
1A

Action

General Session

Approval of the January 2012 Minutes

Executive Summary: The Executive Director recommends that the Commission approve the minutes of the January 2012 meeting of the Commission.

Recommended Action: Approve the minutes of the January 2012 meeting.

Presenter: None

Strategic Plan Goal: 2

Support policy development related to educator preparation, conduct and professional growth

March 2012

Commission on Teacher Credentialing Minutes of the January 26-27, 2012 Meeting

Commission Members Attending

Charles Gahagan, Teacher Representative, Chair
Constance Blackburn, Teacher Representative
Erick Casallas, Teacher Representative
C. Michael Cooney, Public Representative
Eddie Cuevas, Teacher Representative
Marlon Evans, Public Representative (1/27 only)
Kathleen Harris, Teacher Representative
Shane Martin, Ex-Officio, Association of Independent California Colleges and Universities
Nancy Ramirez, Public Representative
Tine Sloan, Ex-Officio, University of California
Louise Stymeist, Non-Administrative Services Credential Representative
Alicia Williamson, Teacher Representative
Beverly Young, Ex-Officio, California State University (1/26 only)
Richard Zeiger, Designee, Superintendent of Public Instruction (1/27 only)
Michelle Zumot, Designee, Superintendent of Public Instruction (1/26 only)

Commission Members Absent

Linda Darling-Hammond, Faculty Member, Vice Chair
Carolyn McInerney, School Board Member

General Session

Chair Charles Gahagan convened the General Session of the Commission on Teacher Credentialing at 9:07 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Chair Gahagan announced the following new appointments for the Executive Committee for 2012:

- Constance Blackburn, Professional Services Committee
- Kathleen Harris, Professional Practices Committee
- Eddie Cuevas, Fiscal Policy and Planning Committee
- Linda Darling-Hammond, Legislative Committee
- Shane Martin, Credentialing and Certificated Assignments Committee

Chair Gahagan also appointed Commissioner Nancy Ramirez to serve as Commission liaison to the Committee of Credentials.

1A: Approval of the December 2011 Minutes

Commissioner Cooney moved approval of the December 2011 Minutes. Commissioner Blackburn seconded the motion. The motion carried without dissent.

1B: Approval of the January 2012 Agenda

Commissioner Blackburn moved approval of the January 2012 Agenda with agenda inserts for items 3B and 3D. Commissioner Casallas seconded the motion. The motion carried without dissent.

1C: Approval of the January 2012 Consent Calendar

Commissioner Harris moved approval of the Consent Calendar. Commissioner Williamson seconded the motion. The motion carried without dissent.

1D: Chair's Report

Chair Gahagan reported that he attended the Teacher Quality in California Policy and Research Briefing of the Stanford Center for Opportunity Policy in Education on January 20, 2012.

1E: Executive Director's Report

Executive Director Mary Sandy congratulated Joe Gee on his new position as Chief of Acquisitions and Procurement at the California State Board of Equalization.

Director Sandy also congratulated Laura Lunetta and Marilyn Errett on their retirement and introduced Michael Barth, the new Assistant Chief Counsel in the Division of Professional Practices.

Director Sandy congratulated Dr. Mel Hunt, a member of the Credential Counselors and Analysts of California, on his recent promotion as an assistant dean for the School of Education at St. Mary's College.

Director Sandy also provided an update on the Credentialing Web Interface Project (CWIP) and reported on her recent meetings with members of the Legislature.

1G: Liaison Reports

Commissioner Ramirez reported that she attended the recent meeting of the Committee of Credentials.

Ilene Straus, State Board of Education Liaison, provided an update on the application process for the Instructional Quality Commission.

Liaison Straus reported that she attended the meeting of the Next Generation Science Standards Commission. She also reported that Special Education Local Plan Area (SELPA) directors requested a meeting with Director Sandy and herself on credentialing requirements for special education teachers.

1H: Strategic Plan Discussion

Mary Sandy, Executive Director, presented this item which provided an update on the Strategic Plan progress to date, including recently developed divisional action plans.

Fiscal Policy and Planning Committee

Committee Chair Eddie Cuevas convened the Fiscal Policy and Planning Committee.

2A: Update on the Proposed 2012-13 Governor's Budget

Crista Hill, Division Director, Administrative Services Division - Fiscal and Business Services Section, presented this item which provided the specific details regarding proposed adjustments to the Commission's budget from the proposed FY 2012-13 Governor's Budget.

