
6D

Information

Professional Services Committee

Selection Process for the Committee on Accreditation

Executive Summary: This agenda item provides information about the selection process for new members of the Committee on Accreditation for the 2007-2008 year.

Recommended Action: For information only.

Presenter: Teri Clark, Administrator,
Professional Services Division

Strategic Plan Goal: 1

Promote educational excellence through the preparation and certification of professional educators

- ◆ Sustain high quality standards for the preparation of professional educators.
- ◆ Assess and monitor the efficacy of the Accreditation System, Examination System, and State and Federal Funded Programs.

February 2007

Selection Process for the Committee on Accreditation

Introduction

This agenda item provides information about the selection process for new members of the Committee on Accreditation for the 2007-2008 year. At the September 2006 meeting, the Commission adopted a revised selection process for the members of the Committee on Accreditation (Committee). The revised process calls for applications first to be reviewed by a four member nominating panel to select the most qualified. Then the Commission interviews the finalists and selects the new members of the COA prior to July 1, 2007.

Background

Education Code Section 44373 (a) sets forth that the Commission selects the members of the Committee. The Committee is composed of 12 members; six must be from postsecondary education and six must be certificated professionals in public schools, school districts, or county offices of education in California. Consistent with the September 2006 Commission action to revise the selection process for Committee members, and as described in the draft *Accreditation Framework* (see Appendix A, Section 2C paragraph 6), the transition of the Committee membership is a four year process. Listed below are the current members of the Committee,

Fred Baker, Professor Emeritus
College of Education and Integrative Studies
California State Polytechnic University, Pomona

Lynne Cook, Dean
College of Education
California State University, Dominguez Hills

Diane Doe, Teacher
Taylor Elementary School
San Francisco Unified School District

Dana Griggs, Assistant Superintendent
Ontario-Montclair School District
Ontario, California

Irma Guzman Wagner, Dean Emeritus
College of Education
California State University, Stanislaus

Edward Kujawa, Dean
School of Business, Education and Leadership
Dominican University

David Madrigal, Principal
John Muir Elementary School
Antioch Unified School District

Karen O'Connor, Teacher
Sunset Hills Elementary School
Poway Unified School District

Ruth Sandlin, Department Chair
College of Education
California State University, San Bernardino

Sue Teele, Director
Education Extension
University of California, Riverside

Donna Uyemoto, Chief Personnel Officer
Dublin Unified School District
Dublin, California

Joyce Abrams, Teacher
Chula Vista Hills Elementary School
Chula Vista Hills Elementary School District

At this time, the terms of all Committee members expire on June 30, 2007. The current members of the Committee were surveyed for availability and interest in continuing as members of the Committee during the transition to the revised accreditation system. As detailed in the June 2006 agenda item, <http://www.ctc.ca.gov/commission/agendas/2006-05/2006-05-4B.pdf>, the revised selection process is designed so that three members of the Committee are selected annually. The proposed schedule of member terms, based on member availability and balance of membership, is listed below. At the April 2007 meeting, staff will ask the Commission to act to extend the terms of the nine continuing members of the Committee to implement the Committee membership transition plan

Proposed Expiration of Term	K-12 Members	Postsecondary Members
June 30, 2007	Diane Doe Donna Uyemoto	Fred Baker
June 30, 2008	David Madrigal	Irma Guzman Wagner Edward Kujawa
June 30, 2009	Karen O'Connor	Ruth Sandlin Sue Teele
June 30, 2010	Dana Griggs Joyce Abrams	Lynne Cook

Therefore there will be three vacancies, two K-12 and one postsecondary, to fill for the 2007-08 year.

Selection Process

Staff began the multi-step selection process in January 2007. This process will be completed at the April 2007 Commission Meeting when the Commission selects the new members. The draft *Accreditation Framework* language related to the selection of new members of the COA is included in Appendix A beginning on page 5 of this item. To complete the selection process the following activities need to be completed:

- Information and the nomination form were made available on the Commission website and sent to all stakeholders on January 5, 2007.
- The Commission and COA will select individuals to serve on the Nominating Panel. Staff will work with the Chair of the Commission and the Co-Chairs of the COA to identify a total of four educators to serve on the nominating panel. Members of the Nominating Panel will be chosen consistent with the draft *Accreditation Framework* language that follows (Section 2C.1):

The Nominating Panel is comprised of two educators appointed by the Committee on Accreditation and two educators appointed by the Commission. Each entity will appoint one college or university member and one elementary or secondary school member to the Nominating Panel. The terms of Nominating Panel members are four years long. Members of the Panel may not serve more than one term.

- Staff will collect nomination materials to share with the Nominating Panel.
- The Nominating Panel will review the nominations and select a minimum of eight (five K-12 and three postsecondary) individuals for the Commission to interview. The Nominating Panel will review applications based upon the criteria set forth in the draft *Accreditation Framework* as follows (Section 2B.2):

The criteria for membership on the Committee are: evidence of achievement in the education profession; recognized professional or scholarly contributions in the field of education; recognition of excellence by peers; experience with and sensitivity to issues of human diversity; distinguished service in the field of educator preparation; knowledge of issues related to the preparation and licensing of education professionals; length of professional service; and possession of appropriate educational degrees and professional credentials.

