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# 1A

## Action

### *General Session*

## Approval of the December 2012 Minutes

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**Executive Summary:** The Executive Director recommends that the Commission approve the minutes of the December 2012 meeting of the Commission.

**Recommended Action:** Approve the minutes of the December 2012 meeting.

**Presenter:** None

#### **Strategic Plan Goal**

##### ***III. Communication and Engagement***

- ◆ Continue to refine the coordination between Commissioners and staff in carrying out the Commission's duties, roles and responsibilities.

## **Commission on Teacher Credentialing Minutes of the December 6-7, 2012 Meeting**

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### **Commission Members Attending**

Charles Gahagan, Teacher Representative, Chair  
Linda Darling-Hammond, Faculty Member, Vice Chair  
Constance Blackburn, Teacher Representative  
Erick Casallas, Teacher Representative  
C. Michael Cooney, Public Representative  
Eddie Cuevas, Teacher Representative  
Kathleen Harris, Teacher Representative  
Nancy Ramirez, Public Representative  
Tine Sloan, Ex-Officio, University of California (12/6 only)  
Louise Stymeist, Non-Administrative Services Credential Representative  
Alicia Williamson, Teacher Representative  
Beverly Young, Ex-Officio, California State University  
Richard Zeiger/Michelle Zumot, Designees, Superintendent of Public Instruction

### **Commission Members Absent**

Marlon Evans, Public Representative  
Shane Martin, Ex-Officio, Association of Independent California Colleges and Universities  
Carolyn McInerney, School Board Member

### **General Session**

Chair Charles Gahagan convened the General Session of the Commission on Teacher Credentialing at 9:04 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Chair Gahagan addressed a concern that was raised regarding the timeliness of the 10 day notice of the Commission meeting and notified the public that agenda items 2A, 3A, 4C and 4E would be heard on Friday (12/7) and item 6A would be presented on Thursday (12/6).

### **1A: Approval of the September 2012 Minutes**

Commissioner Blackburn moved approval of the September 2012 Minutes. Commissioner Casallas seconded the motion. The motion carried with Commissioners Cooney and Ramirez abstaining.

### **1B: Approval of the December 2012 Agenda**

Commissioner Darling-Hammond moved approval of the December 2012 Agenda with agenda inserts for items 1C, 1H and 2A and proposed agenda items 2A, 3A, 4C and 4E be heard on Friday (12/7) and item 6A presented on Thursday (12/6). Commissioner Cuevas seconded the motion. The motion carried without dissent.

**1C: Approval of the December 2012 Consent Calendar**

Commissioner Ramirez moved to withdraw items 71: Dennis Mikkelson, 77: Carlos Noriega and 81: Robert Parsons from the December 2012 Consent Calendar to be reviewed during Closed Session. Commissioner Cooney seconded the motion. The motion carried without dissent.

**1D: Chair's Report**

Chair Gahagan gave a brief report on the results of the evaluation of Executive Director Mary Vixie Sandy.

**1E: Executive Director's Report**

Executive Director Sandy introduced Beth Graybill, Chief Deputy Director, Executive Office and Christopher Rose, Manager, Office of Human Resources. Director Sandy also welcomed four new consultants in the Professional Services Division.: Bruce Little, Tonja Jarrell, Catherine Kearney and Lynette Roby.

Director Sandy congratulated LeMardeio Morris and Gary Chapman on their retirements.

**1F: Commission Member Reports**

Commissioner Williamson reported that she attended the November 2012 Teacher Preparation Advisory Panel (TAP) meeting.

Commissioner Casallas reported that he attended the accreditation visit for Bard College.

**1G: Liaison Reports**

Ilene Straus, State Board of Education Liaison, provided an update on the issues that the State Board has been discussing which would impact schools.

**Professional Practices Committee**

Committee Chair Kathleen Harris convened the Professional Practices Committee.

**6A: Division of Professional Practices Workload Report**

Nanette Rufo, Director, Division of Professional Practices, provided an update on the Division of Professional Practices' current workload.

**Professional Services Committee**

Committee Chair Constance Blackburn convened the Professional Services Committee.

**4A: Annual Report of the Committee on Accreditation**

Cheryl Hickey, Administrator, Professional Services Division, Anne Jones and Nancy Watkins, Co-Chairs, Committee on Accreditation, presented the 2011-12 Annual Accreditation Report from the Committee on Accreditation.

