
2A

Action

General Session

Approval of the February 2016 Minutes

Executive Summary: The Executive Director recommends that the Commission approve the minutes of the February 2016 meeting of the Commission.

Recommended Action: Approve the minutes of the February 2016 meeting.

Presenter: None

Strategic Plan Goal

III. Communication and Engagement

- b) Maintain effective communication and coordination between Commissioners and staff in carrying out the Commission's duties, roles and responsibilities.

April 2016

Commission on Teacher Credentialing Minutes of the February 11-12, 2016 Meeting

Commission Members Attending

Kathleen Harris, Teacher Representative, Vice Chair
Joseph Aguerrebere, California State University (2/11 only)
Kirsten Barnes, Non-Administrative Services Representative
Constance Blackburn, Teacher Representative
Kathryn Browne, Ex-Officio, California Community College
C. Michael Cooney, Public Representative (2/11 only)
Marysol de la Torre-Escobedo, Teacher Representative
Jose Gonzalez, Administrative Services Representative
Alicia Hinde, Teacher Representative
Bonnie Klatt, Teacher Representative
Haydee Rodriguez, Teacher Representative
Ref Rodriguez, Public Representative
Michelle Zumot, Designee, Superintendent of Public Instruction

Commission Members Absent

Linda Darling-Hammond, Faculty Member, Chair
Shane Martin, Ex-Officio, Association of Independent California Colleges and Universities
Tine Sloan, Ex-Officio, University of California

Thursday, February 11, 2016

General Session

Vice Chair Kathleen Harris convened the February 11-12, 2016 General Session of the Commission on Teacher Credentialing at 9:01 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Vice Chair Harris announced that she would chair this meeting due to Chair Darling-Hammond's absence. She also stated that Commissioners Cooney and Hinde would chair the meeting if she is called away.

Vice Chair Harris welcomed Marysol de la Torre-Escobedo as a new member of the Commission.

Vice Chair Harris announced Chair Darling-Hammond's appointments for the 2016 Executive Committee:

- Jose Gonzalez, Educator Preparation Committee
- Michael Cooney, Professional Practices Committee
- Kirsten Barnes, Fiscal Policy and Planning Committee
- Kathleen Harris, Legislative Committee

- Bonnie Klatt, Certification Committee

Vice Chair Harris also announced that Commissioner Juliet Tiffany-Morales has stepped down from the Commission.

1A: Approval of the December 2015 Minutes

Commissioner Blackburn moved approval of December 2015 Commission meeting minutes with a correction of a typographical error. Commissioner Hinde seconded the motion. The motion carried with Commissioner Gonzalez abstaining.

1B: Approval of the February 2016 Agenda

Commissioner Barnes moved approval of the February 2016 Agenda with agenda inserts for items 1C and 5A. Commissioner H. Rodriguez seconded the motion. The motion carried without dissent.

1C: Approval of the February 2016 Consent Calendar

Commissioner Cooney moved approval of the February 2016 Consent Calendar with an updated chart for the DPP Monthly Dashboard Report. Commissioner H. Rodriguez seconded the motion. The motion carried without dissent.

1D: Chair's Report

Vice Chair Harris acknowledged the work by Commission members, staff and stakeholders in preparing the agenda items for the meeting.

1E: Executive Director's Report

Executive Director Sandy thanked Commissioner Juliet Tiffany-Morales for her contribution to the Commission's work.

Executive Director Sandy introduced Nancy Tseng as a new Consultant in the Professional Services Division.

Executive Director Sandy shared the Commission's priorities for 2016.

1F: Commission Member Reports

Commissioner Blackburn reported that she attended the Ted Andrews Winter Symposiums in San Diego.

Commissioner Browne reported that she attended the California Forum for Professional Development: An Advanced Learning Series for ECE Trainers, Coaches and Faculty in October 2015.

1G: Liaison Reports

Ilene Straus, State Board of Education Liaison, updated the Commission on the State Board's recent activities.

Grace Wakefield, Commission Student Liaison, talked about her conversation with faculty, staff and students regarding enrollment numbers and student experiences at her school of education.

