

**CALIFORNIA COMMISSION ON TEACHER CREDENTIALING**

**MINUTES OF THE COMMISSION MEETING**

**May 1-2, 2002**

**Commission Offices, 1900 Capitol Avenue, Sacramento**

**COMMISSION MEMBERS**

Alan Bersin, Administrator, Chairman  
Margaret Fortune, Public Representative  
Beth Hauk, Teacher  
Elaine C. Johnson, Public Representative  
Carol Katzman, Public Representative  
Lawrence Madkins, Jr., Teacher, Vice Chairman  
Alberto Vaca, Teacher  
Marilyn Whirry, Designee, Office of the Superintendent of Public Instruction

**COMMISSION MEMBERS ABSENT**

Chellyn Boquiren, Teacher

**EX OFFICIO REPRESENTATIVES**

Joyce Justus, Regents, University of California  
David Leveille, California Postsecondary Education Commission  
Bill Wilson, California State University

**EX OFFICIO REPRESENTATIVES ABSENT**

Carol Bartell, Association of Independent Colleges and Universities

**COMMISSION STAFF**

Sam Swofford, Executive Director  
Mary Armstrong, General Counsel, Director, Professional Practices Division  
Linda Bond, Director, Office of Governmental Relations  
Joe Gee, Director, Information Technology and Support Management Division  
Mary Butera, Director, Office of Human Resources  
Dale Janssen, Acting Director, Certification, Assignments and Waivers Division  
Mary Vixie Sandy, Director, Professional Services Division  
Janet Vining, Staff Counsel, Professional Practices Division  
Lee Pope, Staff Counsel, Professional Practices Division  
Kimberly Hunter, Staff Counsel, Professional Practices Division  
Larry Birch, Administrator, Professional Services Division  
Elizabeth Graybill, Acting Administrator, Professional Services Division  
Amy Jackson, Administrator, Professional Services Division  
Margaret Olebe, Administrator, Professional Services Division  
Nicole Amador, Consultant, Professional Services Division  
Joe Dear, Consultant, Professional Services Division  
Marilynn Fairgood, Consultant, Professional Services Division

Philip Fitch, Consultant, Professional Services Division  
Helen Hawley, Consultant, Professional Services Division  
Phyllis Jacobson, Consultant, Professional Services Division  
Michael McKibbin, Consultant, Professional Services Division  
Betsy Kean, Consultant, Professional Services Division  
Jan Jones Wadsworth, Consultant, Professional Services Division  
James Alford, Assistant Consultant, Professional Services Division  
Mark McLean, Assistant Consultant, Professional Services Division  
Nadine Noelting, Assistant Consultant, Professional Services Division  
Rod Santiago, Assistant Consultant, Professional Services Division  
Yvonne Novelli, Program Analyst, Professional Services Division  
Marilyn Errett, Consultant, Office of Governmental Relations  
Leyne Milstein, Consultant, Office of Governmental Relations  
Dan Gonzales, Legislative Liaison, Office of Governmental Relations  
Anne Padilla, Consultant, Office of Governmental Relations  
Crista Hill, Manager, Information Technology and Support Management Division  
Terri Fesperman, Assistant Consultant, Certification Division  
Susan Browning, Program Analyst, Certification Division  
Stephen Burke, Research Analyst, Certification Division  
Kathleen Beasley, Proceedings Document Recorder

**Wednesday, May 1, 2002**

## **REPORT OF CLOSED SESSION ITEMS**

### **Petitions for Reinstatement or For Reduction of Penalty**

The Commission granted Antonio Flores's Petition for Reinstatement:

The Commission denied Luther Gribble's Petition for Reinstatement:

### **Reconsiderations**

The Commission remanded the matter of Lori Balli back to the Committee of Credentials.

The Commission reconsidered the following matters and sustained its prior decision:

1. Nicholas Mendoza
2. Alvina Sheeley

### **Proposed Decisions**

The Commission closed the matter of Stephen Brown following notification of his death on March 10, 2002.

The Commission took action to revoke Michael Patton's credentials. The findings will be submitted at the June 6, 2002 Commission meeting for adoption.

The Commission adopted the following Proposed Decisions:

1. Jorge Maldonado
2. Eileen Mochson

### **Proposed Findings**

The Commission reviewed the findings and took action to adopt the Decision and Order in the matter of Thomas Phillips, suspending his credentials for a period of 90 days.

