
4A

Action

Professional Practices Committee

Committee of Credentials Vacancies for 2012-13

Executive Summary: The Commission will review the terms of the current members of the Committee of Credentials (COC) and determine whether to reappoint, extend or declare vacancies for the school board member, public representative, and elementary school teacher positions. In addition, the Committee will review the requirement of employer approval letters for COC applicants.

Recommended Action: Staff recommends that the Commission reappoint one public member, declare the positions of another public member and the elementary teacher member vacant effective June 30, 2012, and declare a vacancy for the school board member, but rescind the vacancy and reappoint the member without further action by the Commission, if she remains eligible to serve.

Presenter: Ani Kindall, Senior Staff Counsel,
Division of Professional Practices

Strategic Plan Goal: 1

Promote educational excellence through the preparation and certification of professional educators

- ◆ Evaluate and monitor the moral fitness of credential applicants and holders and take appropriate action

January 2012

Committee of Credentials Vacancies for 2012-2013

Introduction

The relationship of the Professional Practices Committee and the Commission relative to the Committee of Credentials (Committee) is set forth in the Commission's Policy Manual. This item summarizes and presents information concerning the vacancy, application and selection process.

Background

The Commission and its appointed Committee review individuals for fitness to receive and/or retain credentials. In addition, the Commission distributes information regarding the actions taken to all public and private schools and school districts in California and every other state in the nation.

The Committee is comprised of seven members appointed by the Commission and consists of one elementary teacher, one secondary teacher, one school board member, one school administrative employee, and three public members.

The Committee usually meets three days each month at the offices of the Division of Professional Practices in Sacramento. Members review allegations of misconduct at various levels each month.

The Commission's Professional Practices Committee is responsible for informing "the Commission when vacancies occur or may be expected to occur on the Committee of Credentials." (Policy Manual §500(a).)

The terms of public member Tillie Soliz, the school board member Barbara Kilponen, and elementary teacher member Gregg Law expire on June 30, 2012. Another public member, Albert Dolata, has indicated that he will be unable to serve after June 30, 2012.

The Commission's Policy Manual states that "Prior to publicly announcing a vacancy, the staff shall inquire, in writing, as to the availability of incumbents to serve an additional term" (Policy Manual §500(a).) Pursuant to this provision, an inquiry regarding the availability of the eligible incumbents was made in November 2011.

Public member Tillie Soliz has served one two-year term and has expressed her willingness to serve an additional term. School board member Barbara Kilponen has served two two-year terms and has not decided if she will seek re-election to the school board. Ms. Kilponen has indicated her willingness to serve an additional term if she is re-elected to the school board. Elementary teacher member Gregg Law has served one two-year term and has indicated his non-availability after June 2012.

The Policy Manual provides that no member shall serve more than four successive two-year terms. (CTC Policy Manual §503(a)) The Policy Manual also provides in § 503(c) that “terms of appointment shall commence on July 1 and shall expire on June 30,” except when an appointment is made to fill an unexpired term.

Committee of Credentials Members

The current and proposed composition of the Committee and the terms are as follows:

Name	Current Term	Proposed Term
GREGG LAW Elementary Teacher	06-30-2012	Not available
BARBARA KILPONEN School Board Member	06-30-2012	06-30-2014, if eligible to serve
TILLIE SOLIZ Public Member	06-30-2012	06-30-2014
HELIO BRASIL Administrative Employee	06-30-2013	
SHEILA RYSKAMP Secondary Teacher	06-30-2013	
ALBERT DOLATA Public Member	06-30-2013	Not available after 06-30-2012
RODONNA VAN PELT Public Member	06-30-2013	

Under Education Code sections 44242 and 44216: “Whenever an employee of any public school district, state college, or other public agency is appointed to membership ..., his employer shall grant him sufficient time away from his regular duties, without loss of income or other benefits to which he is entitled by reason of his employment, to attend meetings...” The application form used to apply for the Committee contains the following statement, “All applicants must provide at least two (2) letters of recommendation and a letter from their **current employer** [emphasis in original] granting time off each month for Committee work. These letters must be submitted with your application.” During the Discipline Stakeholder meeting the requirement to have employer approval was identified as a potential barrier to service on the Committee. Does the Commission wish to maintain the employer approval requirement in the application?

Staff Recommendation

Staff recommends that the Commission: (1) reappoint Ms. Soliz to a second term as a public member, effective July 1, 2012; (2) declare the public member position held by Mr. Dolata, the elementary teacher member position held by Mr. Law, and the school board member position held by Ms. Kilponen vacant effective July 1, 2012; and (3) if Ms. Kilponen remains eligible to serve, rescind the vacancy declared for the school board member position and reappoint Ms. Kilponen without further action by the Commission.

