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2002

CALIFORNIA COMMISSION ON TEACHER CREDENTIALING

MINUTES OF THE COMMISSION MEETING

July 10-11, 2002

Commission Offices, 1900 Capitol Avenue, Sacramento

COMMISSION MEMBERS

Kristen Beckner, Teacher
Chellyn Boquiren, Teacher
Nadia Maria Davis, School Board Member
Margaret Fortune, Public Representative
Beth Hauk, Teacher
Elaine C. Johnson, Public Representative
Carol Katzman, Public Representative
Stephen Lilly, Faculty Member
Lawrence Madkins, Jr., Teacher, Vice Chairman
Alberto Vaca, Teacher
Marilyn Whirry, Designee, Office of the Superintendent of Public Instruction

COMMISSION MEMBERS ABSENT

Alan Bersin, Administrator, Chairman

EX-OFFICIO REPRESENTATIVES

Carol Bartell, Association of Independent Colleges and Universities
Jeff Marston, California Postsecondary Education Commission
Bill Wilson, California State University

EX-OFFICIO REPRESENTATIVES ABSENT

Joyce Justus, Regents, University of California

COMMISSION STAFF

Sam Swofford, Executive Director
Mary Armstrong, General Counsel, Director, Professional Practices Division
Linda Bond, Director, Office of Governmental Relations
Joe Gee, Director, Information Technology and Support Management Division
Mary Butera, Director, Office of Human Resources
Dale Janssen, Director, Certification, Assignments and Waivers Division
Mary Vixie Sandy, Director, Professional Services Division
Janet Vining, Staff Counsel, Professional Practices Division
Lee Pope, Staff Counsel, Professional Practices Division
Kimberly Hunter, Staff Counsel, Professional Practices Division
Larry Birch, Administrator, Professional Services Division
Elizabeth Graybill, Administrator, Professional Services Division
Amy Jackson, Administrator, Professional Services Division
Margaret Olebe, Administrator, Professional Services Division
Nicole Amador, Consultant, Professional Services Division
Joe Dear, Consultant, Professional Services Division

Marilynn Fairgood, Consultant, Professional Services Division
Philip Fitch, Consultant, Professional Services Division
Helen Hawley, Consultant, Professional Services Division

Phyllis Jacobson, Consultant, Professional Services Division
Betsy Kean, Consultant, Professional Services Division
Michael McKibbin, Consultant, Professional Services Division
Rod Santiago, Consultant, Professional Services Division
Marjorie Suckow, Consultant, Professional Services Division
Suzanne Tyson, Consultant, Professional Services Division
Jan Jones Wadsworth, Consultant, Professional Services Division
James Alford, Assistant Consultant, Professional Services Division
Mark McLean, Assistant Consultant, Professional Services Division
Nadine Noelting, Assistant Consultant, Professional Services Division
Diane Tanaka, Assistant Consultant, Professional Services Division
Yvonne Novelli, Program Analyst, Professional Services Division
Marilyn Errett, Consultant, Office of Governmental Relations
Leyne Milstein, Consultant, Office of Governmental Relations
Dan Gonzales, Legislative Liaison, Office of Governmental Relations
Anne Padilla, Consultant, Office of Governmental Relations
Crista Hill, Manager, Information Technology and Support Management Division
Terri Fesperman, Assistant Consultant, Certification Division
Susan Browning, Manager, Certification Division
Stephen Burke, Research Analyst, Certification Division
Dell Richards, Proceedings Document Recorder

Wednesday, July 10, 2002

GENERAL SESSION

The general session was called to order by Acting Chairman Madkins. Roll was taken and a quorum was present.

REPORT OF CLOSED SESSION ITEMS

Petitions for Reinstatement or For Reduction of Penalty

The Commission denied Jill Henry's Petition for Reinstatement.

Reconsiderations

The Commission reconsidered and sustained its prior decision to deny reinstatement in the matter of Luther Gribble.

The Commission denied reconsideration in the matter of Maria Sanchez.

Proposed Decisions

The Commission denied Mark Luciano's applications. The findings will be submitted at the September 5, 2002 Commission meeting for adoption.

Consent Determinations

The Commission adopted the Consent Determinations in the matters of:

1. Craig Kinder
2. Lamont Norene

Thursday, July 11, 2002

GENERAL SESSION

Acting Chairman Madkins swore in the three new commissioners: Ms. Kristen Beckner, Ms. Nadia Davis and Dr. Stephen Lilly. Roll was taken and a quorum was present. The Commission and audience joined in the Pledge of Allegiance. At Chairman Madkins' request, the Commission extended its deepest condolences to Commissioner Elaine Johnson on the death of her father. The following actions were then taken:

APPROVAL OF THE JUNE 2002 COMMISSION MINUTES

A motion to approve the June 2002 Commission minutes was made (Katzman), seconded (Hauk) and carried, with Commissioner Davis abstaining.

APPROVAL OF THE JULY 2002 AGENDA

A motion to approve the agenda for the July 2002 meeting with in-folder items (pertaining to General Session 10 and Legislative 2) was made (Johnson), seconded (Boquerin) and carried without dissent.

