

## **Minutes of the March 2004 Commission Meeting**

**March 25, 2004**

**Commission Offices, 1900 Capitol Avenue, Sacramento**

### **COMMISSION MEMBERS ATTENDING**

Lawrence Madkins, Teacher, Chair

Elaine Johnson, Public Representative, Vice-Chair

Kristen Beckner, Teacher

Leslie Littman, Designee, Office of the Superintendent of Public Instruction

Alberto Vaca, Teacher

Os-Maun Rasul, Non-Administrative Services Credential Holder

### **COMMISSION MEMBERS ABSENT**

Steve Lilly, Faculty Member

Beth Hauk, Teacher

### **EX-OFFICIO REPRESENTATIVES**

Sara Lundquist, California Postsecondary Education Commission

Karen Symms Gallagher, Association of Independent California Colleges and Universities

Athena Waite, University of California

Bill Wilson, California State University

### **COMMISSION STAFF PRESENTING**

Sam Swofford, Executive Director

Mary Armstrong, General Counsel, Director, Professional Practices Division

Janet Vining, Staff Counsel, Professional Practices Division

Kimberly Hunter, Staff Counsel, Professional Practices Division

Lee Pope, Staff Counsel, Professional Practices Division

Dale Janssen, Director, Certification, Assignment & Waivers Division

Nancy Passaretti, Program Analyst, Certification, Assignment & Waivers Division

Rhonda Brown, Program Analyst, Certification, Assignment & Waivers Division

Leyne Milstein, Director, Information Technology & Support Management Division

Crista Hill, Manager, Fiscal and Business Services

Linda Bond, Director, Office of Governmental Relations

Elizabeth Graybill, Interim Director, Professional Services Division

Cheryl Hickey, Consultant, Professional Services Division

Larry Birch, Administrator, Professional Services Division  
Kathleen Beasley, Proceedings Document Recorder

**Thursday, March 25, 2004**

### **GENERAL SESSION**

The general session was called to order by Chair Madkins. Roll was taken; because of a lack of quorum, two ex officio members (Wilson and Lundquist) were selected by lot to establish a quorum. Everyone joined in the Pledge of Allegiance.

### **SPECIAL PRESENTATION**

**Anne McKinney, Assistant Secretary for Higher Education, Office of the Secretary for Education**, addressed the Commission. She thanked the Commission for its work and spoke of the need for her office to work closely with both the Commission and the State Board of Education. She complimented the Commission and staff on their expertise in education issues and on the partnership that has been formed with the State Board of Education in addressing No Child Left Behind. She encouraged the Commission and its staff to call on the Secretary for Education if they need anything.

### **APPROVAL OF THE FEBRUARY 2004 COMMISSION MINUTES**

A motion to approve the February 2004 Commission minutes was made (Vaca), seconded (Rasul) and carried without dissent.

### **APPROVAL OF THE MARCH 2004 AGENDA**

A motion to approve the agenda for the March 2004 meeting with in-folder items (pertaining to 2F and 4C) was made (Vaca), seconded (Johnson) and carried without dissent.

### **APPROVAL OF THE MARCH 2004 CONSENT CALENDAR**

Vice Chair Johnson asked to pull the section titled Professional Services Division from the Consent Calendar because of items she would like to discuss. She asked for further information about Touro University and William Jessup University, both of which were up for consideration of their requests for initial institutional accreditation.

Dr. Larry Birch, Administrator, Professional Services Division, provided a briefing on each. Touro University has its main campus in New York, but offers courses at the former site of the Mare Island naval facility. The university is

regionally accredited and is now going through the process of seeking initial institutional accreditation with the Commission so that it can prepare a program proposal. William Jessup University is the new name of the former San Jose Christian College near Santa Cruz. The University has moved to Lockland and changed its name. Like Touro, they are regionally accredited and now wish to begin the process of offering a program proposal for teacher preparation.

Ex Officio Representative Wilson said he is concerned about the confusion that the phrase "approved program" causes because students believe they will not have to take a test; under No Child Left Behind, they must. He asked for the issue to be addressed as an agenda item at a future meeting. Dr. Swofford said it is a complicated issue because NCLB requires a test and the approved programs, the designation referred to in statute, do not include a test. He said the matter will be placed on a future agenda so staff can summarize current laws and regulations for the Commission.

Vice Chair Johnson said that NCLB has caused a clash between licensure, employment and assignment. She said theoretically someone could complete an approved program, be granted a credential and go looking for a job - but they would not be hired because they would not be NCLB compliant with out the test. She said the Commission may need to decide to do something different on program approvals.

Chair Madkins summarized by saying that staff will bring back the item on the agenda at a future meeting. A motion to approve the February 2004 Consent Calendar was made (Littman), seconded (Beckner) and carried without dissent. Ex Officio Representative Wilson abstained.

Division of Professional Practices

For your approval, the following items have been placed on the Consent Calendar for the March 25, 2004 meeting of the California Commission on Teacher Credentialing:

## **RECOMMENDATIONS OF THE COMMITTEE OF CREDENTIALS**

Education Code section 44244.1 allows the Commission to adopt the recommendation of the Committee of Credentials without further proceedings if the individual does not request an administrative hearing within a specified time.

1. **CARSON, Francis P.** Pleasant Hill, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of one hundred eighty (180) days** for misconduct pursuant to Education Code section 44421.

2. **CAVENESS, Allen A.** Riverside, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

3. **CHARLESWORTH, Martin M.** El Cajon, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

4. **CHESNUT, Daniel M.** Norwalk, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

5. **CHICAFERRO, Vincent F.** Wasco, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

6. **CONNOR, Christine P.** Chico, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

7. **DANIEL, Kenneth M.** Hesperia, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

8. **EHRHARDT, Teddy H.** Oxnard, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of sixty (60) days** for misconduct pursuant to Education Code section 44421.

9. **ENRIQUEZ, Lily** Los Angeles, CA

All certification documents under the jurisdiction of the California Commission

on Teacher Credentialing are **suspended for a period of twenty-one (21) days** for misconduct pursuant to Education Code section 44421.

10. **FARRIS, Michael L.** Fullerton, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

11. **FERRIS, Mark A.** Tujunga, CA

All pending applications are **denied** and all certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of ninety (90) days** for misconduct pursuant to Education Code sections 44345 and 44421.

12. **FLORES, Aurora** Merced, CA

In accordance with the default provision of Government Code section 11520, Ms. Flores's application is **denied**.

13. **FOSTER, Beverly J.** San Diego, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

14. **FRETHEIM, Paul J.** Independence, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

15. **GARDNER, Ronald D.** San Jose, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

16. **GERMINO, Thomas A.** Los Banos, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

17. **GOMEZ, Mike** Whittier, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.

18. **GONZALEZ, Devin S.** Toluca Lake, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

19. **GORDON, Cherie** Clements, CA

Ms. Gordon is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.

20. **GREENE, Diane** Spring Valley, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

21. **HASHIMOTO, Michelle S.** Delhi, CA

Ms. Hashimoto is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.

