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# 2A

## Action

### *General Session*

#### Approval of the April 2013 Minutes

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**Executive Summary:** The Executive Director recommends that the Commission approve the minutes of the April 2013 meeting of the Commission.

**Recommended Action:** Approve the minutes of the April 2013 meeting.

**Presenter:** None

#### Strategic Plan Goal

##### *III. Communication and Engagement*

- ◆ Continue to refine the coordination between Commissioners and staff in carrying out the Commission's duties, roles and responsibilities.

## Commission on Teacher Credentialing Minutes of the April 17-19, 2013 Meeting

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### Commission Members Attending

Linda Darling-Hammond, Faculty Member, Chair  
Kathleen Harris, Teacher Representative, Vice Chair  
Constance Blackburn, Teacher Representative  
Erick Casallas, Teacher Representative  
C. Michael Cooney, Public Representative  
Eddie Cuevas, Teacher Representative  
Charles Gahagan, Teacher Representative  
Shane Martin, Ex-Officio, Association of Independent California Colleges and Universities  
Tine Sloan, Ex-Officio, University of California  
Alicia Williamson, Teacher Representative  
Richard Zeiger/Michelle Zumot, Designee, Superintendent of Public Instruction

### Commission Members Absent

Nancy Ramirez, Public Representative  
Beverly Young, Ex-Officio, California State University

### General Session

Chair Linda Darling-Hammond convened the April 18-19, 2013 General Session of the Commission on Teacher Credentialing at 9:07 a.m.

### Recess

Chair Darling-Hammond recessed the meeting to go into Closed Session and roll call was taken. The Commission considered a complaint received from Public Advocates and the case of *Carroll v. Commission on Teacher Credentialing*.

### Reconvene General Session

Chair Darling-Hammond reconvened the General Session at 9:33 a.m. and the Pledge of Allegiance was recited.

Chair Darling-Hammond welcomed Dr. Sharon Russell, Systemwide Director of the CalState TEACH Program, representing the CSU due to Commissioner Young's absence.

### 2A: Approval of the March 2013 Minutes

Commissioner Blackburn moved approval of the March 2013 Minutes with a correction on page GS 2A-5 under the Professional Practice Committee, the sentence should read: Committee Chair Michael Cooney convened the Professional Practices Committee. Commissioner Cooney seconded the motion. The motion carried without dissent.

**2B: Approval of the April 2013 Agenda**

Commissioner Casallas moved approval of the April 2013 Agenda with agenda inserts 2C, 2H, 2I and 3C. Commissioner Blackburn seconded the motion. The motion carried without dissent.

**2C: Approval of the April 2013 Consent Calendar**

Commissioner Cooney moved approval of April 2013 Consent Calendar with an amendment to withdraw items 43. Mehdi Mohammadi and 61. Peter Smith to be reviewed during Closed Session. Commissioner Zumot seconded the motion. The motion carried without dissent.

**2D: Chair's Report**

Chair Darling-Hammond shared her thoughts on where California is as a state with respect to education and the capacity of our professionals and systems to meet the challenges that we face.

**2E: Executive Director's Report**

Executive Director Sandy reported that she participated in the State Consortium on Educator Effectiveness Summit sponsored by the Council of Chief State School Officers on April 9-12, 2013 in Kentucky.

**2F: Commission Member Reports**

Commissioner Martin reported that he represented the Commission at the Independent California Colleges and Universities Council on the Education of Teachers meeting at the recent California Council on Teacher Education Conference.

**2G: Liaison Reports**

There was no report.

**Professional Services Committee**

Committee Chair Erick Casallas convened the Professional Services Committee.

**3A: Proposed Adoption and Implementation of the *California Administrator Performance Expectations* (CAPEs) and the *California Administrator Content Expectations***

Mike Taylor and Bruce Little, Consultants, Professional Services Division, presented this item which provided an update on the field review of the draft CAPEs and Content Expectations and the final draft for Commission review and potential adoption.

**Danette Brown, California Teachers Association**, urged the Commission to adopt the draft CAPEs and Content Expectations presented in the item.

Commissioner Cuevas moved to adopt the draft CAPEs and Content Expectations with the amendments of adding "Lead" to CAPE 9 and the CAPE 9 Content Expectations presented in Appendices A and B of this item. Commissioner Blackburn seconded the motion. The motion carried without dissent.