APPROVAL OF THE JULY 2002 CONSENT CALENDAR

A motion to approve the July 2002 Consent Calendar was made (Fortune), seconded (Vaca) and carried, with Commissioner Hauk abstaining.

RECOMMENDATIONS OF THE COMMITTEE OF CREDENTIALIALS

Education Code section 44244.1 allows the Commission to adopt the recommendation of the Committee of Credentials without further proceedings if the individual does not request an administrative hearing within a specified time.

1. **AGUILERA, Kenneth J.** Highland, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44420.

2. **ALEXANDER, Marc J.** Arcata, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

3. **ICKE, Andrew** Fremont, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

4. **KELLEHER, Peter S.** Davis, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

5. **KREPP, Melissa J.** San Bernardino, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

6. **McFARLAND, Bridget E.** Carson, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

7. **MORA, Frederick J.** Clovis, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.

8. **O'DONALD, Jeffrey C.** French Camp, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

9. **OSIO, Sergio A.** Pacoima, CA

Mr. Osio is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.

10. **PORTER, Wendell K.** Oakland, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

11. **SCHMIDT, Jennifer A.** Fresno, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fifteen (15) days** for misconduct pursuant to Education Code section 44421.

12. **SOSNOVSKY, Nathan B.** Pomona, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fifteen (15) days** for misconduct pursuant to Education Code section 44421.

13. **SANTA ANA, Michael** Baldwin Park, CA

aka St. Ana, Michael--All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

14. **VINCENT, Phyllis A.** Pasadena, CA

The Life Standard Elementary and Life Standard Early Childhood Education Teaching Credentials are **suspended for a period of ninety (90) days** for misconduct pursuant to Education Code section 44421.

15. **WALLACE, Daniel P.** Hesperia, CA

All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of sixty (60)**

days for misconduct pursuant to Education Code section 44421.

16. **WILLARD, Teresa D.** Hawthorne, CA

All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

PRIVATE ADMONITIONS

Pursuant to Education Code section 44438, the Committee of Credentials recommends four (4) private admonitions for the Commission's approval.

PROPOSED DECISIONS

17. **ARMSTRONG, Renee** La Jolla, CA

The Administrative Law Judge's Proposed Decision, which reflects the Committee of Credentials' recommendation to **revoke** all certification documents and **deny** any pending applications, is adopted.

18. **TAGGART, Timothy L.** Bloomington, CA

The Administrative Law Judge's Proposed Decision, which reflects the Committee of Credentials' recommendation to **deny** any pending applications, is adopted.

REQUESTS FOR REVOCATION

The Commission may revoke credentials upon the written request of the credential holder pursuant to Education Code sections 44423 and 44440.

19. **RODRIGUEZ, Leo J.** LaHabra, CA

Upon his written request, pursuant to Education Code section 44423, his Multiple Subject Teaching Credential is **revoked**. This does not constitute consent for purposes of Education Code section 44440(b).

20. **MORRISSEY, John B.** Tustin, CA

Upon his written request, pursuant to Education Code section 44423, his supplemental authorization in Industrial Arts on his Single Subject Teaching Credential, his Life Standard Designated Subject teaching credential, and his Standard Secondary Teaching Credential are **revoked**.

21. **VASQUEZ, Juan Jr.** San Diego, CA

Upon his written request, pursuant to Education Code section 44423, his Single Subject Teaching Credential is **revoked**.

REINSTATEMENT OF SELF REVOKED CREDENTIALS

22. **FERGUSON, Valerie A.** Redding, CA

Pursuant to Government Code section 11522, Ms. Ferguson's applications for reinstatement of her Specialist Instruction Credential in Special Education and Resource Specialist Certificate of Competence are granted after previously self revoking the credentials pursuant to Education Code section 44423, with no known misconduct.

MANDATORY ACTIONS

Education Code sections 44346, 44346.1, 44424, 44425 and 44425.5 require the California Commission on Teacher Credentialing to mandatorily revoke the credentials held by individuals convicted of specified crimes and to mandatorily deny applications submitted by individuals convicted of specified crimes.

23. **CHAVEZ, Dora B.** Lynwood, CA

24. **DEUTSCH, David** Oxnard, CA

25. **KONNOFF, Stephen D.** Sacramento, CA

26. **MONTOYA, Danny J.** Fresno, CA

27. **OSWALD, John E.** Bellflower, CA

28. **PARKER, Patricia A.** Montrose, CA

29. **PELLIZZARI, Thomas R.** Fullerton, CA

30. **STEVENSON, Sharon** Stockton, CA

31. **WANG, Terry M.** Stockton, CA

32. **WUESTHOFF, Lynna** Concord, CA

AUTOMATIC SUSPENSIONS

All certification documents held by the following individuals were automatically suspended because a complaint, information or indictment was filed in court alleging each individual committed an enumerated offense specified in Education Code section 44940. Their certification documents will remain automatically suspended until the Commission receives notice of entry of judgment pursuant to Education Code section 44940(d) and (e).