22. **HENDRICKSON, Reginald P.** Panorama City, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.

23. **HIDALGO, Derrick G.** Moreno Valley, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

24. **HOLBERT, William H. III** Citrus Heights, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

25. **JORDAN, Leif E.** Santa Cruz, CA

Mr. Jordan is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.

26. **KNEER, Deborah L.** Modesto, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

27. **MANGRUM, Frederick R.** Oakland, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

28. **McADAM, Lawrence E.** Live Oak, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fifteen (15) days** for misconduct pursuant to Education Code section 44421.

29. **McCURTIS, Carl R.** Oakland, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

30. **MERAZ, Sergio** Indio, CA

Mr. Meraz is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.

31. **NIELSEN, Jens C.** Fairfield, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.

32. **LUCIO, Ocampo** Costa Mesa, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

33. **PELTON, Michael A.** Lake Forest, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of ninety (90) days** for misconduct pursuant to Education Code section 44421.

34. **REDDY, John E.** San Francisco, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

35. **ROY, Robert B.** Hanford, CA

Mr. Roy is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.

36. **SERRATO, Vicki L.** Visalia, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of one hundred twenty (120) days** for misconduct pursuant to Education Code section 44421.

37. **SIGEL, Alan H.** San Francisco, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.

38. **SWANSON, James R.** Ocala, FL

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.

39. **THAYER, June A.** San Luis Obispo, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

40. **TURLEY, Sharon D.** Rancho Cordova, CA

In accordance with the default provision of Government Code section 11520, Ms. Turley's application is **denied**.

41. **TYRRELL, Robert S.** Porterville, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

42. **VALDEZ, Oscar S.** Watsonville, CA

Mr. Valdez is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.

43. **VARGAS, Alexander** Encinitas, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

44. **WALLACE, James T.** Fairfield, CA

All certification documents under the jurisdiction of the California Commission

on Teacher Credentialing are **suspended for a period of fifteen (15) days** for misconduct pursuant to Education Code section 44421.

45. **WHITE, Herbert D.** Stanton, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

46. **WHITFIELD, Mario D.** Gardena, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

47. **WOLF, James R.** Columbia, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of one hundred eighty (180) days** for misconduct pursuant to Education Code section 44421.

48. **WOODARD, Judson H.** Sutter Creek, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of ten (10) days** for misconduct pursuant to Education Code section 44421.

## **CONSENT DETERMINATIONS**

49. **ASHMAN, Stephen** Turlock, CA

The Attorney General's Proposed Consent Determination, which stipulates that Mr. Ashman's expired Long Term Single Subject Teaching Permit and any subsequently granted credentials during the probationary period are **suspended for a period of seventy-five (75) days**, however, the **suspension is stayed**, his application for a Preliminary Single Subject Teaching Credential is **granted**, and he is placed on **probation for a period of two (2) years**, with an actual **suspension for a period of thirty (30) days**, on his expired Long Term Single Subject Teaching Permit, is adopted.

50. **BROKAW, Bruce S.** Reedley, CA

The Attorney General's Proposed Consent Determination, which stipulates that Mr. Browkaw's Standard Subject Teaching Credential is **revoked**, however, the **revocation is stayed**, he is placed on **probation for a period of four (4) years**, and his credential is **suspended for a period of thirty (30) days**, is adopted.

51. **CLEMES, Jack L.** Vallejo, CA

The Attorney General's Proposed Consent Determination, which stipulates that Mr. Clemes' credentials are **suspended for a period of one (1) year**, is adopted.

52. **COOK, Donald C.** Burbank, CA

The Attorney General's Proposed Consent Determination, which stipulates that Mr. Cook's expired Single Subject Teaching Credential is **suspended for a period of ten (10) days**, his application for a Single Subject Teaching Credential is **granted**, and **revoked**, however, the **revocation is stayed**, and he is placed on **probation for a period of three (3) years**, is adopted.

53. **GIENIEC, Robert A.** Rialto, CA

The Attorney General's Proposed Consent Determination, which stipulates that Mr. Gieniec's credentials are **revoked**, however, the **revocation is stayed**, he is placed on **probation for a period of three (3) years**, and his credential is **suspended for a period of six (6) months**, is adopted.

54. **GILBERT, Terry W.** Sacramento, CA

The Proposed Consent Determination, which stipulates that Mr. Gilbert's credentials are **suspended for a period of ninety (90) days**, however the **suspension is stayed** and he is placed on **probation for a period of two (2) years**, is adopted.

55. **HEFNER, Kimberly J.** Lake Forest, CA

The Proposed Consent Determination, which stipulates that Ms. Hefner's credential is **revoked**, however, the **revocation is stayed**, and her credential is **suspended for a period of ninety (90) days**, after which time she is placed on **probation for a period of three (3) years**, is adopted.

56. **KLINGENBERG, Robert C.** LaQuinta, CA

The Proposed Consent Determination, which stipulates that Mr. Klingenberg is issued a **public reproof**, is adopted.

57. **RODIL, Corazon B.** Rancho Santa Fe, CA

The Attorney General's Proposed Consent Determination, which stipulates that Ms. Rodil's Professional Clear Administrative Services Credential is **revoked**, and she will not apply for reinstatement of an administrative credential for three (3) years, is adopted.

58. **SECRIST, Rick D.** Ontario, CA

The Proposed Consent Determination, which stipulates that Mr. Secrist's Multiple Subject Teaching Credential is **suspended for a period of five (5) days**, is adopted.

59. **TRAN, Christopher** Fontana, CA

The Proposed Consent Determination, which stipulates that Mr. Tran is allowed to **withdraw** his application, is adopted.

## **PRIVATE ADMONITIONS**

Pursuant to Education Code section 44438, the Committee of Credentials recommends two (2) private admonitions for the Commission's approval.

## **REQUESTS FOR REVOCATION**

The Commission may revoke credentials upon the written request of the credential holder pursuant to Education Code sections 44423 and 44440.

60. **ELE, Roy A.** Sacramento, CA

Upon his written request, pursuant to Education Code section 44423, the authorized fields of Life Science and Physical Science on his Professional Clear Single Subject Teaching Credential are **revoked**.

61. **HAZLETT, Larry D.** Irvine, CA

Upon his written request, pursuant to Education Code section 44423, his Clear Resource Specialist Certificate of Competence and Life Specialist Instruction Credential in Special Education are **revoked**.

62. **VANG, Paul** Midway City, CA

Upon his written request and while allegations of misconduct were pending, all certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** pursuant to Education Code section 44423. This does not constitute consent for purposes of Education Code section 44440(b).

## **MANDATORY ACTIONS**

All certification documents held by and applications filed by the following individuals are mandatorily revoked or denied pursuant to Education Code sections 44346, 44346.1, 44424, 44425 and 44425.5, which require the California

Commission on Teacher Credentialing to mandatorily revoke the credentials held by individuals convicted of specified crimes and to mandatorily deny applications submitted by individuals convicted of specified crimes.

