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## Action

### *General Session*

## Nominations and Elections for the Chair and Vice Chair of the Commission on Teacher Credentialing for 2014

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**Executive Summary:** Each year the Commission nominates and elects its Chair and Vice Chair.

**Recommended Action:** Elect a Chair and Vice Chair for the Commission for 2014.

**Presenter:** Mary Vixie Sandy, Executive Director

### **Strategic Plan Goal:**

#### *III. Communication and Engagement*

- ◆ Continue to refine the coordination between Commissioners and staff in carrying out the Commission's duties, roles and responsibilities.

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# **Nominations and Elections for the Chair and Vice Chair of the Commission on Teacher Credentialing for 2014**

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## **Introduction**

Education Code section 44218 states that the Commission by majority vote of all its members shall elect its own chairman from among its members. Officers of the Commission are the Chair and Vice Chair. Both positions are elected on an annual basis to serve a one-year term and may, by Commission policy, be elected to serve a second year. Pursuant to Section 301 of the Policy Manual, nominations and elections are given at the last Commission meeting of the calendar year with the newly elected officers assuming office at the next meeting of the Commission following their elections.

## **Background**

Attached is the Commission's adopted policy for nominating and electing the Chair and Vice Chair as it appears in the Policy Manual under Section 301.

Nominations and elections for Chair and Vice Chair for 2014 will be held under General Session by the Executive Director at the December 2013 Commission meeting (Policy Manual Section 301c).

**§ 301. PROCEDURE FOR THE ELECTION OF OFFICERS**

- (a) The nomination and election for Chair and Vice Chair shall be at the last meeting of the calendar year of the Commission. Notice of the pending election will be given at the meeting immediately preceding the last meeting of the calendar year of the Commission. All commissioners will be appropriately advised concerning pending elections.
- (b) Nominations shall be in open session. If an individual plans to nominate, it is his/her responsibility to procure the consent of the individual to be nominated.
- (c) Nominations may be made orally in open session at the last meeting of the calendar year. Following the nominations each nominee shall make a presentation, not to exceed five (5) minutes in duration, concerning his or her vision for the Commission's future and how his or her attributes will contribute to that vision.
- (d) The Chair and Vice Chair shall be selected by roll call voice vote, and both elections shall be conducted by the Executive Director. Commissioners shall be called upon alphabetically and each shall announce his or her choice. If there are more than two (2) nominees for either Chair or Vice Chair and no nominee receives a majority of the votes of those present, then the two (2) nominees receiving the greatest number of the votes of those present will be selected for runoff election which shall be conducted immediately thereafter by roll call voice vote. Commissioners' votes shall be duly recorded in the official record of the proceedings.
- (e) In the event a nominee receives a majority of the votes of the current eligible voting members (i.e., 1 more than 50%) at the election, then the election shall become final, and he or she shall assume office immediately upon the conclusion of the Commission meeting. No proxy votes are permitted. In the event a nominee does not receive a majority vote, then the election will not be officially concluded until any absent members are given the opportunity to cast a vote as the first order of business at the next scheduled Commission meeting.
- (f) The newly elected Chair and Vice Chair shall assume office at the next meeting of the Commission following their elections.