
4B

Information

Credentialing and Certificated Assignments Committee

Preliminary Multiple and Single Subject Teaching Credential Extension Options

Executive Summary: This agenda item presents an update on the implementation of the regulations that allow for an extension of time for specific multiple and single subject credential holders.

Recommended Action: For information only

Presenter: Terri H. Fesperman, Consultant,
Certification, Assignment and Waivers Division
Karen Sacramento, Consultant, Professional
Services Division

Strategic Plan Goal: 1

Promote educational excellence through the preparation and certification of professional educators

- ◆ Sustain high quality standards for the preparation of professional educators

June 2010

Preliminary Multiple and Single Subject Teaching Credential Extension Options

Introduction

In February 2009, regulations were approved to allow for an extension of time to complete the requirements for a clear credential for holders of preliminary SB 2042 multiple and single subject teaching credentials initially issued on or after August 30, 2004. This item discusses the parameters for the extensions and the implementation of the regulation change.

Background

In June 2005, regulations were amended to implement the requirements of AB 2210. These regulations require that effective August 30, 2004, completion of a Commission-approved program of beginning teacher induction is required to earn a clear multiple or single subject teaching credential. However, if a beginning teacher is eligible for induction but an employing agency verifies that induction is not available or the employing agency verifies that the beginning teacher is required under No Child Left Behind (NCLB) to complete subject-matter coursework, the teacher may complete a Commission-approved Clear Credential Program at a university.

State funding is available to support induction for all individuals employed in the public schools in California in their first and second year of teaching on a preliminary multiple or single subject teaching credential. Individuals employed in private schools or other teaching positions, non-K-12 public schools, may participate in an approved Induction Program but they will not be supported by state funding. Preliminary multiple and single subject credential holders who are employed as day-to-day substitutes, individuals who move out of California prior to completing the clear credential requirements, and individuals who are employed by an entity that is not a school or are not employed are not eligible for induction. Consequently, they are not eligible to participate in the Clear Credential Program at a university. For these individuals, neither state funded Induction nor a Clear Credential Program at a university can be completed to earn the clear credential. However, they might be eligible to complete a university-based induction program, should one be available.

A preliminary teaching credential is valid for five years. Most individuals who earn a preliminary multiple or single subject credential would be expected to be employed as a K-12 teacher within those five years and thus able to complete an Induction Program. September 2009 was the earliest date an SB 2042 preliminary multiple or single subject teaching credential would expire if an individual was not employed in a position that allowed for completion of an Induction Program.

In 2008, discussions were held with stakeholders from Induction and University Clear Credential Programs. In addition, the Commission heard from individual teachers and their employers

expressing concerns for individuals who had earned a preliminary multiple or single subject teaching credential but had not been able to find a teaching position in a public school, or who lost their job after one year, or who are serving as substitute teachers and therefore have not completed an Induction Program.

As a result of the discussions and concerns, the Commission promulgated regulations to establish preliminary teaching credential extensions. The extensions were approved by the Office of Administrative Law (OAL) in February 2009, which was six months prior to the date of the earliest expiration time identified above. The purpose of the extensions is to allow a reasonable amount of time to complete the clear credential requirements, since the preliminary credential holder has to be employed in a teaching position in order to be eligible to participate in an Induction Program.

Pursuant to Title 5 Regulations section 80413, preliminary teaching credential extensions are not available to individuals who earned their multiple or single subject credentials through the following specific types of preparation:

- 1) Prepared in another state or prepared outside the United States;
- 2) Completed an SB 2042 teacher preparation program but the preliminary teaching credential has an initial issuance date *prior to* August 30, 2004; or
- 3) Completed a Ryan teacher preparation program (regardless of issuance date).

Coded Correspondence 09-05 (<http://www.ctc.ca.gov/notices/coded/2009/0905.pdf>), distributed on March 20, 2009 addressed the requirements and forms for the two types of preliminary teaching credential extensions, along with several scenarios and a flow chart illustrating the extension pathways. The flow chart is included at the end of this agenda item. Staff presented information about the extensions during the Spring Credential Workshops, the Credential Analysts and Counselors Conference, and various other workshops and conferences in 2009.

Extensions Available and Scenarios

Three-Year Extension

A three-year extension is issued only once for individuals who are either (a) not employed in a teaching position or (b) employed in a teaching position where they are not eligible to complete the Induction Program even though their teaching position requires them to hold a multiple or single subject teaching credential. For individuals that qualify under (b), the employer cannot verify that the Induction Program is not available because the individuals are not eligible in their current position to complete induction as noted above. This also makes the individual ineligible to complete the Clear Credential Program at a university. The three-year extension allows individuals additional time to seek a position that will allow them to complete the clear credential requirements.