63. **ACAR, Tizoc** Bakersfield, CA

64. **BEHRMANN, Stacy L.** Rancho Cucamonga, CA

65. **BENNY, Forrest L.** Tustin, CA

66. **ESCAMILLA, Ruben** El Monte, CA

67. **FAIR, Kenneth D., Jr.** Tustin, CA

68. **GODINEZ, Fernando R.** Paramount, CA

69. **MAINE, Tani L.** Highland, CA

70. **METCALF, Harold L.** Newcastle, CA

71. **MORGAN, John M.** Riverside, CA

72. **NEWMAN, Douglas R.** Arcata, CA

73. **PEDREGON, Joseph E.** Anaheim, CA

74. **PRIDGEN, Chad W.** Camarillo, CA

75. **REYES, Martin** Gardena, CA

76. **SCHNEIDER, Mark W.** Hercules, CA

77. **SIAS, Anthony** Murrieta, CA

78. **THAYER, Monica J.** Ventura, CA

79. **THOMAS, Julius D.** Tustin, CA

**AUTOMATIC SUSPENSIONS**

All certification documents held by the following individuals were automatically suspended because a complaint, information or indictment was filed in court alleging each individual committed an offense specified in Education Code section 44940. Their certification documents will remain automatically suspended until the Commission receives notice of entry of judgment pursuant to Education Code section 44940(d) and (e).

- 80. **AGUILAR, Charles D.** West Hills, CA
- 81. **COLMENERO-RIVERA, Jesus** Planada, CA
- 82. **DE LA ROSA, Herman A.** San Gabriel, CA
- 83. **DICKSON, Bradford N.** Vacaville, CA
- 84. **GMITTER, Scott E.** Folsom, CA
- 85. **GUEVARA, Ricardo, A.** Los Angeles, CA
- 86. **HARRIS, Marie L.** Grand Terrace, CA
- 87. **LOEWEN, Bret H.** West Covina, CA

#### **NO CONTEST SUSPENSION**

All credentials held by the following individual were suspended, pursuant to Education Code section 44424 or 44425, because a plea of no contest was entered to an offense specified in the above sections of the Education Code. The credentials will remain suspended until final disposition by the Commission.

- 88. **ORGERON, Jerome M.** Sacramento, CA

#### **TERMINATION OF AUTOMATIC SUSPENSIONS**

Pursuant to Education Code section 44940(d), the automatic suspension of all credentials held by the following individuals is terminated and the matter referred to the Committee of Credentials for review.

- 89. **BIRON, Christopher** Los Angeles, CA

90. **HAFEMAN, William M.** Glendale, CA

91. **McMENOMY, Tony D.** Oakley, CA

92. **PHELPS, Michael E.** San Leandro, CA

#### **DISABILITY SUSPENSION**

93. **DISTEFANO, Lynn M.** Sonora, CA

The Proposed Consent Determination, which stipulates that pursuant to Education Code section 44336, all certification documents are **suspended** for the duration of the disability, effective April 1, 2004, is adopted.

#### **TERMINATION OF PROBATION**

94. **LERMA, Hector F., Sr.** Loma Linda, CA

Having successfully complied with the terms and conditions of probation contained in the Consent Determination and Order, which was adopted by the Commission on January 6, 2000, **the stay order has been made permanent and his credential is restored.**

#### **Certificaton, Assignment & Waivers Division**

#### **DENIAL OF CREDENTIAL WAIVER REQUESTS**

The Appeals and Waivers Committee having reviewed these waiver requests has recommended they be denied. The employing districts have not asked for reconsideration of the Committee's decisions.

1. Lisa Christy-Rodgers/John Swett Unified School District
2. Jeff O'Hearn/San Ramon Valley Unified School District
3. Tymeshia Beeks/Rossier Park Jr./Sr. High School (NPS)
4. Steven Trotter/John Swett Unified School District

#### **VALIDATION OF SERVICE RENDERED WITHOUT A CREDENTIAL**

March 2004

**The service rendered by the following persons is approved pursuant to the provisions of Education Code Section 45036.**

**Name**  
**School District**  
**County**  
**Period of Service**

Babb, Michael  
Ventura Unified School District  
Ventura  
12.1.03 to 12.09.03

Babb, Michael  
Ventura Unified School District  
Ventura  
12.1.03 to 12.09.03

Blaney, Joyce  
Simi Valley Unified School District  
Ventura  
10.1.03 to 10.29.03

Ocegueda, Jose  
Moorpark Unified School District  
Ventura  
9.02.03 to 9.03.03

Peets, Tina  
Thermalito Union High School District  
Butte  
12.1.03 to 12.10.03

Rowland, Diane  
Simi Valley Unified School District  
Ventura  
12.2.03 to 12.05.03

**Professional Services Division**

**APPROVAL OF PROFESSIONAL TEACHER INDUCTION PROGRAMS**

The Induction Program Review panel has determined that the following proposed Professional Teacher Induction Programs meet all applicable standards established by the Commission and recommends the programs for approval by the Commission.

**The 9 programs of professional teacher induction being recommended for**

**approval at this time are:**

1. Alhambra City Elementary School District Beginning Teacher Support and Assessment Induction Program
2. Azusa Unified School District Beginning Teacher Support and Assessment Induction Program
3. Downey Unified School District Beginning Teacher Support and Assessment Induction Program
4. Garden Grove Unified School District Beginning Teacher Support and Assessment Induction Program
5. Santa Clara Unified School District Beginning Teacher Support and Assessment Induction Program
6. San Dieguito Union High School District Beginning Teacher Support and Assessment Induction Program
7. West Contra Costa Unified School District Beginning Teacher Support and Assessment Induction Program
8. West Covina Unified School District Beginning Teacher Support and Assessment Induction Program
9. West Orange County Office of Education Consortium Beginning Teacher Support and Assessment Induction Program

**APPROVAL OF SUBJECT MATTER PREPARATION PROGRAMS  
SUBMITTED BY COLLEGES AND UNIVERSITIES**

The Single Subject Program Review panel has determined that the following proposed program(s) meet all applicable standards established by the Commission and recommend the program(s) for approval by the Commission.

Language Other Than English (Spanish)

- California Lutheran University

The Elementary Subject Matter Program Review panel has judged that the following program(s) meet all applicable standards and preconditions established

by the Commission and recommend the program(s) for approval by the Commission.

- National Hispanic University
- Biola University
- Mount St. Mary's College

## **REQUESTS FOR INITIAL INSTITUTIONAL ACCREDITATION**

1. Touro University
2. William Jessup University

## **CHAIR'S REPORT**

Chair Madkins offered the following perspective on the Commission's accomplishments in 2003:

2003 was a challenging year for the state of California and for the Commission in particular. It was a year where budgets for state agencies were dramatically cut back. For the Commission, though the budget was decreased, the workload was increased. It was a precarious dilemma to face in the midst of the most extensive reform in the history of the Commission.