33. **EVANS, Shawna R.** Redlands, CA

34. **JUFIAR, Russell J.** San Diego, CA

35. **PRIDGEN, Chad W.** Camarillo, CA
36. **VEGA, Augustine B.** Grand Terrace, CA

TERMINATION OF AUTOMATIC SUSPENSION

Pursuant to Education Code section 44940(d), the automatic suspension of all credentials held by the following individual is terminated and the matter referred to the Committee of Credentials for review.

37. **HUME, Burton D.** Palm Springs, CA

TERMINATION OF PROBATION

38. **FELICIANO, Gavin J.** Los Angeles, CA

Having successfully complied with the terms and conditions of probation contained in the Consent Determination and Order, which was adopted by the Commission on May 2, 1997, **the stay order has been made permanent and his credential is restored.**

TERMINATION OF STAY OF REVOCATION

39. **RUIZ, Paul V.** Lake Forest, CA

Having violated the terms and conditions of the Administrative Law Judge's Decision and Order adopted by the Commission at its March 4, 1999 meeting, pursuant to his written request, his probation is terminated and the stay order is set aside. His credential is **revoked.**

DENIAL OF CREDENTIAL WAIVER REQUESTS

The Appeals and Waivers Committee having reviewed these waiver requests has recommended they be denied. The employing districts have not asked for reconsideration of the Committee's decisions.

1. Bonnie O. Ezechukwu/ Compton Unified School District
2. Veronica W. Frazier/ Compton Unified School District
3. Tracy Y. Morgan/ Compton Unified School District
4. Sylvia Valdez/ North Monterey County Unified School District
5. Roman L. Grace/ San Francisco Unified School District
6. Carmen J. Solis/Ravenswood City Elementary School District
7. Edwin D. Henriquez/ Maricopa Unified School District
8. Celia M. Robles/ Redwood City Elementary School District
9. Kenneth W. Henson/ Compton Unified School District
10. Patricia V. Cooper/ Paragon School (NPS)
11. Dorothy L. Varisce/ Ravenswood City Elementary School District
12. Jeanette R. Elam/ Exeter Union Elementary School District
13. Richard D. Wiren/ Total Education Solutions (NPS)
14. Roberta N. Nerio/ Foundation For the Junior Blind (NPS)
15. Michael S. Durgerian/ Norwalk-La Mirada Unified School District
16. Steven T. Hoak/ Banning Unified School District

ANNUAL CALENDAR OF EVENTS

The annual calendar of events was provided as an information item.

CHAIR'S REPORT

On behalf of Chairman Bersin, Acting Chairman Madkins welcomed the three new Commission members, appointed by Governor Gray Davis: Ms. Kristen L. Beckner, a teacher with more than 14 years of education experience, Ms. Nadia M. Davis, Vice President of the Santa Ana Unified School District Board of Education, and Dr. Stephen Lilly, Dean of the College of Education at California State University, San Marcos.

EXECUTIVE DIRECTOR'S REPORT

Dr. Swofford also added his welcome to the new Commission members and reiterated the Commission's sympathy to Commissioner Johnson on the loss of her father.

Dr. Swofford updated the Commission on the status of SB 57 as well as the Teaching Performance Assessment (TPA). As to SB 57, Educational Testing Services (ETS) is working with Commission staff to design a series of Teaching Foundation assessments that will be offered for the first time in September 2002. These will allow candidates to "challenge" course requirements of teacher preparation for Multiple and Single Subject Credentials only. Once a candidate has passed the assessment, they can enter an Intern program and complete the TPA.

ETS is also working with Commission staff to design the TPA, which should be ready for administration in September 2003. SB 2042 requires that each teaching credential candidate take and pass the TPA, as well as complete a teacher preparation program in order to be recommended for a preliminary multiple or single subject credential. The TPA should include four performance tasks that measure thirteen Teaching Performance Expectations. The pilot has been completed; tasks and scales are being edited. A field test will begin in September 2002.

Dr. Swofford announced two promotions - that of Dale Janssen to Director of the Certification, Assignment and Waivers Division and that of Joe Gee to Director of the Information Technology and Support Division. Both had served as interim directors. Dr. Swofford also congratulated Mr. Gee on his 25th year anniversary of service to the State of California.

Dr. Swofford welcomed two new staff members to the Professional Services Division - Kimberly Adams, who will be working as a Staff Services Analyst in the Funded Programs Unit and Dr. Marjorie Suckow, who will be working as a Consultant in the Examinations and Research Unit.

REPORT ON STATE BOARD OF EDUCATION MEETING

Chairman Madkins noted that the report of the monthly state board meeting was presented as an in-folder item for information purposes.

LEGISLATIVE COMMITTEE OF THE WHOLE

Chairman Madkins convened the Legislative Committee of the Whole.

