner H. Rodriguez moved approval of the August 2015 Consent Calendar with an amendment to withdraw items 28. Diane Hampton, 51. Marc Patino, 55. Ross Pollak, and 64. Oscar Sevilla to be reviewed during Closed Session. Commissioner Barnes seconded the motion. The motion carried without dissent.

### **2D: Chair's Report**

Chair Darling Hammond talked about the growing teacher shortage and discussed various ways to expand the teacher supply in California.

### **2E: Executive Director's Report**

Executive Director Sandy introduced William Hatrick, a new Consultant in the Professional Services Division.

Executive Director Sandy congratulated Beth Graybill, Chief Deputy Director, on her upcoming retirement.

Executive Director Sandy announced that Amy Reising, the new Deputy Director, will serve as a project manager for the teacher and administrator performance assessment work.

Executive Director Sandy reported that she attended the Network for Transforming Educator Preparation meeting in San Diego.

Executive Director Sandy announced that the Commission will co-sponsor an educator excellence symposium with the California Department of Education in February 2016.

## **2F: Commission Member Reports**

Commissioner Martin reported that he attended the California Teachers Summit, *Better Together: California Teachers Summit*, on July 31, 2015.

Commissioners Aguerrebere, Brown and Harris shared their views about their participation in the California Teachers Summit.

Commissioner Harris talked about her experience as a new BTSA support provider.

Commissioner Barnes talked about the amendments in SB 451 regarding school counseling.

Commissioner Hinde shared her thoughts as a panelist for the KQED's Forum. She also reminded everyone that August 26 was the 95<sup>th</sup> anniversary of women receiving the right to vote.

Commissioner Gonzalez shared some of the work being done in the central valley to address the shortages not only in education but also in the medical and engineering fields.

Commissioner Klatt commended the work of the Committee of Credentials. She also reported that she participated in an institute sponsored by the National Writing Project which looked at research-based methods to find ways to support students in developing critical writing skills.

Commissioner H. Rodriguez talked about education camps and the possibility of hosting one in El Centro.

Commissioner Browne talked about her participation in a two day institute in math at Skyline College.

## **2G: Liaison Reports**

Ilene Straus, State Board of Education Liaison, updated the Commission on the State Board's recent activities which would directly impact the schools and practices.

Commissioner H. Rodriguez provided an update on the work of the Committee on Accreditation.

Commissioner Browne provided an update on the work of the Child Development Permit Advisory Panel.

## **Educator Preparation Committee**

Committee Chair Alicia Hinde convened the Educator Preparation Committee.

## **3A: Proposed Adoption of the Passing Score Standard for the Revised and Updated California Preliminary Administrative Credential Examination (CPACE)**

Michael Taylor, Consultant, Professional Services Division, presented this item which provided foundational information about the standard setting process for Commission examinations and recommended initial passing standards for each subtest of the revised and updated CPACE examination based on the recommendations from the CPACE Standard Setting Panel.

**John Borba, CSU Stanislaus**, requested the Commission not make the test easy to pass.

Commissioner Harris moved to set the passing score standards for the CPACE at the panel-recommended standard for the CPACE content subtest and at the panel-recommended standard -1 SEM for the CPACE performance subtest. Commissioner Darling-Hammond seconded the motion. The motion carried with Commissioner Gonzalez in opposition.

### **3B: Proposed Addition to the Alternative World Language Assessment Process**

Phyllis Jacobson, Administrator, Professional Services Division, presented this item which provided an addition to the Alternative World Language Assessment Process to address the situation of the lowest incidence world languages.

**Harold Acord, California Teachers Association**, asked staff a clarification question.

Commissioner Barnes moved to adopt the proposed addition to the Alternative Language Assessment process as described in this item to address the language skills subject matter competency assessment for the lowest incidence World Languages. Commissioner H. Rodriguez seconded the motion. The motion carried without dissent.

### **3C: Activities of the Revised Accreditation System: Program Document Review**

Cheryl Hickey and Catherine Kearney, Administrators, Professional Services Division, presented this item which provided an update on the work to strengthen and streamline the Commission's Accreditation system. This item also reported on the proposed activities of the revised accreditation system resulting from the work of the Accreditation Process and Procedures Task Group, with a focus on updated and expedited processes for program document review.