Under the leadership of Dr. Swofford, the Commission faced the challenges of 2003 with aplomb and determination. In accordance with the Commission's Policy Manual, the Executive Director is to annually report the accomplishments of the Commission. The accomplishments for the previous year were numerous, but I want to highlight a few of them for you, organized around the Commission's six goals.

### **Goal One: Promote educational excellence through the preparation and certification of professional educators**

The Commission completed the implementation of the standards and guidelines for the Administrative Services Credential programs. Commission staff assisted program sponsors in responding to these new standards by conducting technical assistance workshops and producing a handbook and posting it on the Commission's web site.

The Commission initiated and developed a new priority system for evaluating and referring cases to the Attorney General. By developing an early settlement program to identify appropriate cases for settlement before transmittal to the

Attorney General's office, we were able to reduce litigation costs and provide a quicker resolution of Commission of Credentials recommendations.

In the interest of economy and efficiency, the Commission created a system to enable county offices to submit their annual assignment monitoring data to the Commission via the Internet.

**Goal Two: Continue to refine the coordination between Commissioners and staff in carrying out the Commission's duties, roles and responsibilities**

A new Budget Expenditure Tracking System was developed that allows management to make real-time decisions based on current expenditure data. This will allow staff to track expenditures from the point of obligation to the actual transaction recorded by the State Controllers.

Resources for program review and accreditation were focused on rigorous reviews of the SB 2042 programs, which reduced Commission costs by more than 50 percent. Accreditation resources were targeted to re-reviews of institutions that were clearing stipulations to maintain accreditation status and to those visits that are coordinated with the National Council for the Accreditation of Teacher Education.

**Goal Three: Provide quality customer service**

The Commission has had a history of providing quality customer service, as many of you in this room have attested. The past year was no exception. With the reduction in staff that was necessitated by a request from the Department of Finance, the Commission was forced to reduce the number of hours certification staff was available to respond to public phone calls. Despite the staff reduction, web-based renewal applications were processed within five working days of receipt and all other applications within 75 working days. In addition, certification telephone customers were on hold for no more than an average of four minutes and e-mail questions and requests were handled within 48 hours of receipt.

An online document review system was implemented that has resulted in a more timely and cost-efficient program review process. This new system has enabled reviewers to confer via the Internet, reducing travel and telephone costs. The Commission continued to make improvements to its online enrollment system for teacher development programs. These improvements enable staff to monitor program enrollment and reduce over-funding to programs.

Once again, the Commission's customer service satisfaction survey reflects the quality of service being provided. The survey found that 59 percent of the respondents rated the credential customer service above average and 87 percent rated the Commission's e-mail customer service above average.

**Goal Four: Continue effective and appropriate involvement of the Commission with policy makers on key education issues**

With the many changes and proposed changes occurring at the federal level, Commission staff had to be diligent in staying current with the events of our federal government. In doing so, staff provided the Commission with regular updates of the proposed Ready to Teach Act, which will impose additional federal reporting requirements on the Commission.

The Commission spent extensive time assisting the State Board of Education on aligning credential requirements to conform to the No Child Left Behind mandate.

The Commission was involved in state legislation, with the staff closely following 91 bills and sending 78 letters to legislative policy and appropriations committees and the Governor to convey the Commission's position on legislative matters.

**Goal Five: Enhance effective, two-way communication with the Commission's stakeholders**

2003 saw the continuance of Commission staff providing technical assistance to school districts and institutions of higher education wishing to implement credential programs. Stakeholder meetings were held to solicit input on various key policy issues of concern to the Commission. Bi-monthly meetings were held with representatives from ACSA and PASSCo to discuss NCLB and certification policies and procedures.

The Commission continued to conduct workshops to update constituents on the activities of the Commission and any changes in statute or regulations that affect educator credentialing. Seven live and 12 video workshops were held, with approximately 800 individuals attending.

**Goal Six: Provide leadership in exploring multiple, high quality routes to prepare professional educators for California's schools**

The Commission continued to participate in the federal Troops to Teachers program and to provide funds and assistance to support alternative routes to the preliminary teaching credential. An option was developed for pre-intern programs to front load test preparation for candidates prior to becoming a teacher of record.

I think that it goes without saying that 2003 was a very busy year for the Commission and its staff. We must and will continue to provide quality service as we work to provide quality teachers and education for California's children. Members of the Commission, I welcome your feedback on these accomplishments in accordance with the policy manual.

In addition to providing the above report, Chair Madkins played a video tape of a presentation he made to former Commission member and Chair Alan Bersin in San Diego to honor him for his long service to the Commission.

#### **EXECUTIVE DIRECTOR'S REPORT**

Dr. Swofford said the Educational Testing Service National Induction Conference was held in Sacramento March 10-12. The conference focused on programs designed to support the professional development of beginning teachers and their mentors. Amy Jackson, Administrator, Professional Services Division, spoke at the conference and Karen Sacramento, Consultant for the Professional Services Division, served as a breakout session moderator. Conference participants focused on the successes of California's statewide teacher professional development infrastructure and the emerging role of induction as part of teacher licensure under SB 2042.

Dr. Swofford also announced that Mary Sandy of the Professional Services Division is serving on the Education Team for Governor Schwarzenegger's California Performance Review. In addition, Don Currier, formerly the Commission's Director of Certification, Assignment and Waivers Division, is leading the team.

For his final item, Dr. Swofford introduced the members of the Committee of Credentials, who were in the audience. They were:

- Two teacher representatives, Sharon Helmar and Jonathan Coleman.
- A school board member, Sharon Gray from Pajaro Valley Unified School District.

- Three public representatives: Dr. Wesley Apker, who serves as vice chair of the committee; Dr. Sylvia Whitlock and Rita Bianchi.
- An administrator, Hank Richardson, who serves as chair of the committee.

Dr. Swofford then returned the floor to Chair Madkins, who read a resolution honoring Mr. Richardson, whose term ends in June. Mr. Richardson was named to the committee in 1999. Vice Chair Johnson presented Mr. Richardson with a plaque from the Commission.

Mr. Richardson thanked the Commission for the recognition and praised the staff for providing the assistance the committee needs to do good work. He said he has been proud to be part of a group that is committed to working together to solve problems and do the right thing for both the professionals and the children.

### **ADDITIONS TO TITLE 5 REGULATIONS PERTAINING TO DEGREE AUTHORIZATIONS**

Dale Janssen, Director, Certification, Assignment and Waivers Division, presented this agenda item. He said that, at the request of the Commission, staff met with stakeholders to discuss proposed additions to Title 5 that would create degree authorizations in response to requirements of No Child Left Behind. The proposal was originally presented in August and discussed in October and November. At the November hearing, middle school stakeholders requested that the Commission delay action so they could make their concerns known.

Mr. Janssen said the middle school community had four key concerns: flexibility, multiple pathways for becoming a teacher, a transition period, and a definition of middle school.

