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Information

Professional Practices Committee

Division of Professional Practices Workload Report

Executive Summary: This agenda item provides a report on the Division of Professional Practices' current workload.

Recommended Action: For information only

Presenter: Nanette F. Rufo, Director, Division of Professional Practices

Strategic Plan Goal

I. Educator Quality

- ◆ Effectively, efficiently, and fairly monitor the fitness of all applicants and credential holders to work with California students.

Division of Professional Practices Workload Report

Introduction

To increase its oversight over the work of Division of Professional Practices (DPP), in 2011 the Commission on Teacher Credentialing (Commission) directed staff to present information about DPP's workload as part of the Commission's agenda.

Highlights for the August 2013 Statistics

As mentioned at the August 2013 Commission meeting, staff developed a new dashboard for regular reports to the Commission. Attached is the proposed new dashboard. This dashboard reports on six key measurements in line graph form, showing both current year numbers as well as the prior year numbers for comparison purposes.

The "Total Cases" are the number of open cases within the DPP, including cases in the Intake Unit, before the Committee of Credentials, pending before the Commission and pending an administrative hearing. At the end of August the caseload was 2,343. That number has remained fairly steady over the last three months.

"Cases Opened" are new cases received during the month, from all sources, including criminal arrest notices, district reports and educators who self-report misconduct. In August staff opened 407 cases, within the normal range of 400-500 cases a month.

As can be seen in the "Initial Review Cases" and the "Formal Review Cases" the Committee of Credentials continues to effectively handle the large number of cases under consideration by the Committee. The numbers in these two charts reflect the number of cases reviewed by the Committee at its three-day meeting in August. The two-step process (initial review and formal review) is required by statute.

"Cases Closed" is the number of matters closed during August by Commission action, Committee action or closed by staff where the Commission has given formal delegation of authority (e.g. single alcohol offenses that do not involve schools or minors).

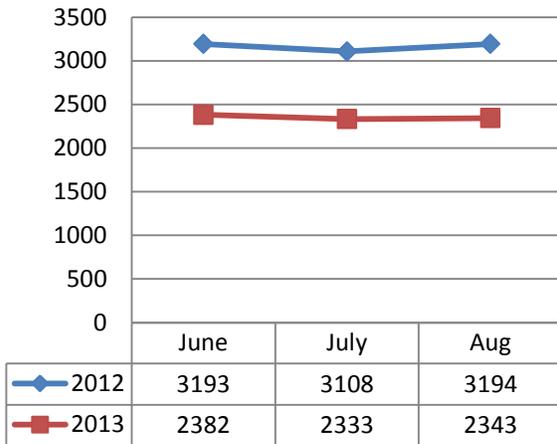
If an educator wants to challenge a recommendation for discipline made by the Committee of Credentials, the person can request an administrative hearing. An administrative hearing is an evidentiary proceeding where an administrative law judge hears and rules on the evidence. The Commission is represented in these hearings by the Office of the Attorney General (AG). The number of cases where the AG is representing the Commission is shown in the last chart. The number of cases at the administrative hearing stage is significantly higher than a year earlier, 134 cases compared to 81. Since the AG bills the Commission for its services, staff is monitoring the costs incurred for any budget impact.

Workload Conclusion

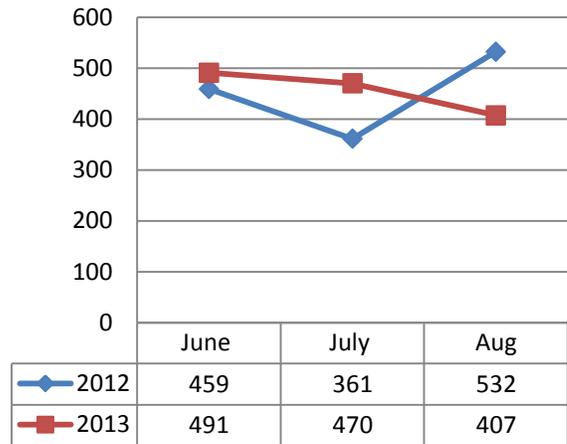
DPP is committed to doing high quality work and views the work in DPP as a critical public service. Both management and staff are committed to reducing the time a case is waiting for action and to continue improving work processes.

DPP Monthly Dashboard Reports

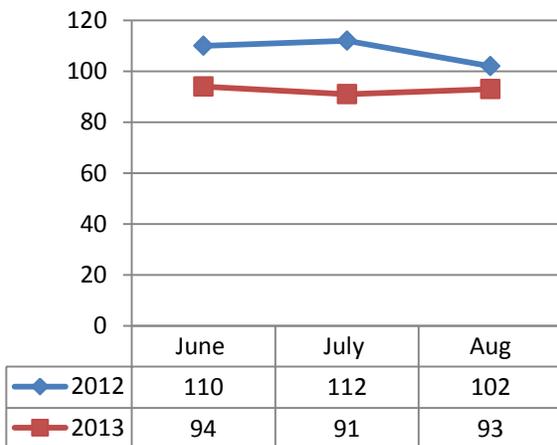
Total Cases



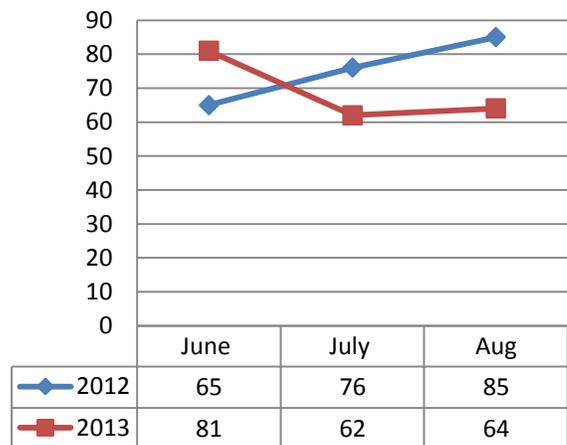
Cases Opened



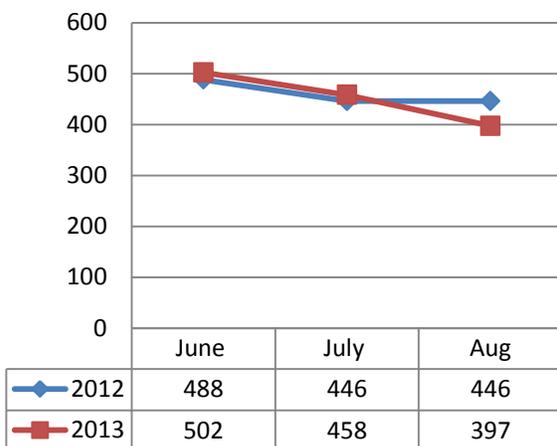
Initial Review Cases



Formal Review Cases



Cases Closed



AG Cases