Specific Requirements for the Three-Year Extension

Individuals must certify on the appropriate Commission form why the clear credential program was not completed in the five years during which the preliminary credential was valid, and must describe how they plan to complete the requirements within the three-year extension time period.

Scenarios

Angie Owens recently completed an SB 2042 teacher preparation program and earned a preliminary multiple subject teaching credential. Due to school district hiring freezes and teacher layoffs, Angie is unable to secure a teaching position during the five year time period of her preliminary credential. The three-year extension would allow extra time for Angie to find a teaching position and participate in an Induction Program to earn a clear credential.

Mary Higgins has been tutoring at a company for four years since she earned her preliminary multiple subject credential in 2005 and is required to hold the multiple subject credential by her employer. She is not in a position that allows her to complete an Induction Program because she is employed by an entity that is not a school. Since Mary is not eligible to complete the Induction Program, her employer cannot verify that an Induction Program is not available. Consequently, she is not eligible to participate in the Clear Credential Program at a university. Mary could complete an Induction Program at a university but currently there are no approved programs of this type. The three-year extension would allow Mary to remain employed as a tutor and give her extra time to find a teaching position and participate in an Induction Program to earn a clear credential.

Two-Year Extension

A two-year extension is available for individuals employed in teaching positions that allow them to complete the clear credential requirements but need additional time beyond their five-year preliminary credential to complete those requirements.

Specific Requirements for the Two-Year Extension

Individuals must verify they are employed by a California employing agency in a teaching position that allows them to complete the clear credential requirements. Individuals must also verify they are enrolled in a Commission-approved clear credential program (induction or university-based program, as appropriate).

Scenario

Matthew Gray is a single subject beginning teacher who has taught and participated in BTSA Induction for one year but was laid off by the school district. Matthew then served for four years intermittently as a day-to-day substitute teacher. Due to his substitute teaching status, he was unable to complete a BTSA Induction Program and was not eligible to complete an approved Clear Credential Program at a university. Matthew has now received a full-time classroom teaching position during the fifth year of his preliminary credential. The two-year extension will allow Matthew extra time to complete an Induction Program and earn the clear credential.

Moving From a Three-Year Extension to a Two-Year Extension

Individuals who receive a three-year extension of their preliminary credential may request a subsequent two-year extension if they meet the following requirements: (a) they must be employed during the three-year extension in a teaching position that allows for completion of the clear credential requirements and (b) they have not been employed long enough in that position to complete the requirements within the original three-year extension period. Individuals who are

employed in a teaching position that allows for completion of the requirements after the three-year extension has expired may also qualify for the two-year extension.

Scenario

Sarah Donalds completed a preliminary teacher preparation program in June 2006 and began an approved BTSA Induction Program in September 2006. Sarah married and stayed home with young children for the 2007-08, 2008-09, and 2009-10 school years. At this time Sarah is unable to find a teaching position for the 2010-11 year. She knows that the preliminary credential will expire in July 2011 and is wondering if a two-year or three-year extension would be best.

In Spring 2011, Sarah will need to apply for an extension to her preliminary teaching credential. If she has not found a teaching position then the three-year extension should be requested. If she has found a teaching position, a two-year extension would be appropriate. If Sarah is unable to find a teaching position for the 2011-12, 2012-13, and 2013-14 school years but does find a teaching position for the 2014-15 year, the two-year extension following the three-year extension would allow her time to complete the clear credential requirements.

Individuals who hold a preliminary multiple or single subject teaching credential and are not teaching when the credential expires may choose to wait until they find a teaching position to apply for the two-year extension if the clear credential requirements may be met in the position. Or, these individuals may apply for the three-year extension if they are performing day-to-day subbing or if they are employed in a position that requires the credential but does not allow for completion of the clear credential requirements.

Individuals who have been issued the two-year extension are not eligible for the three-year extension as the three-year extension requires certification that the individual was not employed in a teaching position for which the clear credential program was available.

One-Year Extension (in regulations since 1992)

Individuals who do not complete the renewal requirements during the two-year extension period for a reason such as illness may request an additional one-year extension on a case-by-case basis. The Induction Program or Clear Credential Program sponsor must verify that an individual has made sufficient progress toward completion of the clear credential requirements for the Commission to consider a subsequent one-year extension. Verification of employment and enrollment in a Commission-approved Induction or University Clear Credential Program is required.