Commissioner Darling-Hammond moved to endorse changes to the Program Document Review process and direct staff to refine this concept further to ensure alignment specific to all programs and propose revisions to the Accreditation Framework for Commission consideration. Commissioner Harris seconded the motion. The motion carried without dissent.

### **3D: Proposed Plan to Transition to the Revised Accreditation System**

Cheryl Hickey and Catherine Kearney, Administrators, Professional Services Division, presented this item which provided a plan for Commission consideration to transition all Commission-approved institutions and the programs they offer to the revised accreditation system as expeditiously and as efficiently as possible.

Commissioner Darling-Hammond moved to approve the proposed plan for transitioning all Commission approved programs to the new accreditation system. Commissioner Tiffany-Morales seconded the motion. The motion carried without dissent.

**3E: Update on the Work of the Induction Task Group**

Karen Sacramento, Consultant, and Teri Clark, Director, Professional Services Division, presented this item which provided information regarding specific recommendations from the Commission's Induction Task Group, including a draft report to the Legislature and Legislative Analyst's Office on Induction requirements and streamlining options, as required by the Budget Act of 2015.

**Barbara Howard, Riverside County Office of Education**, voiced support of the recommendations in this item.

**Danette Brown, California Teachers Association**, suggested the Commission develop a transition plan for institutions of higher education to ensure teachers have access to robust induction programs.

**Liz Guillen, Public Advocates**, voiced support of the recommendations in this item, especially the recommendation on making demonstrable progress towards mastery of the CSTP. She also suggested the Commission send the message to the Legislature to ensure every new teacher hired by a district gets free induction.

**Kim Ortiz, New Teacher Center**, voiced support of the recommendations in this item and provided some suggestions for the draft revised standards.

Commissioner Harris moved to authorize transmittal of the Report with suggested amendments to the Legislature and LAO by September 1, 2015. Commissioner Barnes seconded the motion. The motion carried without dissent.

The Commission directed staff to move forward with draft standards and to develop a draft transition plan for the Commission's consideration.

**3F: Update on the Commission's Work with the National Governors Association Related to Special Education**

William Hatrick, Consultant, and Teri Clark, Director, Professional Services Division presented information about the work associated with a National Governors Association (NGA) grant received by the Commission.

**Derek Ramage, Los Angeles Unified School District**, spoke about the importance of ensuring that proposed changes in credentialing requirements do not result in increasing staffing challenges for special education positions.

**Jenny Teresi, California County Superintendents Educational Services Association**, spoke on behalf of David Simmons and stated that the system needs to both generalize enough to prepare every teacher to meet the needs of any student, and be specific enough to meet very specialized needs of particular students. She also stated that the system needs to be rigorous enough to ensure that

teachers are able to serve their students well but not so onerous to prevent potential teachers from entering the field.

## **Recess**

### **Closed Session**

The Commission went into Closed Session at 3:03 p.m. pursuant to California Government Code section 11126(e), to consider the following pending litigations: *Carroll v. Commission on Teacher Credentialing* (Sacramento Superior Court, 34-2012-00135527-CU-OE), *Luis Manzano v. Commission on Teacher Credentialing* (Los Angeles Superior Court, BS156252), *Cassidy Olson v. Commission on Teacher Credentialing* (Sacramento Superior Court, 2015-80002114); and *Marlesse Cavazos v. Commission on Teacher Credentialing (unknown case number)*. The Commission also considered adverse actions, petitions for reinstatement and requests for reconsideration in discipline cases while in Closed Session pursuant to California Education Code sections 44245, 44248, and Government Code section 11126(e).

## **Friday, August 28, 2015**

### **General Session**

Chair Darling-Hammond reconvened the General Session of the Commission at 8:31 a.m. and roll call was taken.

### **Professional Practices Committee**

Committee Chair Michael Cooney convened the Professional Practices Committee.

#### **4A: Division of Professional Practices Annual Workload Report Fiscal Year 2014-15**

Nanette Rufo, Director, Division of Professional Practices, presented this item which provided the annual report on the discipline workload of the Division of Professional Practices (DPP) for Fiscal Year 2014-15.