Based on the membership criteria and the principles of balanced composition set forth in this section, the Nominating Panel screens the professional qualifications of each nominee and recommends for appointment at least two highly qualified nominees for each vacant seat on the Committee.

- The Commission will interview the finalists at the April 2007 Commission meeting selecting the three new members in accordance with the following draft *Accreditation Framework* language (Section 2C.3):

The Commission selects and appoints the members and alternate members of the Committee by selecting from the nominations submitted by the Panel.

Selection Process Timeline

Activity	When
Post COA selection process information and nomination form on the CTC web page and send both to stakeholders through the e-news.	January 2007
Discuss selection process at the February 7-8 Commission meeting.	February 2007
Staff will work with the Chair of the Commission and the Co-Chairs of the Committee on Accreditation to identify the members of the Nominating Panel.	February 2007
Nominations for COA members due.	March 1, 2007
Nominating Panel reviews nominations and selects the finalists for the Commission to interview.	March 2007
Commission interviews the finalists, selects the new COA members and the alternates.	April 12, 2007
New COA members join the COA with a four year term.	July 1, 2007

Conclusion

Staff will work with the chair to identify the two individuals (one K-12 and one postsecondary) to serve on the nominating panel. The interviews for the COA will occur during the regularly scheduled Commission meeting in April 2007.

Appendix A

Selected Sections from the DRAFT

Accreditation Framework (2007)

Section 2

Functions of the Committee on Accreditation

B. Membership of the Committee on Accreditation

- 1. Membership Composition.** The Committee consists of twelve members. Six members are from postsecondary education institutions, and six are certificated professionals in public schools, school districts, or county offices of education in California. Selection of members is based on the breadth of their experience, the diversity of their perspectives, and "their distinguished records of accomplishment in education" (Education Code Section 44373-a). All members serve as members-at-large. No member serves on the Committee as a representative of any organization, institution, or constituency. To the maximum extent possible, Committee membership is balanced according to ethnicity, gender, geographic regions and across credentials awarded by the Commission. The Committee includes members from elementary and secondary schools, and from public and private postsecondary institutions. The elementary and secondary school members include certificated administrators, teachers, and at least one member involved in a professional educator preparation program. The postsecondary members include administrators and faculty members, both of whom must be involved in professional educator programs.
- 2. Membership Criteria.** The criteria for membership on the Committee are: evidence of achievement in the education profession; recognized professional or scholarly contributions in the field of education; recognition of excellence by peers; experience with and sensitivity to issues of human diversity; distinguished service in the field of educator preparation; knowledge of issues related to the preparation and licensing of education professionals; length of professional service; and possession of appropriate educational degrees and professional credentials.
- 3. Membership Orientation and Training.** Members of the Committee will receive an orientation and training to adequately prepare them to effectively carry out their roles and responsibilities on the Committee on Accreditation.

C. Appointment of the Committee on Accreditation

- 1. Nominating Panel.** A Nominating Panel of four distinguished members of the education profession in California identifies and nominates individuals to serve on the Committee

on Accreditation. The Nominating Panel is comprised of two educators appointed by the Committee on Accreditation and two educators appointed by the Commission. Each entity will appoint one college or university member and one elementary or secondary school member to the Nominating Panel. The terms of Nominating Panel members are four years long. Members of the Panel may not serve more than one term.

2. **Nomination of Committee Members.** To select members for the Committee on Accreditation, a vacancy notice is posted on the Commission website and nominations are solicited, in writing, from a broad base of professional organizations, agencies, institutions, and individuals in education. Each nomination must be submitted with the consent of the individual. A written endorsement from the nominee's employer confirming understanding of and agreement to the nominee's participation on the Committee must be submitted (Commission provides travel, per diem, and substitute reimbursement, if needed). The nominee's professional resume must be submitted. Self-nominations are not accepted.
3. **Selection of Committee Members.** Based on the membership criteria and the principles of balanced composition set forth in this section, the Nominating Panel screens the professional qualifications of each nominee and recommends for appointment at least two highly qualified nominees for each vacant seat on the Committee. The Commission selects and appoints the members and alternate members of the Committee by selecting from the nominations submitted by the Nominating Panel.
4. **Terms of Appointment.** The Commission appoints members of the Committee on Accreditation to four-year terms. A member may be re-nominated and reappointed to a second term of four years. A member may serve a maximum of two terms on the Committee. Terms of appointment shall commence on July 1, or the date of the appointment, whichever is later, and shall expire on June 30.
5. **Committee Vacancies.** When a seat on the Committee becomes vacant prior to the conclusion of the member's term, the Executive Director fills the seat for the remainder of the term by appointing a replacement from the list of alternate members.

6. **Transition of Committee Membership.** In the first year of the implementation of the revised Framework, three new members will be appointed to the Committee for four year terms. Nine members of the prior Committee will continue to serve, three for one additional year, three for two additional years, and three for three additional years. Each subsequent year, three additional members will be appointed to the Committee. These changes will transition the membership from the *Accreditation Framework (1995)* to the revised Framework (2007).