**Thursday, May 2, 2002**

### **GENERAL SESSION**

The general session was called to order by Chairman Bersin. Roll was taken and a quorum was present. The Commission and audience joined in the Pledge of Allegiance. At Chairman Bersin's request, the Commission and audience joined in a moment of silence to commemorate those killed in the school shooting in Germany and to demonstrate solidarity in trying to eliminate violence on school campuses. The following actions were then taken:

#### **APPROVAL OF THE APRIL 2002 COMMISSION MINUTES**

A motion to approve the April 2002 Commission minutes was made (Fortune), seconded (Johnson) and carried without dissent.

#### **APPROVAL OF THE MAY 2002 AGENDA**

A motion to approve the agenda for the May 2002 meeting with in-folder items (pertaining to General Session 9 and Legislative 2) was made (Hauk), seconded (Vaca) and carried without dissent.

#### **APPROVAL OF THE MAY 2002 CONSENT CALENDAR**

A motion to approve the May 2002 Consent Calendar was made (Johnson), seconded (Katzman) and carried without dissent.

### **RECOMMENDATIONS OF THE COMMITTEE OF CREDENTIALS**

Education Code section 44244.1 allows the Commission to adopt the recommendation of the Committee of Credentials without further proceedings if the individual does not request an administrative hearing within a specified time.

1. **BEAUVIS, Joseph B.** Los Angeles, CA  
Mr. Beauvais is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
2. **BILLS, Harvey N., Jr.** Stockton, CA  
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.
3. **CLARK, David R.** Healdsburg, CA  
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of ninety (90) days** for misconduct pursuant to Education Code section 44421.
4. **CLARENCE, Janice** Monterey, CA  
All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

5. **GREENE, Diane** San Diego, CA  
All pending applications are **denied** for misconduct pursuant to Education Code section 44345.
6. **HINES, Charles** Sacramento, CA  
Mr. Hines is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
7. **HODGE, Marcie L.** Oakland, CA  
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fifteen (15) days** for misconduct pursuant to Education Code section 44421.
8. **IRWIN, Scott W.** San Diego, CA  
All pending applications are **denied** for misconduct pursuant to Education Code section 44345.
9. **JONES, Gene** Duarte, CA  
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of ninety (90) days** for misconduct pursuant to Education Code section 44421.
10. **LANZE, Dennis L.** Mendocino, CA  
Mr. Lanze is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
11. **LEE, Lindsay B.** Los Angeles, CA  
Ms. Lee is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
12. **MARTIN, Katherine L.** Chowchilla, CA  
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
13. **OLSON, Kenneth R.** La Habra, CA  
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.
14. **RAMIREZ, Raymond J.** Oxnard, CA  
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

15. **REEVES, Robert L.** San Diego, CA  
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
16. **SANCHEZ, Maria C.** N. Hollywood, CA  
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
17. **WIMS, Annette, L.** Moreno Valley, CA  
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fifteen (15) days** for misconduct pursuant to Education Code section 44421.
18. **WRITER, Sharon G.** Villa Park, CA  
Ms. Writer is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.

#### **PRIVATE ADMONITIONS**

19. Pursuant to Education Code section 44438, the Committee of Credentials recommends three (3) private admonitions for the Commission's approval.

#### **REQUESTS FOR REVOCATION**

The Commission may revoke credentials upon the written request of the credential holder pursuant to Education Code sections 44423 and 44440.

20. **CHOLODENKO, Donald M.** Mission Viejo, CA  
Upon his written request, pursuant to Education Code section 44423, his Clear Supplementary Authorization to a Teaching Credential Supplementary Authorization: Introductory General Science is **revoked**.
21. **PETERSON, Dara L.** Susanville, CA  
Upon her written request, pursuant to Education Code section 44423, her Professional Clear Specialist Instruction Credential in Special Education is **revoked**.
22. **UNTERREINER, Kenneth J.** Susanville, CA  
Upon his written request, pursuant to Education Code section 44423, his Clear Specialist Instruction Credential in Special Education is **revoked**.

#### **MANDATORY ACTIONS**

Education Code sections 44346, 44346.1, 44424, 44425 and 44425.5 require the California Commission on Teacher Credentialing to mandatorily revoke the credentials held by individuals convicted of specified crimes and to mandatorily deny applications submitted by individuals convicted of specified crimes.

- 23. **DANGERFIELD, Frederick L.** San Jose, CA
- 24. **GAULDEN, Juliana** San Diego, CA
- 25. **GLICK, Dorina** Chico, CA
- 26. **GREY, Sam** Cypress, CA
- 27. **HOFFER, Jonathan K.** Glendora, CA
- 28. **NEFF, Gregory** Pomona, CA
- 29. **WRIGHT, Gilbert** Santa Paula, CA

**AUTOMATIC SUSPENSIONS**

All certification documents held by the following individual were automatically suspended because a complaint, information or indictment was filed in court alleging each individual committed an enumerated offense specified in Education Code section 44940. Their certification documents will remain automatically suspended until the Commission receives notice of entry of judgment pursuant to Education Code section 44940(d) and (e).