LEG-1: Status of Legislation of Interest to the Commission

Linda Bond, Director, Office of Governmental Relations, noted that two Commission sponsored bills, SB 57 (Scott, 2001) and SB 1655 (Scott), which provide alternative routes to credentialing for teachers or administrators--were either being implemented (SB 57) or were expected to pass (SB 1655) and could be implemented soon. Dr. Swofford reported earlier on the implementation of SB 57. Ms. Bond noted that SB 1655, which would provide an alternative route for the Administrative Services Credential, had passed the Senate and Assembly unanimously. From there, it will be returned to the Senate for concurrence regarding an urgency clause added in the Assembly, and could be signed by the Governor in a matter of weeks.

Another Commission-sponsored bill - SB 1656 - had moved along with unanimous votes and will be next heard in the Assembly Appropriations Committee. It has not yet been set for hearing.

Ms. Bond noted that due to extensive opposition from a coalition of parties, including the Commission, AB 2575 (Leach) had its existing provisions deleted. New provisions had been proposed that would provide a third alternative for credentialed candidates to meet the subject matter requirement. The new provisions would allow an individual who held an advanced degree to submit their transcripts to an independent review entity approved by the Commission. She added that the bill would add no cost and should have the support of the Senate Education Committee. Although the bill was not yet in print, staff was asking the Commission to change its position from "oppose" to "support".

Commissioner Johnson asked if the bill was for Single Subject Credentials only. Ms. Bond said that it was most likely to be Single Subject, but could be for Multiple Subject Credentials as well, and that an independent review entity would have to look at it. She noted a Master's degree could be in Liberal Studies, but that she was not aware of any such programs.

Commissioner Johnson raised a question regarding the origin of the independent body. Ms. Bond noted that the existing independent organizations that review out-of-country transcripts would probably be expanded to include these new duties, but the Commission would have to approve any independent body.

Commissioner Johnson then asked if the bill was for subject matter competency only and not pedagogy. Ms. Bond confirmed that was correct.

Commissioner Fortune wanted to know if the independent agencies would have authority to review subject matter competency broadly or only as it related to this particular avenue. Ms. Bond answered that it would only be as it related to an advanced degree. She noted that the three options would be: (1) a Commission-approved program, or (2) exam, or (3) SB 57.

Commissioner Fortune then noted that if California authorized agencies approve transcripts for subject matter competence, there could be confusion from universities evaluating competence differently. She added that currently candidates found transferring programs often required that they retake courses.

Dr. Swofford said that Commissioner Fortune's point was well made. He added that the process would need to be monitored, noting that the matter was a work in progress. Ms. Bond answered that such a process would allow a broader review. She also noted that the Commission already allows leeway for people coming into the state, whereas people who transfer from one campus to another are sometimes asked to complete additional requirements.

Commissioner Boquiren wanted to know how the organizations that originally opposed the legislation were responding to the bill as it now stands. Ms. Bond responded that the Commission had been part of a coalition, which felt that the legislation as it now stood would satisfy all those who had been opposed.

Ex-Officio Representative Bartell said she had concerns about the review process ensuring that people had mastered the content they were expected to teach, given that transcript analysis can be very difficult if only a course number and title were included. She suggested including a catalogue description for a more in-depth analysis by the agency.

Designee Whirry asked whether the advanced degree would have to be in the subject matter area only. Ms. Bond responded that it would need to be directly aligned, if and when the bill was signed.

Commissioner Lilly asked if staff were recommending a position adoption today. Ms. Bond answered that they were. Commissioner Lilly then asked if there was draft language. Ms. Bond noted that there would be when the bill was in print. She noted, however, that the amendment language had been submitted by the Commission and adopted by the author as described. The bill would also be heard in committee before the next Commission meeting.

Commissioner Johnson moved that the Commission adopt the staff recommendation of changing their position from "opposition" to that of "support". The motion to change the Commission position to "support" of AB 2575 was seconded (Hauk) and carried without dissent.

Ms. Bond then discussed SB 1250 (Vincent), which would allow some retired teachers, who wanted to return to the classroom, to be exempt from the CBEST if they met an experience requirement or completed a teacher refresher course. The legislation had been amended to state that local school boards would be responsible for approving refresher courses rather than the Commission. She recommended that the Commission change its position from "opposition" to "watch".

Commissioner Johnson noted that the legislation would probably only address a handful of individuals. Ms Bond agreed and stated that the dilemma for the Commission had been approving the number of refresher courses. The Commission had not believed that would be a good use of Commission resources. Since the legislation would be an employment issue, approval should be the prerogative of the school boards.

Commissioner Johnson asked if there should be a sunset provision included. Ms. Bond noted that a sunset provision could be explored at the Commission's request. Chairman Madkins asked what the sunset date might be.

Commissioner Johnson noted that it was the long-held position of the Commission that no teacher should be in the classroom without having passed the CBEST. She worried about opening the doors to teachers not having passed the CBEST and wondered what the legal position would be.

Dr. Swofford said that it was an employment issue of the school district rather than a credential issue.

Chairman Madkins felt that since the school districts would know whether the individuals were well-qualified and respected, they are getting the best of retired individuals, with employment safeguards in effect.