**3B: Draft Standards for Administrative Services Credential Preparation Programs**

Larry Birch and Gay Roby, Consultants, Professional Services Division, presented this item which provided the draft Preliminary and Induction Program Standards for the Preliminary and Clear Administrative Services Credential programs for Commission review.

**Franca Dell'Olio, California Association of Professors of Educational Administration**, submitted a written letter which requested the Commission to consider: 1) including evidence of teacher leadership as one of the eligibility criteria for entry into a Preliminary Credential Program; 2) include a licensure reauthorization requirement based on approved professional growth activities; and 3) develop a template for the design and assessment of the coaching process that follows a logic model format.

**David Simmons, California County Superintendents Educational Services Association**, voiced support of the draft standards but raised concerns regarding programmatic issues related to implementing the standards.

Commissioner Blackburn moved to approve conducting a field review of the draft Preliminary and Clear Administrative Services preparation program standards. Commissioner Gahagan seconded the motion. The motion carried without dissent.

### **3E: Teacher Supply in California, 2011-2012 A Report to the Legislature**

Roxann Purdue and Marjorie Suckow, Consultants, Professional Services Division, presented this item which provided a report of multiple subject, single subject and education specialist credentials awarded by the Commission in 2011-12, including information on other certificates, authorizations, permits and waivers awarded in 2011-12.

**Tara Kini, Public Advocates**, voiced the important reasons for having this report and urged the Commission to continue to look closely at the districts that are disproportionately relying on underprepared teachers.

**Theresa Montano, California Teachers Association**, voiced concerns for the declining number of candidates that are going into the teaching profession, and the number of interns that are still employed by large urban districts. She suggested the Commission pay attention to the number of candidates that are leaving public higher institutions and moving to independent private teacher preparation programs compared to the individuals that are attending online credential programs not only for the purpose of cost reflection but also the quality of the candidates that are graduating from the institutions.

Commissioner Gahagan moved to approve the Teacher Supply in California 2011-12 report for transmittal to the Governor and Legislature. Commissioner Cuevas seconded the motion. The motion carried without dissent.

### **3D: Proposed Cost Recovery Plan for Accreditation Activities**

Cheryl Hickey, Administrator, and Teri Clark, Director, Professional Services Division, presented this item which provided a possible cost recovery plan for some accreditation activities consistent with the Governor's proposed 2013-14 state budget for Commission discussion.

**Tara Kini, Public Advocates**, voiced support of the fee recovery proposal and the recommendations listed in Appendix A to increase common data across programs based on multiple measures of program effectiveness and to use that data to inform accreditation decisions.

The Commission directed staff to look into possible implications of the proposed fee recovery plan for institutions intending to develop and submit new programs in response to Commission standards.

### **3C: Intern Credentials: Proposed Policies and Draft Regulatory Language**

Terri H. Fesperman, Acting Director, Tammy Duggan, Consultant, Certification Division, Teri Clark, Director, and Catherine Kearney, Consultant, Professional Services Division, presented this item which provided: 1) proposed policies focusing on Intern Credentials for consideration and possible action; 2) draft language that defines the preservice preparation requirements for intern programs; and 3) draft regulatory language that addresses Intern programs and credential requirements for the Commission to review.

Included in Appendix A is a list of individuals and organizations that submitted written letters or spoke on this topic. The audio file of the discussion is posted at <http://www.ctc.ca.gov/audio/agendas/2013-04/2013-04-3C.mp3>.

Commissioner Cuevas moved approval of policies 1-4 listed on PSC 3C-3 with the following amendments: 1) Policy 2: All interns shall receive support in weekly course planning, coaching, modeling and demonstration within the classroom, and problem-solving regarding students, curriculum, and teaching as needed in order to meet the Teaching Performance Expectations and teach effectively. A minimum of 144 hours of support/mentoring and supervision must be provided to the intern per school year with a minimum of 2 hours per week; and 2) Policy 4: A minimum 45 additional hours of support/mentoring and supervision per school year, with appropriate support to meet the interns' needs, focused specifically on teaching English learners must be provided to an intern who, at the time of applying for the intern credential, has not passed the CTEL or does not have a prior EL authorization. Commissioner Gahagan seconded the motion. The motion carried without dissent.