#### **4B: Division of Professional Practices Workload Report**

Nanette Rufo, Director, Division of Professional Practices, presented this item which provided a report on the Division of Professional Practices' current workload.

### **Certification Committee**

Committee Chair Juliet Tiffany-Morales convened the Certification Committee.

#### **5A: Proposed Amendments to Title 5, Section 80499 of the California Code of Regulations Pertaining to the English Learner (EL) Authorization Requirement**

David Crable and Erin Skubal, Program Analysts, Certification Division, presented this item which provided proposed amendments to Title 5, section 80499 of the California Code of Regulations pertaining to the English Learner Authorization requirement for adding a teaching or content area to a general education teaching credential.

**Jenny Teresi, Riverside and San Bernardino Counties**, voiced support of proposed amendments.

Commissioner Harris moved to approve the proposed amendments concerning the English learner requirement outlined in Title 5, section 80499 for the purpose of beginning the rule-making file. Commissioner Hinde seconded the motion. The motion carried without dissent.

### **Fiscal Policy and Planning Committee**

Committee Chair Ref Rodriguez convened the Fiscal Policy and Planning Committee.

#### **6A: Approval of Agreement Awards Over \$150,000 for Fiscal Year 2015-16**

Philip Chen, Director, Fiscal and Business Services and Darren Addington, Chief Information Officer, Enterprise Technology Section, presented this item which provided an update on the progress on the Strengthening and Streamlining the Accreditation system project relating to data services and requested the Commission delegate authority to the Executive Director to enter into a contract associated with that work.

Commissioner Tiffany-Morales moved to delegate authority to the Executive Director to enter into an agreement for the Data Warehouse and Visualization work, as described by the Request for Offer. Commissioner H. Rodriguez seconded the motion. The motion carried without dissent.

### **Legislative Committee**

Committee Chair Kathleen Harris convened the Legislative Committee.

#### **7A: Legislative Update**

Joshua Speaks, Legislative Representative, Office of Governmental Relations, presented this item which provided the status of legislative measures on which the Commission has adopted a position and those of interest to the Commission.

### **Reconvene General Session**

Chair Darling-Hammond reconvened the General Session.

#### **2H: Training on California's Open Meeting Laws, the Bagley-Keene Act**

Nanette Rufo, General Counsel, presented this item which provided training to the Commission on Teacher Credentialing (Commission) on the requirements of California's open meeting laws.

**Ken Burt, California Teachers Association**, suggested the Commission read the Little Hoover Commission's June 2015 report to learn more about the Bagley-Keene Act.

#### **2I: Report of Closed Session Items**

Vice Chair Harris reported that staff briefed the Commission on the case of *Kathleen Carroll v. CTC* and no reportable action was taken.

Staff briefed the Commission on the following cases and no action was taken:

- *Cavazos v. CTC*
- *Manzano v. CTC*

- *Olson v. CTC*

The Commission granted William Fritz's Petition for Reinstatement.

The Commission denied the following Petitions for Reinstatement:

- Philip Toyotome
- Bryan Binford

The Commission adopted the Proposed Decision in the matter of Robert O'Leary.

The Commission granted reconsideration in the matter of Troy McComak and sustained its previous decision.

The Commission granted reconsideration in the matter of Beverly Vaughn and called for the transcript.

The Commission granted the following requests for reconsideration and remanded the matters back to the Committee of Credentials:

- Alvara Briseno
- Michael Bowie
- Sara Randall

The Commission denied the request for reconsideration in the matter of Roque Burio.

The Commission discussed the following Consent Calendar items and accepted the recommendations of the Committee of Credentials:

- Diane Hampton
- Ross Pollak

The Commission discussed the following Consent Calendar items and remanded the matters back to the Committee of Credentials:

- Marc Patino
- Oscar Sevilla

### **2J: Report of the Executive Committee**

Chair Darling-Hammond reported that the Executive Committee appointed Grace Wakefield to serve as the Educator Preparation Student Liaison to the Commission for one year beginning October 1, 2015.

### **3K: New Business**

The Bimonthly Agenda was presented.

### **Adjournment**

There being no further business, Chair Darling-Hammond adjourned the meeting at 10:50 a.m.