Commissioner Hauk wanted to know if the language reflected the General Teaching Credential. Ms. Bond said that it could be a General Credential. She also noted that the pool of people was limited to those who were credentialed prior to the early 1980's, taught and then retired for at least 39 months.

Commissioner Hauk asked for clarification on Commissioner Johnson's comments regarding CBEST. Ms. Bond thought that the specific requirements of teaching for fifteen years and in the same district for five years, retiring and returning might make the pool smaller.

Chairman Madkins called for a motion, which was made (Boquiren) and seconded (Katzman). The motion to change the Commission's position on SB 1250 from "opposition" to "watch" was carried without dissent.

Ms. Bond then noted that SB 2029 (Alarcon), which expanded the district intern programs to include Special Education Mild Moderate Disabilities, had moved through the Senate Education Committee and been adopted with all amendments.

LEG-2: Analyses of Bills of Interest to the Commission

Ms. Bond reported that SB 1646 (Alpert) had been substantially amended to clarify certain provisions. She said that it essentially mirrored blended program elements contained in Education Code section 44259.1. The author and Senator Vasconcellos believed that, given recent research on brain development, it would be appropriate to return California to an education major under certain circumstances. The bill would require all regionally accredited institutions to develop degree programs in elementary education that would also meet the requirements for subject matter in liberal studies. The staff is recommending a "watch" position on this legislation.

Commissioner Johnson asked Commissioner Lilly and Ex-Officio Representative Wilson for their views on the subject. Commissioner Lilly responded that he felt "watch" was an appropriate position, given the situation. He noted, however, that a strength of teacher education in California is the requirement that teachers have majored in the subject areas that they teach. An undergraduate major in education would make it more difficult for candidates to complete subject matter majors.

Ms. Bond added that because of the Pell Grant requirements it would literally take an "Act of Congress" to institute this plan. She also noted that the bill has costs, that the Governor's position is not known, and that the bill could be years in the making.

Ex-Officio Representative Wilson noted that there were a number of issues to watch, especially in regard to Pell Grants, and that it would be embarrassing to reverse course on the issue of subject matter competence.

Commissioner Fortune asked Commissioner Lilly if he could relate his earlier comments to the K-12 standards. Commissioner Lilly said that coherence needed to be maintained between K-12 standards and subject matter requirements for Single or Multiple Subject Credentials.

Commissioner Fortune moved that the Commission's position be one of "watch" on SB 1646. The motion was seconded (Johnson) and carried without dissent.

With regard to Pell Grants, Ex-Officio Representative Marston asked if there was a parallel track in Congress. Ms. Bond replied that Senators Alpert and Vasconcellos had contacted the California Members of Congress, including Senator Feinstein, and were actively seeking assistance.

Commissioner Davis requested that the Commission receive a formal opinion from Senator Feinstein's office. Ms. Bond said that as soon as the Senators receive a response, the Commission would be informed.

Commissioner Katzman then asked for an update on the California Master Plan. Ms. Bond said that the draft of the Master Plan had been released and that a new process of online dialogue allowed any individual to comment on the draft. Comments also had been made by various organizations, which could be provided to the Commission. The draft was being revised based on the comments and would be made available to the Commission as soon as it was ready.

FISCAL POLICY AND PLANNING COMMITTEE OF THE WHOLE

Commissioner Boquiren convened the Fiscal Policy and Planning Committee of the Whole.

FPPC-1: Update on the Governor's Budget for Fiscal 2002-2003

Leyne Milstein, Consultant, Office of Governmental Relations, provided an update on the 2002-2003 Governor's budget, noting that even though the Legislature was at an impasse, the Conference Committee had already taken action on outstanding items of interest to the Commission. She said that they were working to help the Commission run smoothly without spending authority and that in September she would be bringing forward budget changes for the 2003-2004 fiscal year.

Ms. Milstein reported on the two items of interest to the Commission - support of teacher preparation and a proposal to shift funds. Support of teacher preparation: The Conference Committee shifted funds from the Governor's Teaching Fellowship program that provided \$20,000 competitive grants to candidates who were going into teacher preparation and would commit to serving four years in a low-performing school after receiving their credential. These funds were shifted to the Assumption Program of Loans for Education (APLE), a loan-assumption program for people who were already teaching. The rationale for the shift was that the APLE grants are smaller and cost less to administer, thus saving money and time. SB 1666 which established the Governor's Teaching Fellowship program requires that the Commission, in collaboration with the California State University system, track grant recipients. She said the Commission would have to track the two cohorts within the current resources over the completion of the four-year commitment.

The second issue was another proposal to shift funds, this time of \$8.35 million general fund for the alternative certification program. The Legislative Analyst had proposed shifting \$4.2 million of the funding for other purposes and providing a back-fill with money from California Postsecondary Commission (CPEC) federal funds. However, with lobbying efforts by Commission and CPEC staff, the Commission was able to gain the support of the budget staff and the Department of Finance that the Commission could not use the federal funds and further funds had already been committed and should not be shifted. Action was taken to accept the original proposal of \$8.35 million general fund for the alternative certification programs.