Application Timelines

An individual may apply for an extension up to one year prior to the expiration date of his/her teaching credential. Since the Commission has 50 working days to process applications, individuals must submit the application for an extension at least three months prior to the expiration date to ensure the application is reviewed and the extension is issued without a lapse in time. All requests for an extension of time must be submitted directly to the Commission. Submission of extension applications through the Commission's online process is not allowed.

Data on Extensions Issued

Since September 1, 2009, the Commission has issued 157 extensions. For the Multiple Subject Teaching Credential, there have been 26 two-year and 97 three-year extensions. For the Single Subject Teaching Credential, 21 two-year extensions and 26 three-year extensions have been issued.

Information Available on the Commission's Website

The Commission added specific information concerning extensions available to multiple and single subject credential holders to the information leaflet entitled "*Extensions by Appeal for Teaching Credentials or Permits.*" The leaflet includes links to the forms that the employer and individual must complete and submit with the application (<http://www.ctc.ca.gov/credentials/leaflets/al3.pdf>). There is also a specific section in the posted 'Frequently Asked Questions' on the Commission's website that further discusses the extensions and provides links to the Coded Correspondence and the information leaflets.

Next Steps

Commission staff will continue to work with our stakeholders at the colleges and universities, school districts, county offices of education, induction programs, and charter schools to inform them of the options available to teachers to apply for an extension to a preliminary teaching credential.

Extensions available via amendments to Title 5 Section 80413

Effective February 17, 2009

For individuals issued either a preliminary multiple and/or single subject credential

	Eligible for extension	Not Eligible for extension	
First <i>Determine Your Eligibility</i>	<ul style="list-style-type: none"> ● Prepared in California ● Completed SB 2042 teacher preparation program ● Credential initially issued on or after August 30, 2004 	<ul style="list-style-type: none"> ● Prepared in another state or outside the US ● Completed Ryan teacher preparation program ● Completed SB 2042 program with credential initially issued prior to August 30, 2004 	
Second <i>Determine Which Extension is Available</i>	<p style="text-align: center;">3-year extension</p> <ul style="list-style-type: none"> ● available to those with a currently valid (within one year of expiration) or an expired preliminary credential who are ● not currently employed, or ● employed in position which does not allow for completion of clear credential requirements ● not available if currently holding or previously held a 2-year extension ● only available once 	<p style="text-align: center;">2-year extension</p> <ul style="list-style-type: none"> ● available to those who hold or held a 5-year preliminary credential or a 3 year extension, and ● are in a position that meets the clear credential requirements, but ● position does not allow sufficient time to complete these requirements ● may not be followed by a 3-year extension ● only available once 	<p style="text-align: center;">1-year extension</p> <ul style="list-style-type: none"> ● available to those for good cause who are in a position and need 1-year or less to complete requirements ● provision for 1-year extensions unchanged by the February 17, 2009 amendments to Title 5 Section 80413
Third <i>Special Conditions and Requirements</i>	<p style="text-align: center;">Specific requirements for 3-year extension</p> <ul style="list-style-type: none"> ● certify by signed statement why requirements were not completed while holding the preliminary credential, and ● submit plan for completion within the 3-year extension period 	<p style="text-align: center;">Specific requirements for 2-year extension</p> <ul style="list-style-type: none"> ● verification of employment in a position that allows completion of the clear credential requirements, and ● verification of enrollment in a CTC-approved clear credential program 	<p style="text-align: center;">Specific requirements for 1-year extension</p> <ul style="list-style-type: none"> ● certify by signed statement why requirements were not completed ● submit plan for completion within the 1-year period ● verification of employment in a position that allows completion of the clear credential requirements, and ● verification of enrollment in a CTC-approved clear credential program
Fourth <i>Extension Application Process</i>	<p>Application process for all extensions of a preliminary credential:</p> <ul style="list-style-type: none"> ● use the Commissions website (www.ctc.ca.gov) to: <ul style="list-style-type: none"> download the application, complete all required paperwork, include all required documents, and submit with payment directly to CTC ● mail application package to: <ul style="list-style-type: none"> CTC, Box 944270, Sacramento, CA 94244-2700 <p>or, if using a delivery service, address the application package to:</p> <ul style="list-style-type: none"> CTC, 1900 Capitol Avenue, Sacramento, CA 95814-4213 		