- 30. **ROAM, Andrew T.** Stockton, CA

**NO CONTEST SUSPENSIONS**

All credentials held by the following individual were suspended, pursuant to Education Code section 44424 or 44425, because a plea of no contest was entered to an offense specified in the above sections of the Education Code. The credential will remain suspended until final disposition by the Commission.

- 31. **SLAUSON, Theodore W., Jr.** Sacramento, CA

**RESCISIONS**

- 32. **LEE, Bing Y.** Belmont, CA  
 The Commission’s action of December 6-7, 2000 to suspend Mr. Lee’s certification documents for a period of thirty (30) days is hereby rescinded.

**TERMINATION OF PROBATION**

- 33. **DOODY, Joann K.** El Monte, CA  
 Having successfully complied with the terms and conditions of probation contained in the Decision which was adopted by the Commission on March 7, 1997, **the stay order has been made permanent and her credential is restored.**

**DENIAL OF CREDENTIAL WAIVER REQUESTS**

The Appeals and Waivers Committee having reviewed these waiver requests has recommended they be denied. The employing districts have not asked for reconsideration of the Committee’s decisions.

- 1. Ana P. Saldana/North Monterey County Unified School District
- 2. Patricia B. Dennis/Apple Valley Unified School District

3. Teresa De Leon/ Tracy Joint Unified School District
4. Gloria L. Grayson/ Barbara Dawson Educational Center (NPS)
5. Stephanie L. Jones-Wachuku/ Advocate Schools (NPS)
6. Georges E. Andre/Southern Kern Unified School District
7. Sylvie Y. Meyer/Los Gatos-Saratoga Joint Union High School District
8. Kelly M. Hourigan/New Directions School (NPS)
9. Maria C. Nevarez/Modesto City Elementary School District
10. Diana C. Faris/Newark Unified School District
11. Neil G. Gardiner/Antioch Unified School District
12. Juanita J. Jones/One Step UP Charter Academy
13. Rhina E. Ball/Azusa Unified School District
14. Charles D. Belvin/Long Beach Unified School District
15. Julie F. Ellefson/Westside Union Elementary School District
16. Rolando Victoria/Sequoia Union High School District
17. Melinda M. Kasper/Marysville Joint Unified School District

### **ANNUAL CALENDAR OF EVENTS**

The annual calendar of events was provided as an information item. Chairman Bersin encouraged Commission members to review the calendar carefully to better understand and be aware of the Commission's workflow throughout the year.

### **CHAIR'S REPORT**

Chairman Bersin noted that the proposed Master Plan for K-16 Education is to be released in the coming week. At that point, stakeholders and the public will be invited to comment. He said that a significant portion of the plan will deal with issues that are within the purview of the Commission – teacher preparation, credentialing and professional development. Once the report is released, the Commission can look to staff for a briefing on how those and other issues are addressed by the plan. Chairman Bersin said it will be both interesting and instructive to see how the Commission's agenda aligns with the proposed master plan.

### **EXECUTIVE DIRECTOR'S REPORT**

Dr. Swofford congratulated 10 members of the Commission staff who volunteered their time on April 27<sup>th</sup> as part of a nationwide neighborhood revitalization project. Rebuilding Together, a non-profit organization, partnered with local Sacramento government agencies to create a project that included painting, repairing and beautifying 18 homes in the Del Paso Heights neighborhood. More than 650 volunteers participated. Commission participants included Dannetta Garcia, who served as House Captain, Margaret Rich, Pat Mette, Rachel Garcia, Rachel Horsley, Eleanor Hood, Dale Janssen, Cheryl Rogers, Ellen Smith and Pam Stamps.

Dr. Swofford also congratulated Chairman Bersin on an April 30<sup>th</sup> Wall Street Journal editorial that lauded Chairman Bersin's efforts and achievements as the Superintendent of the San Diego City School District. The editorial spoke of the difficulty of reform and overcoming obstacles and credited Chairman Bersin with managing to improve student performance at many of the district's lowest performing schools. Chairman Bersin thanked Dr. Swofford for his comments and noted that while the article is very complimentary, it also demonstrates the challenges faced in San Diego and points out difficulties and conflict that arise when changes are made. He said that a difficult but necessary goal is to find a way to heal divisions that arise in reaction to reform so that changes can be sustained.