FPPC-2: Report on Contracts and Procurement

Joe Gee, Director, Information Technology and Support Management Division, reported that due to recent attention regarding state contracting and procurement, as well as a recent Executive Order that set up a task force to study the integrity of the process, the impact on the Commission should be minimal. Staff assessment regarding non-competitive bids is that procedures and processes are followed and that there are very few items, which fall into this category.

Commissioner Hauk noted that the Commission always asks for Requests for Proposals and that it already does this.

FPPC-3: Teacher Credentialing Service Improvement Project Phase II Demonstration

Mr. Gee reported that Phase I of the Teacher Credentialing Service Improvement Project was complete and had been implemented in October 2001. The new system allowed credential applicants and holders as well as stakeholders to use the Internet to check the status of a credential application or confirm credentials held by an individual. Phase II, which enabled teachers to renew and pay their credentials online, had been implemented in June 2002. Phase III, with improved data management, was scheduled for a summer 2003 launch.

Dale Janssen, Director, Certification, Assignment and Waivers Division, reported that the system's capabilities in checking credentials, application status or actually renew online could now be done electronically on the California Commission on Teacher Credentialing's website. He reported that, given the large numbers of applicants and renewals, the system should help with staff workload. He also stated that there would be an audit of credentials that involved contacting the professional growth advisor for verification.

A demonstration of the system's capabilities was provided. Mr. Janssen noted, however, that there would not be an official, statewide announcement for another month, when the system had been fine-tuned and completely ready.

Commissioner Hauk said that using Phase I, parents were going online to check teachers' credentials, making the districts more accountable to the public.

Commissioner Katzman asked if the professional growth advisors would be contacted online and if renewal reminders would be emailed. Mr. Janssen answered that it may happen in the future, but for the moment, audits and renewal reminders were done by mail and telephone by the district.

Commissioner Hauk asked if teachers had all their credentials online. Mr. Janssen stated that the database for the system only goes back to 1989 and that as such, not all credentials may be in the system yet.

Graeme Finley, of PriceWaterhouseCoopers, who had helped design Phase I and II, said they were currently developing use-cases and data models in Phase III.

Commissioner Davis asked if there would be any way to connect personal information submitted by an individual with a federal agency to verify answers through the Internet. Mr. Janssen replied that the system already was in place with the Federal Bureau of Investigation and the Department of Justice. Dr. Swofford noted that Sacramento was one of the few cities that use fingerprinting for employment as well as Live Scan. By working closely

with the Department of Justice on this issue, individual fitness data is captured. He also noted that there might be potential uses not yet known and that these would have to be explored.

Ex-Officio Representative Bartell wondered if it were possible to email the actual credential. Mr. Janssen said that an email notice of receipt was part of Phase III, but that he did not know if it would be possible to completely move away from paper on this issue. Dr. Swofford said that it was in the best interest of educators to have a credential to display, as doctors and other professionals did, and that the credential recently had been enhanced to make it look more "official."

PREPARATION STANDARDS COMMITTEE OF THE WHOLE

Commissioner Katzman convened the Preparation Standards Committee of the Whole.

PREP-1: Approval of the Subject Matter Preparation Programs Submitted by Colleges and Universities

Betsy Kean, Consultant, Professional Services Division, presented the first recommendation for approval of a Subject Matter Program under SB 2042 standards to the Commission. She explained that teams of reviewers had examined the documents submitted in light of the new standards and had found that the University of La Verne had met those. Chairman Madkins noted what a pleasure it was to have the first recommendation under the new standards.

Commissioner Katzman asked at what stage of development the other institutions were. Dr. Kean answered that in the first round of early adopters, eleven of the thirty-two institutions were submitting documents to the Elementary Subject Matter Preparation Standards and thirty were submitting responses to the Professional Teacher Preparation Standards with several institutions submitting both. Program windows were in September and November of this year as well as various times next year.

Margaret Olebe, Administrator, Professional Services Division, noted that those numbers included California State University, San Marcos and that approximately one-quarter of the institutions that had submitted for Multiple and Single Subject programs have been approved by the Committee on Accreditation (COA) at its June meeting. She explained that the COA was authorized to approve programs initially and for on-going review relating to standards for teaching, services, and specialist credentials. Approval of Subject Matter programs still come directly to the Commission.

Commissioner Fortune asked if information on the content of programs could be added in layman terms to the agenda reports. Commissioner Katzman agreed, noting that the information in the Commission item was very different than the massive documentation which was actually submitted by the institution. Mary Sandy, Director of the Professional Services Division said that staff would be happy to synthesize and highlight program information in the future. Commissioner Johnson noted that at one point the Commission had actually requested less information, especially given the intensity of the process and the sheer amount of documentation submitted. Dr. Kean asked what information would be useful for the Commission. Ex-Officio Representative Bartell suggested that, given the preparation of the matrixes showing courses and standards, perhaps course titles and descriptions as they compared to standards could be added.

