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# 3C

## Information/Action

### *Fiscal Policy and Planning Committee of the Whole*

#### Approval of Agreements that Exceed One Hundred Thousand Dollars

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**Executive Summary:** Section 610 of the CCTC Policy Manual (Contract Authority) requires that agreements or contracts of \$100,000 or more be approved by the California Commission on Teacher Credentialing. This item presents agreements that require approval for Fiscal Year (FY) 2005-06 and 2006-07.

**Recommended Action:** Staff seeks the approval for the Executive Director to execute the agreements as presented in the agenda item for FY 2005-06 and 2006-07.

**Presenter:** Crista Hill, Division Director, Fiscal and Business Services Section

#### Strategic Plan Goal: 4

Continue effective and appropriate involvement of the Commission with policymakers on key education issues.

- Respond to policymakers information inquiries.
- Collaborate with and advise appropriate agencies.



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## **Approval of Agreements that Exceed One Hundred Thousand Dollars**

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### **Introduction**

Section 610 of the CCTC Policy Manual (Contract Authority) requires that agreements or contracts of \$100,000 or more be approved by the California Commission on Teacher Credentialing (Commission). This agenda item seeks the approval for the Executive Director to authorize agreements in excess of \$100,000.

### **Background**

Section 610 of the CCTC Policy Manual (Contract Authority) requires that agreements of \$100,000 or more be approved by the Commission. If approved, the Executive Director has the authority to approve the agreements for the purpose intended.

### **Information Technology**

It is requested that the Commission approve the purchase of a software upgrade for the enterprise wide credentialing automation system, Oracle database system in FY 2005-06. This upgrade would move the system from the standard edition to the enterprise edition. In order to update to the new edition, as well as purchase the associated one –year of maintenance, it is estimated that this will cost no more than \$187,000. The standard edition was purchased as part of the Teacher Credentialing Services Improvement Project over four years ago. This will allow the Commission to improve database support, maintenance, and provide enhanced database abilities that will improve the enterprise wide credentialing automation system. The approval of this is necessary for the Commission to continue to improve upon the highly successful enterprise wide credentialing automation system that was developed by the Teacher Credentialing Service Improvement Project. Commission staff will provide a verbal update at the Commission Meeting regarding the vendor selection and actual costs.

It is requested that the Commission approve a contract with TIER 1 Innovation (\$160,000.00) for a consultant in FY 2006-07 to make improvements to the enterprise wide credentialing system. The TIER 1 Innovation consultant will implement an enhancement to the system that will allow virtual processing of credentials (no manual evaluation will be needed by a credentialing officer, when it is fully automated), that have been submitted by an Institute of Higher Education over the web. This will allow staff time to be redirected to assist in decreasing the workload in processing paper credentials, as well as reduce the current 10-day processing time for this type of credentials. The consultant will also enhance the virtual processing for credential renewals that are submitted over the web. This enhancement to the virtual processing of credentials for renewals will improve its stability and efficiencies. The approval of this consultant is necessary to continue to enhance and provide a path for future upgrades for the highly successful enterprise wide credentialing system.

## **Local Assistance**

### **Paraprofessional Teacher Training Program**

On February 1, 2006, the Commission approved the release of the 2006-07 Paraprofessional Teacher Training Program Competitive Grant Process. This process allows Local Education Agencies to start new PTTP programs that do not currently have a program established. Two (2) programs applied and one (1) met the requirements as outlined in the Competitive Grant Process and is being recommended for funding. That program is Merced County Office of Education. The program that was not recommended may resubmit as part of the 2007-08 proposal process. The approved proposal includes 101 new PTTP participants and totals \$303,000 for the 2006-07 fiscal year. It is anticipated that the proposed expenditures are within the amount appropriated for this program for the 2006-07 fiscal year (\$6,583,000).

### **Alternative Certification Program**

On February 1, 2006, the Commission approved the release of the 2006-07 Alternative Certification Competitive Grant Process. This process allows Local Education Agencies to start new Alternative Certification Programs that do not currently have a program established. One (1) program applied and one (1) met the requirements as outlined in the Competitive Grant Process and is recommended for funding. That program is the Claremont Graduate University. The approved proposal includes 125 new interns and totals \$312,500 for the 2006-07 fiscal year. It is anticipated that the proposed expenditures are within the amount appropriated for this program for the 2006-2007 fiscal year (\$24.9 million).

### **Recommendation**

Staff seeks the approval for the Executive Director to execute the agreement as presented in the agenda item for FY 2005-06 and 2006-07.