The proposal addresses the fact that NCLB requires middle school and high school teachers to hold degrees in the subject matter that they teach. Under current law, California allows teachers to have supplementary authorizations to teach certain subjects in middle school and high school. This means that the teacher has a full credential in some other area and adds another authorization by taking coursework. The current introductory supplementary authorization requires 20 semester units or 10 upper division units with specific requirements and allows teachers to teach up through grade 9. The current specific subject supplementary authorization has the same unit requirements but can only be added to a single-subject credential and is good for teaching K-12.

The requirement of 20 units is not compliant with NCLB because the State Board

of Education has established in regulations that an equivalent number of units to earning a degree is 32 semester units.

After meeting with the stakeholders, staff amended the recommendation to address their concerns. The recommendation no longer proposes a sunset date for current supplementary authorizations, even though they will not be NCLB compliant. Instead, the Commission will offer both the supplementary authorizations and the degree authorizations in parallel. In addition, a recommendation that 16 of the 32 units be upper division courses was eliminated.

Ex Officio Representative Symms Gallagher said that as a former middle school core teacher, assistant principal and principal, she has sympathy for the staffing problems that middle schools have. She expressed two concerns: first, using the word degree makes it sound like the Commission is conferring an academic degree, which it cannot do; and second, the lack of a requirement for upper division coursework makes the authorization far less equivalent to a degree. At USC, all core courses require upper division coursework.

Ex Officio Representative Wilson agreed that another name for the authorization should be found. He said there should be no confusion about who grants degrees or defines them; that role is left to universities, not the State Board of Education or the Commission. In addition, he too objected to having no requirement for upper division courses. Noting that the background paper mentioned the impact of budget cutbacks on universities, he said that upper division courses will still be offered no matter how much funding is cut back.

Chair Madkins invited the public to come to the table and offer their input. The following people provided testimony:

**Beverly Young, speaking on behalf of the California State University and University of California systems.** She said NCLB requires that any standard be equivalent to a bachelor's degree; the staff recommendation would not be found to be equivalent by any university because of the lack of upper division coursework. She also supported finding some other designation than degree authorization so that there is no implication that the Commission is granting degrees.

**Veronica Villalobos, Association of Independent California Colleges and Universities.** She concurred with Ms. Young's statements.

**Peggy Smith Anderson**, California Polytechnic State University, San Luis Obispo. Because Cal Poly is on a quarter system, she asked that language be added to express the requirements as three semester hours and four quarter hours; otherwise, the exact equivalent would be 4.5 hours, which would be a problem for students.

**Bonnie Crawford, Concordia University in Irvine.** She said that her university supports the proposal. She said that most candidates will have significant upper division units just from the way coursework is offered, and that many lower division courses have a great deal of breadth. The proposal benefits middle schools by giving flexibility and better options for candidates.

**Steve Van Zant, Aviara Oaks Middle School and representing ACSA as the middle school committee chairman.** He said he supports the staff recommendation. The strategy in the proposal will allow middle schools to continue to meet their staffing needs. He said middle schools tend to be smaller than high schools, and teachers have to be able to cover a greater variety of classes. Since teachers must already be fully credentialed and qualified in one area, the degree authorization allows the flexibility of adding subjects without diminishing teacher quality.

**Bruce Kitchen, school district human resources and personnel liaison for San Bernardino and San Diego counties.** He said he believes the proposal is justified for a simple reason: the State Board of Education has already established the equivalency as 32 units without any upper division requirement. He argued that there is no reason to do anything other than align the Commission's authorization with the Board's established regulation.

**Carolina Pavia, Los Angeles Unified School District.** She argued that requiring teachers to take upper division coursework would be difficult and expensive for many teachers who come from low-income backgrounds. This in turn would impact a district's ability to attract a diverse workforce. She supported the staff recommendation, saying it gives districts flexibility.

**Dr. Sharon Robison, Association of California School Administrators.** She thanked the Commission for being inclusive in discussing the issue with stakeholders. She said she appreciated the changes that leave the current supplementary authorizations in place so that districts can have flexibility as they move toward NCLB compliance. She stressed the fact that teachers who apply for the new authorization will already be fully credentialed. And she concurred

with those who favored finding a different name for the new authorization. Finally, she advanced three arguments against requiring upper division coursework: 1) it is not currently required and there has been no problem; the State Board has already set the equivalency at 32 units with no requirement for upper division courses; 2) because of state funding cutbacks and time constraints for teachers, they may not be able to get any upper division courses, which often require prerequisites; and 3) an upper division requirement would be an additional barrier to middle and high school reform movements that are now under way.

**Stephanie Farland, California School Boards Association.** She supported the recommended proposal and offered comments about the difficulty that small and rural middle schools in particular face. At least half of them do not have a four-year university, where they might take upper division courses, within a two-hour drive, and some have no community college within a one-hour drive. She said allowing the current supplementary authorizations to continue will benefit schools, particularly those that are not Title 1, by providing flexibility. She said monetary consequences for not meeting the requirements of No Child Left Behind are focused on Title 1 schools.

Chair Madkins thanked participants for their input. He asked Dr. Swofford to comment on the changes that have been taking place in the last six to eight months. Dr. Swofford noted that because of the need to meet federal requirements, the lead role that has been given to the State Board of Education, and the fact that state law has not been pre-empted by the federal law, the Commission has been working to align its policies and processes without being in control of many of the components. He also noted that 14 states are pursuing changes in federal NCLB policy and are challenging the U.S. Department of Education. He said the Commission is trying to work within the statutes to ensure a way of meeting NCLB without undermining the strides that California has taken in teacher preparation and licensure.

Dr. Swofford pointed out that the supplementary authorization, with the 20-unit requirement, has worked well for 25 years; there has been no testimony that has indicated any problems. However, it is critical that the Commission take action to align its policies with the state plan submitted by the State Board of Education, which requires the 32 units. Offering both types of authorizations in tandem will allow all of the schools time to make the change. If problems develop, the Commission may still return to the issue and make further changes. At the same time, it is important to recognize that the federal government is still making

changes in the implementation of NCLB, so ensuring flexibility is a sound strategy.

Ex Officio Representative Lundquist said that she understands that many believe that a portion of the 32 units will, by default, end up being upper division courses. However, she is concerned about leaving it to chance when the principle of excellence in the classroom is at stake. She said she wants to encourage the Commission to stay focused on that principle and arrive at some blend of reasonable and appropriate strategies that will provide flexibility without undermining excellence. Turning to capacity for people to get the needed coursework, she noted that community colleges have disenrolled about 175,000 students because of budget cutbacks and CSU and UC are diverting students to community colleges. It would be reasonable to presume that many people seeking the authorizations would turn to community colleges, but it should not be presumed that they will be able to get the necessary courses there.

Ex Officio Representative Waite said that she is concerned because the authorization allows teaching 10th, 11th and 12th graders and lower division classes may not be enough to provide the subject matter expertise that is needed. She said the input from the stakeholders is very valuable in helping the Commission see all sides of the issue. She also noted that aligning with the State Board is not always the pattern that is followed. She said she believes that upper division courses are important.

Chair Madkins asked her to explain where there is not alignment with the Board. She said that the state Board allows several ways for achieving subject matter competency, which includes having a degree or taking a test, or taking a subject matter course. The Commission, however, would not consider a major sufficient to prove subject matter competency.