Commissioner Hauk asked if Commissioners could have access to the Sparrow program. Dr. Olebe said that panel reviews are confidential and only two people in the agency actually have the password for reviewing panel discussions. She did say, however, they could provide a report that describes the process, gives examples of the institution timeline and sequence, and highlight characteristics that show how an institution is revamping course content, sequence and design to meet current standards.

Commissioner Fortune agreed that having information that would show how the institution is teaching to standards would be helpful. In that way, she would be able to explain how the Commission substantiated the evolution of the program. Ms. Sandy said that highlighting the way programs meet standards in relation to key areas, content, and field use, among others, could be done. Commissioner Hauk asked if a comparison of the old and new couldn't be included on the application. Ms. Sandy said they could take it under consideration, but Commissioner Lilly said that they didn't want to make it harder on the institutions either, given the fact they were already submitting an incredible amount of documentation. Dr. Olebe stated that it was important to build confidence in the process without having an agenda that was too cumbersome.

Chairman Madkins moved to adopt the recommendation that the Commission approve the subject matter preparation program of University of La Verne. It was seconded (Whirry) and carried without dissent.

PREP-2: Request for Initial Institutional Accreditation for California State University, Channel Islands

Lawrence Birch, Administrator, Professional Services Division, reported that there was a request for initial institutional accreditation, a necessary step before submitting credential preparation programs for approval, from California State University, Channel Islands, operating in the Ventura area and opening in 2002 as the 23rd campus of the California State University system. The university hoped to have an early WASC candidacy review within one-and-one-half years, and was asking to have the three-year regional accreditation waived.

Chairman Madkins said that it could be very difficult for students who got caught up in the institutional accreditation process. But, having the Western Association of Schools and Colleges schedule an early candidacy review made the decision easier. He made a motion to accept the request and grant an initial accreditation as well as a three-year waiver of regional accreditation to California State University, Channel Islands, which was seconded (Hauk).

Commissioner Hauk then noted the institution should be accredited by the time that juniors, who were transferring this fall, graduate.

The motion for initial accreditation with a three-year waiver of regional accreditation passed unanimously.

PREP-3: A Report on Teacher Development Programs

Rod Santiago, Consultant, Professional Services Division, introduced the staff that would be updating the Commission on the status of the teacher development programs.

Marilynn Fairgood, Consultant, Professional Services Division, described the California school paraprofessional teacher training program, which is a local career ladder program for instructional aides who are earning their bachelors and teaching credentials. It provides financial assistance to individuals who commit to one year of instruction for each year of financial help. She noted that the retention rate of individuals in the program, because they understand the requirements, was quite high, 99 percent.

Suzanne Tyson, Consultant, Professional Services Division, said that the pre-intern program has been shown to improve performance and retention of pre-interns. It served more than 10,000 individuals in 2001-2002, and with another 12,000 to be served in 2002-2003. She noted that the programs have strong accountability. The programs prepare individuals for subject matter exams, 35 percent of whom have pass after one year of service and 80 percent of whom pass after two years of service, giving an overall combined passing rate of 60 percent. Mike McKibbin, Consultant, Professional Services Division, reported the retention rate for internships was 97 percent after the first year of teaching; 93 percent after the second; 90 percent after the third; 85 percent after the fourth; and 77 percent after the fifth year.

Mr. Santiago added that since the establishment of the BTSA program, 93 percent of participating teachers were retained for at least two years of teaching. There are currently 145 programs in the state serving 22,000 beginning teachers. He noted that the programs were divided into six regions or clusters within the state. Programs are reviewed against standards. Dr. McKibbin added that the program was geared to focus on teachers and potential teachers wherever they were, that \$130 million had been provided to individual programs annually, of which there were more than 300 that encompassed 42,000 individuals.

Commissioner Boquiren noted that she was struck by the type of people being brought into the BTSA programs, how they were diversifying the teaching profession and bringing in people who might not have considered becoming teachers. She felt that we needed to continue to give the support they needed to succeed.

Commissioner Hauk wanted to know if someone with an Early Childhood education major could come into the pre-intern program. Dr. Tyson said the legislation would have to be changed in order to allow that, unless the individual serves on a multiple subject credential. The pre-intern program is authorized to serve only multiple subject, single subject and special education.

Commissioner Katzman asked about recruitment and funds spent in the Paraprofessional program. Ms. Fairgood answered that there had been a great deal of interest from the field. Individuals must go through a selection process to participate, as well as complete a minimum number of units per quarter and semester. Given that it is up to a seven-year process, individuals must be highly motivated. Commissioner Katzman asked at what point the individuals actually become teachers in the Paraprofessional program. Ms. Fairgood said program participants become the teacher of record at the point of receiving a pre-intern certificate, an intern credential and either a preliminary or professional clear credential. Dr. McKibbin added that, given 700 of 1,000 districts had interns, the expansion was significant. He also noted that teacher recruitment centers were funneling people into the programs.

Commissioner Fortune noted that the programs reduced the need for emergency credentials. She also said that it was a significant issue to emergency credential holders who, if they were eligible to move into intern and pre-intern programs, could then earn their credential.