**4B: Further Discussion of the Accreditation System: Basic Tenets, Unit Accreditation, Program Review, and Options for Potential Cost Recovery**

Cheryl Hickey, Administrator, and Teri Clark, Director, Professional Services Division, presented this item which provided further information on the Commission's accreditation system, including a review of the basic tenets of the current system, an analysis of the challenges and benefits of unit

accreditation and program review, and potential options for the Commission regarding cost recovery for selected accreditation activities.

**Anne Jones, University of California Riverside**, raised concerns regarding the significant ramifications for decisions that are made as results of the accreditation process.

**David Simmons, Ventura County Office of Education**, talked about the importance of institutional support for the programs.

The Commission directed staff to bring additional analysis and information on the accreditation system and its tenets and processes for future Commission consideration.

#### **4F: Discussion of the Foundational Mathematics Authorization and Associated Subject Matter Requirements for the Authorization**

Rebecca Parker, Consultant, and Teri Clark, Director, Professional Services Division, presented this item which provided information about the authorization scope of the current Foundational-level Mathematics credential, the associated subject matter requirements for candidates to meet the subject matter requirement for this credential and issues that were raised regarding the authorization scope.

**Jorgen Berglund, California Association of Mathematics Teacher Educators (CAMTE)**, raised concerns regarding the subject matter requirements for the Foundational-Level Mathematics authorization.

**David Simmons, California County Superintendents Educational Services Association**, explained the intent when the Foundation-Level Mathematics authorization was created and suggested the Commission review and consider that the CSET subtest for the Foundation-Level Mathematics authorization also include Algebra II.

The Commission directed staff to conduct a field survey and also work with faculties from the CAMTE to review the subject matter requirements for alignment with the authorization.

#### **4D: Discussion of California's Administrative Services Credential Authorization**

Teri Clark, Director, Professional Services Division, and Terri Fesperman, Consultant, Certification, Assignment and Waivers Division, presented this item which provided information regarding the current administrative services credential structure and authorization in California and a summary of administrator credential structures in other states.

**David Simmons, Ventura County Office of Education**, voiced support of the current administrative services credential structure from the practical and merit view.

**Rick Rogers, Oakley Union Elementary School District**, voiced concerns regarding modifying the authorization and suggested the Commission focus on providing a BTSA-type support program for administrators and on creating flexibility for the employer.

**Julie Martin, Mount Diablo Unified School District**, voiced support of the current administrative services credential structure and asked the Commission to keep the flexibility of the administrative credential.

**Cesar Morales, Lawndale Elementary School District**, raised concerns regarding requiring additional authorizations for administrators and supported the existing broad administrative credential.

**Judith Rossi, Williams Unified School District**, talked about the importance of keeping the current administrative credential structure.

**Jenny Teresi, San Bernardino and Riverside Counties**, encouraged the Commission to support the current administrative credential structure.

**Danette Brown, California Teachers of Association**, talked about the intensive work that had been done on the current administrative credential from the panel members.

**Sharon Robison, Association of California School Administrators**, voiced opposition of developing multiple administrative credentials.

**Harold Acord, California Teachers of Association**, spoke in opposition of developing multiple administrative credentials.

**Teri Burns, California School Boards Association**, voiced support of the current administrative services credential structure.

In addition, 27 written letters (names listed in Appendix A) were received in support of the current administrative credential structure.

### **Recess**

Chair Gahagan recessed the meeting to go into Closed Session at 2:45 p.m. to consider adverse actions, petitions for reinstatement and requests for reconsideration in discipline cases pursuant to California Education Code sections 44245 and 44248.

*Friday, December 7, 2012*

### **General Session**

Chair Gahagan reconvened the General Session of the Commission at 8:38a.m. and roll call was taken.

### **1H: Proposed Amendments to Title 5 of the California Code of Regulations Pertaining to the Administrative Services Credential**

Chair Gahagan opened the public hearing.

Terri Fesperman, Consultant, Certification, Assignment and Waivers Division, presented this item which provided proposed amendments to Title 5 of the California Code of Regulations pertaining to the Administrative Services Credential.

Chair Gahagan solicited input from the Commissioners and the public.

There was no public input.

Commissioner Casallas moved to adopt the proposed amendments to the regulations pertaining to the Administrative Services Credential. Commissioner Cuevas seconded the motion. The motion carried without dissent.

