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# 1A

## Action

### *General Session*

## Approval of the December 2011 Minutes

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**Executive Summary:** The Executive Director recommends that the Commission approve the minutes of the December 2011 meeting of the Commission.

**Recommended Action:** Approve the minutes of the December 2011 meeting.

**Presenter:** None

**Strategic Plan Goal: 2**

**Support policy development related to educator preparation, conduct and professional growth**

January 2012

## **Commission on Teacher Credentialing Minutes of the December 8-9, 2011 Meeting**

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### **Commission Members Attending**

Ting Sun, Public Representative, Chair  
Charles Gahagan, Teacher Representative, Vice Chair  
Constance Blackburn, Teacher Representative  
Erick Casallas, Teacher Representative  
C. Michael Cooney, Public Representative  
Eddie Cuevas, Teacher Representative  
Linda Darling-Hammond, Faculty Member  
Kathleen Harris, Teacher Representative (12/8 only)  
Shane Martin, Ex-Officio, Association of Independent California Colleges and Universities  
Irene Oropeza-Enriquez, Administrative Services Representative  
Nancy Ramirez, Public Representative  
Tine Sloan, Ex-Officio, University of California  
Louise Stymeist, Non-Administrative Services Credential Representative  
Alicia Williamson, Teacher Representative  
Beverly Young, Ex-Officio, California State University  
Richard Zeiger, Designee, Superintendent of Public Instruction

### **Commission Members Absent**

Marlon Evans, Public Representative  
Carolyn McInerney, School Board Member

### **Closed Session**

Chair Sun convened the December 8-9, 2011 Closed Session meeting of the Commission on Teacher Credentialing at 8:30 a.m. pursuant to California Government Code section 11126(c)(1), to consider the California Preliminary Administrative Credential Examination (CPACE) licensing exam.

### **General Session**

Chair Ting Sun convened the General Session at 10:50 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Chair Sun appointed Commissioner Nancy Ramirez to serve as the Acting Committee Chair for the Credentialing and Certificated Assignments Committee due to Commissioner McInerney's absence.

### **1A: Approval of the November 2011 Minutes**

Commissioner Cooney moved approval of the November 2011 Minutes. Commissioner Blackburn seconded the motion. The motion carried without dissent.

**1B: Approval of the December 2011 Agenda**

Commissioner Harris moved approval of the December 2011 Agenda with agenda inserts for items 1C, 5E and 6A. Commissioner Blackburn seconded the motion. The motion carried without dissent.

**1C: Approval of the December 2011 Consent Calendar**

Commissioner Blackburn moved approval of the Consent Calendar. Commissioner Stymeist seconded the motion. The motion carried without dissent.

**1D: Chair's Report**

Chair Sun honored Commissioners Irene Oropeza-Enriquez and Janis Perry whose terms with the Commission have come to an end.

Commissioner Oropeza-Enriquez expressed her appreciation to serve as a member on the Commission.

**1E: Executive Director's Report**

Executive Director Mary Sandy congratulated Linda FitzGerald, Sharon Lockett, Helen Hawley, and Terence Janicki on their retirement.

**1F: Commission Member Reports**

Commissioner Blackburn reported that she attended the CSU Dominguez Hills accreditation site visit.

Commissioner Harris reported that she will attend a meeting in New York on the Common Core Standards on December 9, 2011.

Chair Sun congratulated Commissioner Linda Darling-Hammond, who received the American Educational Research Association's Lifetime Achievement Award.

**1G: Liaison Reports**

There was no report.

**Legislative Committee**

Committee Chair Charles Gahagan convened the Legislative Committee.

**2A: Bill Analysis**

Marilyn Errett, Administrator, Office of Governmental Relations, presented an analysis of AB 5 (Fuentes).

**Katherine Valenzuela, Public Advocates**, asked for the Commission's support and guidance on some of the amendments to this bill.

**Credentialing and Certificated Assignments Committee**

Acting Committee Chair Nancy Ramirez convened the Credentialing and Certificated Assignments Committee.

**3A: Proposed Amendments and Additions to Title 5 of the California Code of Regulations Pertaining to the Teacher Librarian Services Credential and Special Class Authorization**

Roxann Purdue, Assistant Consultant, Certification, Assignment and Waivers Division, presented this item which provided proposed amendments and additions to Title 5 of the California Code of Regulations pertaining to the Teacher Librarian Services Credential and Special Class Authorization.

Commissioner Gahagan moved to approve the proposed amendments and additions to the regulations pertaining to the Teacher Librarian Services Credential and Special Class Authorization for the purpose of beginning the rulemaking file for submission to the Office of Administrative Law and scheduling a public hearing. Commissioner Sun seconded the motion. The motion carried without dissent.