PREP-4: Proposal to Explore Changes in Eligibility Requirements for the California Pre-intern Program

Suzanne Tyson, Consultant in the Professional Services Division, provided background on the Pre-intern program and requested that the Commission authorize the Executive Director to appoint a design team to explore potential changes in eligibility requirements for the California Pre-intern program. Dr. Tyson provided numerous examples of individuals who might benefit from participation in the program, including those who are fully credentialed in regular education seeking a credential in special education, those who might be lacking some requirement and would qualify for the program under expanded eligibility criteria.

Mel Hunt, President of the Credential Counselors and Analysts of California, said the possibility of broadening the candidate pool had struck a chord with his organization, especially since students sometimes get conflicting advice. Dr. Hunt expressed hope that with additional district support those conflicts might be remedied.

Commissioner Lilly asked staff to identify existing barriers that block individuals seeking special education credentials from entering internship programs. Dr. Tyson answered that there may be additional pre-requisites that must be completed. Mary Sandy, Director of the Professional Services Division, noted that expansion of the pre-intern program into special education would dovetail with pending legislation that will enable more school districts to offer special education internships, and help build district capacity to offer training in this credential area.

Commissioner Hauk moved to authorize the Executive Director to appoint a design team to explore the possibility and options related to broadening the participant groups served by the Pre-intern Program. The motion was seconded (Whirry) and carried without dissent.

PERFORMANCE STANDARDS COMMITTEE OF THE WHOLE

Commissioner Johnson convened the Performance Standards Committee of the Whole.

PERF-1: Single Subject Assessments for Teaching (SSAT): Proposed Contract Amendment

Amy Jackson, Administrator, Professional Services Division, reported that there had been a larger number of test takers than the budget allocation had anticipated. Therefore, staff proposed amending the SSAT contract to increase spending authority for the remainder of the contract. Commissioner Johnson noted that this was good news and that the Commission acted as a conduit for the money. Commissioner Hauk added that the test takers

would compensate for the additional funding. Ms. Jackson said that the Commission only receives a small portion of the funds collected.

Commissioner Lilly made a motion to amend the contract. It was seconded (Fortune) and carried without dissent.

RETURN TO THE GENERAL SESSION

The Commission returned to the General Session.

REPORT OF THE EXECUTIVE COMMITTEE

EXEC-1: Approval of the June 6, 2002 Executive Committee

It was moved, seconded and carried (Madkins) that the Commission approve the minutes of the June 6, 2002 Executive Committee meeting.

EXEC-2: Proposed Amendments to the Commission Policy Manual

It was moved, seconded and carried (Madkins) that the Commission approve the proposed amendments to the Commission Policy Manual with additional clarification to section 422 and retitling of sections 500 and 530.

REPORT OF THE APPEALS & WAIVERS

A&W-1: Approval of the June 6, 2002 Appeals & Waivers Minutes

It was moved, seconded and carried (Madkins) that the Commission approve the minutes of the June 6, 2002, Appeals & Waivers Committee meeting.

A&W-1-2: Reconsideration of Waiver Denials

It was moved, seconded and carried (Madkins) that the Commission approve the waiver request for Drew R. Passalacqua, Conejo Valley Unified School District, for an Administrative Services Credential on the Reconsideration of Waiver Denials changing the expiration date to 8/31/02.

A&W-1-3: Waivers: Consent Calendar

It was moved, seconded and carried (Madkins) that the Commission approve the 257 waiver requests on the Consent Calendar.

A&W-1-4: Waivers: Conditions Calendar

It was moved, seconded and carried (Madkins) that the Commission approve the 5 waiver requests on the Conditions Calendar with the specific conditions attached to each.

A&W-1-5: Waivers: Denial Calendar

The Committee voted to recommend a preliminary denial of the eight Waiver Requests on the Denial Calendar. These items will be brought to the Commission for action at the September 2002 meeting.

COMMISSION MEMBER REPORTS

Commissioner Johnson expressed her thanks to everyone on the Commission for their kind expressions of sympathy, both for herself and her family. She also asked that members be given an updated roster containing information on the three new Commissioners.

Designee Whirry asked to be notified of the various design committees.

Ex-Officio Representative Bartell invited Commission members and audience to attend the October 26, 2002 dedication of the new Education and Technology Center at California Lutheran University.

Audience Presentations

Julie Meyer, California State University, Sonoma who is the 2001-2002 Student California Teachers Association's liaison to the Commission introduced Seth Klempner, California State University, Humboldt, who will be the 2002-2003 liaison to the Commission.

Ken Burt, representing the California Teachers Association (CTA) discussed the adoption of the Alternative Induction Standards by the State Board of Education scheduled for September. Mr. Burt noted that CTA wanted to discuss the addition of language regarding collaboration to the standards. He submitted documents regarding this issue. Acting Chairman Madkins thanked him for his presentation.

Old Business

None.

New Business

None.

Adjournment

The meeting adjourned. The next meeting will be held on September 5, 2002 at the California Commission on Teacher Credentialing Office, 1900 Capitol Avenue, Sacramento, California.

Updated September 5, 2002