Commissioner H. Rodriguez reported on her attendance at the January 2016 Committee on Accreditation meeting.

1H: Update on California's Work with the Network for Transforming Educator Preparation

Teri Clark, Director, Professional Services Division, and Mary Sandy, Executive Director, presented this item which provided an update on the plan to improve teacher and leader preparation in California over the next two years.

Naomi Eason, California State Boards Association, submitted a written letter which suggested two additional items for the Communication and Stakeholder Engagement section of the California draft plan.

Certification Committee

Committee Chair Bonnie Klatt convened the Certification Committee.

2A: Proposed Regulations for Teaching Permit for Statutory Leave

Erin Skubal, Program Analyst, Certification Division, and Erin Henderson, Program Analyst, Professional Services Division, presented this item which proposed regulations for a new document, the Teaching Permit for Statutory Leave (TPSL), to authorize serving in place of teachers on statutory teacher leave assignments.

Naomi Eason, California School Boards Association, submitted a written letter which requested the Commission provide more clarity regarding the module development that would fulfill the TPSL preparation requirement and clarification on the overall role of the county office of education in this process.

Rigel Massaro, Public Advocates, spoke on this issue and submitted a written letter which raised the following concerns regarding the requirements for the proposed TPSL: 1) mentoring support and curriculum and lesson planning requirements, 2) pre-service orientation requirements, and 3) Commission oversight.

Justo Avila, Los Angeles Unified School District, submitted a written letter which urged the Commission to consider using the substitute teacher's performance and the professional determination of the principal to extend the Emergency 30-Day Substitute Teaching Permit limit to the end of a school semester or year, as applicable. The letter further requested the Commission to support a change in Education Code to similarly allow locally-determined flexibility to extend the 20-day limit for special education assignments.

Juan Flecha, Associated Administrators of Los Angeles, submitted a written letter which urged the Commission to authorize principals and local education agencies to allow the holder of a 30-Day

Substitute Permit to serve in a longer-term assignment based on the principal's professional judgment and the substitute's performance.

Jenny Teresi, Riverside County Office of Education, voiced support of the proposed TPSL.

Susana Fernandez, Orange County Department of Education, voiced support for the TPSL. She also provided several suggestions regarding the requirements.

David Simmons, California County Superintendents Educational Services Association, talked about the difficulties that local education agencies can experience when covering the assignments of teachers on extended statutory leaves.

Harold Acord, California County Superintendents Educational Services Association, spoke in support of the proposed TPSL.

Doug Gephart, Association of California School Administrators, spoke in support of the proposal to develop the TPSL.

Brad Strong, Children Now, voiced support of the proposed TPSL. He also requested the Commission monitor the districts closely to ensure high standards for interim teachers.

Janet Davis Higgins, California Federation of Teachers, spoke in support of the proposed TPSL and suggested the Commission collect data on the use of the TPSL to ensure the document is appropriately used for statutory leave assignments.

Luz Ortega, Los Angeles Unified School District, read the letter that was submitted by the Los Angeles Unified School District (LAUSD) and requested the Commission delay action on this item to seek other options to solve the problem.

Christina Marcellus, California County Superintendents Educational Services Association, voiced support of the proposed TPSL and raised concerns regarding the unanticipated consequences of including a sunset date.

Derek Ramage, Los Angeles Unified School District, stated that Associated Administrators of Los Angeles also concurred with what was shared in the letter from LAUSD.

Commissioner Harris moved to a) approve the development of the Teaching Permit for Statutory Leave (TPSL), and 2) approve the proposed requirements and associated regulations for the TPSL in order to begin the rulemaking file for submission to the Office of Administrative Law and schedule a public hearing. Commissioner Blackburn seconded the motion. The motion carried without dissent.

Educator Preparation Committee

Committee Chair Jose Gonzalez convened the Educator Preparation Committee.