## **REPORT ON STATE BOARD OF EDUCATION MEETING**

A summary of items from the State Board of Education's April meeting was provided for information only. This included the fact that the State Board of Education has voted to replace the Stanford 9 with Educational Testing Services' California Achievement Test. Commissioner Johnson asked if there will be an effort to establish a scoring comparison between the old test and the new test so that there will be an uninterrupted trend of test scores to determine if progress is being made. Dr. Swofford asked Don Kairott from the Department of Education if he could provide an answer. Mr. Kairott said that the accountability system will include test score comparability so that districts will not be starting over, but instead will have a way to connect past data with current test scores.

## **CREDENTIALING AND CERTIFICATED ASSIGNMENTS COMMITTEE OF THE WHOLE**

Commissioner Fortune convened the Credentialing and Certificated Assignments Committee of the Whole.

### **C&CA-1: Proposed Amendments to Title 5 Regulations Pertaining to the Authorization for the Administrative Services Credential and Services Teachers May Provide**

Dale Janssen, Acting Director of the Certification, Assignments and Waivers Division, said that as part of the Commission's ongoing discussions about options for revising the administrative licensure process, an action plan was approved in March that included a review of the duties that would require an administrative credential at the school site level, as well as duties that a teacher could perform that would not require an administrative credential. Based on that review, staff is recommending proposed amendments to Title 5 regulations.

Mr. Janssen noted that the Education Code lists 13 areas of responsibility and gives the Commission the ability to determine which require an administrative credential. Based on that law, the Commission adopted regulations in July 2000 that specify services a credential holder may provide but do not mandate when a person must have a credential. To clarify the duties at the school site level that require a person to hold a credential, the proposed Title 5 amendments add a section that specifies three areas: evaluation of instructional services; evaluation of certificated personnel; and student and employee discipline.

In addition, Mr. Janssen said that staff is recommending that the focus of regulations pertaining to services a teacher may provide shift from job titles to duties. In Title 5 sections that now discuss the role of staff development, curricular development or reading program coordinators, staff is recommending language that says the holder of a teaching credential may "develop, direct, implement, or coordinate programs" of specific types.

Mr. Janssen said that the amendments will be brought to the Commission for approval in June. A public hearing would then be held at a future meeting, most likely at the September meeting.

### **C&CA-2: Proposed Amendments to Title 5 Regulations Pertaining to Definitions and Acceptance of Electronic Signatures**

Mr. Janssen said that with Phase 2 of the Teacher Credential Service Improvement Project about to be implemented, credential holders will be allowed to renew their credentials online. As part of the renewal process, they will have to be able to submit a signed affidavit. In addition, Phase 3 of the

project envisions universities submitting information about candidates electronically. In both cases, the Commission needs to adopt clarifying language for Title 5 that will allow acceptance of electronic signatures and documentation. Staff is recommending an emergency regulatory process so that the Commission can implement the proposed changes as Phase 2 goes live.

Designee Whirry asked what an electronic signature actually is. Mr. Janssen replied that Government Code sections define a signature and require it to be unique to the user. The uniqueness comes from how one enters the site. In this case, the system will ask for a Social Security number, the date of birth and location of the user, as well as requiring that the person click on a box.

Chairman Bersin asked if there are already standard protocols that apply to electronic signatures. Mr. Janssen replied that not only does the Government Code define electronic signatures but also that the Secretary of State has developed standard regulations that clearly state what items and processes have to take place.

A motion to approve the proposed additions to the Title 5 regulations was made (Katzman), seconded (Madkins) and carried without dissent.

## **LEGISLATIVE COMMITTEE OF THE WHOLE**

Vice Chairman Madkins convened the Legislative Committee of the Whole.

### **LEG-1: Status of Legislation of Interest to the Commission**

Linda Bond, Director of the Office of Governmental Relations, reported that the Commission's two sponsored bills – SB 1655 and SB 1656 – have both passed policy and fiscal committees in the Senate on unanimous votes and were to be heard on the floor today. Because the bills are expected to save money rather than expend resources in a tight year, both are moving along easily.

Ms. Bond asked the Commission to change from a “seek amendments” position to “watch” on AB 1462 (Nakano), a bill that requires the Commission to join with the State Department of Education in convening a committee on increasing the number and improving the quality of vocational education teachers. The author has accepted amendments that make the Department of Education the lead agency, with the Commission providing a representative to sit on the committee. Any proposal to change credential elements would still be within the purview of the Commission. A motion to change the Commission's position from “seeks amendments” to “watch” was made (Johnson), seconded (Hauk) and carried without dissent.

Ms. Bond reported that amendments to AB 2053 (Jackson) have been worked out that satisfy the California Teachers Association's concerns that some provisions may not have been consistent with SB 2042. The bill authorizes beginning special education teachers to take part in BTSA even if they have taught previously under a different credential. No change was sought in the Commission's support position.