Mr. Janssen noted that to have a credential, a math teacher must first pass a test or subject matter program and that that process is aligned between the Board and the Commission. However, when teaching outside of the area that the credential is in, someone needs additional authorizations and that is where there currently is misalignment.

Commissioner Rasul said the presentations by stakeholders were very enlightening. As an employee of a large urban school district (San Francisco), he has seen first-hand the efforts to juggle staffing at middle schools to have qualified teachers. He said he would not want to see the burden made more

difficult, and asked if there has been any difficulty with the current requirement of 20 units without some of them being mandated as upper division units. Mr. Janssen said the requirements have been in place for more than 20 years without any issues being raised. Commissioner Rasul said he is trying to understand the rationale for seeking an upper division requirement when there has not been such a requirement before. Dr. Swofford said his comment was very much on point since the 20-unit requirement does not appear to have adversely affected student learning. He said it should be an employment issue; the employer should look at the units and decide if the coursework supports the subject matter knowledge needed to teach the class. He said there is no argument that having more coursework is beneficial, but that there does not appear to be data on what impact a certain number of courses or level of courses has had.

Ex Officio Representative Symms Gallagher said that it is useful to step back and look at the issue the way the public might perceive it. She said many public opinion polls indicate that the public doesn't believe teachers have enough subject matter expertise. While she is sympathetic to the need for middle schools for flexibility, she said she believes that it works against public confidence when a decision is made that it doesn't matter what type of units a person takes for authorization. She said a more pertinent argument is whether the units being taken align with subject matter content standards than whether they are upper or lower division.

Chair Madkins invited Beverly Young to return to the table and asked for her further comments. Ms. Young said that higher education is not against the desire of K-12 schools to have flexibility. The major concern is that the federal law doesn't simply say strengthen subject matter knowledge; it says teachers must have something that is equivalent to a major. If there are no upper division courses, then no university would certify the requirement as being equivalent to a major. She said higher education wants to work with the Commission to make the proposal work, and do it in a way that doesn't put a burden on schools, but that doesn't say something is equivalent to a major when it is not.

Dr. Swofford noted that the state plan has not yet been approved by the federal government and asked counsel what the expected timeline is. Mary Armstrong, General Counsel, said that although the state plan has not yet been approved, the State Board has already put the equivalent unit definition into regulation, and it would require a complicated process to change it. The State filed the plan in June and provided supplementary material in September; a decision by the federal government is pending.

Superintendent of Public Instruction Designee Littman returned the discussion to the name issue, asking why it is necessary to change the name from supplementary authorization to something else, especially if one is going to be phased out and replaced with the other. Mr. Janssen said there would be confusion in the field, particularly if there were different requirements for the same authorization since the current one is not being sunsetted.

Chair Madkins asked Mr. Janssen to return at the next meeting with 1) a title that makes sense and 2) a plan or options that provides flexibility in moving the matter forward.

### **PROFESSIONAL PRACTICES COMMITTEE OF THE WHOLE**

Vice Chair Johnson convened the Professional Practices Committee of the Whole.

#### **3A: Paper Screening for Membership to the Committee of Credentials**

The agenda item was to review the applications for the one administrative position on the Committee of Credentials; the position will become vacant on June 30, 2004. Vice Chair Johnson noted that although the four applications submitted were complete, one person submitted general references from a year ago and another only provided names rather than reference letters as required. She asked for a motion on whom to invite for an interview at the next meeting, adding that the Commission typically chooses a candidate and an alternate.

Superintendent of Public Instruction Designee Littman moved that Mark Rickabaugh and Andrew Buxosky be invited for interviews. Commissioner Beckner seconded the motion.

Chair Madkins asked if there could be a friendly amendment to add Martin Griffin, noting that sometimes people do better in interviews than on paper. Designee Littman accepted the friendly amendment.

Vice Chair Johnson said she is uncomfortable with adding Mr. Griffin since he did not supply the letters of recommendation that were asked for. She said it is also irksome to have teachers, who would mark down students for not doing what they were asked, fail to follow directions. Commissioner Beckner withdrew her second, saying she also was uncomfortable with someone who failed to follow the process and show the leadership that is expected for such a position.

Vice Chair Johnson asked for a new second; none was offered. Ex Officio Representative Lundquist suggested instead that there seemed to be consensus on one person and perhaps only that person should be named. Chair Madkins and Vice Chair Johnson said there need to be two because of the need for an alternate.

Ex Officio Representative Lundquist then offered to be the second for a motion inviting the three people named. The motion carried with Commissioner Beckner voting against it and Commissioner Vaca abstaining.

#### **LEGISLATIVE COMMITTEE OF THE WHOLE**

In Commissioner Hauk's absence, Chair Madkins convened the Legislative Committee of the Whole.

#### **4A: Status of Legislation of Interest to the Commission**

Linda Bond, Director, Office of Governmental Relations, said a great many spot bills - those that are simply placeholders and have no significant content - have been introduced. All that seem to pertain to the Commission have been reviewed, but there appears to be none that has any substantive content at this point.

Ms. Bond noted that AB 791 (Pavley), which would have asked the Legislative Analyst to study merging the Commission with the Department of Education, died at the end of session but the author has persisted in seeking a study, taking her request first to the Legislative Analyst and more recently to the Joint Legislative Audit Committee. Staff has provided information about past audits of the Commission to the committee. Any action on the matter has been postponed until April or later; in the meantime, Dr. Swofford has offered to meet with the Assemblywoman to respond to her concerns. The idea of merging the Commission with the department has been made several times. Past reviews have indicated that such a merger would be ill-advised and expensive.

The item was for information only; no action was taken.

#### **4B: Analyses of Bills of Interest to the Commission**

Ms. Bond discussed two bills for Commission consideration. AB 2171 (Benoit) would add "school social worker" to the types of Pupil Personnel Services Credentials that are exempt from CBEST for prelingually deaf candidates. Staff recommended an "approve" position. A motion to take an "approve" position was made (Johnson), seconded (Beckner) and carried without dissent.

SB 1621 (Machado) expands district internships that offer special education programs by eliminating the restriction to mild/moderate special education. Dr. Catherine Kearney from San Joaquin County Office of Education spoke about the success of the program that the office operates and how great the need is for more programs to produce special education teachers. She said SELPAs and districts are in support of the bill. She said that the bill will not change the fact that any district program must hold to the same standards as programs provided at institutions of higher education; thus quality will not be undermined.

Ex Officio Representative Waite said she knows about the high-quality program operated by Dr. Kearney, and that there is a huge need for special education teachers that is not now being met. She said she supports any proposal that allows programs to be put together to serve that need.

A motion to support the bill with an "approve" position was made (Wilson), seconded (Johnson) and carried without dissent.