Commissioner Harris moved approval of policies 5-8 listed on PSC 3C-6 & 7. Commissioner Williamson seconded the motion. The motion carried without dissent.

Commissioner Cuevas moved approval of policies 9-12 listed on PSC 3C-8. Commissioner Blackburn seconded the motion. The motion carried without dissent.

Commissioner Blackburn moved approval of policies 13-14 listed on PSC 3C-9 and with the amendment to add "intern" to the intern authorization language to read as: This individual has completed intern preservice preparation, which included specific instruction on the teaching of English learners, and is participating in a Commission-approved Intern preparation program. Commissioner Gahagan seconded the motion. The motion carried without dissent.

Commissioner Blackburn moved to approve the staff recommendations regarding intern preservice content listed on PSC 3C-11 & 12. Commissioner Cuevas seconded the motion. The motion carried without dissent.

The Commission directed staff to bring back Part III of the draft regulatory language on Friday for Commission consideration.

### **Recess**

Chair Darling-Hammond recessed the meeting to go into Closed Session at 3:05 p.m. to consider adverse actions, petitions for reinstatement and requests for reconsideration in discipline cases pursuant to California Education Code sections 44245, 44248 and Government Code section 11126(e).

*Friday, April 19, 2013*

### **General Session**

Chair Darling-Hammond reconvened the General Session of the Commission at 8:30 a.m. and roll call was taken.

### **2H: Proposed Amendments to Title 5, California Code of Regulations Section 80303 Clarifying a Superintendent's Reporting Requirement as to a Credential Holder's Change in Employment Status**

Chair Darling-Hammond opened the public hearing.

Vanessa C. Whitnell, Attorney, and Michael Barth, Assistant General Counsel, Division of Professional Practices, presented this item which provided proposed amendments to Title 5, California Code of Regulations Section 80303 clarifying a superintendent's reporting requirement as to a credential holder's change in employment status.

**Kent Burt, California Teachers Association**, raised two issues regarding this topic: 1) whether the Commission should take an active role to pursue prosecution of superintendents who failed in their reporting obligation; and 2) whether to ask the superintendent to send the Commission a signed sworn statement to explain the circumstances.

**Doug Gephart, Association of California School Administrators**, supported the recommendations made by Commission staff for making the necessary changes but disagreed with the suggestion that the jurisdiction for prosecution belongs with the Commission. He suggested annual notice be sent out from the Commission to the superintendents in September to remind them their reporting responsibilities.

**Janet Davis, California Federation of Teachers**, agreed with CTA's position and raised concerns regarding the impact of over-reporting.

**David Simmons, Ventura County Office of Education**, stated that the Commission should clearly define and publicize its criteria for misconduct to ensure quick resolution of educator discipline issues while protecting due process rights of the accused, and identify ways to better communicate each step of the discipline process with the employers while protecting the confidentiality of the accused. He suggested the Commission convene a panel including stakeholders and members of the public to review best practices among other licensing boards. He also asked the Commission to keep in mind that section 80303 is about an adverse employment action resulting from misconduct.

**Bill Lucia, EdVoice**, suggested the Commission consider Education Code section 44030 be part of the discussion.

Commissioner Zeiger moved to approve the recommendation listed on GS 2H Insert-2 & 3 with the amendment on (h) Where the Commission has information or belief that a report has not been made under this regulation, a letter shall be sent to the responsible superintendent providing facts, detailing reporting responsibilities, and requesting a response. Commissioner Cuevas seconded the motion. The motion carried without dissent.

The Commission also directed staff to bring back a future agenda item regarding the penalty of perjury for the statements and extending the reporting requirements to other credential holders.

## **2I: Proposed Amendments to Title 5 of the California Code of Regulations Pertaining to Teaching and Services Permits**

Tammy Duggan, Consultant, Certification Division, presented this item which provided proposed amendments to Title 5 of the California Code of Regulations pertaining to teaching and services permits including the general clean-up of the emergency permit regulation sections.

Commissioner Casallas moved to approve the proposed amendments to the regulations pertaining to teaching and services permits. Commissioner Williamson seconded the motion. The motion carried without dissent.