Leyne Milstein, Consultant, Office of Governmental Relations, updated the Commission on AB 2120 (Simitian), which lumps teacher preparation and professional development programs into a block grant to school districts. The bill has been significantly amended, but no progress has been made in separating out teacher preparation programs. The amendments affect the alternative credentialing programs, making it difficult for the Commission to ensure that the alternative programs are aligned

with academic standards. The amendments also impact the National Board certification initiative, allowing districts to have discretion over supporting certification efforts. Although the Commission had maintained a “seek amendments” position while working with the author, at this point staff is recommending an “oppose” position.

Commissioner Katzman said it is unfortunate that the author wasn’t responsive to the Commission’s input. Ms. Bond said that the situation is complex since the bill is based on a recommendation by the Legislative Analyst, who doesn’t make a distinction between teacher preparation and development programs. She said that she expects the Senate Education Committee, where members understand the distinction between the two, to be a better forum for addressing the problems with the bill. A motion to oppose the bill was made (Johnson), seconded (Katzman) and carried without dissent.

Ms. Bond asked the Commission to change its position on AB 2288 (Chavez) from “support” to “seek amendments.” The bill, which requires a study of the Troops to Teachers program, would require a \$75,000 expenditure, and possibly more depending on the scope of the study once the bill is clarified. The funding should be provided as a condition of the bill moving forward.

Commissioner Katzman wondered why a study was needed at this point since the program is not new. Ms. Bond said that the author apparently is interested in creating a California program but was unable to pass legislation to do so last year. The study would provide information that he could use to further his argument.

Ex Officio Representative Wilson asked how many troops have actually been turned into teachers. Ms. Bond said that since 1995, the program has provided a transition avenue for more than 300 people and that the Commission has been supportive of the program. Designee Whirry noted that the new national teacher of the year, who is from California, has a military background.

A motion to seek amendments to provide study funding was made (Katzman), seconded (Whirry) and carried without dissent.

Ms. Bond reported that AB 2575 (Leach) was approved on the consent calendar in the Assembly Education Committee, even though both the Commission and the California Federation of Teachers sought to speak on the matter. The bill requires the Commission to grant a credential to the holder of a master’s degree if the candidate passes CBEST, takes approved pedagogical courses and has teaching or professional experience. Ms. Bond said the bill has substantial costs and will undoubtedly receive close scrutiny in the Assembly Appropriations Committee.

SB 1483 (McClintock) is running out of time to be assigned to a committee. This bill is a spot bill that pertains to the Commission’s membership but as yet has no specific content. Ms. Bond said staff continues to keep an eye on it.

SB 2029 (Alarcon), which is supported by the Commission, passed the Senate Education Committee. This bill allows district internship programs to offer programs in special education.

Ms. Bond said that two other bills are taking shape that the Commission will be briefed on in the future. An Alpert bill is expected to seek to establish an undergraduate education major, similar to blended programs now approved by the Commission. The measure is sponsored by the Suburban

School Districts Association, which believes there is a shortage of space to meet demand for blended programs. One issue of serious contention is where such programs should be housed: within subject matter departments, where they may not be the focus of adequate attention, or within the department of education. Ex Officio Representative Wilson agreed that the governance issue is big, as is the question of whether special education should be included in the bill. He said the universities would like to have another year to try to resolve issues without the bill.

The second bill is a measure by Senator Vasconcellos that would waive the high school exit exam results for students who have not had an opportunity to learn because of lack of access to credentialed teachers, state-approved textbooks and appropriate curriculum. The bill is being worked on with the attorney who filed the lawsuit against California about low-performing schools.

### **LEG-2: Analyses of Bills of Interest to the Commission**

Ms. Bond requested that the Commission recalibrate its position on AB 2160 (Goldberg), the measure that increases the scope of collective bargaining to include curriculum, textbook and reform issues. The current position is “oppose” and staff is recommending “oppose unless amended.” She said the staff is now in discussions with the California Teachers Association (CTA), the bill’s sponsor, to address concerns about how the collective bargaining process might impact state teacher credentialing programs.

Wilma Wittman, representative of the CTA, told the Commission that the CTA believes that the bill as written does not impact the Commission’s prerogatives. She said that amendments proposed by Commission staff are too broad but that the CTA is seeking to continue efforts that may eventually lead to a support position.

Commissioner Fortune said that she is not clear on what has changed in the bill that would prompt the Commission to change its position.