If staff is directed to begin the process of advertising for candidates for the vacant positions, interviews will be scheduled for an Ad Hoc Interview Committee in June, 2012. The Ad Hoc Committee is appointed and serves at the request of the chair based on availability of Commission members to serve on the committee.



Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (916) 324-5953 Fax (916) 323-6735 www.ctc.ca.gov

Office of the Executive Director

November 15, 2011

Albert Dolata

Rancho Murieta, CA 95683

Dear Mr. Dolata:

It has been brought to my attention that you have indicated that you may unavailable to serve the second year of your term on the Committee. In order to formally indicate your intent, please check the appropriate statement below, sign and date this letter, and return it either by hand delivery or mail within ten days.

Please respond by hand delivery or by mail within ten (10) days of your receipt of this letter. Thank you for your prompt attention to this matter. I look forward to hearing from you.

Sincerely,

Mary Vixie Sandy
Executive Director

cc: Nanette Rufo, Director,
Division of Professional Practices

I am available to continue with the second year of my two (2) year term.

I am not available to continue with the second year of my two (2) year term. *after*

Signature

11/16/11
Date

after June, 2012



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Office of the Executive Director

November 15, 2011

Barbara Kilponen

Fullerton, CA 92835

Dear Ms. Kilponen:

On behalf of the Commission on Teacher Credentialing, I would like to thank you for the time and dedication you have given as a member of the Committee of Credentials.

As you know, your term expires June 30, 2012. As such, it is time for the Commission to determine and declare your vacancy on the Committee. An incumbent's availability to accept reappointment is one of a number of factors the Commission may consider in determining vacancies. Accordingly, the Commission would like to know whether you would be available for potential reappointment to the Committee.

Please indicate below whether you would be willing to serve another term. Please respond by hand delivery or by mail within ten (10) days of your receipt of this letter.

Sincerely,

Mary Vixie Sandy
Executive Director

cc: Nanette Rufo, Director,
Division of Professional Practices

I am available for reappointment to the Committee for a two (2) year term.

I am not available for reappointment to the Committee for a two (2) year term.

I could be available for reappointment when I decide whether I will run for the school board (for a 7th 4 year term) in the spring 2012

Signature

Date 11/15/11



Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (916) 324-5953 Fax (916) 323-6735 www.ctc.ca.gov

Office of the Executive Director

November 15, 2011

Gregg Law

Lincoln, CA 95648

Dear Mr. Law:

On behalf of the Commission on Teacher Credentialing, I would like to thank you for the time and dedication you have given as a member of the Committee of Credentials.

As you know, your term expires June 30, 2012. As such, it is time for the Commission to determine and declare your vacancy on the Committee. An incumbent's availability to accept reappointment is one of a number of factors the Commission may consider in determining vacancies. Accordingly, the Commission would like to know whether you would be available for potential reappointment to the Committee.

Please indicate below whether you would be willing to serve another term. Please respond by hand delivery or by mail within ten (10) days of your receipt of this letter.

Sincerely,

Mary Vixie Sandy
Executive Director

cc: Nanette Rufo, Director,
Division of Professional Practices

I am available for reappointment to the Committee for a two (2) year term.

I am not available for reappointment to the Committee for a two (2) year term.

Signature

Date 11/18/11



Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (916) 324-5953 Fax (916) 323-6735 www.ctc.ca.gov

Office of the Executive Director

November 15, 2011

Tillie Soliz

Riverside, CA 92508

Dear Ms. Soliz:

On behalf of the Commission on Teacher Credentialing, I would like to thank you for the time and dedication you have given as a member of the Committee of Credentials.

As you know, your term expires June 30, 2012. As such, it is time for the Commission to determine and declare your vacancy on the Committee. An incumbent's availability to accept reappointment is one of a number of factors the Commission may consider in determining vacancies. Accordingly, the Commission would like to know whether you would be available for potential reappointment to the Committee.

Please indicate below whether you would be willing to serve another term. Please respond by hand delivery or by mail within ten (10) days of your receipt of this letter.

Sincerely,

Mary Vixie Sandy
Executive Director

cc: Nanette Rufo, Director,
Division of Professional Practices

I am available for reappointment to the Committee for a two (2) year term.

I am not available for reappointment to the Committee for a two (2) year term.

Signature

11/16/2011
Date