### **Fiscal Policy and Planning Committee**

Committee Chair Eddie Cuevas convened the Fiscal Policy and Planning Committee.

#### **2A: Update on the Provisional Report Required by the 2012-13 Budget Act**

Crista Hill, Director, Administrative Services Division - Fiscal and Business Services Section, presented this item which provided the salient points of the meeting scheduled on November 27, 2012 and updated the work currently underway and those policy issues before the Commission for consideration.

Commissioner Darling-Hammond moved to modify the report to reflect the changes that were made during the discussion for submission to the legislature. Commissioner Blackburn seconded the motion. The motion carried without dissent.

### **Legislative Committee**

Committee Chair Linda Darling-Hammond convened the Legislative Committee.

#### **3A: Possible 2013 Legislative Concepts**

Anne Padilla, Consultant, Office of Governmental Relations, presented this item which provided for Commission consideration and discussion possible legislative concepts for potential exploration with the Administration regarding accreditation fee recovery and the unit cap limit on preliminary teaching credential programs.

**Michael Rael, California Teachers Association Student Liaison**, suggested the idea of having a student representative on the Commission be considered under the possible legislative concepts for 2013.

**Harold Acord, California Teachers Association**, raised concerns regarding the concept of a unit cap limit.

**Sharon Robison, Association of California School Administrators**, suggested the Commission take a look at the blended program model for undergraduate work and keep the unit cap.

### **Professional Services Committee**

Committee Chair Constance Blackburn reconvened the Professional Services Committee.

#### **4C: Draft Revisions to the *Teaching Performance Expectations (TPEs)* and Overview of Additional Work Related to Implementation of the Common Core State Standards**

Phyllis Jacobson, Administrator, Professional Services Division, presented this item which provided draft revisions to the *Teaching Performance Expectations* in alignment with the Common Core State

Standards and an overview of additional work related to the implementation of the Common Core State Standards.

Commissioner Casallas moved approval of conducting a field review of the proposed draft revision to the TPEs with a revised timeline in accordance with the implementation plan adopted by the Commission in June 2012. Commissioner Stymeist seconded the motion. The motion carried without dissent.

#### **4E: Further Discussion of Assessment Options for the Preliminary Administrative Services Credential**

Phyllis Jacobson, Administrator, Professional Services Division, presented this item which provided options for the use of performance assessment for candidates for the preliminary administrative services credential.

**Teri Burns, California School Boards Association**, spoke in support of the concept of using the exam across the board for all candidates.

**Tara Kini, Public Advocates**, voiced support of an administrator performance assessment for all candidates.

**Sharon Robison, Association of California School Administrators**, voiced support of using CPACE until the end of current contract for the expedited route and the recommendation of developing an Administrator Performance Assessment (APA) for the expedited and traditional routes. She also suggested collecting data on how well the administrators perform and how strong the preparation programs are when developing the APA.

**Jenny Teresi, San Bernardino and Riverside Counties**, talked about the importance of maintaining flexibility in hiring and recruiting administrators.

**Derek Ramage, Los Angeles Unified School District**, supported staff's recommendations and suggested maintaining an expedited route as an option.

**Paula Lovo, Ventura County Office of Education**, suggested adding a content assessment with the APA to demonstrate the individuals' knowledge and skills.

Commissioner Darling-Hammond moved to approve recommendations: 1) complete the current contract for use of the CPACE for the expedited route to the preliminary administrative services credential; 2) develop an Administrator Performance Assessment for use with candidates for the expedited route to the credential, subject to the availability of identified funding; and 3) explore the viability of requiring the APA for all preliminary administrative services credential candidates in the future. Commissioner Cuevas seconded the motion. The motion carried without dissent.

#### **General Session**

Chair Gahagan reconvened the General Session.

#### **1K: Nominations and Elections for the Chair and Vice Chair of the Commission on Teacher Credentialing for 2013**

Executive Director Mary Sandy presented this item regarding the nominations and elections for Chair and Vice Chair of the Commission on Teacher Credentialing for 2013.

Commissioner Gahagan nominated Linda Darling-Hammond as Chair. Commissioner Zeiger moved to waive the applicable provisions of the Policy Manual to allow for a voice vote to elect Linda Darling-Hammond as Chair. Commissioner Williamson seconded the motion. The motion carried without dissent.