**3B: Proposed Amendments and Additions to Title 5 of the California Code of Regulations Pertaining to Education Specialist Instruction Credentials for Out-of-State and Out-of-Country Credentialed Teachers**

Tammy Duggan, Assistant Consultant, Certification, Assignment and Waivers Division, presented this item which provided proposed amendments and additions pertaining to Education Specialist Instruction Credentials for out-of-state and out-of-country credentialed teachers to align the regulations with statute.

Commissioner Darling-Hammond moved to approve the proposed amendments and additions to the regulations pertaining to Education Specialist Instruction Credentials for out-of-state and out-of-country credentialed teachers for the purpose of beginning the rulemaking file for submission to the Office of Administrative Law and scheduling a public hearing. Commissioner Oropeza-Enriquez seconded the motion. The motion carried without dissent.

**3C: Credential Application Workload Report FY 2010-2011**

Patty Wohl, Director, Certification, Assignment and Waivers Division, presented this item which provided a status report on the credential processing and related information services workload of the Certification, Assignment and Waivers Division.

**Professional Practices Committee**

Committee Chair Kathleen Harris convened the Professional Practices Committee.

**4A: Division of Professional Practices Discipline Workload Report**

Nanette Rufo, Director, Division of Professional Practices, presented this item which provided a status report on the discipline workload of the Division of Professional Practices for FY 2010-11.

**4B: Workload Report Regarding the BSA Audit Recommendations**

Nanette Rufo, Director, Division of Professional Practices, presented this item which provided an update to the Commission on the April 7, 2011 Bureau of State Audits' Audit of the Division of Professional Practices, the Commission's response to the Audit, as well as an update on staff progress in addressing the recommendations.

The Commission directed staff to continue working on the documents reviewed and signed off by staff attorneys during 2010, to tie the information to individuals within the Siebel database.

**4C: Proposed Policy on Expired Credentials**

Nanette Rufo, Director, Division of Professional Practices, presented this item which provided a proposed policy recommendation for the Commission's consideration pertaining to individuals with expired credentials and no pending applications.

**Ken Burt, California Teachers Association**, voiced support of the proposed policy.

Commissioner Sun moved to adopt the policy outlined on page PPC 4C-2. Commissioner Cooney seconded the motion. The motion carried without dissent.

**Professional Services Committee**

Committee Chair Constance Blackburn convened the Professional Services Committee.

**5A: Review of Two Recommendations from the Administrative Services Credential Advisory Panel**

Gay Roby and Lawrence Birch, Consultants, Professional Services Division, presented two recommendations of the Administrative Services Credential Advisory Panel for consideration and possible adoption by the Commission.

**Richard Bray and Patrick Godwin, Administrative Services Credential Advisory Panel Members**, assisted staff in presenting this item.

**David Gordon, Sacramento County Superintendent of Schools**, submitted a written letter in support of maintaining the current three years of experience requirement and the exam option.

**Helio Brasil, Merced River School District**, submitted a written letter in support of the continued use of the exam option. He also supported an increase of service years with a mechanism for an approved waiver process to grant a credential for less than five years of service.

**Stephen Davis, representing himself**, suggested CPACE be a required assessment at the culmination of an accredited program in school administration, not as a test only option in lieu of rigorous academic program.

**Christopher Thomas, University of San Francisco**, suggested preparation to be included in the leadership framework.

**David Simmons, Ventura County Office of Education**, voiced support for a waiver option if the Commission decides to expand the three years experience to five years. He also voiced support of the exam option due to unique cases.

**Magaly Lavadenz, California Association for Bilingual Education and Californians Together**, suggested the Commission incorporate the content knowledge base specifications for the preparation of administrators in the multiple pathways and the learning to teach continuum.

**Viki Montera, representing herself**, voiced concerns regarding a test only option to obtain a preliminary administrative services credential and suggested a well-developed study on the viability of the exam to ensure all pathways are held to the same standards.

**Rebecca Cheung, UC Berkeley**, suggested school leadership positions be excluded from the test only option and that the exam be limited to certain types of positions. She asked the Commission to add additional requirements to the examination route if the Commission decides to maintain this option.

**Richard Bray, Administrative Services Credential Advisory Panel Member**, spoke in support of maintaining the examination route and the three years of experience requirement.

**Richard Chaw, representing himself**, voiced support of keeping the three years of experience and examination route to give school boards the options and latitude to build the administrative team that is best suited for their school districts.

