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Action

Fiscal Policy and Planning Committee

Approval of Agreements Over \$150,000 for Fiscal Year 2007-08

Executive Summary: Section 610 of the CTC Policy Manual (Contract Authority) requires that agreements or contracts of \$150,000 or more be approved by the Commission on Teacher Credentialing. This item presents an agreement that requires approval.

Recommended Action: Staff seeks approval for the Executive Director to execute the agreement as presented in this agenda item.

Presenter: Crista Hill, Division Director, Fiscal and Business Services Section

Strategic Plan Goal: 6

Maximize the effectiveness of the agency and its staff through the optimal use of technology, ongoing staff development and maintenance of a positive work environment.

- ◆ Use technologies to support both ongoing operations and innovations designed to increase efficiency.
- ◆ Communicate effectively to share information and increase productivity.

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Introduction

Section 610 of the CTC Policy Manual (Contract Authority) requires that agreements or contracts of \$150,000 or more be approved by the Commission on Teacher Credentialing (Commission). This agenda item seeks the approval for the Executive Director to authorize the agreement as presented in this agenda item that is in excess of \$150,000.

Background

As part of daily operations Commission staff has to work with various external vendors to complete some of the tasks in order to access needed expertise in the field. When an agreement, of as specified in Section 610, exceeds \$150,000 Commission staff must seek approval from the Commission prior to entering into the agreement. Agreements below \$150,000 are currently delegated to the Executive Director for approval.

Requested Action by the Commission

At this time, Commission staff seeks the Commission's consideration and action on the one Information Technology agreement as follows:

It is requested that the Commission approve a contract for an upgrade of the Credentialing Automation System Enterprise (CASE) that was implemented as a result of the Teacher Credentialing Improvement Project (TCSIP) in February of 2005. This upgrade consists of upgrading all of the software that supports the CASE system including Siebel and Oracle. In order to upgrade the CASE system's software, there are numerous programming changes that need to take place in order for the software to function under the new version. Given the timeline to complete this task, the Commission is proposing to use an outside vendor to complete the work. The estimated cost of having a consultant complete the necessary programming changes is approximately \$430,000. This will allow the Commission to improve database support, maintenance, and provide an enhanced CASE system. The Commission was also just notified that the current version of Oracle will no longer be supported as of August 1, 2008. It is anticipated that this project will take approximately six (6) months to complete. Commission staff is targeting the award of this contract in January 2008. The approval of this is necessary for the Commission to continue to improve upon the highly successful CASE system that was developed by the TCSIP. The cost for this project will be funded out of existing resources during FY 2007-08.

Recommendation

Commission staff seeks approval for the Executive Director to execute the agreement as presented in the agenda item.