## **Professional Services Committee**

Committee Chair Erick Casallas reconvened the Professional Services Committee.

## **3C: Intern Credentials: Proposed Policies and Draft Regulatory Language**

Tammy Duggan, Consultant, and Terri H. Fesperman, Acting Director, Certification Division, presented this item which provided draft regulatory language that addresses Intern programs and credential requirements for the Commission to review.

Commissioner Harris moved to approve the regulatory language on Item 3C Agenda Insert 2 with the following amendments: (b)(4) to read as: A minimum of 144 hours of support/mentoring and supervision shall be provided to each intern teacher per school year to coach, model, and demonstrate within the classroom and to assist with course planning and problem-solving regarding students, curriculum, and effective teaching methodologies. The minimum support/mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to 4 hours times the number of instructional weeks remaining in the school year. A minimum of two hours of support/mentoring and supervision shall be provided to an intern teacher every five instructional days; and (b)(5)(A) to read as: The Commission-approved program sponsor shall provide 45 hours of support/mentoring and supervision per school year, including in-classroom coaching, specific to the needs of English learners. The minimum support/mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to five hours times the number of months remaining in the school year. The support/mentoring and supervision should be distributed in a manner that sufficiently supports the intern teacher's development of knowledge and skills in the instruction of English learners. Commissioner Cuevas seconded the motion. The motion carried without dissent.

### **3F: Initial Institutional Approval**

Cheryl Hickey, Administrator, Professional Services Division, presented this item which provided one prospective program sponsor, Academy of Art University for initial institutional approval by the Commission.

Commissioner Gahagan moved to approve Academy of Art University as eligible to offer educator preparation in California. Commissioner Blackburn seconded the motion. The motion carried without dissent.

### **Professional Practices Committee**

Committee Chair Michael Cooney convened the Professional Practices Committee.

### **4A: Division of Professional Practices Workload Report**

Nanette Rufo, Director, Division of Professional Practices, provided an update on the Division of Professional Practices' current workload.

### **Legislative Committee**

Committee Chair Kathleen Harris convened the Legislative Committee.

### **5A: Status of Legislation**

Erin Sullivan, Assistant Consultant, Office of Governmental Relations, presented this item which provided updates on the status of bills on which the Commission has adopted a position and bills of interest to the Commission.

**Harold Acord, California Teachers Association**, raised the issue of having a student liaison on the Commission.

**Michael Rael, California Teachers Association Student Liaison**, requested the Commission to amend SB 576 (Block) to add a voting student representative to the Commission.

**Janet Davis, California Federation of Teachers**, voiced support of adding a student member to the Commission.

**Mel Hunt, representing himself**, requested the Commission agendaize this concept and notify the public properly before any further discussion.

**Laura Preston, Association of California School Administrators**, clarified one of the amendments on AB 449 (Muratsuchi) addressing the issue of superintendents who are not credentialed.

### **Reconvene General Session**

Chair Darling-Hammond reconvened the General Session.

### **2H: Report of Ad Hoc Committee**

Chair Darling-Hammond moved to accept the recommendations of the Ad Hoc Committee for the appointments of Anna Moore, Pia Wong, and Anne Jones to serve as members on the Committee on Accreditation effective July 1, 2013 to June 30, 2017 and for Jose Rivas and Steven Davis be appointed as alternates.

The motion carried without dissent.

## **2H: Report of Closed Session Items**

Chair Darling-Hammond reported that staff briefed the Commission on threatened litigation involving English language learners, and the case of *Kathleen Carroll v. CTC* and no reportable action was taken on any of these items.

The Commission granted the following Petitions for Reinstatement:

- Allen Caveness
- Robert Ungs

The Commission denied the Petition for Reinstatement in the matter of Russell Garcia.

The Commission tabled until the August 1-2, 2013 meeting, the Petition for Reinstatement in the matter of James Polk.

The Commission adopted the Proposed Decision in the matter of Humberto Gomez-Guillen.

The Commission *granted* reconsideration in the matter of Jamie Barnes and *sustained* its prior action.

The Commission *denied* the request for reconsideration in the matter of Carl Jones.

The Commission *granted* reconsideration in the matter of Marianna Tabares and *remanded* the matter back to the Committee of Credentials.