**John Borba, California State University, Stanislaus**, suggested the CPACE be used not only to determine candidate competency but also used to determine program effectiveness to provide the students with the best trained and qualified educators.

**Jenny Teresi, Human Resources Administrators of Riverside and San Bernardino Counties**, spoke in support of the panel's recommendations to maintain the flexibility for the employers.

**Sharon Robison, Association of California School Administrators**, suggested the Commission collect data on the exam to determine whether the exam meets the same standards as the coursework and intern program options. She asked the Commission to move forward with the examination route and develop a good research design that would look at all three options to determine whether they are comparable and making a difference in administration preparation. She also stated that ACSA would support the five years of experience requirement provided that there is a waiver that has been approved for employers that have used good faith efforts to find a qualified administrator and can't find a suitable candidate. She also suggested that individuals should be able to enter the intern program at the third year of teaching experience so that they could qualify for the preliminary credential at the end of the two year intern program.

**Danette Brown, California Teachers Association**, voiced support of expanding the three years of experience to five years and having a waiver with the minimum of three years. She also supported the test option.

Commissioner Williamson moved to extend the three years of experience to five years prior to recommendation for the Preliminary Administrative Services Credential and also return with an agenda item to develop a policy for waiving the required years of experience under specified conditions. Commissioner Casallas seconded the motion. The motion carried with Commissioners Stymeist and Sun in opposition.

Commissioner Zeiger moved to continue the examination route and also return with an agenda item to establish an "Examination+" option to add additional requirements to this pathway. Commissioner Oropeza-Enriquez seconded the motion. The motion carried without dissent.

### **5B: Adoption of a Revised English Learner Authorizations Structure**

Phyllis Jacobson and Paula Jacobs, Consultants, Professional Services Division, and Roxann Purdue, Assistant Consultant, Certification, Assignment and Waivers Division, presented this item which

provided a revised English Learner Authorization Structure for potential adoption by the Commission.

**George Bunch and Marianna Vinson, English Learner Authorizations Advisory Panel Members**, assisted staff in presenting the item.

**Katherine Valenzuela, Public Advocates**, suggested the Commission examine the SDAIE training to ensure that the teacher preparation structure meets the needs of all students.

**Magaly Lavadenz, California Association for Bilingual Education and Californians Together**, suggested the Commission consider the recommendations made by the EL panel for each of the standards in each of the professional preparation areas to address the achievement gap.

**Janet Davis, California Federation of Teachers**, voiced support for establishing a new single subject World Language: ELD authorization and asked for clarification regarding the leadership credential and also the work regarding subject matter preparation prior to earning a Single Subject World Language: English Language Development credential.

**Harold Acord, California Teachers Association**, asked for clarification regarding multiple subject teachers that would be authorized to provide ELD instruction in self-contained and core settings authorized by their prerequisite credential but not as a separate content area in a departmentalized setting. He also voiced concerns regarding the name proposed for the leadership credential.

**Jeff Frost, California Teachers of English to Speakers of Other Language**, voiced support of panel's recommendations.

**David Simmons, Ventura County Office of Education**, spoke in support of the agenda item.

Commissioner Ramirez moved to adopt the revised 2011 English Learner Authorizations Structure as presented in Table 2 of the agenda item. Commissioner Cuevas seconded the motion. The motion carried without dissent.

**5C: Draft Subject Matter Requirements (SMRs) for the CSET: World Language: English Language Development Examination and Draft World Language: English Language Development Subject Matter Program Standards**

Phyllis Jacobson, Paula Jacobs, and Claudia Lockwood, Consultants, Professional Services Division, presented this item which provided the draft Subject Matter Requirements (SMRs) for the new CSET: World Language: English Language Development examination, the draft World Language: English Language Development Subject Matter Program Standards, and the authorization statement for the new Single Subject World Language: English Language Development credential.

**George Bunch and Marianna Vinson, English Learner Authorizations Advisory Panel Members**, assisted staff in presenting the item.

**Magaly Lavadenz, California Association for Bilingual Education, Californians Together and Public Advocates**, suggested the EL panel members also be incorporated in subsequent teacher advisory, administrator, and counselor panels.

**Jeff Frost, California Teachers of English to Speakers of Other Language**, voiced support of the recommendations.

**Russell Books, representing himself**, raised concerns regarding linking the connections between learning and teaching in English as a student teacher and the additional course work and money associated with earning this credential.

**Janet Davis, California Federation of Teachers**, voiced support of this new credential and suggested the World Language: ELD authorization be an option for current ELD teachers.

