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# 1A

## Action

### *Ad Hoc Committee*

#### Interview and Selection of Members for the Committee of Credentials

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## AGENDA INSERT

**Executive Summary:** This agenda item provides information about the selection process for the appointment of one Public Member to serve on the Committee of Credentials (COC) and the selection of possible alternates.

**Recommended Action:** To recommend to the Commission the appointment of one Public Member to the COC, and the recommendation of possible alternates.

**Presenter:** Nanette F. Rufo, Director, Division of Professional Practices

#### Strategic Plan Goal

##### *I. Educator Quality*

- d) Effectively, efficiently, and fairly monitor the fitness of all applicants and credential holders to work with California students.

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## **Interview and Selection of Members for the Committee of Credentials**

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### **Addition**

Please add the attached letter and resume to Kathi Garcia's application packet.

Kathi Garcia

[Redacted]

RECEIVED  
JUN 12 2015  
DIVISION OF  
PROFESSIONAL PRACTICES

June 7, 2015

Brenda Rutledge  
Senior Legal Analyst  
Commission on Teacher Credentialing  
Division of Professional Practices  
1900 Capitol Ave  
Sacramento, CA 95811  
(916) 324-5953

Dear Brenda Rutledge:

I am applying for the Public Member, Committee of Credentials position. I retired five years ago, traveled extensively, began volunteering with our local Humane Society and became employed as an "extra hire" for Calaveras County Animal Control Services (Animal Services Officer I), approximately two to four days a month.

My strengths are being a good listener, understanding both sides of a situation, a desire to help our teachers but more importantly to be an advocate for our children and students. I am a "team player" participating well in groups, also willing to take on additional responsibilities.

I was selected to be part of a special response team with California Department of Corrections and Rehabilitation (CDCR), Negotiations Management Team. I worked with this team for ten years, participating in monthly training and specialized academies. Our training focused on hostage negotiation scenarios and employee post trauma situations.

During my work with CDCR I was selected as employee of the month twice (ten years apart), teacher of the year for our school district within our County and in fifteen years went from an Office Assistant, part-time to a Vocational Instructor (Office Occupations). I retired after 25 years of state service.

Sincerely,  


Kathi Garcia

# Kathi Garcia

Public Member, Committee of Credentials

## Credentials

Vocational Education Teaching Credential, Information Technology, expired 2004  
Vocational Education Teaching Credential, Business and Finance, expired 2009  
Vocational Education Teaching Credential, Manufacturing and Product Development, expired 2009

## Experience

Vocational Instructor, California Dept of Corrections & Rehabilitation (CDCR), Jamestown, CA 2004 to 2010  
Supervised 30 inmates in Office Occupations, Information Technology and Product Development.

Material & Stores Supervisor I, CDCR, Jamestown, CA 1994 to 2004  
Supervised 30 inmates in refurbishing donated computers for our "Computer For Schools" Program.

Dining Room Manager/Wait Staff, Murphys Historic Hotel, Murphys, CA 1985 to 1994  
Managed dining room (hired, scheduled and trained new employees), waited tables.

Conservationist I, California Conservation Corps, Murphys and Angels Camp, CA 1979 to 1983  
Trained new recruits at our academy for placement in our facilities (Murphys). Taught evening programs for our participants (GED, crafts, employment skills) in Angels Camp.

Clerk, California Conservation Corps, San Luis Obispo, CA 1973 to 1979  
Statistical Clerk I, California Department of Finance, Sacramento, CA  
Statistical Clerk I, California Department of Justice, Sacramento, CA

## Education

California State University, Sacramento Bachelor of Vocational Education 2006

## Community Service

Volunteer, Calaveras County Humane Society, San Andreas, CA 2011 to current  
Animal Services Officer I, Calaveras County Humane Society, San Andreas, CA

Walk dogs, clean cat cages and cuddle them. Out of all of our volunteers I was asked by Calaveras County Animal Services to become an "extra hire". In this position I perform all the duties of an Animal Services Officer I (impounding animals, cleaning kennels, medications for animals, review and evaluate needs of animals in our facility).