Ms. Bond said that the bill has been amended to provide a second option for decision-making. An “academic partnership process” would have a committee discuss the issues; if the committee could not reach a decision, collective bargaining would come into play. However, it is process rather than the substance of these changes that is leading staff to make the recommendation for the slight change in Commission position. The straight “oppose” position makes it difficult to work in good faith on amendments that may achieve the Commission’s goals.

Ex Officio Representative Wilson asked if other organizations have backed off from their opposition. Ms. Bond said she does not know. She said staff continues to believe that its analysis of the bill is correct – that the proposed law does impact the Commission’s programs. However, the Commission’s interest is acute but narrow and it is appropriate to try to focus on that concern. She also assured the Commission that as long as the bill expands collective bargaining in a way that overlaps the Commission’s ability to effectively run teacher preparation programs, the staff will not be recommending anything other than an oppose position. She noted that it is a long way from “oppose unless amended” to “support.”

Dr. Swofford added that there has been much internal discussion about the bill. He said continuing the effort to work with CTA is important; however, unless the bill separates out the Commission’s

responsibility and jurisdiction from the other areas in the bill, the Commission will want to oppose the measure. He said staff will continue to come back to the Commission with updates.

Specifically noting that the goal is to further dialogue, Commissioner Johnson moved and Commissioner Katzman seconded that the Commission change its position on AB 2160 to “oppose unless amended.” The motion carried without dissent.

Dan Gonzales, Legislative Liaison, Office of Governmental Relations, reported on AB 2566 (Pavley), which expands the pre-internship program when funding is available. A motion to support the bill was made (Whirry), seconded (Hauk) and carried without dissent.

Mr. Gonzales requested an “oppose unless amended” position on SB 1250 (Vincent). This measure allows retired teachers who want to return to the classroom to be exempt from taking CBEST if they instead complete a Commission-approved refresher course. Staff recommends that the course be approved by the Department of Education instead and that the course be aligned with the academic content standards.

Commissioner Johnson said that it would appear that the bill would address a very narrow number of teachers who earned credentials before 1985 and who have been out of the teaching field for 39 months. She also offered the opinion that the test would be less onerous than taking a course. Ms. Bond agreed with Commissioner Johnson that the bill would address very few teachers.

A motion to oppose the bill unless amended was made (Johnson), seconded (Hauk) and carried without dissent.

Ms. Bond updated the Commission on SB 1547 (Soto), which the Commission feels addresses a non-existent problem. The bill’s sponsor, the California Association of Bilingual Educators, is concerned that the new credential standards that build CLAD into the base credential are not rigorous enough regarding cultural and language training. Commission staff has been in many meetings to assure groups that the new standards are, in fact, more rigorous than the CLAD credential requirements. Nonetheless, the author moved the bill forward. It was defeated unanimously in committee. Ms. Bond requested that the Commission change its position from “oppose unless amended” to “oppose” for the record. A motion to do so was made (Fortune), seconded (Katzman) and carried without dissent.

#### **FISCAL POLICY AND PLANNING COMMITTEE OF THE WHOLE**

In place of Commissioner Boquiren, who was absent, Commissioner Vaca convened the Fiscal Policy and Planning Committee of the Whole.

#### **FPPC-1: Update on the Governor’s Budget for Fiscal Year 2002-03**

Leyne Milstein, Consultant, Office of Governmental Relations, reported that the Assembly Subcommittee on Education is focusing on the credential renewal process. Staff is preparing a proposal to take to the Subcommittee that reduces the time for credential processing. She said the Subcommittee is also discussing the possibility of modifying a Legislative Analyst recommendation to eliminate first-time fee waivers so that the waiver will remain in place for those who demonstrate financial need.

Ms. Milstein also noted that the math initiative program has \$1.2 million in the current year and \$500,000 in the budget year that will not be needed. The Senate Education Subcommittee is looking at moving these funds to other programs. She also said that the Commission's request to shift other unused Title II funding to pay for subject matter studies and other pending contracts has been approved and is awaiting the Controller's signature.

Vice Chairman Madkins followed up on the issue of credential processing time, asking how staff would be impacted. Ms. Milstein said that it is a workload issue. Two years ago, processing was exceeding 75 days so the Commission was given additional staff. Today the average processing time is 57.4 days, a figure that may improve once Phase 2 and 3 of the Teacher Credentialing Service Improvement Project are launched.

### **FPPC-2: Update on the Teacher Credentialing Service Improvement Project**

Joe Gee, Acting Director of the Information Technology and Support Management Division, reported that the second phase of the Teacher Credentialing Service Improvement Project is close to being implemented. This will allow teachers to renew credentials and pay for them online. The first phase, which allowed people to access information about credentials online, launched successfully in October 2001.