The Commission *granted* reconsideration in the matters of Molly Papazian and Julie Potter *and* granted the requests for an Administrative Hearing.

The Commission discussed the following matters and *rejected* the recommendation of the Committee of Credentials and remanded the following cases back to the Committee of Credentials for reconsideration:

- Mehdi Mohammadi
- Peter Smith

## **2I: New Business**

The Quarterly Agenda was presented.

## **Adjournment**

There being no further business, Chair Darling-Hammond adjourned the meeting at 11:40 a.m.

**APPENDIX A**  
**Intern Credentials: Proposed Policies and Draft Regulatory Language**

	<b>Name</b>	<b>Affiliation</b>	<b>Written/Oral Statement</b>
1.	Beth Djonne	Intern Director Region 5	Written
2.	Jeanie McHatton	Intern Director Region 5	Written
3.	Delacy Ganley	Intern Director Region 5	Written
4.	Ilene Foster	Intern Director Region 5	Written
5.	Marjorie McCabe	Intern Director Region 5	Written
6.	Diane Brantley	Intern Director Region 5	Written
7.	Rebecca Hedrick	Intern Director Region 5	Written
8.	Marge Morwood	Intern Director Region 5	Written
9.	Rebekah Harris	Intern Director Region 5	Written
10.	Sal Villasenor	Association of California School Administrators	Written
11.	Teri Burns	California School Boards Association	Written/Oral
12.	Peter Birdsall	California County Superintendents Educational Services Association	Written
13.	Ken Burt	California Teachers Association	Written/Oral
14.	Tina Trujillo		Written
15.	Emily Straus		Written
16.	Ben Peterson		Written
17.	Rebecca Cheung		Written
18.	Janelle Scott		Written
19.	Jeff Manassero		Written
20.	Genevieve Siegel-Hawley		Written
21.	Adrienne D. Dixon		Written
22.	Henry Robles		Written
23.	Megan Hopkins		Written
24.	Beth Antunez		Written
25.	Adam Sawyer		Written
26.	Lucius McKelvy		Written
27.	Shiv Desai		Written
28.	Lily Leitermann		Written
29.	Sam Rosaldo		Written
30.	Rachel Reinhard		Written
31.	Monica West		Written
32.	Paul Perry		Written
33.	Noemi Cortes		Written
34.	Lauren Anderson		Written
35.	Lissette Averhoff		Written
36.	Liam Garland		Written
37.	Alex Caputo-Pearl		Written

	<b>Name</b>	<b>Affiliation</b>	<b>Written/Oral Statement</b>
38.	Anne Caputo-Pearl		Written
39.	Kathryn Struthers		Written
40.	Ariel Ramac		Written
41.	Amy Heineke		Written
42.	Michera Brooks		Written
43.	Lai-Wan Wong		Written
44.	Marialena Rivera		Written
45.	Kerry Kretchmar		Written
46.	Ali Puente-Douglass		Written
47.	Eric Dilulio		Written
48.	Sarah Rodriguez		Written
49.	Jon Racek		Written
50.	Eric Verhoogen		Written
51.	Ann Magovern		Written
52.	Abigail Trillin		Written
53.	Greg Good		Written
54.	Danielle Heck		Written
55.	Jeff Good		Written
56.	Paul Rudof		Written
57.	Idin Kashefipour		Written
58.	Crystal Farh		Written
59.	Tara Kini	Public Advocates	Oral
60.	Katherine Williams	American Civil Liberties Union of California	Oral
61.	Shelby Spain	Intern Regional Directors	Oral
62.	Barbara Ledterman	California State PTA	Oral
63.	David Simmons	California County Superintendents Educational Services Association	Oral
64.	Danette Brown	California Teachers Association	Oral
65.	Doug Gephart	Association of California School Administrators	Oral
66.	Jenny Teresi	San Bernardino and Riverside Counties	Oral
67.	Gary Ravani	California Federation of Teachers	Oral
68.	Bill Lucia	EdVoice	Oral
69.	Janet Davis	California Federation of Teachers	Oral
70.	Eric Scroggins	Teacher for America	Oral
71.	Martha Diaz	California Association for Bilingual Education and Californians Together	Oral