
5B

Action

Professional Practices Committee

Committee of Credentials Vacancies for 2013-14

Executive Summary: The Commission will review the terms of the current members of the Committee of Credentials (COC) and determine whether to reappoint or declare vacancies for one public representative, one secondary school teacher, and one school administrator position.

Recommended Action: Staff recommends that the Commission reappoint public representative Rodonna Van Pelt, secondary school teacher Sheila Ryskamp, and school administrator Helio Brasil, effective June 30, 2013.

Presenter: Ani Kindall, Attorney, Division of Professional Practices

Strategic Plan Goal

I. Educator Quality

- ◆ Effectively, efficiently, and fairly monitor the fitness of all applicants and credential holders to work with California students.

Committee of Credentials Vacancies for 2013-2014

Introduction

The relationship of the Professional Practices Committee and the Commission relative to the Committee of Credentials (Committee) is set forth in the Commission's Policy Manual. This item summarizes and presents information concerning the vacancy, application and selection process.

Background

The Commission and its appointed Committee review individuals for fitness to receive and/or retain credentials. In addition, the Commission distributes information regarding the actions taken to all public and private schools and school districts in California and every other state in the nation.

The Committee is comprised of seven members appointed by the Commission and consists of one elementary teacher, one secondary teacher, one school board member, one school administrator, and three public members.

The Committee usually meets three days each month at the offices of the Division of Professional Practices in Sacramento. Members review allegations of misconduct at various levels each month.

The Commission's Professional Practices Committee is responsible for informing "the Commission when vacancies occur or may be expected to occur on the Committee of Credentials." (Policy Manual §500(a).)

The terms of public representative Rodonna Van Pelt, secondary school teacher Sheila Ryskamp, and school administrator Helio Brasil, expire on June 30, 2012.

The Commission's Policy Manual states that "Prior to publicly announcing a vacancy, the staff shall inquire, in writing, as to the availability of incumbents to serve an additional term" (Policy Manual §500(a)). Pursuant to this provision, an inquiry regarding the availability of the eligible incumbents was made in December 2012.

Public member Rodonna Van Peltz has served two two-year terms and has expressed her willingness to serve an additional term. Secondary teacher member Sheila Ryskamp has served one two-year term and has expressed her willingness to serve an additional term. School Administrator Helio Brasil has served one two-year term and has expressed his willingness to serve an additional term.

The Policy Manual provides that no member shall serve more than four successive two-year terms. (CTC Policy Manual §503(a)) The Policy Manual also provides in §503(c) that “terms of appointment shall commence on July 1 and shall expire on June 30,” except when an appointment is made to fill an unexpired term.

Committee of Credentials Members

The current composition of the Committee and the terms are as follows:

Name	Current Term	Proposed Term
KATHERINE ESQUIRE Elementary Teacher	10-16-2012	06-30-2014
BARBARA KILPONEN School Board Member	06-30-2012	06-30-2014
TILLIE SOLIZ Public Member	06-30-2012	06-30-2014
HELIO BRASIL Administrative Employee	06-30-2011	06-30-2013
SHEILA RYSKAMP Secondary Teacher	06-30-2011	06-30-2013
MARY JANE ROBERTS Public Member	01-01-2012	06-30-2014
RODONNA VAN PELT Public Member	06-30-2011	06-30-2013

Staff Recommendation

Staff recommends that the Commission: (1) reappoint Ms. Van Pelt to a third term as a public member; (2) reappoint Sheila Ryskamp to a second term as a secondary teacher member; and (3) reappoint Helio Brasil to a second term as a school administrator member.

If staff is directed to begin the process of advertising for candidates for the vacant positions, interviews will be scheduled for an Ad Hoc Interview Committee in June, 2013. The Ad Hoc Committee is appointed and serves at the request of the Chair based on availability of Commission members to serve on the Committee.



Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (916) 324-5953 Fax (916) 323-6735 www.ctc.ca.gov

Office of the Executive Director

December 6, 2013

Helio Brasil
1131-4 Cedar Creek Drive
Modesto, CA 95355
hbrasil@sbcglobal.net

Dear Mr. Brasil:

On behalf of the Commission on Teacher Credentialing, I would like to thank you for the time and dedication you have given as a member of the Committee of Credentials.

As you know, your term expires June 30, 2013. Therefore, it is time for the Commission to inquire about your availability to accept reappointment. This is one of a number of factors the Commission may consider in determining vacancies. Accordingly, the Commission would like to know whether you would be available for potential reappointment to the Committee.