3A: Accreditation: Update on the Development of a Data Warehouse and Data Dashboards for the Commission

Roxann Purdue, Consultant, and Teri Clark, Director, Professional Services Division, presented this item which provided (a) information on work to date to develop a data warehouse and data dashboards, including a demonstration of an initial set of dashboards focusing on a segment of the workforce demographics, and (b) a discussion of data elements for the program quality dashboards, including a set of policy questions for the Commission's discussion.

Naomi Eason, California School Boards Association, submitted a written letter which supported the development and implementation of a data warehouse.

Brad Strong, Children Now, voiced support of the data dashboard and requested the Commission include measurements regarding the impact on student learning.

Sarah Lillis, EdVoice, provided suggestions regarding the data dashboard and raised concerns regarding the data elements collected and displayed as indicators of program quality.

Rigel Massaro, Public Advocates, thanked staff for the new school base data link and also spoke on the importance of having real time data.

Janet Davis Higgins, California Federation of Teachers, suggested the Commission collect data on charter schools.

3B: Proposed Adoption of the Accreditation Framework

Lynette Roby, Consultant, and Cheryl Hickey, Administrator, Professional Services Division, presented this item which provided revised language to update the *Accreditation Framework* to incorporate new policy adopted by the Commission over the past year to strengthen and streamline the accreditation system.

Naomi Eason, California School Boards Association, submitted a written letter which supported the revisions to the standards, the accreditation system and increased public access to the quality and outcomes of preparation programs across the state.

Commissioner Hinde moved to adopt the revisions to the *Accreditation Framework* and lift the moratorium on Initial Intuitional Approval. Commissioner H. Rodriguez seconded the motion. The motion carried without dissent.

3C: Update on Annual Accreditation Fees and Cost Recovery Fees

Lynette Roby, Consultant, and Teri Clark, Director, Professional Services Division, presented this item which provided a summary and update of the Commission's Annual Accreditation Fees and Cost Recovery Fees collected to date and began a discussion on the implications for accreditation fees once the revised accreditation system is implemented in 2017-18.

3D: Update on Induction and Employment-Based Considerations

Karen Sacramento, Consultant and Teri Clark, Director, Professional Services Division, presented this item which provided 1) an update and analysis of data collected on the Commission's annual Induction Program Enrollment and Cost Survey; (2) proposed draft regulatory language for the Commission's discussion and potential action relating to the availability of induction for all preliminary credentialed teachers; and (3) ways in which the current Declaration of Need (DON) can provide additional information regarding the availability of induction programs to new teachers.

Naomi Eason, California School Boards Association, submitted a written letter which voiced support to require all Commission-approved induction programs to meet the same standards and include a mentoring component.

Rigel Massaro, Public Advocates, spoke on this issue and submitted a written letter to: 1) support the proposal to address the issue of preliminary credential holders being required to pay for induction, 2) support amending the DON to track the availability of induction to new teachers, and 3) suggest additional regulatory language requiring induction programs to notify candidates of alternative programs if they cannot provide induction to the candidate in his or her first year of employee.

Sarah Lillis, EdVoice, voiced concerns on using the DON to collect information and suggested the Commission explore other mechanisms to get complete data on the availability and associated fees for induction.

Ken Burt, California Teachers Association, voiced concerns about charging teachers for induction.

Jane Robb, California Teachers Association, spoke on the issue of tracking the availability of induction and requested the Commission require direct reporting from employers who hire preliminary credential holders.

David Simmons, California County Superintendents Educational Services Association, spoke on the collection of data on the availability of induction programs. He also spoke about the DON being the best option currently available to gather information regarding induction.

The Commission directed staff to work with stakeholders, the State Board of Education, and the California Department of Education to get complete data on the availability of induction to new teachers.

3E: Draft Revisions to the Science Subject Matter Requirements in Alignment with the Next Generation Science Standards

Mike Taylor, Consultant, Professional Services Division, presented this item which provided a draft of proposed revisions to update the Commission's Science Subject Matter Requirements (SMRs) in alignment with the Next Generation Science Standards (NGSS).

