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# 4A

## Action

### *Fiscal Policy and Planning Committee*

### **Approval of Agreement Awards Over \$150,000 for Fiscal Year 2010-11**

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## **AGENDA INSERT**

**Executive Summary:** Section 610 of the Commission on Teacher Credentialing Policy Manual (Contract Authority) requires that agreements or contracts of \$150,000 or more be approved by the Commission. This item presents an agreement that requires approval.

**Recommended Action:** Staff seeks approval for the Executive Director to execute the agreement as presented in this agenda item.

**Presenter:** Crista Hill, Director, Administrative Services Division - Fiscal and Business Services Section, and Yvonne Novelli, Consultant, Professional Services Division

**Strategic Plan Goal: 6**

**Maximize the effectiveness of the agency and its staff through the optimal use of technology, ongoing staff development and maintenance of a positive work environment**

- Use technologies to support both ongoing operations and innovations designed to increase efficiency
- Communicate effectively to share information and increase productivity

August 2010



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# Approval of Agreement Awards Over \$150,000 for Fiscal Year 2010-11

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## **Introduction**

Section 610 of the Commission on Teacher Credentialing (Commission) Policy Manual (Contract Authority) requires that agreements or contracts of \$150,000 or more be approved by the Commission. While the examination contract being considered has no dollar value, the Commission reserved the right to approve contracts for examinations. This agenda item seeks approval for the Executive Director to authorize the agreement as presented in this agenda item.

## **Background**

### **1) Information Technology – Vital Check a Lexus Nexus Company – Credential Web Interface Project**

*This agreement is being pulled from the August 2010 agenda and will be scheduled for a future meeting.*

### **2) Examinations – Administration and further development of the California Basic Educational Skills Test (CBEST), the California Subject Examinations for Teachers (CSET), the California Teacher of English Learners (CTEL) Examination, and the Reading Instruction Competence Assessment (RICA) examinations.**

As presented in the August 2010 4A agenda item, the Commission received two (2) proposals in response to the *Request for Proposals for the 2011-16 Administration and Further Development of the California Basic Educational Skills Test (CBEST), the California Subject Examinations for Teachers (CSET), the California Teacher of English Learners (CTEL) Examination and the Reading Instruction Competence Assessment (RICA)*. After attending an orientation on June 25, 2010, the Proposal Review Team members independently evaluated the two (2) bids received. The Proposal Review Panel met again on July 19, 2010, to review their findings for each proposal. Based on the team's review, the bid submitted by NCS Pearson, Inc. received the highest number of points.

## **Recommendation**

Commission staff seeks the approval for the Executive Director to execute the agreement with the NCS Pearson, Inc. for the administration and further development of the CBEST, CSET, CTEL, and RICA. The contract term is for five (5) years, covering testing years 2011-2012 through 2015-2016.