Harold Acord, California Teachers Association, asked for clarification regarding the following language: "identify ways to streamline the teacher preparation and credentialing processes."

Professional Services Committee

Committee Chair Constance Blackburn convened the Professional Services Committee.

3A: Adoption of Subject Matter Requirements (SMRs) for the CSET: World Language: English Language Development (ELD) Examination and World Language: English Language Development Subject Matter Program Standards

Phyllis Jacobson, Consultant, Professional Services Division, provided the draft Subject Matter Requirements (SMRs) for the new CSET: World Language: English Language Development examination and also the draft World Language: English Language Development Subject Matter Program Standards for Commission consideration.

Commissioner Casallas moved to adopt the Subject Matter Requirements for the CSET: World Language: English Language Development Examination and World Language: English Language Development Subject Matter Program Standards. Commissioner Cuevas seconded the motion. The motion carried without dissent.

3B: Report on Passing Rates of Commission-Approved Examinations from 2006-2007 to 2010-2011

Michael Taylor and Phyllis Jacobson, Consultants, Professional Services Division, presented this item which provided the passing rates for Commission-approved examinations over the past five years including the purpose of each examination, the structure, the scoring process, the volume, and the first-time and cumulative passing rates.

Liz Guillen, Public Advocates, pointed out the gaps in passage rates by ethnicity and requested the Commission explore other assessment models for addressing these gaps.

3C: Report on the Stakeholder Meeting Regarding Approving Non-Regionally Accredited Coursework for the Child Development Permit

Geri Mohler, Consultant, and Teri Clark, Administrator, Professional Services Division, presented this item which provided an update on the outcomes of a stakeholder meeting focused on the possibility of approving coursework offered by non-regionally accredited entities for the Child Development Permit and raised a number of issues for the Commission's consideration.

Krista Wilson, representing herself, submitted a written letter urging the Commission to recognize the coursework from Montessori Accreditation Council for Teacher Education (MACTE) programs.

Harold Acord, California Teachers Association, requested clarification on how the stakeholders were selected to participate in the meeting and requested CTA be included in future discussions on this issue.

Laurie Perry, Los Rios District, raised concerns regarding accepting coursework from a non-regionally accredited entity.

Cindy Acker, Montessori Council of California, provided background information on the Montessori programs and requested partnership with the colleges and universities regarding the acceptance of the coursework for partial fulfillment of the coursework requirement for the Child Development Permit. She also addressed some of the concerns that were raised regarding the Montessori education programs.

Judi Bauerlein, American Montessori Society, spoke in support of recognizing early childhood course components taken at MACTE-accredited teacher education programs towards the coursework requirements for the Commission's Child Development Permit.

Tabitha Torres, Montessori School of Modesto, voiced support of accepting Montessori coursework from MACTE-accredited programs for partial fulfillment for the Child Development Permit so teachers in Montessori training programs do not have to pay extra fees to get the same coursework accepted towards a Bachelor degree in Early Childhood Education by a regionally-accredited postsecondary institution.

Norman Lorenz, Montessori Education and Sacramento City College, suggested the Commission consider the Montessori program as a viable alternative option for completing the requirements for the Child Development Permit. He stressed that Montessori and community colleges can be co-partners in providing education to young children and also adults. He also clarified that MACTE is an accredited organization under the umbrella of the Commission on International and Trans-Regional Accreditation (CITA), which is charged with the duty of accrediting regional bodies within the United States.

Pamela Zell Rigg, Montessori Council of California, explained some of the coursework and core curriculum required for the Montessori Child Development Credential.

Meher VanGroenou, Montessori School-Five Canyons, pointed out the importance of the cultural awareness coursework that is required in the Montessori education program.

Ann Rose Gavey, Rising Star Montessori School, voiced concerns regarding the financial burdens on Montessori teachers when they have to pay additional fees to get recognition for their early childhood units.

Diana O'Valle, Rockridge Montessori School, urged the Commission to recognize the coursework from MACTE-accredited teacher education programs toward partial fulfillment of the requirements for the Child Development Permit.

Kathy McIntosh, Montessori School of Tracy, encouraged the Commission to recognize the Montessori coursework so all of Montessori teachers could receive the Child Development Permit without having to pay additional fees.

