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Action

Fiscal Policy and Planning Committee

Approval of Agreement Awards Over \$150,000 for Fiscal Year 2008-09

Executive Summary: Section 610 of the Commission on Teacher Credentialing Policy Manual (Contract Authority) requires that agreements or contracts of \$150,000 or more be approved by the Commission. This item presents an agreement that requires approval.

Recommended Action: Staff seeks approval for the Executive Director to execute the agreement as presented in this agenda item.

Presenter: Phyllis Jacobson, Ed.D.,
Administrator, Professional Services Division

Strategic Plan Goal: 6

Maximize the effectiveness of the agency and its staff through the optimal use of technology, ongoing staff development and maintenance of a positive work environment

- Use technologies to support both ongoing operations and innovations designed to increase efficiency
- Communicate effectively to share information and increase productivity

April 2009

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Introduction

Section 610 of the Commission on Teacher Credential (Commission) Policy Manual (Contract Authority)^{1/} requires that agreements or contracts of \$150,000 or more be approved by the Commission. This agenda item seeks approval for the Executive Director to execute the agreement as presented in this agenda item that is in excess of \$150,000.

Background Specific to this Agreement

California Education Code Section 44270.5(a) allows the Commission to accept passage of an appropriate examination “that is aligned with the state administrator preparation standards” in lieu of completion of a school administration postgraduate program toward meeting the requirements for a preliminary Administrative Services Credential. At its October 2008 meeting, the Commission directed staff to begin the process for developing a Commission-owned examination that is specifically aligned with California’s Administrative Services Credential program standards. The initial step is to seek a testing contractor to facilitate the development of a California Preliminary Administrative Credential Examination (CPACE) Content Specifications proposal, the creation of the test items and forms, and the study resulting in a passing standard recommendation. The contractor will also be asked to administer the examination through a computer-based testing structure from Spring of 2011 through the 2013-2014 testing year. All contractor costs will be funded through the testing fees paid by CPACE examinees.

The Commission released the Request for Proposal to solicit bids for the needed work related to the CPACE on February 5, 2009, with responses required by March 16, 2009. Currently, Commission staff is reviewing submitted materials.

The proposal review process was not completed by the agenda preparation deadline so an Agenda Insert will be provided at the April 23-24, 2009 meeting.

^{1/} CTC Policy Manual: <http://www.ctc.ca.gov/commission/pdf/CTCC-Policy-Manual.pdf>