Please indicate below whether you would be willing to serve another term. Please respond by hand delivery or by mail within ten days of your receipt of this letter.

Sincerely,

Mary Vixie Sandy
Executive Director

cc: Nanette Rufo, Director,
Division of Professional Practices

I am available for reappointment to the Committee for a two-year term.
 I am not available for reappointment to the Committee for a two-year term.

Signature

12-7-12
Date



DOS PALOS • ORO LOMA

DOS PALOS - ORO LOMA JOINT UNIFIED SCHOOL DISTRICT

2041 Almond Street • Dos Palos • California 93620

November 16, 2012

California Commission on Teacher Credentialing
Division of Professional Practices
Attn: Mary Vixie Sandy, Executive Director
1900 Capitol Avenue
Sacramento, CA 95814-4213

Subj: Committee of Credentials Member Sheila Ryskamp

Dear Ms. Sandy:

As you may know, Sheila Ryskamp is a teacher employed by our District (Dos Palos-Oro Loma Joint Unified School District) and is currently serving a 2-year term on the Committee of Credentials. Ms. Ryskamp's term expires on June 30, 2013.

The District appreciates the opportunity to have one of its employees serve a term on the Committee. Following the completion of Ms. Ryskamp's term on June 30, 2013, the District prefers that Ms. Ryskamp not be appointed to an additional term. As you may know, we are a small school district and we value and need Ms. Ryskamp's experience in the classroom.

If you have any questions or would like to discuss this further, please let me know.

Sincerely,

Brian Walker, Ed.D.
Superintendent

cc: Nanette Rufo, Director
Sheila Ryskamp ✓





Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (916) 324-5953 Fax (916) 323-6735 www.ctc.ca.gov

Office of the Executive Director

December 6, 2013

Sheila Ryskamp
1322 S. Eleventh Street
Los Banos, CA 93635
sryskamp@onemain.com

Dear Ms. Ryskamp:

On behalf of the Commission on Teacher Credentialing, I would like to thank you for the time and dedication you have given as a member of the Committee of Credentials.

As you know, your term expires June 30, 2013. Therefore, it is time for the Commission to inquire about your availability to accept reappointment. This is one of a number of factors the Commission may consider in determining vacancies. Accordingly, the Commission would like to know whether you would be available for potential reappointment to the Committee.

Please indicate below whether you would be willing to serve another term. Please respond by hand delivery or by mail within ten days of your receipt of this letter.

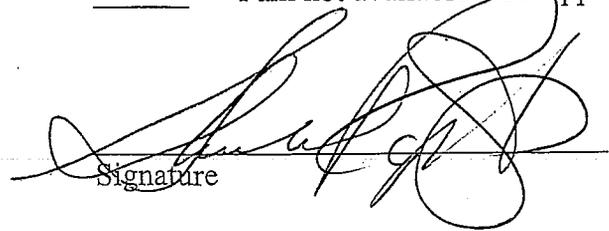
Sincerely,


Mary Vixie Sandy
Executive Director

cc: Nanette Rufo, Director,
Division of Professional Practices

I am available for reappointment to the Committee for a two-year term.

I am not available for reappointment to the Committee for a two-year term.


Signature

12 December, 2012
Date



Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (916) 324-5953 Fax (916) 323-6735 www.ctc.ca.gov

Office of the Executive Director

December 6, 2013

Rodonna Van Pelt
16418 Sun Summit Drive
Riverside, CA 92503
rjvpjoy@aol.com

Dear Ms. Van Pelt:

On behalf of the Commission on Teacher Credentialing, I would like to thank you for the time and dedication you have given as a member of the Committee of Credentials.

As you know, your term expires June 30, 2013. Therefore, it is time for the Commission to inquire about your availability to accept reappointment. This is one of a number of factors the Commission may consider in determining vacancies. Accordingly, the Commission would like to know whether you would be available for potential reappointment to the Committee.

Please indicate below whether you would be willing to serve another term. Please respond by hand delivery or by mail within ten days of your receipt of this letter.

Sincerely,

Mary Vixie Sandy
Executive Director

cc: Nanette Rufo, Director,
Division of Professional Practices

I am available for reappointment to the Committee for a two-year term.

I am not available for reappointment to the Committee for a two-year term.

Signature

12-11-2012
Date