### **Recess**

Chair Sun recessed the meeting to go into Closed Session pursuant to California Government Code sections 11126(e), to consider pending litigation (*Carroll v Commission on Teacher Credentialing* (SPB 11-0739) and to also consider adverse actions, petitions for reinstatement and requests for reconsideration in discipline cases pursuant to California Education Code sections 44245 and 44248 at 4:20 p.m.

*Friday, December 9, 2011*

### **General Session**

Chair Sun reconvened the General Session of the Commission at 8:07 a.m. and roll call was taken.

### **Professional Services Committee**

Committee Chair Constance Blackburn reconvened the Professional Services Committee.

### **5D: Annual Report of the Committee on Accreditation**

Cheryl Hickey, Administrator, Professional Services Division, Gary Kinsey and Carol Leighty, Co-Chairs, Committee on Accreditation, 2010-2011, presented the *2010-11 Annual Accreditation Report* from the Committee on Accreditation.

### **5E: Initial Institutional Approval**

Mary Sandy, Executive Director, Cheryl Hickey, Administrator, and Teri Clark, Director, Professional Services Division, presented this item which addressed the particulars of whether Bard College had met the Commission's adopted criteria for initial institutional approval.

**Norton Batkin, Bard College**, addressed the concerns regarding Bard College.

**Lindsay Kuntz, representing herself**, spoke about Bard College's alleged misrepresentation to the 2010-11 students and currently enrolled MAT students and the possible ramifications for Bard College.

**Janet Davis, California Federation of Teachers**, voiced concerns regarding the Bard College residency program.

**Harold Acord, California Teachers Association**, raised concerns regarding the policy issues for initial institution approval. He also suggested the Commission: 1) have a contingency plan for all the students in the first cohort to obtain a credential, 2) increase the level of monitoring of the Bard

College program, and 3) notify the Middle States Commission of Higher Education with regard to the problems that occurred with the initial disclosure by Bard College.

The Commission directed the staff to bring this item back at the March 2012 meeting with more information regarding the veracity of the college's statements.

### **Fiscal Policy and Planning Committee**

Acting Committee Chair Louise Stymeist convened the Fiscal Policy and Planning Committee.

#### **6A: Update on the Proposed 2012-13 Governor's Budget**

Crista Hill, Division Director, Administrative Services Division - Fiscal and Business Services Section, presented this item which provided an update on the Commission's budget and discussions with the Department Finance following the November 2011 Commission meeting.

**Harold Acord, California Teachers Association**, voiced support for raising the credential fees to \$70.

#### **Reconvene General Session**

Chair Sun reconvened the General Session.

#### **1H: Discussion of the Plan for the Study of Teacher Preparation**

Mary Sandy, Executive Director, presented this item which provided an update on the Plan for the Study of Teacher Preparation.

**Janet Davis, California Federation of Teachers**, suggested looking at data to figure out where the teacher preparation programs need to be strengthened.

**Danette Brown, California Teachers Association**, voiced support of the high quality teacher preparation programs but raised concerns regarding the ongoing cost of the large scope associated with this committee.

The Commission directed staff to move forward with appointment of this group, make an early priority of reviewing the Common Core Standards and their implications for teacher preparation, and allow this review to be informed by the Commission's strategic planning effort.

#### **II: Report of Closed Session Items**

Chair Sun reported that the Commission considered the California Preliminary Administrative Credential Examination licensing exam and no reportable action was taken.

The Commission considered one pending litigation item, *Carroll v. Commission on Teacher Credentialing*, and no reportable action was taken.

The Commission denied the following Petitions for Reinstatement:

- Fernando Siordia
- Nicholas Castro, Jr.
- Alejandro Gonzaga

**1J: New Business**

The Quarterly Agenda was presented.

**1K: Nominations and Elections for the Chair and Vice Chair of the Commission on Teacher Credentialing for 2012**

Executive Director Mary Sandy presented this item regarding the nominations and elections for Chair and Vice Chair of the Commission on Teacher Credentialing for 2012.

Commissioner Blackburn nominated Charles Gahagan as Chair. The Commission moved to waive the applicable provisions of the Policy Manual to allow for a voice vote to elect Charles Gahagan as Chair. The motion carried without dissent.

Commissioner Blackburn nominated Linda Darling-Hammond as Vice Chair. The Commission moved to waive the applicable provisions of the Policy Manual to allow for a voice vote to elect Linda Darling-Hammond as Vice Chair. The motion carried without dissent.

Executive Director Mary Sandy highlighted some of the Commission's accomplishments under Chair Sun's leadership and presented a plaque for her outstanding leadership as Chair of the Commission.

**Adjournment**

There being no further business, Chair Sun adjourned the meeting at 10:50 a.m.