Janet Davis, California Federation of Teachers, raised concerns regarding the acceptance of coursework from non-regionally accredited entities at the school district level.

Susana Fernandez, Orange County Department of Education, voiced concerns regarding the difficulties in making a determination of equivalency between teaching experience and coursework when evaluating for different levels of the Child Development Permit.

The Commission directed staff to incorporate this topic in the Commission's Strategic Planning initiative.

3D: Discussion of the Design and Characteristics of Potential Future Induction Programs for School Administrators

Gay Roby and Lawrence Birch, Consultants, Professional Services Division, presented this item which began the discussion on one of the Administrative Services Advisory Panel's recommendations, namely, to require induction as the sole pathway to earn the Clear Administrative Services credential.

Rebecca Cheung, University of California Berkeley, provided an overview of the UC Berkeley Leadership Support Program. She asked for the Commission's help to elevate the importance of leadership induction to the same level as teacher induction.

Louise Adler, California State University Fullerton, shared information on the institution's Tier II Administrator Induction Program.

Carol Leighty, Point Loma Nazarene University, spoke briefly about their induction program. She stated her belief that coaching needs to be the emphasis for the induction program for administrators.

Michael Bossi, Association of California School Administrators, talked about ACSA's Alternative Clear Credential Administrator Induction Program. He also suggested the Commission set a clear definition of induction before establishing the program standards for a new Tier II pathway.

Louis Wildman, California State University Bakersfield, submitted a written letter objecting to requiring induction through coaching as the sole pathway to earn the Clear Administrative Services credential.

Sharon Robison, Association of California School Administrators, voiced support for the concept of coaching and induction as the basis for the Clear Administrative Services Credential and urged the Commission to implement this process quickly.

David Simmons, Ventura County Office of Education, voiced support for moving to induction as the pathway to earn the Clear Administrative Services Credential forward. He suggested the Commission keep the determination of candidates' competence as part of the induction program.

Harold Acord, California Teachers Association, asked the Commission to delineate clearly the role of the administrator in supporting teachers who are working with English language learners and special education students.

1F: Commission Member Report

Commissioner Young provided a brief report on the process of the Negotiated Rulemaking Committee of the Federal Department of Education.

Recess

Chair Gahagan recessed the meeting to go into Closed Session at 3:00 p.m. pursuant to California Government Code sections 11126(e), to consider pending litigation (*Carroll v Commission on Teacher Credentialing* (SPB 11-0739)) and to also consider adverse actions, petitions for reinstatement and requests for reconsideration in discipline cases pursuant to California Education Code sections 44245 and 44248.

Friday, January 27, 2012

General Session

Chair Gahagan reconvened the General Session of the Commission at 9:04 a.m. and roll call was taken.

Chair Gahagan opened the public hearing.

II: Proposed Amendments to Title 5 of the California Code of Regulations Pertaining to Fingerprint Submissions

Tammy Duggan, Consultant, Certification, Assignment and Waivers Division, presented this item which provided proposed amendments to Title 5 of the California Code of Regulations pertaining to fingerprint submissions as recommended by the Bureau of State Audits.

Chair Gahagan solicited input from the Commissioners and the public.

There was no public input.

Commissioner Blackburn moved to adopt the proposed amendments to the regulations pertaining to fingerprint submissions. Commissioner Williamson seconded the motion. The motion carried without dissent.

Professional Practices Committee

Committee Chair Kathleen Harris convened the Professional Practices Committee.

4A: Committee of Credentials Vacancies for 2012-13

Ani Kindall, Senior Staff Counsel, Division of Professional Practices, presented this item which provided information concerning the vacancy, application and selection processes of the Committee of Credentials (COC).

Jenny Teresi, Human Resources Administrators for Riverside and San Bernardino Counties, requested the Commission maintain the requirement of COC applicants submitting a letter from their current employer verifying the employer's granting time off each month for Committee work.

Sharon Robison, Association of California School Administrators, suggested the Commission include the recent retirees as potential applicants for the teacher and administrator positions. She also supported the requirement of a letter from the employer.

Danette Brown, California Teachers Association, urged the Commission to discontinue requiring the letter from the employer.

Janet Davis, California Federation of Teachers, voiced concerns for allowing retirees to serve on the COC. She also voiced concerns regarding the discontinuation of the requirement for a letter from the employer.