Lisa Hegdahl, California's Advocate for High Quality Science Education, submitted a written letter regarding concerns about several components of the assessments and suggested that each of the different testing areas, Multiple Subject, General Science, Single Subject Life, Single Subject Chemistry, Single Subject Geology, and Single Subject Physics, should include an integration of the three NGSS dimensions.

Naomi Eason, California School Boards Association, submitted a written letter in support of this item.

Commissioner Klatt moved to direct staff to move forward the draft revised Science SMRs to a content validity field review. Commissioner R. Rodriguez seconded the motion. The motion carried without dissent.

Recess

Closed Session

The Commission went into Closed Session at 2:53 p.m. pursuant to California Government Code section 11126(e), to consider the following pending litigation: *Carroll v. Commission on Teacher Credentialing* (Sacramento Superior Court, 34-2012-00135527-CU-OE). The Commission also considered adverse actions, petitions for reinstatement and requests for reconsideration in discipline cases while in Closed Session pursuant to California Education Code sections 44245, 44248, and Government Code section 11126(e).

Friday, February 12, 2016

General Session

Vice Chair Kathleen Harris reconvened the General Session of the Commission at 8:31 a.m. and roll call was taken.

Educator Preparation Committee

Committee Chair Jose Gonzalez reconvened the Educator Preparation Committee.

3F: Update on the Alignment of the CAPEs and CPSEL and Proposed Adoption and Approval of Administrator Performance Assessment Design and Program Implementation Standards

Amy Reising, Director of Development for Teacher and Administrator Performance Assessments, and Gay Roby, Consultant, Professional Services Division, presented this item which provided an update on the alignment of California Administrator Performance Expectations (CAPEs) with the California Professional Standards for Education Leaders (CPSEL), and the development of standards to guide the design and implementation of an Administrator Performance Assessment (APA).

Naomi Eason, California School Boards Association, submitted a written letter in support of staff's recommendations.

The Leadership Team, California Association of Professors of Educational Administration (CAPEA), submitted a written letter which recommended several modifications regarding the required elements for the Assessment Design Standards and suggested the following action:

1. That the Commission a) approve the initial reorganization of CPSEL-based performance expectations, b) direct staff to meet with stakeholders to review the full set of proposed edits to the CPSEL-based performance expectations, and c) return with revised CPSEL-Based performance expectations for adoption at a future meeting.
2. That the Commission adopt the draft APA Assessment Design Standards with the amended phrases a) model sponsor with a design team of program providers, including CAPEA and b) CPSEL-based performance expectations (inserted for CAPE).
3. That the Commission allow program sponsors to design and develop alternative APAs and submit them for review and Commission approval under the APA Design Standards.
4. That the Commission approve the APA Implementation Standards for use during the development, piloting, and field testing of the APA if CAPEA's recommendations are included in each design standard.

Nancy Parachini and John Rogers, UCLA, Rebecca Cheung, Tina Trujillo and Jessica Charles, UC Berkeley, submitted a written letter which shared their recommendations for the design standards and included detailed comments on staff's recommendations.

Part I Public Comments:

Rebecca Cheung, UC Berkeley, agreed with staff's recommendations to reorganize and review the full set of proposed edits with stakeholders and return to the Commission for consideration if the Commission decides to keep the CAPEs as a guiding standard for the APA.

Peg Winkelman, CAPEA, suggested using the phrase "CPSEL-based performance expectations" instead of "CAPE and design standards." She also suggested current program providers continue to be consulted as a part of the design team as the Commission moves the work forward.

Ardella Daily, Cal State Easy Bay, voiced the importance of the alignment of the CAPEs and CPSEL.

David Simmons, California County Superintendents Educational Services Association, voiced support of having separate expectations and professional standards. He also spoke about the relationship between the preliminary and clear credential and the need for alignment between the two documents.

Brad Strong, Children Now, supported the alignment of the CAPEs and CPSEL and requested the Commission move this forward to program providers and stakeholders for final revisions.

Doug Gephart, Association of California School Administrators, stated that the final product needs to represent the Commission's interest and serve students and educators throughout California. He also suggested the final revised CAPEs be bought back for Commission consideration after being reviewed by staff and stakeholders.

