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Action

Fiscal Policy and Planning Committee

Approval of Agreement Awards Over \$150,000 for Fiscal Year 2010-11

Executive Summary: Section 610 of the Commission on Teacher Credentialing Policy Manual (Contract Authority) requires that agreements or contracts of \$150,000 or more be approved by the Commission.

Recommended Action: Staff seeks approval for the Executive Director to execute the agreement as presented in this agenda item.

Presenter: Crista Hill, Director, Administrative Services Division - Fiscal and Business Services Section

Strategic Plan Goal: 6

Maximize the effectiveness of the agency and its staff through the optimal use of technology, ongoing staff development and maintenance of a positive work environment

- ◆ Use technologies to support both ongoing operations and innovations designed to increase efficiency
- ◆ Communicate effectively to share information and increase productivity

September-October 2010

Approval of Agreement Awards Over \$150,000 for Fiscal Year 2010-11

Introduction

Section 610 of the Commission on Teacher Credential (Commission) Policy Manual (Contract Authority)^{1/} requires that agreements or contracts of \$150,000 or more be approved by the Commission. While the contract being considered is a being awarded under the auspices of the State Master Agreement, which is exempt from Commission approval per the Policy Manual Section 610 (a1), due to the dollar value of the agreement the Executive Director chose to bring this before the Commission. This agenda item seeks approval for the Executive Director to execute the following agreement as presented in this agenda item.

- 1) Information Technology - with Vital Check a Lexus Nexus Company (Vital Check) as the integration vendor for the Credentialing Web Interface Project (CWIP).

Background

It is requested that the Commission approve an agreement with Vital Check for \$700,000 as the system integrator for the CWIP. Vital Check was selected via a Master Services Agreement competitively bid by the Department of General Services. Target implementation of this project is June 2011.

The CWIP project was approved by the Commission and the Administration as part of the 2009-10 budget development and enactment cycle, the details of which were presented at the August 2008 Commission meeting. The CWIP project proposes to retire the current contracted services and host the credentialing web interface in-house. This will allow a unified system with data sharing and reuse of the Commission's existing Credentialing Automation System Enterprise (CASE) business logic, and web user views based on existing in-house views. Centralizing data in-house increases the Commission's efficiency to provide all functionality the contractor is currently providing, while also providing the public and stakeholders availability to current up-to-the-minute credential data in real time with a user friendly web interface that is fully integrated into the Commission's existing enterprise-wide credentialing automation system, allowing direct control over changes, updates, enhancements, and security by the Commission.

The project funding for CWIP is from a combination of existing and one-time resources. The approval of this agreement is necessary for the Commission to continue to offer the highly successful web-based components of the Teacher Credentialing Service Improvement Project (current credentialing system).

Recommendation

Commission staff seeks the approval for the Executive Director to execute the agreement as presented in the agenda item.

^{1/} CTC Policy Manual: <http://www.ctc.ca.gov/commission/pdf/CTCC-Policy-Manual.pdf>