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Action

Fiscal Policy and Planning Committee

Approval of Agreements Over \$100,000 for Fiscal Year 2007-08

Executive Summary: Section 610 of the CTC Policy Manual (Contract Authority) requires that agreements or contracts of \$100,000 or more be approved by the Commission on Teacher Credentialing. This item presents agreements that require approval.

Recommended Action: Staff seeks the approval for the Executive Director to execute the agreements as presented in this agenda item.

Presenter: Crista Hill, Division Director, Fiscal and Business Services Section

Strategic Plan Goal: 4

Continue effective and appropriate involvement of the Commission with policymakers on key education issues.

- Respond to policymakers information inquiries.
- Collaborate with and advise appropriate agencies.

Approval of Agreements Over \$100,000 for Fiscal Year 2007-08

Introduction

Section 610 of the CTC Policy Manual (Contract Authority) requires that agreements or contracts of \$100,000 or more be approved by the Commission on Teacher Credentialing (Commission). This agenda item seeks the approval for the Executive Director to authorize the agreements as presented in this agenda item that are in excess of \$100,000.

Background

As part of daily operations Commission staff has to work with various external vendors to complete some of the tasks in order to access needed expertise in the field. When an agreement of any kind exceeds \$100,000 Commission staff must seek approval from the Commission prior to entering into the agreement. Agreements below \$100,000 are currently delegated to the Executive Director for approval.

Requested Action by the Commission

At this time, Commission staff seeks the Commission's consideration and action on three types of agreements as follows:

- 1. Information Technology – Division of Professional Practices Reports**
- 2. Examination (Non-IT Services) – TPA Subject-Specific Task Revision/Development**
- 3. Local Assistance – Paraprofessional, Intern**

- 1. Information Technology – Division of Professional Practices Reports**

It is being requested that the Commission approve the purchase of time and services for the development of reports for the Division of Professional Practices (DPP) in FY 2007-2008. The total cost of this agreement is \$118,440. The cost of services includes development of new reports, and supporting documentation as well as quality assurance testing from the vendor.

It is important to note that these reports are integral in the day to day business, performed by DPP. Currently, there are major changes being made in the CASE system to assist the DPP users to expedite their daily activities. Once the changes are deployed into the Production environment, users can view all case movement within the department and will be able to provide statistical information about their work within seconds.

- 2. Examination (Non IT Services) – TPA Subject-Specific Task Revision/Development**

It is being requested that the Commission approve the contract for the TPA Subject-Specific Task Revision/Development work approved at the April 2007 Commission meeting. The successful proposal was determined based on the proposal that earned the highest total number of points by the review team.

It is important to note that the contractor being recommended for the award will be formally announced on the evening of June 20, 2007. Formal notification will be available on the Commission's website at www.ctc.ca.gov or at the Commission Office at 1900 Capitol Avenue, Sacramento, CA 95814-4213 at the appropriate time. As a result

of the timing of the recommendation announcement, an agenda insert will be provided at the June 27-28, 2007 meeting for this item.

3. Local Assistance – Paraprofessional Teacher Training Program

It is requested that the Commission approve the following programs for the Paraprofessional Teacher Training Program (Para) whose funding is in excess of \$100,000 in FY 2007-08.

The following program allocations exceed the \$100,000 threshold:

Program	Allocation
Kings County Office of Education (Grant 302)	\$150,500
Orange County Office of Education (Grant 304)	\$511,000
Clovis/Fresno Unified School District (Grant 313)	\$402,500
West Contra Costa Unified (Grant 314)	\$157,500
Merced Consortium (Grant 322)	\$346,500
Palmdale School District (Grant 326)	\$108,500
San Francisco Unified School District (Grant 328)	\$224,000
Lennox School District (Grant 333)	\$115,500
Fresno County Office of Education (Grant 336)	\$360,500
Ventura County Office of Education (Grant 337)	\$392,000
Monterey County Office of Education (Grant 338)	\$196,000
Los Angeles Unified School District (Grant 341)	\$990,500
Antelope Valley Union High School District (Grant 347)	\$101,500
Imperial County Office of Education (Grant 351) 0	\$185,500
Kern County Office of Education (Grant 352)	\$532,000
San Joaquin County Office of Education (Grant 353)	\$392,000
Sonoma County Office of Education (Grant 354)	\$157,500
Merced County Office of Education (Grant 355)	\$178,500
Alameda County Office of Education (Grant 356)	\$490,000
Enterprise Elementary/Shasta Consortium (Grant 358)	\$157,500
Los Angeles County Office of Education (Grant 359)	\$206,500

Intern

It is requested that the Commission approve the following new program for the Intern program where funding is in excess of \$100,000 in FY 2007-08. Based on the Competitive Grant Process released in Spring 2007, Pepperdine University has been approved to offer an Intern program starting in FY 2007-08, and is proposed to support 40 participants in the program. The fiscal agent for this program is Los Angeles Unified School District.

The following program allocation exceeds the \$100,000 threshold:

Program	Allocation
Pepperdine University (Grant 990)	100,000

Recommendation

Commission staff seeks the approval for the Executive Director to execute the agreements as presented in the agenda item.