Carlye Olsen and Stephen Davis, Administrative Services Credential Program Standards Writing Group, talked about the difficulties of using the CPSEL to guide students and candidates that are not working fulltime and voiced support for using the California Administrator Content Expectations (CACEs) and CAPEs as the knowledge base expected for entry level administrators and that the CPSEL should represent advanced level preparation.

Part II Public Comments:

Ardella Daily, Cal State Easy Bay, raised a concern with the language “advise” and suggested “participate” be used instead.

Carlye Olsen, Whittier Union High School District, voiced support of the APA Assessment Design Standards.

Peg Winkelman, CAPEA, stated that it is critical that the APA exemplifies the best practice and be authentic. She also reiterated the suggestion in CAPEA’s letter regarding the language under the required elements for Assessment Design Standards.

Rebecca Cheung, UC Berkeley, spoke about the comments and suggestions that were made in the letter submitted by the Principal Leadership Institute, UC Berkeley and UCLA.

Doug Gephart, Association of California School Administrators, voiced support of the Commission’s effort to continually look at the process, using the expertise of stakeholders to refine and make sure the design standards meet the expectations of the Commission.

Janet Davis Higgins, California Federation of Teachers, suggested the Commission consider also including a section on parent involvement in the assessment.

Commissioner Blackburn moved the following action:

- (1) That the Commission a) approve the reorganization of the CAPEs as proposed, b) direct staff to meet with stakeholders to review the full set of proposed edits to the CAPEs, and c) return with revised CAPEs for consideration and adoption at a future meeting.
- (2) That the Commission adopt the draft APA Assessment Design Standards with the language in the agenda insert and changed the wording to “participate and advise.” from “advise”.
- (3) That the Commission allow program sponsors to design and develop alternative APAs and submit them for review and Commission approval under the APA Design Standards.
- (4) That the Commission approve the APA Implementation Standards for use during the development, piloting, and field testing of the APA.

Commissioner Harris seconded the motion. The motion carried without dissent.

Fiscal Policy and Planning Committee

Committee Chair Kirstin Barnes convened the Fiscal Policy and Planning Committee.

4A: Approval of Agreement Awards Over \$150,000 for Fiscal Year 2016-17

Amy Reising, Director of Performance Assessments, presented this item which provided an update on the progress of the validation of revised Teaching Performance Expectations (TPEs) and the redevelopment of the Commission's Teaching Performance Assessment (CaTPA), and proposed approval of contract/agreement associated with that work.

4B: Update on the Governor's Proposed 2016-17 Budget

Joshua Speaks, Legislative Representative, Office of Governmental Relations, and Elizabeth Hambridge, Manager, Fiscal and Business Services, presented this item which provided an overview of the budget proposed for the Commission on Teacher Credentialing for the 2016-17 fiscal year.

Legislative Committee

Vice Chair Harris appointed Commissioner Hind to chair the Legislative Committee for this meeting.

Committee Acting Committee Chair Alicia Hinde convened the Legislative Committee.

5A: Status of Legislation

Joshua Speaks, Legislative Representative, Office of Governmental Relations, presented this item which provided the status of legislative measures of interest to the Commission.

Reconvene General Session

Vice Chair Harris reconvened the General Session.

1I: Report of Closed Session Items

Vice Chair Harris reported that staff briefed the Commission on the case of *Kathleen Carroll v. CTC* and no reportable action was taken.

The Commission denied the following Petitions for Reinstatement:

- Felipe Marroquin
- Joseph Wright

The Commission adopted the Proposed Decision in the matter of Mario Acuna.

The Commission granted the following requests for reconsideration and sustained its previous decisions:

- Eric Matthews
- Dixie Wilson

The Commission denied Abe Snobar's request reconsideration and sustained its previous decision.

1J: New Business

The Bimonthly Agenda was presented.

Adjournment

There being no further business, Vice Chair Harris adjourned the meeting at 11:05 a.m.