Commissioner Casallas nominated Kathleen Harris as Vice Chair. Commissioner Zeiger moved to waive the applicable provisions of the Policy Manual to allow for a voice vote to elect Kathleen Harris as Vice Chair. Commissioner Cuevas seconded the motion. The motion carried without dissent.

**Harold Acord, California Teachers Association**, expressed appreciation to Chair Gahagan for his dedicated and excellent work. He also congratulated Commissioner Harris as Vice Chair of the Commission for 2013.

#### **Credentialing and Certificated Assignments Committee**

Acting Committee Chair Nancy Ramirez convened the Credentialing and Certificated Assignments Committee.

#### **5B: Teaching and Services Permits**

Tammy Duggan, Consultant, Certification, Assignment and Waivers Division, presented this item which provided additional information on potential amendments to regulations pertaining to provisional internship permits and emergency permits, as requested at the September 2012 Commission meeting.

**Sharon Robison, Association of California School Administrators**, voiced support of developing an annual Declaration of Need (DON) report and suggested the Commission collect more data prior to making the policy decision. She also requested the Commission not limit the options for emergency staffing.

**Tara Kini, Public Advocates**, voiced support of recommendations 1-4 listed on page C&CA 5B-6.

**Jenny Teresi, Riverside and San Bernardino Counties**, supported the comments that made by Sharon Robison and talked about the difficulties of requiring individualized DONs. She suggested the Commission maintain the current system.

**Yvonna Cazares, Gay-Straight Alliance Network**, supported the reduction in the number of years holding an emergency permit to teach English learners to ensure that districts hire the best teacher they could get.

**Sergio Cuellar, Californians for Justice**, stated that districts must exercise all possible options to get fully prepared credential teachers in the classroom to ensure all students graduate from high school fully prepared for colleges or careers.

**Lauri Burnham, Californians Together and California Association for Bilingual Education**, voiced support of limiting the number of years that a teacher can teach on an emergency permit and requiring recruitment documentation for each emergency permit that is requested.

**Sarah Harker, Gay-Straight Alliance Network**, talked about her experience in relation to the importance of having fully credential teachers to teach English learners.

**Derek Ramage, Los Angeles Unified School District**, voiced support of continuing the Provisional Internship Permit and Short Term Staff Permit. He also supported a three year limit in the issuance of emergency CLAD, BCLAD, Teacher Librarian Services and Resource Specialist Permits. He spoke in opposition of requiring recruitment documentation with each emergency permit application.

**Teri Burns, California School Boards Association**, thought it would be very helpful to complete the report and the update to have a good sense of what were the specific circumstances for those teachers that are going through the third or fourth year reissuances.

**Espii Gutierrez, Gay-Straight Alliance Network**, also supported limiting the number of years that teachers can teach on an emergency permit and requiring recruitment documentation for each emergency permit that is requested. She asked the Commission to consider the needs of all students while making the decision.

Commissioner Darling-Hammond moved to approve recommendations 1, 2, 3, and 5 (removing the “if” clause under recommendation 5) listed on page C&CA 5B-6 and 7. Commissioner Gahagan seconded the motion. The motion carried without dissent.

**5A: Implementation of Response to Instruction and Intervention (RtI<sup>2</sup>) and Multi-Tiered Systems of Support (MTSS) in California**

Roxann Purdue, Consultant, Certification, Assignment and Waivers Division, presented this item which provided background information on Response to Instruction and Intervention (RtI<sup>2</sup>) and Multi-Tiered Systems of Support (MTSS) from both a national and state level perspective and a discussion of staffing challenges related to the implementation of locally designed RtI<sup>2</sup> and MTSS models in public schools of California.

**Dona Meinders, WestEd**, provided a PowerPoint presentation on the preliminary results of a state survey on the implementation of RtI<sup>2</sup>/MTSS.

**Paula Lovo, Ventura County Office of Education**, raised concerns regarding having better and more options for reading intervention for RtI students and suggested the Commission compare the similarities and differences between the multiple subject credential and education specialist credential to seek the possibility for education specialist credential holders to have the option of teaching reading intervention in an RtI setting.

**Harold Acord, California Teachers Association**, talked about the basic legal requirements for Service Delivery for Students with Disabilities published by the California Department of Education and suggested the Commission have the RtI discussion within the TAP panel. He also raised the importance of surveying the field to get professional advice.

The Commission directed staff to have this discussion within the TAP panel.