Commissioner Johnson asked for a description of the security provisions. Darren Addington said the environment is very secure, using firewalls and 128-bit encryption.

Commissioner Fortune asked if a stakeholder, such as a district, needs a password to confirm the credentials of an individual. Mr. Janssen said the public can access limited credential information with a teacher's last name. However, to get detailed information, a university, district or office of education needs to have both a Social Security number and the person's date of birth. Commissioner Johnson noted that this is the same information needed for the electronic signature.

Mr. Gee noted that the third phase of the project has already begun but will not be launched until May 2003. This phase will provide technology for accessing and processing reports on data.

### **PREPARATION STANDARDS COMMITTEE OF THE WHOLE**

Commissioner Katzman convened the Preparation Standards Committee of the Whole.

### **PREP-1: Approval of Subject Matter Preparation Programs Submitted by Colleges and Universities and Recommendation for Initial Institutional Accreditation for the Otis College of Art and Design**

Helen Hawley, Consultant, Professional Services Division, presented recommendations for approving single subject agriculture programs at California State University, Chico and California State Polytechnic University, Pomona. A motion to approve the programs was made (Madkins), seconded (Whirry) and carried without dissent.

Larry Birch, Administrator, Professional Services Division, presented a recommendation to approve initial institutional accreditation for the Otis College of Art and Design in Los Angeles to offer an approved program of subject matter preparation in art. The program is expected to be offered in the fall of 2003. A motion to approve initial accreditation was made (Johnson), seconded (Fortune) and carried without dissent.

**PREP-2: Recommended Preconditions for Multiple and Single Subject Professional Preparation Programs and Proposed Modification of Common Standards**

Dr. Birch explained that when the Commission adopts new standards, it also adopts preconditions, which deal with the legal requirements based on Commission policy and state law. Staff is recommending changes in the preconditions to (1) satisfy the requirements of SB 2042 and other recent statutes, and (2) to bring all of the preconditions, including for district internships, into one integrated document.

While most of the changes are minor, one involved aligning the preconditions with the standard that requires a student to pass CBEST before engaging in student teaching. Vice Chairman Madkins asked for clarification. Dr. Birch said that previous to this time, the standards required that a teacher must demonstrate basic skills before being placed in a daily student teaching assignment. As a practical matter, most institutions chose to use CBEST to satisfy that requirement. The Commission's new standard makes this practice a requirement for a program.

Commissioner Fortune asked if there is any type of document that the student needs before beginning student teaching. Mary Vixie Sandy, Director, Professional Services Division, replied that the only requirement is a certificate of clearance. Dr. Birch added that in normal practice, student teachers are under the supervision of the teacher of record.

Commissioner Fortune asked if there is any prohibition on districts compensating student teachers. Dr. Swofford said that such a practice would create employee liability issues and so it is normally not done. Dr. Swofford also asked Dr. Birch to comment on the issue of placement of student teachers. Dr. Birch said that district supervisors must be in place to oversee the student teachers and that collaboration between districts and universities is required to select sites and qualified supervisors. In addition, a number of standards relate to the qualities of the student teaching experience.

A motion to adopt the changes in the preconditions was made (Madkins), seconded (Johnson) and carried without dissent.

Dr. Birch also explained that staff recommends updating Common Standard 6, which addressed advice and assistance, to make sure that students receive clear and timely advice about revised requirements and their impact on progress toward a credential. A motion to update the standard was made (Whirry), seconded (Madkins) and carried without dissent.

**PREP-3: The Governor's Proposed Budget for BTSA Programs in 2002-2003 and the Statewide Expenditure Plan**

Elizabeth Graybill and Rod Santiago of the Professional Services Division, and Tom Lugo and Linda Peterson from the State Department of Education presented the proposed 2002-03 budget for the BTSA program. The budget provides \$88.26 million, an increase from the current year's \$84.6 million. Staff recommends approval of the budget.

Commissioner Johnson asked if the program will be affected by AB 2120, which puts teacher preparation and professional development programs into a block grant. Mr. Santiago said that the program is included in the bill.

Commissioner Fortune asked about the sufficiency of the amount. Mr. Santiago said that last year the Commission had anticipated serving 29,000 teachers but the program ended up with closer to 23,000. Taking the reduction into consideration, the funding is expected to cover the demand.

Vice Chairman Madkins asked if the funding included enough to cover special education teachers. Mr. Lugo said that he doesn't have that information but that staff is anticipating that there is enough funding.

Commissioner Katzman asked what percentage of the 1,000 school districts have BTSA programs in place. Mr. Santiago said that 868 school districts and county offices of education are involved in BTSA. Commissioner Katzman asked if districts without programs are being addressed, especially now that credentialing standards require teachers to go through BTSA. Mr. Santiago said districts without programs are being contacted by consultants to discuss the merits of BTSA.