Commissioner Ramirez moved to adopt the following staff's recommendations: 1) reappoint Ms. Soliz to a second term as a public member, effective July 1, 2012; 2) declare the public member position held by Mr. Dolata, the elementary teacher member position held by Mr. Law, and the school board member position held by Ms Kilponen vacant effective July 1, 2012; and 3) if Ms. Kilponen remains eligible to serve, rescind the vacancy declared for the school board member position and reappoint Ms. Kilponen without further action by the Commission. Commissioner Cooney seconded the motion. The motioned carried without dissent.

Commissioner Williamson moved to temporarily remove the requirement of a letter from the employer for this pool of candidates. Commissioner Evans seconded the motion. The motion carried without dissent.

4B: Workload Report Regarding the BSA Audit Recommendations

Nanette Rufo, Director, Division of Professional Practices, presented this item which provided an update to the Commission on the April 7, 2011 Bureau of State Audits' Audit of the Division of Professional Practices, the Commission's response to the Audit, and an update on staff progress in addressing the recommendations.

4C: Report on the Stakeholder Meetings Addressing the Discretionary Review Process

Nanette Rufo, Director, Division of Professional Practices and Teri Clark, Director, Professional Services Division, presented this item which provided an update to the Commission on the two stakeholder meetings that were held to discuss the Commission's Educator Discipline process.

Danette Brown, California Teachers Association, asked staff to clarify issues facing the Commission related to educator discipline.

Janet Davis, California Federation of Teachers, thanked staff for providing the educator discipline information to the public and supported the idea of earlier settlements if all the facts are discovered and presented. She also voiced support for having a signed affidavit at the beginning when making an accusation.

4D: Policies on Division of Professional Practices Cases

Nanette Rufo, Director, Division of Professional Practices, presented this item which provided a series of policy issues for the Commission's consideration.

Sharon Robison, Association of California School Administrators, spoke in support of staff's recommendations regarding the handling of a single alcohol offense. She also supported the concept of early settlement and suggested the Commission be clear that the early settlement applies only to the credential, not other employment issues.

Danette Brown, California Teachers Association, requested the Commission postpone action on this item so the public could have time to review these complex issues.

Commissioner Cooney moved to approve the following recommendations: 1) authorize staff to discuss with interested stakeholder groups possible revisions to Title 5, California Code of Regulations, section 80320; and 2) adopt the following policy for miscellaneous documents in the DPP: DPP staff may scan miscellaneous documents and attach them to the appropriate person's file in the database. Once the information is scanned and after a three month retention period for accountability and monitoring, the paper documents shall be disposed of by confidential destruction. Commissioner Stymeist seconded the motion. The motion carried without dissent.

The Commission also directed staff to bring the policy issues regarding handling a single alcohol offense and sending Failure to Disclose letters back at the next Commission meeting.

4E: Division of Professional Practices Strategic Plan

Nanette Rufo, Director, Division of Professional Practices, presented this item which provided recommendations for a Division of Professional Practices Strategic Plan for the Commission's consideration.

Janet Davis, California Federation of Teachers, suggested including "Increase educators' awareness of the consequences of unprofessional conduct" in the induction process. She also asked staff to define the "other" group.

The Commission postponed taking action on a Division on Professional Practices Strategic Plan.

4F: Plan for a Division of Professional Practices Dashboard Measurement System

Nanette Rufo, Director, Division of Professional Practices, presented this item which provided information on setting performance measures for critical stages of DPP's business processes, proposed targets to perform vital tasks, and a proposed report on performance measures, with targets, cycle time, and volume.

Reconvene General Session

Chair Gahagan reconvened the General Session.

1J: Report of Closed Session Items

Chair Gahagan reported that the Commission considered one pending litigation item, *Carroll v. Commission on Teacher Credentialing*, and no reportable action was taken.

The Commission rescinded its prior action and granted the following applications:

- Christine Messner
- Melanie Winter

The Commission rejected the Proposed Decision in the matter of Eugene Mackey and called for the transcript.

1J: New Business

The Quarterly Agenda was presented.

Commissioner Zeiger spoke about the Superintendent's Taskforce on Educator Excellence, a joint project with the CTC.

Adjournment

There being no further business, Chair Gahagan adjourned the meeting at 11:15 a.m.