#### **4C: Categorical Program Reform Bills**

In response to the Commission's prior request, staff provided a chart showing each categorical consolidation proposal, its source and what each one does. Leyne Milstein, Director, Information Technology and Support Management Division, said there are five bills plus the Legislative Analyst proposal. One of the bills is the vehicle for the Governor's proposal. All of the bills are expected to go to a conference committee at some point. The Senate is expecting to hold a hearing on the block grant proposals in the near future.

At this point, Chair Madkins recessed the Legislative Committee of the Whole temporarily to take up two other agenda items.

#### **PROFESSIONAL SERVICES COMMITTEE OF THE WHOLE**

Commissioner Beckner convened the Professional Services Committee of the Whole to take up one action item and one informational item.

#### **6A: Update on Accreditation Review Activities**

Dr. Birch, Administrator, Professional Services Division noted that in December 2002, the Commission voted to suspend all non-NCATE accreditation reviews for spring 2003 and the 2003-04 fiscal year to focus on the initial accreditation of programs under SB 2042 standards and conducting a review of the whole accreditation system. The Committee on Accreditation (COA) recommended at its January meeting that the Commission continue the suspension through the

2004-05 fiscal year.

Ex Officio Representative Lundquist asked whether the suspension would only defer costs or whether there would be an actual savings. Dr. Birch said that the recommended action would defer costs for another year. Dr. Lundquist then asked if it is possible to reduce the liability of a backlog by allowing those institutions that wish to to self-initiate the accreditation process. Dr. Birch said that it is not clear what accreditation will look like in the future. Once it is restarted, there is expected to be a transition time that would give all institutions an appropriate time to prepare for whatever the new process is. Ex Officio Representative Lundquist said that therefore there are real savings, not just deferred savings, because there is an element of forgiveness built into the new approach. Dr. Birch agreed.

Dr. Swofford added that a key point is that no one is sure what will be expected of institutions in the future for the accreditation process. Institutions need to see what the model looks like before they begin to move forward. The Commission would not want them to commit resources, only to have a different model emerge.

Vice Chair Johnson said there is some level of comfort in the fact that the institutions being put on hold have had good accreditation records in the past.

Ex Officio Representative Wilson asked if institutions notified about the cancellation have objected. He also said that institutions should have at least a two-year notification once accreditation begins again. Dr. Birch said he knows of none that have insisted they want an accreditation review in 2004-05. He said transition and timing issues would be addressed in any plan that is put forth. Chair Madkins agreed that there must be sufficient notification when the process is restarted to allow institutions to be properly prepared. Designee Littman asked that institutions in the 2005-06 cycle be sent a letter informing them that changes are under review and that their accreditation cycle may be impacted. Dr. Birch said the COA can send a letter to all institutions.

**Veronica Villalobos, Association of Independent California Colleges and Universities**, reiterated that institutions need a two-year notice at a minimum to budget for and prepare for accreditation.

A motion to approve the recommendation to suspend all non-NCATE accreditation processes for the 2004-05 fiscal year was made (Lundquist), seconded (Madkins) and carried without dissent.

Cheryl Hickey, Consultant, Professional Services Division, then updated the Commission on the COA process of accreditation review. As reported at the February Commission meeting, the COA met with stakeholders in January and then again as a subcommittee in February. The subcommittee meeting was held on February 26. In addition to five members of COA, stakeholders in attendance included representatives from the University of California, the California State University system, the Association of Independent California Colleges and Universities, Credential Counselors and Analysts of California, the Association of California School Administrators, the California Teachers Association and the Board of Institutional Reviewers.

Ms. Hickey reported that the subcommittee discussed a set of guiding principles and then four options, including the proposal that had been presented to the Commission from the higher education community. Two options were eliminated as either too costly or logistically difficult. From the other two options, they developed a third, which became the preferred option. All three of these were sent forward to the full COA, which met on March 18. At that meeting, the COA endorsed the guiding principles and decided to send the three options to the Commission for its May meeting, endorsing the preferred option.

The Commission will discuss the options on its May agenda, as well as an analysis by staff on associated costs.

The update was for information only; no action was taken. Chair Madkins then moved the meeting to 2G: Report of Closed Session Items and 2H: Report of Appeals and Waivers Committee.

### **2G: Report of Closed Session Items**

The Commission denied James McKenna's Petition for Reinstatement.

The Commission adopted the Administrative Law Judge's Proposed Decision in the matter of Kevin Helmey.

### **2H: Report of Appeals and Waivers**

Call to Order

Commissioner Os-Maun Rasul called the meeting of Appeals and Waivers Committee to order at approximately 10:01 a.m., Thursday, March 25, 2004.

### **1A: Minutes of the February 5, 2004 Meeting of the Appeals and Waivers**

## **Committee**

It was moved, seconded, and carried (Vaca/Lunquist) that the minutes of the Appeals and Waivers Committee meeting of March 25, 2004, be **APPROVED**.

### **1B: Waivers: Consideration of Credential Appeals**

The Committee recommends and I move that the Commission **APPROVE** the 1 credential appeal request on the Consideration of Credential Appeals Calendar.

1. The Committee recommends and I move that the Commission **GRANT** Deberae Culpepper a Five-Year Professional Clear Multiple Subject Teaching Credential with CLAD Emphasis.

Motion: ---Lunquist; Second: Littman

### **1C: Waivers: Consent Calendar - (Action)**

It was moved, seconded, and carried (Vaca/Lunquist) that the Committee **APPROVE** the 254 waiver requests on the Consent Calendar.

### **1D: Waivers: Conditions Calendar - (Action)**

It was moved, seconded, and carried (Lunquist/Littman) that the Committee **APPROVE** waiver requests 1, 2, 3, 4, 6, and 7 and **DENY** request #7 on the Conditions Calendar with specific conditions attached. The Commission recommends the following action on individual waiver requests listed below:

#1 **APPROVE**: The waiver request, Single Subject Teaching Credential in Foreign Language: Spanish, submitted by Riverside Unified School District for Juan Carlos Verdugo with the condition to take the CBEST at least twice and obtain a passing score of 41 in one section prior to consideration of a subsequent waiver.

#2 **APPROVE**: The waiver request, Single Subject Teaching Credential in Foreign Language: Korean, submitted by San Francisco Unified School District for Soon-Hee Kim with the condition to take the CBEST at least twice and obtain a passing score of 41 in one section prior to consideration of a subsequent waiver.

#3 **APPROVE**: The waiver request, Pupil Personnel Services Credential in School Psychology, submitted by Norwalk-La Mirada Unified School District for Aidee Suarez with the condition to be considered for a subsequent waiver the individual must complete at least 12 semester units toward the credential and have a letter from their university reviewing the program status.

#4 APPROVE: The waiver request, Pupil Personnel Services Credential in School Counseling, submitted by Planada School District for Maria Espinoza with the condition no subsequent waiver will be considered.

#5 DENY: The waiver request, Pupil Personnel Services Credential in School Counseling, submitted by Napa Valley Unified School District for Sharon Ferrer with the condition to be considered for a subsequent waiver the individual must complete at least 12 semester units toward the credential and have a letter from their university reviewing the program status.