A motion to approve the budget was made (Fortune), seconded (Madkins) and carried without dissent.

## **RETURN TO GENERAL SESSION**

The Commission returned to General Session.

## **REPORT OF THE APPEALS & WAIVERS**

Vice Chairman Madkins thanked Mr. Janssen and the Certification, Assignments and Waivers Division for their work on improving processes and reducing the number of waivers. He also credited the district analysts who are on the frontline and are doing a good job of interpreting policy to reduce these numbers. Chairman Bersin thanked Vice Chairman Madkins and the Committee for their work in improving the waiver process.

### **A&W-1: Approval of the Minutes - (Action)**

It was moved seconded and carried (Madkins) that the Commission **approve** the minutes of the April 11, 2002, Appeals & Waivers Committee meeting.

### **A&W-2: Waivers: Consent Calendar – (Action)**

It was moved seconded and carried (Madkins) that the Commission **approve** the 316 waiver requests on the Consent Calendar.

### **A&W-3: Waivers: Conditions Calendar - (Action)**

It was moved seconded and carried (Madkins) that the Commission **approve** the 6 waiver requests on the Conditions Calendar with the specific conditions attached to each.

### **A&W-4: Waivers: Denial Calendar**

The Committee voted to recommend a preliminary denial of the 13 Waiver Requests on the Denial Calendar. These items will be brought to the Commission for action at the June 2002 meeting.

## **REPORT OF EXECUTIVE COMMITTEE**

### **EXEC-1: Approval of the April 11, 2002 Executive Committee Minutes – (Action)**

It was moved, seconded, and carried (Madkins) that the Commission approve the minutes of the April 11, 2002 Executive Committee meeting.

**EXEC-2: Interviews for Appointments to the Committee of Credentials - (Action)**

It was moved, seconded, and carried (Madkins) that the Commission appoint Maria Papajohn to the elementary teacher position on the Committee of Credentials and Sharon Helmar as the alternate; and appoint Kathryn White to the secondary school teacher position on the Committee of Credentials and Carol Mathews as the alternate.

**EXEC-3: Approval of the Commission’s 2003 Meeting Schedule**

This item is tabled to the June 6, 2002 meeting and staff is directed to bring back recommendations to add another two-day meeting to the schedule (determine if June or November should be a two-day meeting) and gather more information regarding transportation needs and schedules.

**COMMISSION MEMBER REPORTS**

None.

**Audience Presentations**

None.

**Old Business**

The quarterly agenda for May, June and July 2002 was presented for information only.

**New Business**

Commissioner Johnson brought up the concept of inviting the national teacher of the year, particularly since he is from California, to address the Commission. Dr. Swofford said he will be invited to a meeting. He noted that the Day of the Teacher Celebration scheduled for the afternoon has traditionally been used to allow legislators to nominate teachers from their districts for special recognition. He said that he would look forward to any input on modifying that goal in the future.

**Day of the Teacher Celebration**

Chairman Bersin welcomed those in attendance for a celebration that honors the individuals who have distinguished themselves in the teaching profession. He also said the Commission was honored to have Assembly Member Joe Simitian present to provide awards to the three selected teachers. Among several other important committee assignments, Assembly Member Simitian serves as the Chairman of the Budget Subcommittee on Education Finance. He was chosen as the “Legislator of the Year” by the University of California Alumni Association in March for his leadership in supporting the University’s research and education missions.

Teachers who received recognition were:

- Jennifer Moore, nominated by Senator Deirdre Alpert. Ms. Moore currently teaches English and English Literature at Coronado High School in San Diego, as well as teaching creative writing at her district’s charter school, Palm High School. She has earned National Board Certification in the area of Early Adolescent/Generalist.
- Kent Wilson, nominated by Assembly Member Virginia Strom-Martin. Mr. Wilson is the Music Director for El Molino High School. Under his

leadership, the school choir has been awarded superior ratings at California Music Educators Association festivals for two years in a row. He plans, produces and executes between 35 and 40 musical events each school year.

- Esther Wojcicki, nominated by Assembly Member Joe Simitian. Ms. Wojcicki currently teaches English and journalism at Palo Alto High School. She built the journalism department into an award-winning program with a magazine that has captured national honors. She is a National Board certified teacher in Adolescent Young Adulthood English Language Arts.

**Adjournment**

The meeting adjourned for the Day of the Teacher reception. The next meeting will be held on June 6, 2002 at the California Commission on Teacher Credentialing Office, 1900 Capitol Avenue, Sacramento, California.