### **Professional Practices Committee**

Committee Chair Kathleen Harris reconvened the Professional Practices Committee.

### **6B: Proposed Amendments to Regulation 80303, Reporting Change in the Employment Status of a Credential Holder**

Michael Barth, Assistant Chief Counsel, Division of Professional Practices, presented this item which provided proposed amendments to Title 5, California Code of Regulations section 80303 pertaining to the reporting of changes in the employment status of a credential holder.

**Ken Burt, California Teachers Association**, voiced support of the proposal.

Commissioner Blackburn moved to begin the rulemaking process on the proposed changes to the regulation section 80303. Commissioner Cooney seconded the motion. The motion carried without dissent.

### **6C: Policy on Division of Professional Practices Cases**

Nanette Rufo, Director, Division of Professional Practices, presented this item which provided a proposed policy recommendation for the Commission's consideration authorizing staff to close specific matters as a ministerial act when, after due diligence, legally required formal jurisdiction cannot be obtained.

Commissioner Cooney moved to adopt the proposed policy recommendation. Commissioner Zumot seconded the motion. The motion carried without dissent.

### **Reconvene General Session**

Chair Gahagan reconvened the General Session.

### **II: Report of Closed Session Items**

Chair Gahagan reported the Commission granted the following Petitions for Reinstatement:

- Maria Calvillo
- Sheryl Kuzma
- Theresa Vierra

The Commission denied the Petition for Reinstatement in the matter of Danny Hernandez.

The Commission granted reconsideration in the matter of Michael Christensen and sustained its prior action.

The Commission denied the following requests for reconsideration:

- James Davis, Jr.
- Dennis Samulewski
- Tamara Woodson

The Commission discussed the following matters and accepted the recommendations of the Committee of Credentials.

- Dennis Mikkelson
- Carlos Noriega
- Robert Parsons

**1J: New Business**

The Quarterly Agenda was presented.

**Harold Acord, California Teachers Association,** congratulated Linda Darling-Hammond and Kathleen Harris as Chair and Vice Chair of the Commission for 2013 and thanked all out-going Commission members for their diligent service for the profession.

Chair Gahagan honored Commissioner Carolyn McInerney whose term with the Commission had come to an end. He also noted that the Commission is still waiting to hear from the Governor's Office regarding the possible reappointments of Commissioners Blackburn, Stymeist and Williamson.

Executive Director Mary Sandy highlighted some of the Commission's accomplishments under Chair Gahagan's leadership and presented a plaque for his outstanding leadership as Chair of the Commission.

**Adjournment**

There being no further business, Chair Gahagan adjourned the meeting at 1: 45 p.m.

**Appendix A**  
**Letters In Support of the Current Administrative Services Credential Structure**

	<b>Name</b>	<b>Affiliation</b>
1.	David Gomez	Association of California School Administrators
2.	Jeanine Robertson	Charter Oak Unified School District
3.	Steve Tabor	Hawthorne School District
4.	Ernest Sopp	Pierce Joint Unified School District
5.	Heyman Matlock	Natomas Unified School District
6.	Theresa Hawk	Colusa County Office of Education/SELPA
7.	Chris Gutierrez-Lohrman	El Rancho Unified School District
8.	Connie Withers	Puente Hills SELPA
9.	Coleen Johnson	El Dorado County Office of Education
10.	Constance Fish	Self
11.	Garry Eagles	Humboldt County Office of Education
12.	Ruben Ingram	School Employers Association of California
13.	Linda Wagner	Self
14.	Tanya Krause	Campbell Union High School District
15.	Doug Baughn	Cupertino Union School District
16.	Carole Schmitt	Evergreen School District
17.	Colette Zea	Moreland School District
18.	Teresa Hurlbut	Pittsburg Unified School District
19.	Robert Martinez	Fairfield-Suisun Unified School District
20.	Barbara McCleskey	Patterson Joint Unified School District
21.	Antonio Rivera	El Monte Middle School
22.	Carol Hansen	ABC Unified School District
22.	Tammi Richards	Mariposa County Unified School District
23.	Stan Mollart	McSwain Union Elementary School District
24.	Peter Birdsall	California County Superintendents Educational Services Association
25.	Shelly Viramontez	Campbell Union School District
26.	Richard Malfatti	California Association of Latino Superintendents and Administrators
27.	Scott Bowers	Palo Alto Unified School District