#6 APPROVE: The waiver request, School Nurse Services Credential, submitted by Solano County for Tracy Fields with the condition to no subsequent waiver will be considered.

#7 APPROVE: The waiver request, Single Subject Teaching Credential in English, submitted by Strathmore Union High School District for Jenny Boone with the condition to the applicant must complete three semester units of English course work toward the subject matter requirements for the emergency permit. No subsequent waiver will be considered.

**1E: Waivers: Denial Calendar - (Action)**

It was moved, seconded, and carried (Littman/Vaca) to recommend preliminary denial of the 5 Waiver Requests on the Denial Calendar. These waiver requests will be brought to the Commission for action at the May 2004 meeting.

Commissioner Rasul's motion to approve the Report of Appeals and Waivers carried without dissent.

Chair Madkins then returned the Commission to the Professional Services Committee of the Whole.

**PROFESSIONAL SERVICES COMMITTEE OF THE WHOLE**

Commissioner Beckner reconvened the Professional Services Committee of the Whole to take up the remaining informational item.

**6B: Discussion of Options to Obtain a SB 2042 Professional Clear Multiple and Single Subject Credential**

In response to the Commission's request for an overview of the statutes and history of this issue, Dr. Birch, Administrator, Professional Services Division addressed the requirements for obtaining a professional clear credential. The

original Ryan act of 1970 gave four options, known as the fifth-year-of-study requirement: additional subject matter coursework, in-service coursework, professional preparation or advanced coursework. In years following the adoption of the act, the Legislature also added other requirements, including health education, education of students with exceptional needs, technology and English language learners.

Ms. Armstrong said the current statute says that subject to the availability of funds to provide access to induction statewide, candidates for professional clear credentials will complete a program of induction. Another section of the statute continues the requirement for a fifth year of study, although eliminating that requirement for those who complete induction. Thus, a two-track system is in place. As the Commission has no indication that statewide funding is in place for full access to induction, the fifth-year requirement remains an option.

Commissioner Beckner invited public testimony. Those who spoke were:

**Veronica Villalobos, Association of Independent California Colleges and Universities, who also spoke on behalf of UC and CSU.** She said that all of higher education supports induction as the preferred method and that she believes the intent has always been to provide the fifth-year alternative only for those who don't have access to induction.

**Kate Doyle, El Dorado County Office of Education.** She said that it is well known that most of the so-called fifth year is completed before candidates receive credentials, with only the four additional elements added by the Legislature being taken after that point. In addition, it is recognized that taking only three courses within five years is not an adequate replacement for a fully supported and mentored induction process, which has a well documented record of success. A key problem is that many block grant proposals mix induction funding with other purposes, making it difficult for small districts to continue the commitment to induction, particularly if the funds become viewed as available for the collective bargaining process. She urged the Commission to seek legislation that would make induction mandatory where it is available.

**Joy Carter, Orange County Department of Education.** She said her concern is the lack of comparability between induction and the alternatives. Induction programs are based on concepts that help teachers become better teachers and contribute to their success, which in turn contributes to higher retention rates. She said the Commission should do whatever is necessary to make induction the

required path.

**David Simmons, Ventura County Schools Office**, which has the largest induction program in the state. He said people often choose to do the program because they view it as an important part of their professional development. He agreed with previous speakers that the problem with the fifth-year alternative is that it is not equivalent to induction. He urged the Commission to take action requiring induction under the same authority that would have allowed it to require 16 upper division units for a supplementary authorization even though regulations only required 32 non-specific units.

**Sally Plicka, Yolo-Solano BTSA Induction Program**, an eight-district consortium program. She noted that the fifth-year alternative does not have the support and assessment piece that BTSA has. She said there is plenty of research on BTSA for the past 15 years demonstrating its positive impact; it makes a difference for students and is heavily embedded in the state plan, the response to NCLB. Since the percentage of teachers in districts that offer BTSA programs is quite high, she asked if the Commission can at least require BTSA for those who have access to it. That would only leave a small number following other paths. She also urged that the Commission make whatever decision it settles on very clear to those in the field so there is no confusion.

After the speakers completed their input, Dr. Swofford noted that there is no opportunity for legislation this year because deadlines have passed. He said the item was for the Commission's information only.

Chair Madkins observed that it is important not to cut out avenues for people to become fully credentialed. He said BTSA is a great model, but it is important to retain options so that all types of people are able to find their way into the profession.

Commissioner Beckner thanked the participants and concluded this section of the meeting.

#### **LEGISLATIVE COMMITTEE OF THE WHOLE**

Chair Madkins reconvened the Legislative Committee of the Whole.

Ms. Bond reported that SB 1658 (Karnette) will include language that reflects the Commission decision to eliminate emergency permits.

#### **4D: Issues of Interest to the Commission**

Ms. Bond directed the Commission's attention to agenda material that provides an update on the activities of the Joint Legislative Committee to Develop a Master Plan for Education. She said such updates are provided to keep the Commission informed about the committee's activities with respect to higher education accountability.

This was an information item only; no action was taken.

#### **FISCAL PLANNING AND POLICY COMMITTEE OF THE WHOLE**

Commissioner Vaca convened the Fiscal Planning and Policy Committee of the Whole.

#### **5A: Update on the Fiscal Year 2003-04 Budget Act and Proposed 2004-05 Governor's Budget**

Leyne Milstein, Director, Information Technology and Support Management Division, reported that the Senate Education Subcommittee will discuss categorical funding on April 2. The Commission's budget will be heard in the Assembly subcommittee on April 28 and in the Senate subcommittee on May 10. Staff is continuing to work with the Department of Finance on the Commission's revenue situation. So far, 21 exemptions have been approved for spending that otherwise would be precluded by Executive Order.

No action was taken; the item was for information only.

#### **5B: Overview of the Legislative Analyst's Review of the 2004-05 Proposed Governor's Budget**

The agenda materials include a summary of the Legislative Analyst's analyses that pertain to the Commission. No action was taken; the item was for information only.

#### **5C: Second Quarter Report of Revenues and Expenditures for Fiscal Year 2003-04**

Crista Hill, Manager, Fiscal and Business Services, presented data included in the agenda materials about the Commission's spending and revenue status as of December 31, 2003.

Ex Officio Representative Lundquist asked that as block grant proposals go forward, the Commission be kept apprised of progress. She also asked that the Commission be updated on anything members can do to support efforts to gain

more resources for the Commission's work. She said she is very concerned about the ability to do the hard collaborative work necessary when there are inadequate resources.

Ms. Milstein said that staff will provide updates. Dr. Swofford noted that staff has a great deal of political experience and that they are working hard on advancing the Commission's concerns.

No action was taken; the item was for information only.

## **GENERAL SESSION**

### **2I: New Business**

The quarterly agenda for May, June and August 2004 was presented. There were no Commission member reports or audience presentations.

## **ADJOURNMENT**

The meeting adjourned. The next meeting will be held on May 6, 2004 at the California Commission on Teacher Credentialing Office, 1900 Capital Avenue, Sacramento, California.